

Mayor and Council Newsletter

Borough of Island Heights
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Official Council Meeting Minutes

March 15, 2022

MAYOR DOYLE CALLED THE MEETING TO ORDER AT 7:00 P.M. AND READ THE FOLLOWING:

This Regular Meeting of the Mayor and Council of the Borough of Island Heights is Hereby Called to Order. Notice of this Meeting was Provided in Accordance with the Open Public Meetings Act by Publication in the Asbury Park Press and the Star Ledger on December 15, 2021 and Notice was Also Posted on the Bulletin Board in the Municipal Building, on the Borough Television Channel and the Borough Website.

MAYOR DOYLE LED ALL IN THE:

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

MAYOR DOYLE:

addressed the ongoing situation in Ukraine, he asked that everyone keep the innocent in our prayers as we are all thinking of ways to help. He cautioned that there are fraudulent organizations that will try to pass themselves off as legitimate charities, be careful and give to organizations that are familiar and known to do good work like the Red Cross.

MAYOR DOYLE REQUESTED THE:

ROLL CALL OF THE MAYOR AND COUNCIL AND BOROUGH PROFESSIONALS:

Council Member Baxter	Present X	Absent_____
Council Member Fumo	Present X	Absent_____
Council Member Gabriel	Present X	Absent_____
Council Member Pendleton	Present X	Absent_____
Council President Thompson	Present X	Absent_____

Council Member Weber	Present X	Absent_____
Mayor Doyle	Present X	Absent_____
Borough Attorney Mr. Zabarsky	Present X	Absent_____

MAYOR DOYLE INTRODUCED:

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ORDINANCE 2022-01 – SALARIES

SECOND READING AND PROPOSED ADOPTION

MAYOR DOYLE READ THE FOLLOWING:

The Public Hearing on Proposed Ordinance 2022-01 – Salaries -
is now open, persons who wish to comment, please ask to be
recognized and state your name for the record:

Public Comments:

None

Motion to Close Public Hearing:

Motion: Mr. Gabriel

Second: Ms. Pendleton

Voice Vote: Yes: Unanimous No _____

MAYOR DOYLE ENTERTAINED A:

Motion to Adopt Ordinance 2022-01 as Proposed:

Motion: Ms. Thompson

Second: Mr. Fumo

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

ORDINANCE 2022-01

**AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN,
STATE OF NEW JERSEY, FIXING AND DETERMINING SALARIES AND HOURLY
WAGES OF CERTAIN EMPLOYEES OF THE BOROUGH**

BE IT HEREBY ENACTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS that the Following Hourly Wages and Salaries Shall Remain in Effect Until a Subsequent Salary and Wage Ordinance is Adopted:

SECTION 1: The Salary and Hourly Wage Ranges for Employees of the Borough Shall be as Follows:

<u>TITLE</u>	<u>WAGES</u>
A.Mayor	\$1,000.00 - \$7,000.00
B.Council President	\$1,000.00 - \$4,000.00
C.Council Member	\$1,000.00 - \$3,500.00
D.Affirmative Action Officer	\$500.00 - \$1,000.00
E.Cable Television Officer	\$500.00 - \$1,000.00
F.Chief Financial Officer	\$2,500.00 - \$25,000.00
G.Clerk of Public Works (Utilities Clerk)	Minimum Wage - \$20.00 Per Hour
H.Code Enforcement Officer	Minimum Wage - \$25.00 Per Hour
I.Code Enforcement Officer (Deputy)	Minimum Wage - \$20.00 Per Hour
J.Construction Official	Per Contract
K.Construction Sub-Code Official	Minimum Wage - \$40.00 Per Hour
L.Construction Technical Official (Hourly)	Minimum Wage - \$20.00 Per Hour
M.Construction Technical Official	\$1,000.00 - \$4,000.00
N.Emergency Management Coordinator	\$1,000.00 - \$4,000.00
O.Emergency Management Coordinator (Deputy)	\$1,000.00 - \$2,500.00
P.Fire Official	\$2,500.00 - \$10,000.00
Q.Human Resources Manager	\$2,500.00 - \$20,000.00
R.JIF Fund Commissioner	\$1,000.00 - \$2,500.00
S.Municipal Clerk	Minimum Wage - \$25.00 Per Hour
T.Municipal Clerk (Deputy)	Minimum Wage - \$25.00 Per Hour
U.Municipal Court Administrator	Minimum Wage - \$30.00 Per Hour
V.Municipal Court Administrator (Deputy)	Minimum Wage - \$25.00 Per Hour
W.Municipal Court Judge	\$2,500.00 - \$20,000.00
X.Municipal Finance Officer	\$2,500.00 - \$25,000.00
Y.Municipal Finance Officer (Deputy)	\$2,500.00 - \$10,000.00
Z.Newsletter Editor	\$1,000.00 - \$2,500.00
AA. Payroll Clerk	\$2,500.00 - \$15,000.00
BB. Planning Board Secretary	\$1,000.00 - \$2,500.00
CC. Planning Board Secretary (Deputy)	\$1,000.00 - \$2,000.00

DD.	.Public Works - Director	Per Contract
EE.	Public Works - Foreman	Per Contract
FF.	Public Works - Laborer	Per Contract
GG.	Purchasing Agent	\$1,000.00 - \$15,000.00
HH.	Police Captain	Per Contract
II.	Police Lieutenant	Per Contract
JJ.	Police Officer	Per Contract
KK.	Police Officer - Class II	Minimum Wage - \$20.00 Per Hour
LL.	Police Sergeant	Per Contract
MM.	Qualified Purchasing Agent	\$2,500.00 - \$20,000.00
NN.	Registrar of Vital Statistics	Minimum Wage - \$25.00 Per Hour
OO.	Safety Coordinator	\$1,000.00 - \$2,500.00
PP.	Tax Assessor	\$2,500.00 - \$20,000.00
QQ.	Tax Collector	\$2,500.00 - \$25,000.00
RR.	Tax Collector (Deputy)	Minimum Wage - \$25.00 Per Hour
SS.	Zoning Officer (Hourly)	Minimum Wage - \$25.00 Per Hour
TT.	Zoning Officer	\$2,000.00 - \$4,000.00

SECTION 2: The Foregoing Salaries and Hourly Wage Ranges Shall be Effective Immediately Upon the Adoption and Publication of this Ordinance.

SECTION 3: All Ordinances or Parts of Ordinances Heretofore Adopted in Connection with the Aforementioned Subject Matter are Hereby Repealed.

MAYOR DOYLE INTRODUCED:

ORDINANCE 2022-02 – ESTABLISHMENT OF A CAP BANK

INTRODUCTION AND FIRST READING

MAYOR DOYLE ENTERTAINED A:

Motion to Waive Reading and Approve Proposed Ordinance 2022-02

as Introduced:

Motion: Mr. Baxter

Second: Mr. Weber

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

ORDINANCE 2022-02

**AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN,
STATE OF NEW JERSEY ALLOWING THE BOROUGH TO EXCEED THE
MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP
BANK IN KEEPING WITH N.J.S.A. 40A: 4-45.14**

WHEREAS, the Local Government Cap Law, N.J.S.A 40A: 4-45.14 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to the cost of living adjustment declared by the State of New Jersey (2.5%) unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions, and;

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years, and;

WHEREAS, the Mayor and Council of the Borough of Island Heights finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens, and;

WHEREAS, the Mayor and Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$23,385.87 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary, and;

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Island Heights, a majority of the full authorized membership of the governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Borough of Island Heights shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 1.0%, amounting to \$23,385.87 and that the CY 2022 municipal budget for the Borough of Island Heights be approved and adopted in accordance with this ordinance, and;

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years, and;

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction, and;

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Council Member Comments/Discussion:

Ms. Thompson said that she thought that the Governing Body should consider adopting a Resolution at the next meeting urging the County and our School Districts to hold the line on spending as the Borough is doing to produce a zero increase in the tax rates for the County and the Schools.

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

MAYOR DOYLE INTRODUCED THE:

APPROVAL OF PRIOR MEETING MINUTES

Resolution 2022-42	Approving the Proposed Minutes for the Regular Meeting of the Mayor and Council Conducted on February 8, 2022 (By Title)
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Motion: Mr. Weber
Second: Ms. Thompson

Comments/Discussion: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

MAYOR DOYLE INTRODUCED THE:

RESOLUTIONS ON THE CONSENT AGENDA:

Resolution 2022-43	Approving and Adopting Proposed Rules and Regulations Governing the Operation of the Island Heights Police Department – Chapters One Through Four
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Motion: Ms. Thompson
Second: Ms. Pendleton

Motion: Mr. Fumo
Second: Ms. Thompson

Resolution 2022-50

Authorizing the Chief Financial Officer and the Tax Collector to Issue a Refund to Mark and Debra Caudillo for the Overpayment of Property Taxes on Block 42 – Lot 2 – 168 West End Avenue – in the Amount of \$1,047.73

Motion: Ms. Pendleton
Second: Ms. Thompson

Resolution 2022-51

Approving the Issuance of a 50/50 Raffle License to the Toms River Rotary Club Foundation (By Title)

Motion: Mr. Gabriel
Second: Mr. Baxter

Resolution 2022-52

Approving the Use of the Wanamaker Complex Field for a 50/50 Raffle Drawing by the Rotary Club of Toms River on April 27, 2022, Between the Hours of 6:00 P.M. and 7:30 P.M. (By Title)

Motion: Mr. Gabriel
Second: Mr. Baxter

Resolution 2022-53

Approving the Use and Partial Closing of River Avenue and Simpson Avenue by the Island Heights Yacht Club for the 2022 Junior Olympics Sailing Championship – July 17 – July 19, 2022 (By Title)

Motion: Mr. Baxter
Second: Ms. Pendleton

Resolution 2022-54

Approving the Use of Long Point Beach and Wanamaker Beach by the Jersey Shore Chapter of the Surfrider Foundation for a Beach Cleanup on September 10, 2022, Between the Hours of 10:00 A.M. and 1:00 P.M. (By Title)

Motion: Mr. Fumo
Second: Ms. Thompson

Note: Mr. Baxter abstained as to Resolution 2022-47

MAYOR DOYLE INTRODUCED THE:

BILL LIST AND PROCUREMENTS

Resolution 2022-63

Approving Payment of all of the Items on the Bill List Submitted by the Purchasing Agent

Motion: Mr. Fumo
Second: Mr. Weber

Discussion/Comments: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

MAYOR DOYLE ASKED MS. THOMPSON TO INTRODUCE A RESOLUTION BEING ADDED TO THE AGENDA:

Ms. Thompson said that the Quality of Life Task Force had their first meeting and were successful in addressing some parking and pedestrian safety issues, with some other issues still being worked on by the group. She said that the group agreed that a Mission Statement would help to focus their efforts and help residents to understand the types of tasks that they might take on. Ms. Thompson said that the members had agreed upon a Mission Statement and she read the proposal for the record as Resolution 2022-64

MAYOR DOYLE ENTERTAINED A MOTION TO ADOPT:

Resolution 2022-64

Approving the Proposed Mission Statement of the Quality of Life Task Force:

Motion: Mr. Fumo
Second: Mr. Baxter

Council Member Comments/
Discussion: None

Voting Record:

Mr. Baxter	Mr. Fumo	Mr. Gabriel	Ms. Pendleton	Ms. Thompson	Mr. Weber	Mayor Doyle
<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>
Abs.	Abs.	Abs.	Abs.	Abs.	Abs.	Abs.

MAYOR DOYLE INTRODUCED THE:

DISCUSSION & PRIVILEGE OF THE FLOOR (Public Comment):

Don Roberts – The Fire Company should check the NOAA flood maps before they build a new fire station on their current site, by 2035 that site could be under water. The proposed home that has been approved for construction at 213 Ocean Ave. is too large for the lot. The new homes being built in the Borough are generally too large and we should consider changes to our Master Plan. The Borough should create an enforceable historic district to protect our historic properties. I was one of the people who drafted the current Borough Tree Ordinance. The Borough should contact Mike LaMon, he is a forester and he can give the Borough advice on the preservation of trees.

Mr. Gabriel – The proposed new Fire Station is compliant with all current flood regulations.

Mr. Baxter – The Borough Master Plan was updated in 2017 as it is every ten years under State Law. Mr. Roberts was a member of the Planning Board at the time that the Master Plan was last updated.

Mary Henderson – How can someone determine whether a lot in the Borough is “buildable?”

Mayor Doyle – All our Zoning Ordinances are on our website as well as our Zoning Map that may be referenced to determine how the code applies to each property.

MAYOR DOYLE INTRODUCED THE:

COUNCIL MEMBER REPORTS

Mr. Fumo – Our Elementary School is now “mask optional” for all staff and students, there are few who are still wearing masks voluntarily. Enrollments are now being accepted for children who will be eligible to enter kindergarten in September, please contact the school office to make an appointment.

Central Regional Schools are also “mask optional” now and operating on a full schedule with no restrictions.

Our Recreation Committee will be meeting again on March 23rd to update plans for our Easter Egg Hunt and Farmers Market this summer.

Mr. Weber – A reminder that our Recreation Badges are enforced year round and over 300 have been sold already. The price of the badges rises to \$25.00 on May 1st so now is the time to get yours.

Ms. Thompson – For our Community Garden 45 of 60 gardeners have paid their 2022 fees to date. For any gardeners who have not paid their 2022 fees, now is the time to get it done. The garden beds are being cleaned and some are planted. The water service to the hoses inside the garden are scheduled to be turned on in April, gardeners will water using watering cans until that time.

Our Environmental Committee members completed and submitted a grant application to the NJDEP to receive saplings to be given away in the Borough on Earth Day. The small size of our town and the number of people who visit the Farmers Market has made it difficult to attract and retain farm vendors. The Environmental and Recreation Committees are collaborating to look at creative ways to restructure the Farmers Market for 2022. The committees are meeting this month to further the plans. Earth day activities are being planned and will tentatively include a town wide clean up, bioswale care and sapling give away. A request will be made to the Borough for use its facilities for Earth Day.

Our Fire Company is now operating from the building at the rear of their property. Demolition is estimated to begin at the end of March or early April in preparation for construction of the new fire station this year. Summerbrew 2022 will be on June 25th from 4:00 PM to 10:00 PM. Our Fire Company is largely self-funded, please plan on supporting this major fundraiser so that our Fire Company can continue to provide its stellar service to the Borough.

Our First Aid Squad benefitted from a Shore to Give fundraiser that was held on March 10th at the Garden State Distillery in Toms River. There was a very strong turn out of people showing their support for the squad with over \$5,000 raised. Shore to Give selects one organization per quarter for an event. We are grateful to them for selecting IHFAS. The red ambulance, truck # 217, is back in service following an engine repair.

The Island Heights Branch of the Ocean County Library will be holding a story time at the First Aid Squad Building on August 3rd from 11AM to 12 Noon, thank you to Sally Harrison at the library for organizing this event.

The Island Heights Quality of Life Task Force met on February 25 to brief our new member and organize the team for 2022 priorities. The mission statement approved tonight will serve to focus the work of the task force and communicate its scope to Borough residents and businesses. Pedestrian Safety at Central and Summit and Central and Lake Avenues was discussed at length. Rolf Weber contacted residents and Morgan Engineering to seek their agreement to limit parking to improve sight lines at the crosswalks. Mr. Weber was successful in obtaining their agreement to change their parking arrangements so the intersections are clearer. Unfortunately, some of our residents are trying to navigate how to resolve problems with disorderly neighbors. The Task Force is working to provide information that will help.

Mayor Doyle – Our basketball and tennis courts will be resurfaced this spring; the work is already underway.

Our grant funded paving projects will start in the next sixty days covering Bay, Camp Walk, Dirmitt, East End, Highland and Thomas Avenues.

Our Fire Company will begin construction of their new station in the next sixty days with completion in nine to twelve months.

The new Van Sant Park has signage and a gaming table in place with more plantings and a bench planned for the spring.

New Recreation Equipment for adults and children will be placed by DPW in our public spaces during April.

Our new Wanamaker Gazebo is nearing completion and events are already being scheduled to use the Gazebo this spring and summer.

Construction at Siddons Court is now underway, twelve new homes are approved to be constructed by the developer.

Ms. Pendleton – Our DPW has been busy working on a damaged wall in the new evidence room at our Police station, replacing the sheet rock, spackling and painting. They will be finishing in the next few days.

The decontamination shower room in the First Aid Squad Building is now completed and functioning.

DPW brined and salted the town for the predicted ice storm last weekend and they removed and cleaned up a large portion of the very large oak tree that fell on East Camp Walk during the storm. The tree took down electric wires and had to be cleaned up so that the wires could be repaired.

DPW has spent much of their time recently on the repair of lateral waste water lines, breaks spike this time of year due to the dramatic weather swings. Lateral waste water lines were repaired or replaced on Lake, Ocean, Cedar and Summit Avenues.

Electric service wiring is completed at the new Wanamaker Gazebo, the topsoil will be spread and seeded on the disturbed ground.

Next week, DPW will start work on the installation of the new playground and exercise equipment.

Our Cultural & Heritage Society will be hosting their first community program for 2022 on Monday, April 18th at 7 PM at the United Methodist Church in Fellowship Hall. Admission is free and light refreshments will be served. Peter Kier will be talking about “Growing up in Island Heights.” Peter is a terrific speaker and it should be a lot of fun, you won’t want to miss it. The Cultural & Heritage Society will be hosting their annual Secret Gardens and Scenic Porches Tour on Saturday, June 25th beginning at 10 AM. This is the first one since Covid brought everything to a halt in 2019. There will be 12 gardens and porches to visit, refreshments and a plant sale. Tickets are \$25 and can be purchased the day of the event at the Cottage Museum.

Mr. Baxter – Crime is down in the Borough as evidenced by less activity in our Municipal Court but we expect that as usual they will get busier as the weather improves.

Mr. Gabriel – Our Police Department has been active addressing speeding complaints on several streets and patrolling our waterfront areas to assure badge compliance good behavior. Thanks to DPW for the work that they have been doing at our Police Station to have it ready for the accreditation process.

THE MEETING WAS ADJOURNED AT 8:45 P.M. BY UNANIMOUS CONSENT.

Respectfully Submitted,

**Sean Asay
Borough Clerk**