

**BOROUGH OF ISLAND HEIGHTS**  
**PLANNING BOARD**  
**2024 REORGANIZATION MEETING MINUTES**  
**JANUARY 11, 2024 – 7:00 P.M.**

**THE MEETING WAS CALLED TO ORDER BY MR. ASAY AND HE REQUESTED THAT ALL IN ATTENDANCE PARTICIPATE IN A SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA.**

**MR. ASAY THEN REQUESTED A MOMENT OF SILENCE IN MEMORY OF FORMER PLANNING BOARD MEMBER AND CHAIRMAN WILLIAM NOBLE WHO PASSED AWAY RECENTLY.**

**MR. ASAY READ THE PUBLIC MEETING ANNOUNCEMENT:**

**IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF THE STATE OF NEW JERSEY, ADEQUATE NOTICE OF THIS MEETING WAS PUBLISHED IN THE ASBURY PARK PRESS AND THE STAR LEDGER ON DECEMBER 22, 2023 STATING THE TIME, DATE, PLACE OF THIS MEETING. NOTICE OF THIS MEETING WAS ALSO POSTED ON THE BOROUGH BULLETIN BOARD, ADVERTISED ON THE BOROUGH TELEVISION CHANNEL AND WEBSITE.**

**THIS MEETING IS A JUDICIAL PROCEEDING. ANY QUESTIONS OR COMMENTS MUST BE LIMITED TO ISSUES THAT ARE RELEVANT TO WHAT THE BOARD MAY LEGALLY CONSIDER IN REACHING A DECISION, AND DECORUM APPROPRIATE TO A JUDICIAL HEARING MUST BE MAINTAINED AT ALL TIMES.**

**MR. ASAY ASKED THAT MR. BRADY COMPLETE THE:**

**SWEARING IN OF BOARD MEMBERS:**

Robert Baxter - Mayor's Designee – One Year Term

Lynn Pendleton - Council Representative – One Year Term

William Richert - Class II – One Year Term

Russell Boyko – Class IV – Four Year Term

Garrick Slavick (Absent) – Class IV – Four Year Term

**MR. ASAY COMPLETED THE:**

**ROLL CALL OF THE MEMBERS OF THE PLANNING BOARD:**

Mr. Baxter	Present X	Absent _____
Mr. Boyko	Present X	Absent _____
Ms. Kier	Present _____	Absent X
Mr. MacNeal	Present X	Absent _____
Mr. Parisi	Present X (telephonic due to illness)	
Ms. Pendleton	Present X	Absent _____
Mr. Richert	Present X	Absent _____
Mr. Slavick	Present _____	Absent X
Mr. Wilber	Present X	Absent _____

**MR. ASAY INTRODUCED THE:**

**SELECTION OF A CHAIRPERSON OF THE BOARD:**

Nomination for the Position of Chairperson: Mr. Parisi

Nominated By: Mr. Baxter

Seconded By: Mr. Wilber

Motion to Close Nominations: Ms. Pendleton

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Seconded By: Mr. Wilber

Voice Vote:            Yes: Unanimous            No \_\_\_\_\_

Hearing no other nominations, Mr. Asay accepted a Motion to enter a unanimous ballot for Mr. Parisi as Chairman.

Motion: Mr. Baxter

Second: Mr. Wilber

Voice Vote:            Yes: Unanimous

**MR. ASAY INTRODUCED THE:**

**SELECTION OF A VICE-CHAIRPERSON OF THE BOARD:**

Nomination for the Position of Vice-Chairperson: Mr. MacNeal

Nominated By: Ms. Pendleton

Seconded By: Mr. Baxter

Motion to Close Nominations: Mr. Wilber

Seconded By: Mr. Richert

Voice Vote:            Yes: Unanimous            No \_\_\_\_\_

Hearing no other nominations, Mr. Asay accepted a Motion to enter a unanimous ballot for Mr. MacNeal as Vice-Chairman.

Motion: Mr. Baxter  
Second: Mr. Wilber

Voice Vote:            Yes: Unanimous

**MR. ASAY TURNED THE PROCEEDINGS OVER TO MR. MACNEAL IN THE ABSENCE OF THE CHAIRMAN:**

**VICE-CHAIRMAN MACNEAL INTRODUCED THE:**

**DESIGNATION OF THE PLANNING BOARD ATTORNEY:**

Mr. MacNeal entertained a Motion:

Designating Terry Brady Planning Board Attorney for 2024:

Motion: Mr. Weber

Second: Ms. Pendleton

Board Member Comments/Discussion: None

Voting Record:

Mr. Baxter <u>Yes/No</u> Abs.	Mr. Boyko <u>Yes/No</u> Abs.	Ms. Kier <u>Yes/No</u> <u>Abs.</u>	
Mr. MacNeal <u>Yes/No</u> Abs.	Mr. Parisi <u>Yes/No</u> Abs.	Ms. Pendleton <u>Yes/No</u> Abs.	Mr. Reichert <u>Yes/No</u> Abs.
	Mr. Slavick <u>Yes/No</u> <u>Abs.</u>	Mr. Wilber <u>Yes/No</u> Abs.	

**MR. MACNEAL INTRODUCED THE:**

**DESIGNATION OF THE PLANNING BOARD ENGINEER:**

Mr. MacNeal entertained a Motion:

Designating Millis Looney -- Van Cleef Engineering Associates - as the Planning Board Engineer for 2024:

Motion: Mr. Baxter  
Second: Mr. Wilber

Board Member Comments/Discussion: None

Voting Record:

Mr. Baxter <u>Yes/No</u> Abs.	Mr. Boyko <u>Yes/No</u> Abs.	Ms. Kier Yes/No <u>Abs.</u>	
Mr. MacNeal <u>Yes/No</u> Abs.	Mr. Parisi <u>Yes/No</u> Abs.	Ms. Pendleton <u>Yes/No</u> Abs.	Mr. Reichert <u>Yes/No</u> Abs.
	Mr. Slavick Yes/No <u>Abs.</u>	Mr. Wilber <u>Yes/No</u> Abs.	

**MR. MACNEAL INTRODUCED THE:**

**APPROVAL OF PRIOR MEETING MINUTES:**

Motion to Approve the Minutes of the Meeting Conducted on  
October 12, 2023:

Motion: Mr. Baxter  
Second: Ms. Pendleton

Voting Record:

Mr. Baxter <u>Yes/No</u> Abs.	Mr. Boyko <u>Yes/No</u> Abs.	Ms. Kier Yes/No <u>Abs.</u>	
Mr. MacNeal <u>Yes/No</u> Abs.	Mr. Parisi <u>Yes/No</u> Abs.	Ms. Pendleton <u>Yes/No</u> Abs.	Mr. Reichert <u>Yes/No</u> Abs.
	Mr. Slavick Yes/No <u>Abs.</u>	Mr. Wilber Yes/No <u>Abs.</u>	

Mr. Brady and Ms. Looney expressed their appreciation to the Board for their appointments.

**Mr. MacNeal entertained a Motion for:**

**Meeting Adjournment**

Motion to Adjourn

Motion: Mr. Baxter

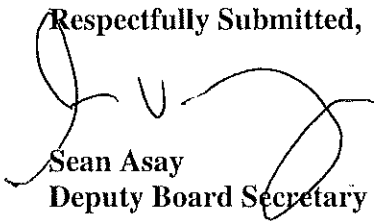
Second: Ms. Pendleton

Voice Vote

Yes: Unanimous

No \_\_\_\_\_

**Respectfully Submitted,**



Sean Asay  
Deputy Board Secretary