

# Mayor and Council Newsletter

Borough of Island Heights  
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Official Council Meeting Minutes January 2, 2025  
**(IMMEDIATELY FOLLOWING THE REORGANIZATION MEETING)**

**MAYOR DOYLE CALLED THE MEETING TO ORDER AND READ THE FOLLOWING:**

This Regular Meeting of the Mayor and Council of the Borough of Island Heights is Hereby Called to Order. Notice of this Meeting was Provided in Accordance with the Open Public Meetings Act by Publication in the Asbury Park Press and the Newark Star Ledger on November 27, 2024 and Notice was Also Posted on the Bulletin Board at the Municipal Building, on the Borough Television Channel and the Borough Website.

**MAYOR DOYLE LED ALL IN THE:**

**SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**MAYOR DOYLE REQUESTED THE:**

**ROLL CALL OF THE MAYOR AND COUNCIL AND BOROUGH PROFESSIONALS:**

Council Member Baxter	<u><b>Present</b></u>	Absent
Council Member Fumo	<u><b>Present</b></u>	Absent
Council Member Gabriel	<u><b>Present</b></u>	Absent
Council Member Healy	<u><b>Present</b></u>	Absent
Council Member Pendleton	<u><b>Present</b></u>	Absent
Council Member Weber	<u><b>Present</b></u>	Absent
Mayor Doyle	<u><b>Present</b></u>	Absent
Borough Attorney Mr. Steiber	<u><b>Present</b></u>	Absent

**MAYOR DOYLE INTRODUCED:**

**Ordinance 2025-01 – Proposed Introduction**

AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING SALARIES AND HOURLY WAGES OF CERTAIN EMPLOYEES OF THE BOROUGH

Mayor Doyle entertained a:

Motion to Waive Reading and Introduce Proposed Ordinance 2025-01

Motion: Mr. Baxter  
Second: Mr. Gabriel

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Healy	Ms. Pendleton	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

**ORDINANCE 2025-01**

**AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING SALARIES AND HOURLY WAGES OF CERTAIN EMPLOYEES OF THE BOROUGH**

**BE IT HEREBY ENACTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS** that the Following Hourly Wages and Salaries Shall Remain in Effect Until a Subsequent Salary and Wage Ordinance is Adopted:

**SECTION 1:** The Salary and Hourly Wage Ranges for Employees of the Borough Shall be as

Follows:

<u>TITLE</u>	<u>WAGES</u>
A. Administrative Assistant	Minimum Wage - \$25.00 Per Hour
B. Affirmative Action Officer	\$1,000.00 - \$2,000.00
C. Cable Television Officer	\$1,000.00 - \$2,000.00
D. Chief Financial Officer	\$2,500.00 - \$40,000.00
E. Code Enforcement Officer	Minimum Wage - \$25.00 Per Hour
F. Construction Official	Per Contract
G. Construction Official (Deputy)	Per Contract

H.	Construction Sub-Code Inspector	Minimum Wage - \$50.00 Per Hour
I.	Council President	\$2,000.00 - \$4,000.00
J.	Council Member	\$2,000.00 - \$3,500.00
K.	Deputy Treasurer	\$2,500.00 - \$35,000.00
L.	Fire Official	\$2,500.00 - \$8,000.00
M.	Human Resources Manager	\$2,500.00 - \$15,000.00
N.	JIF Fund Commissioner	\$1,000.00 - \$3,000.00
O.	Mayor	\$3,000.00 - \$7,000.00
P.	Municipal Clerk	Per Contract
Q.	Municipal Clerk - Deputy	Minimum Wage - \$25.00 Per Hour
R.	Municipal Court Administrator	Minimum Wage - \$30.00 Per Hour
S.	Municipal Court Administrator - Deputy	Minimum Wage - \$25.00 Per Hour
T.	Municipal Court Judge	\$2,500.00 - \$20,000.00
U.	OEM Coordinator	\$2,500.00 - \$10,000.00
V.	Payroll Clerk	\$2,500.00 - \$25,000.00
W.	Planning Board Secretary	\$1,500.00 - \$4,000.00
X.	Planning Board Secretary (Deputy)	\$1,500.00 - \$3,000.00
Y.	Public Works (Utilities) Clerk	Minimum Wage - \$25.00 Per Hour
Z.	Public Works - Director	Per Contract
AA.	Public Works - Foreman	Per Contract
BB.	Public Works - Laborer	Per Contract
CC.	Public Works – Senior Laborer	Per Contract
DD.	Public Works – Principal Laborer	Per Contract
EE.	Public Works – Water Plant Operator (Backup)	Per Contract
FF.	Police Captain	Per Contract
GG.	Police Lieutenant	Per Contract
HH.	Police Officer	Per Contract
II.	Police Officer - Class II	Minimum Wage - \$25.00 Per Hour
JJ.	Police Sergeant	Per Contract
KK.	Qualified Purchasing Agent	\$2,500.00 - \$4,000.00
LL.	Registrar of Vital Statistics	Minimum Wage - \$25.00 Per Hour
MM.	Tax Assessor	\$2,500.00 - \$30,000.00
NN.	Tax Collector	\$2,500.00 - \$30,000.00
OO.	Tax Collector (Deputy)	Minimum Wage - \$25.00 Per Hour
PP.	Zoning Officer	Per Contract

**SECTION 2:** The Foregoing Salaries and Hourly Wage Ranges Shall be Effective Immediately Upon the Adoption and Publication of this Ordinance.

**SECTION 3:** All Ordinances or Parts of Ordinances Heretofore Adopted in Connection with the Aforementioned Subject Matter are Hereby Repealed.

**MAYOR DOYLE INTRODUCED THE:**

**APPROVAL OF PRIOR MEETING MINUTES**

Resolution 2025-18                      Approving the Proposed Minutes for the Regular Meeting of the Mayor and Council Conducted on December 10, 2024 (By Title)

Motion: Ms. Pendleton  
Second: Mr. Baxter

Comments/Discussion: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Healy	Ms. Pendleton	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	Yes/No	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	<u>Abs.</u>	Abs.	Abs.	Abs.

**MAYOR DOYLE INTRODUCED THE RESOLUTIONS ON THE CONSENT AGENDA:**

Resolution 2025-19                      Approving the Adoption of the 2025 Temporary Municipal Budget

Motion: Mr. Gabriel  
Second: Ms. Pendleton

Resolution 2025-20                      Authorizing the Mayor and the Chief Financial Officer to Execute a Contract with Sean Asay for the Position of Municipal Clerk (By Title)

Motion: Ms. Pendleton  
Second: Mr. Weber

Comments/Discussion by Council Members of Items on the Consent Agenda:

None

Comments/Discussion from the Floor on Items on the Consent Agenda:

None

Motion for Adoption of all of the Resolutions on the Consent Agenda:

Motion: Ms. Pendleton  
Second: Mr. Weber

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Healy	Ms. Pendleton	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

**MAYOR DOYLE INTRODUCED THE BILL LIST AND PROCUREMENTS:**

Resolution 2025-21

Approving Payment of all of the Items on the Bill List Submitted by the Purchasing Agent and Partial Payment to Anar Construction for the Holly Avenue and Lake Drive Road Improvements Project in the Amount of \$148,694.15 (By Title)

Motion: Mr. Weber  
Second: Ms. Pendleton

Discussion/Comments: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Healy	Ms. Pendleton	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

**MAYOR DOYLE INTRODUCED THE PRIVILEGE OF THE FLOOR (PUBLIC COMMENT):**

**Jeremey Edinger** – On behalf of my firm, Van Cleef Engineering, our thanks for the appointment as Borough Engineers for 2025. We look forward to continuing to work with all of you for the success of the Borough.

**ADJOURNMENT:**

Mayor Doyle entertained a:

Motion to Adjourn

Motion: Mr. Baxter  
Second: Mr. Gabriel

Voice Vote:            Yes: Unanimous            No \_\_\_\_\_

The Meeting was Adjourned at 7:30 PM.

**Respectfully Submitted,**

**Sean Asay  
Borough Clerk**