

BOROUGH OF ISLAND HEIGHTS
PLANNING BOARD MEETING MINUTES
FEBRUARY 20, 2025 – 7:00 P.M.

THE BOROUGH CLERK CALLED THE MEETING TO ORDER AT 7 PM AND LED ALL IN THE SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA.

THE BOROUGH CLERK READ THE FOLLOWING PUBLIC MEETING ANNOUNCEMENT:

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF THE STATE OF NEW JERSEY, ADEQUATE NOTICE OF THIS MEETING WAS PUBLISHED IN THE ASBURY PARK PRESS AND THE NEWARK STAR LEDGER ON DECEMBER 20, 2024 STATING THE TIME, DATE, PLACE OF THIS MEETING. NOTICE OF THIS MEETING WAS ALSO POSTED ON THE BOROUGH BULLETIN BOARD, ADVERTISED ON THE BOROUGH TELEVISION CHANNEL AND WEBSITE.

THIS MEETING IS A JUDICIAL PROCEEDING. ANY QUESTIONS OR COMMENTS MUST BE LIMITED TO ISSUES THAT ARE RELEVANT TO WHAT THE BOARD MAY LEGALLY CONSIDER IN REACHING A DECISION, AND DECORUM APPROPRIATE TO A JUDICIAL HEARING MUST BE MAINTAINED AT ALL TIMES.

THE BOROUGH CLERK COMPLETED THE SWEARING IN OF THE FOLLOWING BOARD MEMBERS:

William Richert - Class II – One Year Term

Matthew Smith – Class IV – Four Year Term

Robert Wilber – Class IV – Four Year Term

THE BOROUGH CLERK COMPLETED THE ROLL CALL OF THE MEMBERS OF THE PLANNING BOARD:

Mr. Baxter	Present	<u>Absent</u>
Mr. Boyko	<u>Present</u>	Absent
Ms. Kier	<u>Present</u>	Absent
Mr. Parisi	<u>Present</u>	Absent
Ms. Pendleton	Present	<u>Absent</u>
Mr. Richert	<u>Present</u>	Absent
Mr. Slavick	Present	<u>Absent</u>
Mr. Smith	<u>Present</u>	Absent
Mr. Wilber	<u>Present</u>	Absent

THE BOROUGH CLERK INTRODUCED THE SELECTION OF A CHAIRPERSON OF THE BOARD:

Nomination for the Position of Chairperson: Mr. Parisi

Nominated By: Mr. Wilber

Seconded By: Mr. Richert

Motion to Close Nominations: Mr. Wilber

Seconded By: Mr. Smith

Voice Vote: Yes: Unanimous No: _____

Voting Record for the Position of Chairperson of the Board:

Following the Motion by Mr. Wilber, seconded by Mr. Richert a Unanimous ballot was Cast for Mr. Parisi to serve as Chairman of the Board for 2025.

The Borough Clerk congratulated Chairman Parisi and relinquished the gavel to him.

CHAIRMAN PARISI INTRODUCED THE SELECTION OF A VICE-CHAIRPERSON OF THE BOARD:

Nomination for the Position of Vice-Chairperson: Ms. Kier

Nominated By: Chairman Parisi

Seconded By: Mr. Boyko

Motion to Close Nominations: Mr. Wilber

Seconded By: Mr. Smith

Voice Vote: Yes: Unanimous No _____

Voting Record for the Position of Vice-Chairperson of the Board:

Following the Motion by Chairman Parisi, seconded by Mr. Boyko, a Unanimous ballot was cast by the Board making Ms. Kier Vice Chairwoman of the Board for 2025.

CHAIRMAN PARISI INTRODUCED THE DESIGNATION OF THE PLANNING BOARD ATTORNEY:

Designating Terry Brady Planning Board Attorney for 2025:

Motion: Mr. Wilber
Second: Ms. Kier

Voting Record:

Mr. Baxter Yes/No <u>Abs.</u>	Mr. Boyko <u>Yes/No</u> Abs.	Ms. Kier <u>Yes/No</u> Abs.	
Mr. Parisi <u>Yes/No</u> Abs.	Ms. Pendleton Yes/No <u>Abs.</u>	Mr. Reichert <u>Yes/No</u> Abs.	
	Mr. Slavick Yes/No <u>Abs.</u>	Mr. Smith <u>Yes/No</u> Abs.	Mr. Wilber <u>Yes/No</u> Abs.

CHAIRMAN PARISI INTRODUCED THE DESIGNATION OF THE PLANNING BOARD ENGINEER:

Designating Millis Looney – Van Cleef Engineering Associates - as the Planning Board Engineer for 2025:

Motion: Mr. Smith
Second: Mr. Wilber

Voting Record:

Mr. Baxter Yes/No <u>Abs.</u>	Mr. Boyko <u>Yes/No</u> Abs.	Ms. Kier <u>Yes/No</u> Abs.	
Mr. Parisi <u>Yes/No</u> Abs.	Ms. Pendleton Yes/No <u>Abs.</u>	Mr. Reichert <u>Yes/No</u> Abs.	
	Mr. Slavick Yes/No <u>Abs.</u>	Mr. Smith <u>Yes/No</u> Abs.	Mr. Wilber <u>Yes/No</u> Abs.

CHAIRMAN PARISI INTRODUCED:

Block 44 – Lot 11 – 178 Garfield Avenue – Proposed Minor Subdivision

Owner – Eva Marie Perrotta

Applicant Presentation:

The Chair recognized attorney Harvey York representing the applicant. Mr. York explained that this property currently has one single family home on the north side of the property and the applicant is seeking divide off the south side of the property as a second residential lot.

Mr. York introduced engineer Robert Harrington as his first witness, he was sworn in by Mr. Brady. Mr. Harrington provided the lot specifications and the details of the proposed subdivision

Board Member Comments/Questions:

Mr. Boyko and Mr. Smith questioned Mr. Harrington as to the lot dimensions and orientation of any future structure.

Board Professional and Staff Comments/Questions:

Mr. Stocco recommended that the Board agree to a sidewalk waiver but that curbs and driveway aprons should be required.

Public Comments:

No Comments

Chairman Parisi entertained a:

Motion to Grant the Requested Subdivision with the Conditions Set by the Board to be Memorialized by Resolution:

Motion: Mr. Smith
Second: Mr. Wilber

Voting Record:

Mr. Baxter Yes/No <u>Abs.</u>	Mr. Boyko <u>Yes/No</u> Abs.	Ms. Kier <u>Yes/No</u> Abs.
Mr. Parisi <u>Yes/No</u> Abs.	Ms. Pendleton Yes/No <u>Abs.</u>	Mr. Reichert <u>Yes/No</u> Abs.
Mr. Slavick Yes/No <u>Abs.</u>	Mr. Smith <u>Yes/No</u> Abs.	Mr. Wilber <u>Yes/No</u> Abs.

Chairman Parisi recognized Mr. Brady who provided legal and operational updates to the Board.

Chairman Parisi entertained a Motion for:

Meeting Adjournment

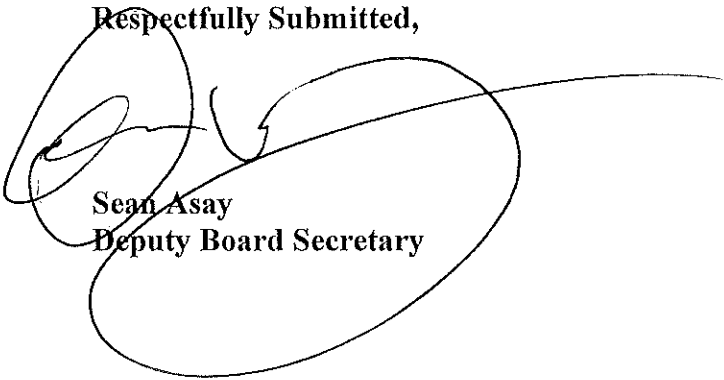
Motion to Adjourn

Motion: Mr. Smith
Second: Mr. Wilber

Voice Vote Yes: Unanimous _____ No

The Meeting was adjourned at 7:30 PM.

Respectfully Submitted,



Sean Asay
Deputy Board Secretary