

Mayor and Council Newsletter

Borough of Island Heights
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Re-Organization Official Council Meeting Minutes

January 3, 2023

THE BOROUGH CLERK READ THE FOLLOWING:

The Reorganization Meeting of the Mayor and Council of the Borough of Island Heights is Hereby Called to Order. Notice of this Meeting was Provided in Accordance with the Open Public Meetings Act by Publication in the Asbury Park Press and the Star Ledger on November 19, 2022 and Notice was Posted on the Borough Bulletin Board, the Borough Television Channel and the Borough Website.

The Clerk announced that in order to assure continuity in the affairs of the Borough, the Mayor was sworn in on January 1, 2023. The Clerk turned over chair of the meeting to Mayor Doyle.

MAYOR DOYLE LED ALL IN THE:

PLEDGE TO THE FLAG OF THE UNITED STATES OF AMERICA

MAYOR DOYLE ADMINISTERED THE:

OATH OF OFFICE TO:

COUNCIL MEMBERS (3 YEAR TERM):

Robert Baxter

Alan Fumo

MAYOR DOYLE REQUESTED THE:

ROLL CALL OF THE MAYOR AND COUNCIL:

Mr. Baxter	<u>Present</u>	Absent
Mr. Fumo	<u>Present</u>	Absent
Mr. Gabriel	<u>Present</u>	Absent
Ms. Pendleton	Present	<u>Absent</u>
Ms. Thompson	<u>Present</u>	Absent
Mr. Weber	<u>Present</u>	Absent
Mayor Doyle	<u>Present</u>	Absent

MAYOR DOYLE OPENED THE FLOOR TO COUNCIL MEMBERS FOR:

NOMINATION(S) FOR THE POSITION OF COUNCIL PRESIDENT

Nomination of Ms. Thompson for Council President,

Made by: Mr. Baxter

Seconded by: Mr. Gabriel

Motion to close Council President Nominations Made by: Mr. Fumo

Seconded by: Mr. Gabriel

Voice Vote Yes: Unanimous No_____

With no other Nominations being heard, the Council Members entered a Unanimous ballot for Ms. Thompson as Council President for 2023.

Ms. Thompson thanked all of the Council Members for their confidence And support.

MAYOR DOYLE ANNOUNCED THE:

GOVERNING BODY LIAISONS FOR CALENDAR YEAR 2023:

Council Member Baxter

Borough Clerk
Borough Prosecutor
Borough Public Defender
Budget Committee
Municipal Court Clerk
Municipal Judge
Planning Board

Council Member Fumo

Emergency Management
Fire Department
First Aid Squad
Recreation Committee

Council Member Gabriel

Animal Control
Police Department

Council Member Pendleton

Board of Health
Borough Buildings, Facilities and Parks
Cultural and Heritage Association
Garbage and Recycling
Public Works Department
Streets and Roads

Council Member Thompson

Code Enforcement Office
Community Garden
Construction Office
Environmental Committee
Post Office
Quality of Life Task Force
Zoning Office

Council Member Weber

Central Regional Schools
Elementary School
Library

MAYOR DOYLE ANNOUNCED THE:

**APPOINTMENTS OF BOROUGH OFFICIALS AND STAFF MEMBERS FOR
CALENDAR YEAR 2023:**

Affirmative Action Officer	Sean Asay
Cable Television Officer	Sean Asay
Clerk of Public Works (Utilities Clerk)	Penny Hagan
Code Enforcement Officer	Sean Asay
Code Enforcement Officer (Deputy)	Teri Sisia
Construction Official	Stephen Grenley
Construction Sub-Code Official (Plumbing)	Michael Winch
Construction Technical Official	Gary Stocco
Construction Technical Official (Deputy)	Cinthia Hummel
Construction Technical Official (Deputy)	Teri Sisia
Emergency Management Coordinator	Douglas Platt
Emergency Management Coordinator (Deputy)	Jonathan Brodbeck
Human Resources Manager	April Elley
JIF Fund Commissioner	Sean Asay
Municipal Clerk (Deputy)	Penny Hagan
Municipal Court Administrator	Elizabeth Boettger
Municipal Finance Officer (Deputy)	April Elley
Newsletter Editor	April Elley
Payroll Clerk	April Elley
Planning Board Secretary	Gary Stocco
Planning Board Secretary (Deputy)	Sean Asay
Purchasing Agent	April Elley

Qualified Purchasing Agent	Sean Asay
Recycling Coordinator	Oscar Cradle
Registrar of Vital Statistics	Penny Hagan
Safety Coordinator	Sean Asay
Tax Collector (Deputy)	Julienne Sirico
Zoning Officer	Gary Stocco

Mayor Doyle entertained a Motion to Adopt:

Resolution 2023-01 - Approving the Foregoing Appointments of Borough Officials and Staff Members

Motion: Ms. Thompson
 Second: Mr. Fumo

Council Member Comments/Discussion: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	Yes/No	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	<u>Abs.</u>	Abs.	Abs.	Abs.

MAYOR DOYLE ANNOUNCED THE:

2023 BOARD APPOINTMENTS:

Planning Board

Robert Baxter (Mayor’s Designee)
 Lynn Pendleton (Council Representative)
 William Richert (Class II – One Year Term)
 Frank Parisi (Class IV – Four Year Term)
 Karen Kier (Class IV – Four Year Term)
 Garrick Slavick (Alternate – Three Year Term)

Mayor Doyle entertained a Motion to Adopt:

Resolution 2023-02 – Approving the Foregoing 2023 Board Appointments (By Title)

Motion: Mr. Fumo

Second: Ms. Thompson

Council Member Comments/Discussion: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes</u> /No	<u>Yes</u> /No	<u>Yes</u> /No	Yes/No	<u>Yes</u> /No	<u>Yes</u> /No	<u>Yes</u> /No
Abs.	Abs.	Abs.	<u>Abs.</u>	Abs.	Abs.	Abs.

MAYOR DOYLE ANNOUNCED THE:

2023 COMMITTEE APPOINTMENTS

Finance Committee (One Year Term)

Mayor Doyle
Robert Baxter

Trustees of the Library (One Year Term)

Betsy Hyle (Chairperson)
Jayne Baumann
Ellen Columbus
Marilyn Connors
Sally Gauntt
Eva Herzog
Joyce Kaizar
Claire Kalli
Lynn Lenox
James Muller
Susan Walsh

Recreation Committee (One Year Term)

Alan Fumo (Chairperson)
Penny Hagan (Vice-Chairperson)
Gail Cudia
Elaine DeFonzo
Diane Dellarocca
Christine Gabriel
Robert MacNeal
Justin Moran
Molly Moran
Andrea Papageorgiou
Tyler Yetman
Max Brodbeck

Environmental Committee (One Year Term)

Tara Church (Chairperson)
Sandra Blain-Snow
Sophia Church
Stephanie Fumo
Tanara Hall
Margaret Laratta
Jacquelyn Theile

Mayor Doyle entertained a Motion to Adopt:

Resolution 2023-03 – Approving the Foregoing 2023 Committee Appointments (By Title)

Motion: Ms. Thompson
Second: Mr. Fumo

Council Member Comments/Discussion: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes</u> /No	<u>Yes</u> /No	<u>Yes</u> /No	Yes/No	<u>Yes</u> /No	<u>Yes</u> /No	<u>Yes</u> /No
Abs.	Abs.	Abs.	<u>Abs.</u>	Abs.	Abs.	Abs.

MAYOR DOYLE ANNOUNCED THE:

APPOINTMENT OF BOROUGH PROFESSIONALS FOR 2023 THROUGH A FAIR AND OPEN PROCESS IN KEEPING WITH BOROUGH CODE CHAPTER 2-42:

Borough Attorney	Steven A. Zabarsky (Citta, Holzapfel and Zabarsky)
Borough Attorney (Conflict)	Joseph D. Coronato, Sr. (Coronato Law)
Borough Attorney (Tax Appeals)	Chris J. Connors (Dasti, Murphy, McGuckin, Ulaky, Koutsouris and Connors)
Borough Auditor	Robert A. Hulsart (Robert A. Hulsart and Company)
Borough Bond Counsel	Joel Fleishman (Fleishman, Daniels Law Offices)
Borough Disclosure Agent	Phoenix Disclosure
Borough Engineer	F. William Groff, III (Van Cleef Engineering)
Borough Flood Plain Manager	Michael Goldstein (Van Cleef Engineering)
Borough Independent Registered Municipal Advisor	Phoenix Advisors
Borough Municipal Court Judge	Benjamin H. Mabie, III
Borough Prosecutor	Steven A. Zabarsky (Citta, Holzapfel and Zabarsky)
Borough Prosecutor (Alternate)	Bonnie A. Peterson
Borough Public Defender	Debra Rumpf (Rumpf Law)

Mayor Doyle entertained a Motion to Adopt:

Resolution 2023-04 – Approving the Foregoing Borough Professional Appointments

Motion: Mr. Gabriel
Second: Mr. Baxter

Council Member Comment/Discussion: Mayor Doyle thanked Ms. Leahey (Retiring Prosecutor) and Damien Murray (Retiring Municipal Court Judge) for their years of service To the Borough.

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	Yes/No	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	<u>Abs.</u>	Abs.	Abs.	Abs.

MAYOR DOYLE INTRODUCED THE RESOLUTIONS ON THE:

REORGANIZATION CONSENT AGENDA:

Resolution 2023-05 Setting the Interest Rate to be Charged on Delinquent Property Taxes

Motion: Ms. Thompson
Second: Mr. Fumo

Resolution 2023-06 Setting the Interest Rate to be Charged on Delinquent Water and Sewer Utility Charges

Motion: Mr. Weber
Second: Mr. Fumo

Resolution 2023-07 Authorizing the Tax Collector to Cancel Tax and Utility Balances of Less Than \$10.00

Motion: Mr. Baxter
Second: Ms. Thompson

Resolution 2023-08 Authorizing the Tax Collector to Conduct an Electronic Lien Sale for Unpaid Taxes and Utilities

Motion: Mr. Fumo
Second: Mr. Weber

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| Resolution 2023-09 | Authorizing Certain Signatures on Borough Checks

Motion: Mr. Weber
Second: Mr. Fumo |
| Resolution 2023-10 | Authorizing all Full Time and Part Time Hourly Borough Employees to be Paid Every Two (2) Weeks

Motion: Ms. Thompson
Second: Mr. Baxter |
| Resolution 2023-11 | Designating the Official Publications of the Borough

Motion: Mr. Weber
Second: Mr. Fumo |
| Resolution 2023-12 | Authorizing the Mayor and the Borough Clerk to Execute all Grant Applications on Behalf of the Borough

Motion: Mr. Gabriel
Second: Mr. Weber |
| Resolution 2023-13 | Adopting a Cash Management Plan for Calendar Year 2023

Motion: Ms. Thompson
Second: Mr. Fumo |
| Resolution 2023-14 | Authorizing the Tax Assessor to Act As the Agent for the Taxing District

Motion: Mr. Weber
Second: Mr. Baxter |
| Resolution 2023-15 | Designating Roberts Rules of Order as the Parliamentary Procedure Manual for all Meetings of Official Bodies of the Municipal Corporation

Motion: Ms. Thompson
Second: Mr. Weber |

Mayor Doyle entertained a:

Motion to Adopt all of the Resolutions on the Reorganization Consent Agenda

Motion: Ms. Thompson
Second: Mr. Fumo

Council Member Comments/Discussion: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	Yes/No	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	<u>Abs.</u>	Abs.	Abs.	Abs.

MAYOR DOYLE:

PRIVILEGE OF THE FLOOR (PUBLIC COMMENTS)

No Comments

The Reorganization Meeting was Adjourned at 7:15 P.M. by Unanimous Consent.

Respectfully Submitted,

**Sean Asay
Borough Clerk**