

# THE BOROUGH OF ISLAND HEIGHTS

## OCEAN COUNTY, NEW JERSEY



## STORMWATER POLLUTION PREVENTION PLAN

Borough of Island Heights  
Ocean County, New Jersey

NJPDES General Permit # **NJG0152650**  
Program Interest ID # **202902**  
Effective Date of Permit Authorization: **January 1, 2023**

Annual Review Date: June 30, 2023

Stormwater Program Coordinator: Jon Brodbeck

PREPARED FOR:



Prepared by:



REVISION 00

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## Form 1 – Team Members

<b>Stormwater Program Coordinator (SPC)</b>			
Name and Title		Jon Brodbeck, Director of Public Works	
Phone	732.270.6424	Email	dpw@islandheightsborough.gov
<b>Individual(s) Responsible for Major Development Project Stormwater Management Review</b>			
Name and Title		Millis Looney, PE, Planning Board Engineer	
Phone	732.573.0490	Email	mlooney@vancleefengineering.com
Name and Title			
		Email	
<b>Other Municipal Stormwater Team Members</b>			
Name and Title		Sean Asay, Borough Clerk	
Phone	732.270.6424	Email	boroughclerk@islandheightsborough.gov
Name and Title			
Phone		Email	
Name and Title			
Phone		Email	
<b>Shared/Contracted Service Providers</b>			
Provider Name	Service Provided	Term of Service	
<i>Ocean County</i>	<i>Street Sweeping, Salt Storage, Vehicle Washing</i>	<i>Varies</i>	
<i>Toms River Township</i>	<i>Street Sweeping</i>	<i>Annually</i>	



**Form 3 – Public Announcements**  
**Part IV.B. and C.**

1. Provide the link to the dedicated stormwater webpage for your municipality.
<p style="text-align: center;"><i>Link to be provided once the municipality creates the dedicated stormwater webpage.</i></p> <p style="text-align: center;"><i>Currently, stormwater information can be found here:</i></p> <p style="text-align: center;"><i><a href="https://islandheightsborough.gov/wp-content/uploads/2019/01/Stormwater-Management-Plan-Island-Heights.pdf">https://islandheightsborough.gov/wp-content/uploads/2019/01/Stormwater-Management-Plan-Island-Heights.pdf</a></i></p>
2. List the name and title of person(s) responsible for stormwater webpage postings/updates.
<p><i>Sean Asay, Clerk and/or Penny Hagan, Registrar</i></p>
3. List the newspapers, social media outlets, websites, direct mailings (Email or postal), and other communication approaches typically used to inform/educate the public on stormwater program information and related events/activities.
<p><i>Information is posted on the Borough website and associated groups' (NGOs) social media pages.</i></p>

# Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment

## Part IV.E.

1. How does the municipality define “major development”? If it is different from the definition in N.J.A.C. 7:8, explain the difference.

*Major development shall mean any "development" that provides for ultimately disturbing more than 5,000 square feet of land or 5,000 square feet of impervious coverage. This rule also applies to redevelopment and infill projects.*

*The difference is the area of disturbance being 5,000 square feet.*

2. Is the municipality’s stormwater control ordinance (SCO) the same as or more stringent than NJDEP’s model SCO? If more stringent, explain the difference.

*It is more stringent as it pertains to the definition of "major development". The municipality's definition defines "major development" as development disturbing more than 5,000 square feet of land.*

3. Describe the process for reviewing major development project applications for compliance with the SCO and Residential Site Improvement Standards (RSIS).

*Island Heights Borough is ensuring that all new residential development and redevelopment projects that are subject to the Residential Site Improvements Standards for stormwater management (including the NJDEP Stormwater Management rule, N.J.A.C. 7:8, referenced in those standards) are in compliance with those standards. The Borough's planning board engineer, will ensure such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.*

<p>4. Does your municipality have a mitigation plan included in your Municipal Stormwater Management Plan and Stormwater Control Ordinance? Indicate the location of records of all variances granted.</p>
<p><i>Mitigation Plan is included the Municipal Stormwater Management Plan.</i></p>
<p>5. Indicate the dates of each iteration of the township's Stormwater Control Ordinance, starting with the initial adoption and including revisions.</p>
<p><i>Prior ordinances: 2006-04 and 2008-04 Amended: 3-9-2021, Ord. No. 2021-04</i></p>
<p>6. Indicate the dates of each iteration of the township's Municipal Stormwater Management Plan, starting with the initial adoption and including revisions.</p>
<p><i>Initial: April 2025 Revised: February 2008</i></p>

**Form 5 – Ordinances**  
*Part IV.F.1.*

<b>Ordinance</b>	<b>Date Adopted</b>	<b>Was the DEP model adopted without change? If not, explain how the municipality's is more stringent.</b>	<b>Entity Responsible for Enforcement</b>	<b>Fees &amp; Fines</b>
1. Pet Waste	12/13/2005	<i>Requirements for Disposal are more stringent.</i>	Code Enforcement	Per §1-5
2. Wildlife Feeding	12/13/2005	<i>Also includes "waterfowl".</i>	Code Enforcement	Per §1-5
3. Litter Control	12/13/2005	<i>Prohibited Conduct more stringent – includes leaking or deposit of any liquid waste from any vehicle, vessel, equipment, machinery, etc.</i>	Code Enforcement	Per §1-5
4. Improper Disposal of Waste	12/13/2005	<i>Same as NJDEP model.</i>	Code Enforcement	Per §1-5
5. Yard Waste	4/5/2011	<i>Yard waste definition also includes shrubs and branches. Added: "Each day following the issuance of any summons or citation for a violation of this section shall constitute a continuing violation, regardless of whether a new summons or citation has been issued."</i>	Code Enforcement	Per §1-5
6. Private Storm Drain Inlet Retrofitting	4/5/2011	<i>Same as NJDEP model.</i>	Code Enforcement	Not to exceed \$500 for each inlet
7. Illicit Connections	12/13/2005	<i>Added: "Each day following the issuance of any summons or citation for a violation of this section shall constitute a continuing violation, regardless of whether a new summons or citation has been issued."</i>	Code Enforcement	Per §1-5
8. Privately-Owned Salt Storage	TBD	TBD	Code Enforcement	\$___
9. Tree Removal-Replacement	TBD	TBD	Code Enforcement	\$___

**List any additional stormwater-related ordinances the municipality has adopted that address issues beyond the scope of the MS4 permit. Include adoption date, entity responsible for enforcement, and related fees and fines.**

*Flood Damage Prevention, Chapter 21, Adopted 2006, Amended 11-15-2022*

**Indicate the location of records associated with ordinances and related violations and enforcement actions below.**

*Office of the Borough Clerk*

## Form 6 – Street Sweeping

### Part IV.F.2.a.i. and ii.

1. Provide a written description and/or attach a map outlining the sweeping schedule for the following:
  - Segments of municipal roads with storm drain inlets that discharge to surface water (required at least 3 times each year)
  - Segments of municipal roads that do not have storm drain inlets but do discharge to surface water (required at least 1 time each year)

*Note: Only asphalt and concrete roads need to be swept. Roads that do not have storm drain inlets and do not discharge to surface water do not need to be swept.*

*The Borough will continue to follow the current street sweeping schedule which calls for annual sweeping.*

*The Borough will also work on developing a sweeping schedule that meets the new permit requirements.*

2. Indicate if sweeping work is outsourced and if so, describe the arrangement.

*The streets are swept annually under an agreement with Toms River Township. Ocean County Road Department sweeps county roads.*

**Form 7 – MS4 Infrastructure**  
**Part IV.F.2-4. and Part IV.G.2-3.**

**1. Municipal Storm Drain Inlets**

- a. Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled.
- b. Describe how you ensure that municipal and private storm drain inlets have been retrofitted.
- c. Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids.
- d. Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned.

*a. The Department of Public Works has a storm drain inlet labeling program to ensure that all drain inlets operated by the Borough are labeled. During the annual catch basin cleaning program, the Borough will be checking these labels to ensure they are still visible. Labels that are not visible will be replaced immediately.*

*b. The retrofitting or replacement of municipal storm drain inlets will need to meet the required design standard as part of project planning. The Department of Public Works will inspect the work for compliance.*

*The Borough will ensure that privately owned storm drain inlets are retrofitted through enforcement of the Private Storm Drain Inlet Retrofitting Ordinance. Code Enforcement Officers will ensure that retrofitting has been completed on privately owned storm drain inlets following resurfacing, reconstructing or altering of surfaces in direct contact with inlets.*

*c. New municipal inlets are designed by the Borough Engineer to conform with current permit requirements for catch basins/BMPs.*

*d. Municipal storm drain inlets are inspected annually by Island Heights Department of Public Works. Material found will be removed by public works and properly disposed.*

**2. Municipal Catch Basins**

- a. Describe when and how you conduct inspections of catch basins.
- b. Describe the criteria used to determine when catch basins need to be cleaned.

*The Island Height Department of Public Works has implemented an annual catch basin cleaning program to maintain catch basin function and efficiency. All catch basins will be inspected once each year. If, at the time of inspection, no sediment, trash or debris is observed in the catch basin, the catch basin will not be cleaned. All catch basins will be inspected annually, even if they were found to be "clean" the previous year. At the time of the cleaning, the catch basins will be inspected for proper function. Maintenance will be scheduled for those catch basins that are in disrepair.*

**3. Municipal Conveyance System**

Describe when and how inspections of MS4 conveyance systems are conducted, and the criteria used to determine when they need to be cleaned. Include a description of the equipment and techniques used.

*Stormwater pipe systems will be visually inspected during routine inlet inspections. When blockages or settlement of pavement surface are observed above a stormwater pipe, the pipe will be further investigated by closed circuit television and pipe flushing as may be warranted to determine the cause and the pipe shall be repaired.*

**4. Municipal Outfall Inspections – Stream Scouring**

Describe the program in place to detect, investigate, and control localized stream scouring from stormwater outfalls. Include a description of the equipment and techniques used.

*Department of Public Works will check all municipal outfall pipes for signs of scouring when completing the illicit connection portion of this program. All sites will be placed on prioritized lists and repairs will be made in accordance with the applicable Soil Erosion and Sediment Control standards. Sites that do not require NJDEP permits will be addressed first.*

*Those outfall pipes where scouring had been previously detected and repairs made will be inspected annually thereafter to ensure the stabilization work was successful. Once it's been confirmed that the repairs have mitigated any subsequent scouring, those outfalls will be inspected as part of the regular 5-year permit cycle.*

## **5. Municipal Outfall Inspections – Illicit Discharge Detection and Elimination**

Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfalls. Include a description of the equipment and techniques used. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form from the Department's main stormwater webpage.

*Island Heights Borough Department of Public Works will conduct an initial physical inspection of all municipal outfall pipes. Inspections will be conducted using the DEP Illicit Connection Inspection Report Form. Each of these forms will be kept with Island Heights Borough's SPPP records.*

*Outfall pipes that are found to have dry weather flow or evidence of an intermittent non-stormwater flow will be investigated to locate the illicit connection. If the Borough is able to locate the illicit connection (and the connection is within Island Heights) the responsible party will be notified immediately, and a citation will be issued if the connection is not corrected or removed within six (6) months of discovery.*

*If, after the appropriate amount of investigation, Island Heights is unable to locate the source of the illicit connection, the Closeout Investigation Form will be submitted with the Annual Inspection and Recertification. If an illicit connection is found to originate from another public entity, Island Heights Borough will report the illicit connection to the Department, and will also notify the municipality from which the plan appears to originate.*

*The Borough will, at minimum, continue to inspect for illicit connections at least once per five-year permit cycle. In addition, the Borough will investigate possible illicit connections reported by residents. Inspections will also be conducted while completing investigations for the Outfall Pipe Stream Scouring Detection, Remediation and Maintenance Program, if the inspection is preceded by a 72 hour dry weather period.*

**6. Other Municipal Infrastructure**

List the types of MS4 infrastructure in your town that require inspection but are not noted above in items 1-5. Describe when and how you conduct inspections of this infrastructure and the criteria used to determine when they need to be maintained and/or cleaned.

*Three (3) Retention Basins*  
*- Westray Avenue*  
*- Cedar Place & Fletcher Place*  
*- Lake Drive (near Borough Hall)*

*These stormwater facilities will be inspected annually to ensure they are functioning properly. In high risk areas, preventative maintenance will be performed on all stormwater facilities to ensure that they do not begin to fail.*

**7. Stormwater Facilities Not Owned or Operated by the Municipality**

Describe your program for ensuring adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the municipality. This should include your plan for ensuring annual inspections are being done on these private properties and describe how you record the locations and logs associated with private infrastructure.

*Island Heights has an ordinance that requires operation and maintenance by private entity.*

**8. Infrastructure Records**

Indicate the location of records related to stormwater infrastructure inspection, cleaning, maintenance, and repair activities.

*Records are kept at the Department of Public Works office.*

## Form 8 – Community-wide Measures

### Part IV.F.2.

<p><b>1. Herbicide Application Management</b> Describe your program for preventing herbicides from being washed into the waters of the State and to prevent erosion caused by de-vegetation.</p>
<p><i>The Borough's Environmental Committee sends out literature to explain proper application.</i></p>
<p><b>2. Excess Deicing Material Management</b> Describe your program for ensuring that excess salt piles are removed in a timely manner after storm events.</p>
<p><i>No salt is kept on site. Any excess salt is returned to the Ocean County Road Department Salt Storage Facility.</i></p>
<p><b>3. Roadside Vegetative Waste</b> Describe your program for ensuring proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee along municipal roads or on municipal properties (trimming trees, mowing, etc.).</p>
<p><i>DPW picks up road side debris and residents also dispose of wood waste at the public works facility which then is transported to Ocean County Recycling Center Northern Facility.</i></p>
<p><b>4. Roadside Erosion Control</b> Describe your program to detect and repair erosion along municipal roadways.</p>
<p><i>The Borough will utilize the Public Works Department to monitor all municipal roads and streets for erosion problems during normal patrols. All identified road erosion problems will be reported to the Public Works Supervisor. During SPPP Team Meetings, identified areas of erosion will be discussed and repairs prioritized. All maintenance personnel will then be assigned to the areas of concern, and repairs will be conducted in accordance with Soil Erosion and Sediment Control standards. The Department will maintain an inspection log, including dates and types of repairs made, as applicable. The Road Erosion Control Maintenance Program will be included in the Annual Report and Recertification.</i></p>

# Form 9 – Municipal Maintenance Yards & Other Ancillary Operations

## Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: **1**

<b>1. Site Name and Address</b>	
<i>130 Lake Avenue, Island Heights, NJ 08732</i>	
<b>2. Monthly Site Inspections</b>	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
<p><i>Monthly inspections will be performed at the Borough's maintenance yard including: fueling operations, vehicle maintenance, and good housekeeping practices.</i></p> <p><i>Inspections are performed by the Director of the Public Works Department and by DPW staff.</i></p> <p><i>Inspection logs will be kept at the Department of Public Works office.</i></p>	
<b>3. Inventory List</b>	
List all materials and machinery that are potentially exposed to stormwater.	
<b>Materials</b>	<b>Machinery/Equipment</b>
	<i>Backhoe</i>
	<i>Dump Truck</i>

<p><b>4. Discharge of Stormwater from Secondary Containment</b> Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.</p>
<p><i>N/A – No secondary containment exists or is susceptible to collecting and/or discharging stormwater</i></p>
<p><b>5. Fueling Operations</b> Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.</p>
<ul style="list-style-type: none"> <li>- <i>Shut the engine off</i></li> <li>- <i>Never leave the vehicle unattended during fueling</i></li> <li>- <i>Ensure that the fuel is the proper type of fuel</i></li> <li>- <i>Absorbent spill clean-up materials and spill kits shall be available in the fueling areas and on mobile fueling vehicles and shall be disposed of properly after use</i></li> <li>- <i>Nozzles used in vehicles and equipment fueling shall be equipped with an automatic shut-off to prevent overfill</i></li> <li>- <i>Fuel tanks shall not be “topped off”</i></li> <li>- <i>Mobile fueling shall be minimized. Whenever practical, vehicles and equipment shall be transported to the designated fueling area in the maintenance yard.</i></li> <li>- <i>Clearly post, in a prominent area of the facility, instructions for safe operation of fueling equipment, and appropriate contact information for the person(s) responsible for spill response.</i></li> </ul> <p><i>Adhere to all spill response and reporting guidance, and maintenance and inspection protocol included in the Borough’s Standard Operating Procedures.</i></p>
<p><b>6. Vehicle/Equipment Maintenance and Repair</b> Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.</p>
<ul style="list-style-type: none"> <li>- <i>Conduct vehicle maintenance operation only in designated areas.</i></li> <li>- <i>When possible, perform all vehicle and equipment maintenance at an indoor location with an impervious surface.</i></li> <li>- <i>Always use drip pans.</i></li> <li>- <i>Absorbent spill clean-up materials shall be available in maintenance areas and shall be disposed of properly after use.</i></li> <li>- <i>Use portable tents or construct a roofing-device over long-term maintenance areas and for projects that must be performed outdoors.</i></li> <li>- <i>Do not dump or dispose oils, grease, fluids, and lubricants onto the ground, into a floor drain system, or sink.</i></li> </ul>

- *Do not dump or dispose of batteries, used oils, antifreeze and other toxic fluids into a storm drain watercourse.*
- *Properly cover and dispose of tires.*
- *Collect waste fluids in properly labeled containers and dispose of properly.*
- *Store used vehicle parts indoors or undercover.*
- *Do not allow vehicle and equipment washwater to enter into the stormwater collection system.*

*Adhere to all spill response and reporting guidance, and maintenance and inspection protocol included in the Borough's Standard Operating Procedures.*

**7. Wash Wastewater Containment**

Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.

*The Borough does not wash vehicles onsite. The Borough started sharing services with another entity in March 2009.*

**8. Salt and Other Granular De-icing Materials**

Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

*Not stored onsite – share services with another entity.*

**9. Aggregate Material, Wood Chips, and Finished Leaf Compost**

Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

*Compost and woodchips are located in the front of the DPW parking lot in bins.*

**10. Cold Patch Asphalt**

Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

*Keep cold patch covered to prevent runoff from entering the stormwater collection system.*

**11. Street Sweepings and Storm Sewer Cleanout Materials**

Do you store these materials on site? If so, describe how they are stored and the

<p>BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Street sweepings and storm sewer cleanout materials are not kept on site.</i></p>
<p><b>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings</b>  Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>The Borough does not store demolition waste at any of their municipal sites.</i></p> <p><i>Wood waste and yard trimmings are stockpiled in separate piles at the DPW yard.</i></p>
<p><b>13. Scrap Tires</b>  Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>The Borough keeps new and/or used tires indoors or they are covered outside to prevent any contact with rainwater.</i></p>
<p><b>14. Inoperable Vehicles and Equipment</b>  Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.</p>
<p><i>No inoperable vehicles and/or equipment are stored on site.</i></p>

## Form 10 – Training

### Part IV.F.6-10.

<b>Stormwater Program Coordinators</b>
Describe the training provided for the municipal Stormwater Program Coordinator.
<p><i>When the permit-required SPC training webinars hosted by NJDEP become available, this training will be completed at least once per permit cycle.</i></p> <p><i>Training may include NJDEP online e-learning, in-person training, qualified conferences, and watershed partnerships.</i></p>

<b>Topic</b>	<b>Municipal Employees</b> Examples: in-person or virtual group sessions, e-Learning, field trainings, and videos
Describe the training provided for municipal staff.	
SPPP	<i>NJDEP e-learning and/or in-person training</i>
Construction Site Stormwater Runoff	<i>NJDEP e-learning and/or in-person training</i>
Post-Construction Stormwater Management in New and Redevelopment	<i>NJDEP e-learning and/or in-person training</i>
Community-wide Ordinances	<i>NJDEP e-learning and/or in-person training</i>
Community-wide Measures	<i>NJDEP e-learning and/or in-person training</i>
Stormwater Facilities Maintenance	<i>NJDEP e-learning and/or in-person training</i>
Municipal Maintenance Yards and Other Ancillary Operations	<i>NJDEP e-learning and/or in-person training</i>
MS4 Mapping	<i>NJDEP e-learning and/or in-person training</i>
Outfall Stream Scouring	<i>NJDEP e-learning and/or in-person training</i>
Illicit Discharge Detection and Elimination	<i>NJDEP e-learning and/or in-person training</i>

<b>Stormwater Management Design Reviewers</b>
Describe the training provided for individuals responsible for reviews and approvals of stormwater management designs.
<i>Per MS4 permit requirements, individuals who review and approve stormwater management designs for major development on behalf of the municipality are required to attend the NJDEP Stormwater Management Design Review (SWMDR) course at least once every five (5) years. These individuals also must take NJDEP training following amendments to the stormwater management rules at N.J.A.C. 7:8.</i>

<b>Municipal Board and Governing Body Members</b>
Describe the training provided for members of the planning/zoning board and municipal council.
<i>Per MS4 permit requirements, municipal Board and Governing Body member who review and approve applications for development and redevelopment projects must complete the training listed below. This includes Planning Board Members, Zoning Board Members, and Committee Members who serve as liaisons to the Boards.</i>
<i>Initial Training: “Asking the Right Questions in Stormwater Review Training Tool”</i> <i><a href="https://nj.gov/dep/stormwater/arg/">https://nj.gov/dep/stormwater/arg/</a></i>
<i>Once per term of service thereafter, review at least one of the following training tools accessed from the following link: <a href="https://dep.nj.gov/stormwater/stormwater-training/#reviewers-training">https://dep.nj.gov/stormwater/stormwater-training/#reviewers-training</a></i>
<ul style="list-style-type: none"> <li>- <i>Stormwater Management Rules Applicability</i></li> <li>- <i>Stormwater Management Rules Planning</i></li> <li>- <i>Stormwater Management Rules Design &amp; Performance</i></li> <li>- <i>Stormwater Management Rules Safety</i></li> <li>- <i>Stormwater Management Through General Permit for MS4s</i></li> </ul>

<b>Training Records</b>
Indicate the location of training records for the above required training.
<i>Municipal Offices (Borough Hall) / Office of the Borough Clerk</i>

## Form 11 – MS4 Mapping

### Part IV.G.1.

1. Provide a link to the most current MS4 outfall/infrastructure map.	
<i>Link to be provided once the new dedicated stormwater webpage is created.</i>	
2. Indicate the total of each type of MS4 infrastructure listed below (due 01 Jan 2026).	
a. MS4 outfalls	25
b. MS4 ground water discharge points (basins or overland flow infiltration areas)	
c. MS4 interconnections	
d. MS4 storm drain inlets	
e. MS4 manholes	
f. Length of conveyance (channels, pipes, ditches, etc.)	
g. MS4 pump stations	
h. MS4 stormwater facilities (any that are not listed above)	
i. Maintenance yard(s) and other ancillary operations	
3. Describe how the municipality’s outfall/infrastructure map is reviewed and updated to reflect any new or newly identified MS4 infrastructure (e.g., an outfall is closed, a new basin is constructed, ownership of an outfall has changed, etc.).	
<i>The outfall/infrastructure map is reviewed annually, and if new outfalls are constructed or identified, the map will be updated.</i>	
4. Describe how the municipality will create and update its MS4 Infrastructure Map.	
<i>The Borough is currently developing a plan to inventory all stormwater infrastructure and use the data collected to build an updated MS4 Infrastructure Map per permit requirements. There will be coordination and collaboration between municipal leaders, DPW, and the Borough Engineer.</i>	

## Form 12 – Watershed Improvement Plan

### Part IV.H.

1. Describe how your municipality is developing its Watershed Improvement Plan.

*This section will be updated when the Borough is further along in the process of developing its Watershed Improvement Plan.*

2. Describe any regional projects or collaboration efforts with other municipalities.

*This section will be updated when the Borough is further along in the process of developing its Watershed Improvement Plan.*

3. Indicate the location of records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan.

*This section will be updated when the Borough is further along in the process of developing its Watershed Improvement Plan.*