

Mayor and Council Newsletter

Borough of Island Heights
 One Wanamaker Municipal Complex
 Post Office Box 797
 Island Heights, New Jersey 08732-0797
 (732) 270-6415
www.islandheightsboro.com



Official Council **Re-Organization** Meeting Minutes

January 2, 2019

Councilman Sean Asay welcomed everyone to the Reorganization Meeting and opened the meeting by reading the State of Public Notice of compliance with the Open Public Meetings Act.

The Reorganization Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of the meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Councilman Asay asked that Mayor-Elect Steve Doyle step forward and take the Oath of Office; read by the Borough Clerk, Joseph Kostecki.

Mayor Doyle provided the Oath of Office to Ms. Susan Thompson, and subsequently, Mr. Rolf Weber.

Borough Clerk read the Roll Call

Councilmember Asay
 Councilmember Gabriel
 Councilmember Snow
 Mayor Doyle

Councilmember Thompson
 Councilmember Weber
 Councilmember Wudzki

	Asay	Gabriel	Snow	Thompson	Mayor Doyle	Weber	Wudzki
Present	x	x		x	x	x	X
Absent			X				

NOMINATION FOR COUNCIL PRESIDENT

Nomination of Sean Asay for Council President made by Thompson
 Seconded by: Wudzki

Motion to close Council President Nominations made by: Thompson
 Seconded by: Gabriel, and full consent

Roll Call

NAME	YEAS	NAYS	ABSTAIN	ABSENT
Asay			x	
Gabriel	x			
Snow				X
Thompson	x			
Weber	x			
Wudzki	x			
Mayor Doyle			x	

Mayor Doyle stated that he is delighted to work with the people on this dais, and the residents of Island Heights. Mayor wanted to go over a few things the new administration will be focusing on. This is a very special town, as you well know, as you live here too. Some people can't leave, and some will continue to live here as long as the good Lord lets us. Key matters to handle in the New Year remain the water infrastructure, public safety; Fire, First Aid, and emergency response team are of paramount concern. Our Fire Department needs a new building, and we're going to find a way to make sure they get all the equipment they need. We will focus on parks and public places; we have some beautiful places in town, long point, memorial field. We need to make sure people can enjoy them. We are speaking with folks about the courts, and we need help. There are boards that need to be replaced on the boardwalk, and hope to have help there. We need to support our businesses; some are growing and some are not. There are several great events and parades for the children, and we will continue to support great organizations such as the PETO Museum and local Yacht club, Artist's Guild. We will also work to address eyesores, and work with our school boards; both at Island Heights and Central Regional. I'm a product of both, and Central Regional has really become a success; they've helped my life and help our town. Our recreation facilities need to have usable facilities. He ended by stating he looks forward to working with all of the employees, governing body members and listening to residents to get all of this accomplished.

There was a moment of silence for Shirley Gabriel; she was a resident of Island Heights.

ANNOUNCEMENT BY MAYOR DOYLE OF THE MAYOR'S APPOINTMENT OF GOVERNING BODY LIAISONS FOR THE CALENDAR YEAR 2019.

	Director	Backup
Planning Board	Asay	Thompson
Police Department:	Asay	Gabriel
Animal Control	Gabriel	Weber
Engineering:	Gabriel	Thompson
Fleet Management and Maintenance:	Gabriel	Weber
Municipal Facilities:	Gabriel	Asay
Parks:	Gabriel	Weber
Streets and Roads:	Gabriel	Weber
Water and Sewer	Gabriel	Weber
Community Garden	Snow	Wudzski
Cultural and Heritage Association:	Snow	Wudzski
Environmental Committee:	Snow	Wudzski
Garbage and Recycling:	Snow	Wudzski
Badge Checkers	Thompson	Asay
Board of Health	Thompson	Snow
Chief Financial Officer:	Thompson	Asay
Clerk/Registrar:	Thompson	Asay
Computer Services:	Thompson	Asay
Construction:	Thompson	Asay
Finance and Capital Budget Committees:	Thompson	Gabriel
Liaison to Comcast	Thompson	Asay
Purchasing:	Thompson	Asay
Tax Assessor:	Thompson	Asay

Tax Collector:	Thompson	Asay
Zoning/Code Enforcement:	Thompson	Asay
Emergency Management:	Weber	Gabriel
Fire Department:	Weber	Gabriel
Fire Prevention Bureau:	Weber	Gabriel
First Aid:	Weber	Gabriel
Municipal Court	Weber	Asay
Prosecutor:	Weber	Asay
Public Defender:	Weber	Asay
Farmer's Market	Wudzski	Snow
Island Heights Post Office:	Wudzski	Snow
Liaison to Central Regional	Wudzski	Snow
Liaison to Island Heights Grade School	Wudzski	Snow
Library:	Wudzski	Snow
Recreation:	Wudzski	Snow

ANNOUNCEMENT BY MAYOR DOYLE OF THE MAYOR'S APPOINTMENTS TO SERVE AT THE PLEASURE OF THE GOVERNING BODY:

Municipal Court Administrator	Elizabeth Boettger
Deputy Court Administrator	Barbara McAteer
Assessment Search Officer	Joseph Kostecki
Affirmative Action Officer/P.A.C.O.	Joseph Kostecki
Purchasing Agent/Project Manager/ Newsletter Editor	April D. Elley
Deputy Municipal Finance Officer	April D. Elley
Clerk of Public Works	Wendy Prior
Code Enforcement/Zoning Officer	Ray Claudio & Borough Engineer
Certified Recycling Professional	Oscar Cradle, CPR
Emergency Management Coordinator	Douglas Platt
Deputy Emergency Management Coord.	Lt. Kevin Arnold
JIF Fund Commissioner	Joseph Kostecki
Payroll Clerk	Margaret Newnom-Purdie
Qualified Purchasing Agent	Joseph Kostecki
Safety Coordinator	Joseph Kostecki
Tax Assessor	Martin Lynch
Tax Collector/Deputy Municipal Clerk	Wendy Prior
Roll Call	

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
	X	Gabriel	X			
		Snow				X
		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

ANNOUNCEMENT BY MAYOR DOYLE OF THE MAYOR'S APPOINTMENTS TO THE FOLLOWING BOARD/COMMITTEE

Finance Committee

Mayor Doyle
Kiernan Pillion
David Shipman

Trustees of the Library

(1 year term)
Joyce Kaizar
Sharon Lee
Ellen Columbus
Claire Kalli
James Muller
Lynn Lenox
Marilyn Connors
Sally Gauntt
Betsy Hyle

Planning Board

Class II – 3 Year Term
Jonathan Brodbeck – Expires 12/31/22

Class IV – 4 Year Term
Robert Baxter – Expires 12/31/21
Frank Wetta – Expires 12/31/23

Alternates – 3 Year Term
Lynn Pendleton – Expires 12/31/22

Recreation Committee

Alan Fumo - Chairperson
Gail Cudia
Maureen DeSanto
Elaine DeFonzo
Christine Gabriel
Kara Lovell
Pamela Marx
Robert McNeil
Diane Dellarocca
Sandra Snow

Environmental Committee

Margaret Laratta
Tara Church
Sophia Church
Zdenka Karas
Tanara Hall
Mary Judge
Beth Francis
Lucy Scheer
Sandra Blain-Snow

Board of Health

Claire Cagney
 Fran Gajano
 Joann Moy
 Pat Bailey

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	X			
X		Gabriel	X			
		Snow				X
		Thompson	X			
		Weber	X			
	X	Wudzki	X			
		Mayor Doyle	X			

Resolution 2019-01 Designating the Various Professionals pursuant to N.J.S.A. 40A:11-1 et seq.

Municipal Attorney	Citta, Holzapfel and Zabarsky
Municipal Auditor	Antonides & Simone
Municipal Fee Accountant	Antonides & Simone
Municipal Engineer	O'Donnell, Stanton & Associates
Municipal Bond Counsel	TBD
Special Attorney Tax Appeals	Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors
Special Projects Engineer	Maser Consulting
Municipal Prosecutor	Elizabeth Leahey
Alternate Prosecutor	Bonnie Peterson
Public Defender	Rumpf Law
Alternate Public Defender	Charles Tivenan
<u>*not awarded:</u>	Bond Counsel, Labor/Conflict Attorney,

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Asay	X			
		Gabriel				X
		Snow				
X		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

CONSENT AGENDA

- Resolution 2019-02** **Authorizing the Tax Collector to Conduct a Tax Lien Sale**
- Resolution 2019-03** **Setting the Interest Rate Charged on Delinquent Water and Sewer**
- Resolution 2019-04** **Setting the Interest Rate Charged on Delinquent Taxes Pursuant to N.J.S.A. 54A:4-67.**
- Resolution 2019-05** **Authorizing Signatures of Borough Checks Pursuant to N.J.S.A. 40A:5-16.**
- Resolution 2019-06** **Authorizing all Full Time and Part Time Employees of the Borough Be Paid Every Two (2) Weeks**
- Resolution 2019-07** **Designating the Official Publication(s)**
- Resolution 2019-08** **Authorizing the Mayor to Execute all Grant Applications on Behalf of the Borough.**
- Resolution 2019-09** **Adopting Cash Management Plan for Calendar Year of 2019.**
- Resolution 2019-10** **Authorizing the Tax Assessor to Act As the Agent for the Taxing District**
- Resolution 2019-11** **Reaffirming the Commitment and Objective of the Island Heights Green Team**

Public Comment

Council President confirmed this is the Cash Management Plan for 2019.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Asay	X			
	X	Gabriel	X			
		Snow				X
		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

ADJOURNMENT: Gabriel; Asay and all in favor.

Adjournment at 7:25pm

Respectfully submitted:

Borough Clerk

Stephen Doyle, Mayor

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DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

*** Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount
Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00
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Pledge to the flag.

1. ROLL CALL

Councilmember Asay	Councilmember Thompson
Councilmember Gabriel	Councilmember Weber
Councilmember Snow	Councilmember Wudzki
Mayor Doyle	Attorney

	Asay	Gabriel	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Attorney
Present	x	x		x	x	x	x	x
Absent			x					

2. APPROVAL OF MEETING MINUTES

Resolution 2019-12

Approving Council Minutes of December 20, 2018

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Gabriel	x			
		Snow				x
		Thompson	x			
		Weber			x	
		Wudzki	x			
		Mayor Doyle			x	

3. RESOLUTIONS

Resolution 2019-13

Authorize temporary appropriations prior to the final adoption of the 2019 Municipal Budget

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	Asay	X			
		Gabriel	X			

		Snow				X
X		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

4. BILL LIST

Resolution 2019-14

Approve the January 2, 2019 Bill List

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Gabriel	X			
		Snow				X
		Thompson	X			
		Weber	X			
	X	Wudzki	X			
		Mayor Doyle	X			

Resolution 2019-15

Approve the following Purchase Order Request

Vendor: CSI

1st qtr 2019 IT Support for DPW, Police, Boro Hall

Amount: \$1,195.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Gabriel	X			
		Snow				X
		Thompson	X			
		Weber	X			
	X	Wudzki	X			
		Mayor Doyle	X			

5. PRIVILEGE OF THE FLOOR

Mrs. Frankovich 103 Jaynes ave-

Thanked the mayor for running and taking an interest in the town and she is looking forward to positive work.

6. COUNCIL REPORTS

None.

7. ADJOURNMENT Motion to adjourn meeting was made by Mr. Gabriel and seconded by Mr. Asay. Unanimous voice vote.

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Official Council Meeting Minutes

January 22, 2019

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Pledge to the Flag of the United States of America
 Moment of Silence for Peg Bendel

1. ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Councilmember Asay	Councilmember Thompson
Councilmember Gabriel	Councilmember Weber
Councilmember Snow	Councilmember Wudzki
Mayor Doyle	Attorney

	Asay	Gabriel	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Attorney
Present	x	x	x	X	x		x	x
Absent						x		

2. APPROVAL OF PRIOR MEETING MINUTES

Resolution 2019-16	Approving the Mayor and Council Meeting Minutes of January 2, 2019
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Resolution 2019-17	Approving the Mayor and Council Meeting Minutes of the Reorganization Meeting conducted on January 2, 2019
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Motion Asay made for Resolution 16-17
 Second Thompson
 Roll Call Vote

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
		Gabriel	X			
		Snow			X	
	X	Thompson	X			
		Weber	X			
		Wudzki				X
		Mayor Doyle	X			

3. RESOLUTIONS (CONSENT AGENDA)

Resolution 2019-18 Authorizing Kelly Williamson and Ryan Worton to use the Methodist Camp Meeting Pavilion on 8/10/19

Motion Asay
Second Snow

Council Member Discussion/Comments-

Resolution 2019-19 Approving the appointment of Karen Kier to the Island Heights Board of Health

Motion Gabriel
Second Thompson

Resolution 2019-20 Approving the appointment of the Law Office of Fleishman Daniels as Municipal Bond Counsel

Motion Gabriel
Second Weber

Council Member Discussion/Comments Mr. Gabriel asked if this was done after our question was answered. Mayor Doyle replied that the question was answered by our three bidders and this was our last pending appointment.

Resolution 2019-21 Approving the hiring of Dale Wilbur and Ron Donahue as part-time DPW laborers at a pay rate of \$12.50 per hour

Motion Gabriel
Second Snow

Council Member Discussion/Comments- Mayor Doyle stated that hiring is contingent on the passing of background checks.

- Resolution 2019-22 Authorizing the purchase of a DPW Utility Truck for an amount not to exceed \$70,000.00
Motion Thompson
Second Gabriel
- Resolution 2019-23 Approving the hiring of William Richards as a full-time DPW laborer at a pay rate of \$13.50 per hour
Motion Gabriel
Second Weber
- Council Member Discussion/Comments- Mayor Doyle stated the hiring is contingent on the passing of a background check.
- Resolution 2019-24 Authorizing the issuance of a Raffle License to the Ocean County Artist Guild on March 22, 2019
Motion Snow
Second Asay
- Resolution 2019-25 Authorizing the payment of all obligations listed on the Bill List for this meeting on January 22, 2019
Motion Thompson
Second Asay
- Resolution 2019-26 Approving of a Purchase Order Request
Department: Administration
Vendor: Coded Systems
Product/Service: Codification of all Ordinances
Adopted by the Mayor and Council during calendar year 2019
Amount: \$2,800.00
Motion Asay
Second Weber
- Resolution 2019-27 Approving of a Purchase Order Request
Department: Administration
Vendor: Coded Systems
Product/Service: Codification of all Ordinances
Adopted by the Mayor and Council since August 2015
Amount: \$6,000.00

Motion Asay
Second Snow
- Council Member Discussion/Comments: Mr. Asay no codification of ordinances has been submitted since Ms Rogaski departed as clerk. All ordinances that needed to be codified were researched

and submitted. This will bring us up to date on the website once the codification is complete.

Resolution 2019-28

Approving of a Purchase Order Request
Department: Police
Vendor: Rodgers Group LLC
Product/Service: Required Police Personnel In Service Training
Amount: \$1,920.00
Motion Asay
Second Weber

Resolution 2019-29

Approving a salary rate of \$14.50 per hour for Daniel Conti as a full time laborer with the Department of Public Works
Motion Gabriel
Second Thompson

Resolution 2019-30

Approving the appointment of Class II Officers Tyler Anderson and Anthony Zappola as members of the Island Heights Police Department for calendar year 2019 at the rate of pay of \$13.50 per hour
Motion Asay
Second Snow

Council Member Discussion/Comments- Mr. Asay already employees just keeping our books in order.

Resolution 2019-31

Approving the appointment of Dominique D'Amico-Volante to serve as a Class II Officer with the Island Heights Police Department until her graduation from the Ocean County Police Academy at the rate of pay of \$14.09 per hour
Motion Asay
Second Weber

Council Member Discussion- Mr. Asay wants confirmation of graduation date. Once she graduates Ms. D'Amico-Volante will be brought into the PBA contract as a full time employee.

Resolution 2019-32

Approving Purchase Order Request
Department OEM
Vendor Atlantic Switch and Generator
Product/Service Generator maintenance
Amount: 1,547.77
Motion Asay
Second Weber

Resolution 2019-33

Budget adjustment transferring \$10,000 from 2018 engineering budget to the Fire Department
Motion Thompson
Second Asay

Resolution 2019-34

Approving of a Purchase Order Request
Department: DPW
Vendor: ERS Fleet Repair Inc
Product/Service: Power Steering Roll off Truck
Amount: 2217.49
Motion Gabriel
Second Asay

Resolution 2019-35

Approving of a Purchase Order Request
Department: DPW
Vendor: STTC Service Tire Center
Product/Service: Tires
Amount: \$2542.74

Council Discussion- Ms Snow regarding 2019-18 asked if PD is ready for potential problems with a wedding party of 75 people. Mr. Doyle no food being sold.
Ms. Thompson welcomes Karen Kier to the board of health.

No public comment.

Close public Session

Motion Asay

Second Snow

Unanimous voice consent to close public session

MAYOR AND COUNCIL VOTING ON RESOLUTIONS (CONSENT AGENDA)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		Asay	X			
	X	Gabriel	X			
		Snow	X			
		Thompson	X			
		Weber	X			
		Wudzki				X
		Mayor Doyle	X			

Council reports:

Gabriel- Dpw running around on a short staff. Part timers will start to work on maintenance issues at some of our building. There is a problem with the new water reading machine if they cannot get it fixed we will have to do estimated bills.

Snow- Goodwill is going to take the e-waste containers away. The county will have to be the place for e-waste. New single stream decals will be going out with the sewer or tax bills.

Asay- Officers Rutledge and Caruso took a class that allows them to intervene in situations of animal cruelty. The town has also received \$1,400 towards the body armor replacement fund. The snow ordinance will be strictly enforced park where you are supposed to.

Thompson- Seventy owners have met with the Assessor to discuss their assessment. The Assessor will be available Monday evenings for any residents.

Weber- Mr. Weber had positive meetings with First Aid, Fire and Emergency management.

7. ADJOURNMENT

Motion Weber

Second Snow

Unanimous voice vote for adjournment

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1. ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle

Mr. Asay

Mr. Gabriel

Ms. Snow

Ms. Thompson

Mr. Weber

Ms. Wudzki

	CP Asay	Gabriel	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty
Present	x	x	x	x	x		x	
Absent						x		x

CFO Gorman was also in attendance.

2. APPROVAL OF PRIOR MEETING MINUTES

Resolution 2019-32

Approving the Mayor and Council Meeting Minutes
 of January 22, 2019

Motion

Second

Roll Call Vote

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	x			
	x	Gabriel	x			
		Snow	x			
x		Thompson	x			
		Weber	x			
		Wudzki	x			
		Mayor Doyle	x			

3. ORDINANCES

Ordinance 19-1

BOND ORDINANCE PROVIDING FOR VARIOUS WATER AND SEWER UTILITY CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING FOUR HUNDRED EIGHT THOUSAND DOLLARS (\$408,000) THEREFORE AND AUTHORIZING THE ISSUANCE OF THREE HUNDRED EIGHTY-SIX THOUSAND DOLLARS (\$386,000) BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF (1st Reading)

Mayor Doyle stated this funding is to finish the area by Sassafra, Maple, Holly and Lake.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	x			
	x	Gabriel	x			
		Snow	x			
x		Thompson	x			
		Weber	x			
		Wudzki	x			
		Mayor Doyle	x			

Ordinance 19-2

CAPITAL ORDINANCE PROVIDING FOR THE CONSTRUCTION OF VARIOUS RECREATION IMPROVEMENTS WITHIN THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY AND APPROPRIATING THIRTY-FOUR THOUSAND FIVE HUNDRED DOLLARS (\$34,500) THEREFORE (1st Reading)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		CP Asay	x			
		Gabriel	x			
	x	Snow	x			
		Thompson	x			
		Weber	x			
		Wudzki	x			
		Mayor Doyle	x			

4. RESOLUTIONS (CONSENT AGENDA)

Mayor Doyle stated this is a continuation of the revised agenda, whereby the resolutions will be introduced with a Motion and Second, a read-through of the resolutions, and then one final Roll Call vote to authorize Council consent.

Resolution 2019-33

Approving the Hiring of Gary Stocco as Code Enforcement Officer at \$13/Hr
 Motion
 Second
 Council Member Discussion/Comments

MOTION	SECOND	NAME
		CP Asay
x		Gabriel
		Snow
		Thompson
	x	Weber
		Wudzki
		Mayor Doyle

Resolution 2019-34

Reserving Use of the CourtRoom (Beth, Court Administrator) on March 8th 6pm-8pm for Toms River East Girls LaCrosse for a Team Building
 Council Member Discussion/Comments

MOTION	SECOND	NAME
		CP Asay
		Gabriel
	x	Snow
		Thompson
x		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-35

Appointing Maria Golda as Registrar of Vital Statistics For \$500 Stipend

MOTION	SECOND	NAME
		CP Asay
		Gabriel
		Snow
x		Thompson
	x	Weber
		Wudzki
		Mayor Doyle

Resolution 2019-36

Authorizing Engineering Services for Park Avenue Bulkhead Reconstruction

TO TABLE

MOTION	SECOND	NAME
X		CP Asay
	X	Gabriel
		Snow
		Thompson
		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-37

Approving Stephanie Fumo as a Member on Environmental Committee (By Title)

MOTION	SECOND	NAME
	X	CP Asay
		Gabriel
X		Snow
		Thompson
		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-38

Approving a Save The Date for Earth Day Celebration on April 27, 2019 (By Title)

MOTION	SECOND	NAME
	X	CP Asay
		Gabriel
X		Snow
		Thompson
		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-39

Authorizing Toms River East Little League (Wayne Cimorelli) to Use Memorial Field

MOTION	SECOND	NAME
X		CP Asay
		Gabriel
		Snow
		Thompson
	X	Weber
		Wudzki
		Mayor Doyle

Resolution 2019-40

Approving the following Purchase Order Request
Vendor: Power DMS
Amount: \$2,814.50

MOTION	SECOND	NAME
X		CP Asay
		Gabriel
		Snow
	X	Thompson
		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-41

Approving of a Purchase Order Request
Department: Administration
Vendor: Always Immaculate

Cost: \$1,740.00
 Motion
 Second
 Council Member Discussion/Comments

MOTION	SECOND	NAME
X		CP Asay
		Gabriel
		Snow
	X	Thompson
		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-42

Approving of a Purchase Order Request
 Department: Sewer
 Vendor: Brick Utilities
 Cost: \$2,649.5
 Motion
 Second
 Council Member Discussion/Comments

MOTION	SECOND	NAME
		CP Asay
X		Gabriel
		Snow
		Thompson
	X	Weber
		Wudzki
		Mayor Doyle

Resolution 2019-43

Approving an On-Site Raffle License 2019-02 for
Ocean County Artist's Guild April 28, 2019

Motion

Second

Council Member Discussion/Comments

MOTION	SECOND	NAME
	X	CP Asay
		Gabriel
		Snow
X		Thompson
		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-44

Approving an On-Site Raffle License 2019-03 for
Ocean County Artist's Guild on April 28, 2019

Motion

Second

Council Member Discussion/Comments

MOTION	SECOND	NAME
	X	CP Asay
		Gabriel
		Snow
X		Thompson
		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-45

Approving of a Purchase Order Request
Department: Administration
Vendor: Brick Utilities
Cost: \$2,777.50
Motion
Second
Council Member Discussion/Comments

MOTION	SECOND	NAME
		CP Asay
	X	Gabriel
		Snow
X		Thompson
		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-46

Approving of a Purchase Order Request
Department: Administration
Vendor: Brick Utilities
Cost: \$1,501.37
Motion
Second
Council Member Discussion/Comments

MOTION	SECOND	NAME
	X	CP Asay
		Gabriel
		Snow
		Thompson
X		Weber
		Wudzki
		Mayor Doyle

Resolution 2019-47

Resolution of Support from Local Governing Body
Authorizing the Sustainable Jersey Grant Application
“Public Spaces Waste Management, Litter Prevention
and Open Space Beautification”

Motion

Second

Council Member Discussion/Comments

MOTION	SECOND	NAME
	X	CP Asay
		Gabriel
X		Snow
		Thompson
		Weber
		Wudzki
		Mayor Doyle

5. BILL LIST

Resolution 2019-48

Approving February Bill List

MOTION	SECOND	NAME
		CP Asay
		Gabriel
		Snow
X		Thompson
	X	Weber
		Wudzki
		Mayor Doyle

Resolution 2019-49 and 2019-50 were introduced as walk-on Resolutions

RESOLUTION 2019-49

Authorizing Borough of Island Heights to Apply for the 2018
Recycling Tonnage Grant

RESOLUTION 2019-50

Resolution of Support from Local Governing Body Authorizing the
Sustainable Jersey Grant Application “Island Heights Green Team
Expenses and Educational Programs”

6. PUBLIC COMMENT

Mayor opened Public Comment

Member Thompson spoke on capital projects for the second bond, providing the residents with a verbal of streets included for improvement.

Member Snow stated that Island Heights is at the Bronze level for Sustainable Jersey, and 2019-47 is for the Silver level. The Borough anticipates the hydration station to be funded by the grant.

Jim Jablonski, 227 Ocean Ave, asked of the cleaning company’s frequency in relation to the purchase order

Council President Asay stated there is an initial cleaning and then monthly.

Doug Platt, 118 Summit, confirmed with Council over the type of netting that will be used at the tennis court.

Mayor Doyle stated the Island Heights cultural and Heritage has achieved fundraising to secure their building. This is great news for the town and they have announced a new spring program at their cottage on Victorian Summer. With great artifacts on display

The boro employees in DPW have built benches for deployment around town and the enjoyment of the residents. They are at Long Point, Camp Meeting, Wanamaker and Memorial field.

Member Gabriel stated there was a pre-construction meeting for Sassafras, Maple and Jaynes Avenue, with construction anticipated to start around April and will be complete by summer.

Member Snow stated the Goodwill bin at the Recycling Center will be gone soon, but is working for alternatives. She further reminded residents to not leave plastic bags or any contaminants in recycling; and to close your trash lids.

Member Thompson stated that residents can utilize the Borough website for online payments.

Member Weber informed residents of pending Courtroom improvements, in addition to informing residents of a productive First Aid Squad meeting.

7. MAYOR AND COUNCIL VOTING ON RESOLUTIONS (CONSENT AGENDA)

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Asay	X			
Gabriel	X			
Snow	X			
Thompson	X			
Weber	X			
Wudzki	X			
Mayor Doyle	X			

Councilman Weber motioned to adjourn; Seconded by Council President Asay, and full Governing Body consent.

8. ADJOURNMENT @ 7:29pm

Respectfully Submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, March 14, 2019 has been *cancelled*.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, March 20, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, March 21, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 26, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 2, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 9, 2019 has been *cancelled*.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, April 10, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, April 11, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, April 16, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, April 17, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 23, 2019 has been *cancelled*.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Thursday 8:00 AM until 3:00 PM (**closed Friday**) and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter



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Official Council Meeting Minutes

March 12, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Mayor Doyle proceeded to lead in the Pledge to the Flag of the United States of America.

Mayor Doyle asked those in attendance to have a Moment of Silence in remembrance of Ray McKelvey. Mr. McKelvey was 94 years old; a lifelong resident of Island Heights, a founding member of the String Band in Island Heights, a school bus driver, very active in Borough Council, School-Board at one time, and will be sorely missed.

Mayor Doyle requested Roll Call, and the Municipal Clerk provided the following Roll Call

	Asay	Gabriel	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty
Present	X	X	X	X	X	X	X	X
Absent								

Mayor Doyle asked for Police Officer Dominique D'Amico-Violante to step forward. Officer D'Amico-Violante is a Member of the 106th Graduating Class of the Ocean County Police Academy and Recipient of the Police Training Commission Merit Award. Husband and son joined in the Oath of Office.

Mayor Doyle recognized Colorectal Cancer Awareness month

Mayor Doyle recognized Frank Parisi. As a local photographer, he presented the Mayor with a picture of Island Heights from his personal collection, to hang in his office.

APPROVAL OF PRIOR MEETING MINUTES

Resolution 2019-51

Approving the Mayor and Council Meeting Minutes
of February 19, 2019

Motion

Second

Roll Call Vote

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	X			
X		Gabriel	X			
		Snow	X			
		Thompson	X			
	X	Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

ORDINANCES

The Municipal Clerk read the following ordinance:

ORDINANCE 19-1

BOND ORDINANCE PROVIDING FOR VARIOUS WATER AND SEWER UTILITY CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING FOUR HUNDRED EIGHT THOUSAND DOLLARS (\$408,000) THEREFORE AND AUTHORIZING THE ISSUANCE OF THREE HUNDRED EIGHTY-SIX THOUSAND DOLLARS (\$386,000) BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF (2ND Reading)

The Municipal Clerk opened the public hearing.

Mayor Doyle stated this includes projects such as completing Maple and Sassafras.

Seeing no comments or questions, the Municipal Clerk asked for a motion to close Public Hearing.

Close Public Hearing 1st: Council President Asay; 2nd: Councilman Gabriel, and Council consent.

ROLL CALL FOR PASSAGE

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
	X	Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

The Municipal Clerk read the following Ordinance:

ORDINANCE 19-2

CAPITAL ORDINANCE PROVIDING FOR THE CONSTRUCTION OF VARIOUS RECREATION IMPROVEMENTS WITHIN THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY AND APPROPRIATING THIRTY-FOUR THOUSAND FIVE HUNDRED DOLLARS (\$34,500) THEREFORE (2ND Reading)

The Municipal Clerk opened the public hearing.

Mayor Doyle stated this includes projects such as completing Maple and Sassafras.

Seeing no comments or questions, the Municipal Clerk asked for a motion to close Public Hearing.

Close Public Hearing 1st Council President Asay; 2nd: Councilman Weber, and Council consent.

ROLL CALL FOR PASSAGE

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	X			
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

The Municipal Clerk read the following ordinance, stating that it is by Title Only.

ORDINANCE 19-3

AMENDING AND SUPPLEMENTING CHAPTER HOUSING CODE FOR AIR BED AND BREAKFAST (By Title Only)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

The Municipal Clerk read the following ordinance, stating that it is by Title Only.

ORDINANCE 19-4

AMENDING AND SUPPLEMENTING CHAPTER 32-12, ENTITLED, PERMIT REQUIREMENT, UNDER THE BOROUGH OF ISLAND HEIGHTS (By Title Only)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
		Weber	X			
	X	Wudzki	X			
		Mayor Doyle	X			

The Municipal Clerk read the following ordinance, stating that it is by Title Only.

ORDINANCE 19-5

AMENDING AND SUPPLEMENTING CHAPTER 12-1, ENTITLED, PROPERTY MAINTENANCE CODE OF THE BOROUGH OF ISLAND HEIGHTS (By Title Only)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
		Weber	X			
X		Wudzki	X			
		Mayor Doyle	X			

Mayor Doyle rea

RESOLUTIONS (CONSENT AGENDA)

Resolution 2019-52

Authorizing Use Of Memorial Field on Wednesday, March to (Dan Bartlow) to AAA TRLL East Baseball Practice from 5:30pm to 7pm
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments

- Resolution 2019-53 Save the Date Town Wide Yard Sale for 6/15 with a rain date of 6/16 (By Title Only)
Motion: Thompson
Second: Snow
Council Member Discussion/Comments
- Resolution 2019-54 Appointing Jacquelyn M. Theile to the Environmental Committee
Motion: Thompson
Second: Asay
Council Member Discussion/Comments
- Resolution 2019-56 Approving the following Purchase Order Request
Vendor: Edmunds
Amount: \$8,222.75
Motion: Thompson
Second: Asay
Council Member Discussion/Comments
- Mayor Doyle requested the Municipal Clerk to explain this program. Mr. Kostecki stated that this is the financial program the Borough uses for its operations.
- Resolution 2019-57 Approving the following Purchase Order Request
Vendor: CSI Computers
Amount: \$1,195.00
Motion: Wudzki
Second: Snow
Council Member Discussion/Comments
- Resolution 2019-58 Providing for Amendments to Temporary Appropriations Approved Prior to The Final Adoption of the 2018 Municipal Budget
Motion: Asay
Second: Thompson
Council Member Discussion/Comments
- Resolution 2019-59 Authorizing the Issuance of Estimated Property Tax Bills
Motion: Weber
Second: Snow
Council Member Discussion/Comments
- Resolution 2019-60 Authorizing Toms River Little League (Michael O'Donnell) to Utilize Memorial Field for Tuesday from 4:30-7pm
Motion: Weber
Second: Asay
Council Member Discussion/Comments
- Resolution 2019-62 Authorizing IH Fire Dept for Use of Wanamaker Field for IH Fire Department Trucktoberfest for October 12, 2019

Motion: Weber
 Second: Asay
 Council Member Discussion/Comments
 Resolution 2019-63 Approving the Purchase of a Switch and Generator;
 \$1,958, \$2248, respectively.
 Motion: Asay
 Second: Gabriel
 Council Member Discussion/Comments
 Council President Asay stated this is to provide reliable power to address deficiencies.

Resolution 2019-64 Accepting the Resignation of Tyler Anderson with
 Regrets
 Motion: Gabriel
 Second: Snow

Resolution 2019-65 Council Member Discussion/Comments
 Approving the Reappointment of Robert Sinnott as
 Class II Officer
 Motion: Gabriel
 Second: Weber

Resolution 2019-66 Council Member Discussion/Comments
 Approving the Use of memorial Field on Thursday for
 Toms River Little League (Rutledge)
 Motion: Weber
 Second: Asay
 Council Member Discussion/Comments

Mayor Doyle asked if there were any further comments or discussion items from the
 Governing Body. Mayor Doyle confirmed to Council president Asay that Memorial Field is
 now being used for baseball practice all week.

Seeing no other questions, the Municipal Clerk proceeded with Roll Call

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Asay	X			
Gabriel	X			
Snow	X			
Thompson	X			
Weber	X			
Wudzki	X			
Mayor Doyle	X			

APPROVAL OF BILL LIST

Resolution 2019-61

MOTION	SECOND	NAME
		CP Asay
		Gabriel
		Snow
		Thompson
x		Weber
	x	Wudzki
		Mayor Doyle

Mayor Doyle opened the floor to the public:

Jim Jablonski, 227 Ocean Avenue

Linda Grinfield, 2 Lake Avenue requested information on yard sales.

Mayor Doyle stated to go through a process with Betsy if she would like to organize having another one.

Seeing no other questions, the Municipal Clerk proceeded with Roll Call

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Asay	x			
Gabriel	x			
Snow	x			
Thompson	x			
Weber	x			
Wudzki	x			
Mayor Doyle	x			

DISCUSSION & PRIVILEGE OF THE FLOOR

Barbara Parisi thanked and recognized Officer Anthony and the Fire Department for saving her life. She stated they were quick.

Mayor Doyle stated she was trapped in the Elementary School Elevator.

John Bendel, Summit Avenue, stated his pleasure with the way in which meetings are now held, and confirmed a procedural question. He requested one additional public comment prior to the final roll call.

Mayor Doyle stated that was a great idea, and that we will do that.

Council President ASay stated the ordinance was to increase a review fee from \$50 to \$100. The second was regarding the Property Maintenance Code to update from 2006. Our reference point will be to adopt a 2018 Code, if adopted.

Linda Grinfield, 2 Lake Avenue requested robo cans.

Mayor Doyle stated the Borough is looking into it. The

Linda Grinfield, 2 Lake Avenue. Stated multiple matters regarding minutes and confirmed with the Mayor, the organizational chart.

Jim Jablonski, 227 Ocean Ave, requested plastic bag collectors at Public Works, and stated the new Goodwill bin should be turned since it looks like the entrance side is on the backside. Mr. Jablonski also proposed an idea on copiers to save money.

Council Member Snow stated she and the Council are always looking for alternative recycling programs and will look into this. She further stated that this is the new E Waste container and she will go look at the container.

Mayor Doyle thanked Mr. Jablonski for his ideas and that he was knowledgeable of this topic from the corporate world.

The Municipal Clerk stated the current contract is on state contract and saves money in bulk.

Bob McNeil, 237 Ocean Avenue. Mr. McNeil stated his pleasure of the new Code reports - hats off to him. He then stated there is running water down a curb along Long Point.

Council Member Snow and Asay stated they are looking it this. They checked this out; there is no leak and that it is ground water. They are looking into the flow of the water.

He asked if the Bond ordinance was approved and if the money can be used. The expectation is to do the job in-house except for the paint, which will be contracted out. The first step is demolition, and clean up. Mr. McNeil further stated there are spots on the Schools five year plan committee and stated people should call the Secretary at the school.

Mayor Doyle asked if there were any further comments? Seeing none, he asked for a motion to close Public Comments. 1st: Gabriel 2nd: Snow, and full Governing Body consent.

GOVERNING BODY REPORTS

WUDZSKI: Stated she will be involved in the school meetings, and March 21st is the first meeting. I've been involved with the school the last 9 years and stated it was wasn't done with the community before. This was a great committee to get the community involved in the long term aspects of the school. Many of the schools are seeing reduced funding, and the Island Heights school is seeing a minimal reduction. 1.24%.

A minimal lose on State funding. Lastly, the school is having their S.T.E.A.M fair on March 28th, and is a great opportunity for youths to received volunteer hours.

WEBER: no report

THOMPSON: formally recognized Gary Stocco as the Code Enforcement Officer. She stated he is doing a great job, the communication with Mayor and Council members is excellent, it is delicate work, and it is appreciated. Secondly, negotiations proceed with the Postal Service contract. There is brokerage for negotiations, which are close to completion. It is a five year contract through 2024, and the price is driven on the commercial real estate market. They've agreed to an annual increase of 11.3%, and options for 2, 5 year renewals. Each renewal brings 5% increase. Then they typically offload their brokerage to the lease holder. They waived the commission, which was a \$10,000 savings to the town.

MAYOR DOYLE: Mayor Doyle commended Ms. Thompson on her work. He stated that April 2nd will be a regular meeting, and one in which the Borough will be introducing the budget. We have a very aggressive repair schedule in town for the next two years. Just about every building needs significant repair. We have some grants for our boardwalk, cleaning our water tower. We passed several items today on water infrastructure. The first item everyone needs to have is clean and proper drinking water.

ASAY: I was privileged to attend our new officer's Graduation Ceremony which was great. He confirmed its been 15 years since an officer in Island Heights graduated the Police Academy, and it was a great thing to see. As Spring breaks out, he asks residents have patience as repairs in town take place.

GABRIEL: Water infrastructure projects hope to start in April and be complete by summer. He hopes inconvenience will be minimal. The Borough lost a part-time employee in the Public Works garage. We hope to address this by the next meeting. There is a laundry list of things to do in the Borough. Public Works is doing a great job with the limited staff they have.

SNOW: Working with a limited staff at DPW, we have an agreement with the county to pick up our bins and take them to the County facility for processing. Council Member further encouraged everyone to attend the S.T.E.A.M fair, which is helpful for recycling information. Additionally, the website is on track to be up and running for everyone to use.

Mayor Doyle mentioned that Recreation Badges are available for purchase to use borough facilities, fields, parks, and public access space. They are \$20. If you go every week, it is .40 cents. We ask our police officers and Code Officer to enforce the rules of the town.

ADJOURNMENT @ 7:56PM

Respectfully Submitted,

Joseph Kostecki, Borough Clerk

Edward John Doyle, Mayor

Items of Interest:

- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 2, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 9, 2019 has been *cancelled*.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, April 10, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, April 11, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, April 16, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, April 17, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 23, 2019 has been *cancelled*.

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Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
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Official Council Meeting Minutes

March 26, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order by Mayor Doyle at 7pm. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Mayor Doyle proceeded to lead in the Pledge to the Flag of the United States of America.

Mayor Doyle asked those in attendance to have a Moment of Silence in remembrance of Michael Tsucalas. Mr. Tsucalas, was very active in the Island Heights and Central Regional School Board along with the Island Heights PTO, and will be sorely missed.

Mayor Doyle requested Roll Call, and the Deputy Clerk provided the following Roll Call

	Asay	Gabriel	Snow	Thompson	Weber*	Wudzki	Mayor Doyle	Atty
Present	x	x	x	x	x	x	x	x
Absent								

Councilmember Weber was present at 7:10pm.

APPROVAL OF PRIOR MEETING MINUTES

Resolution 2019-70

Approving the Mayor and Council Meeting Minutes of March 12, 2019

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	x			
		Gabriel	x			
		Snow				x
	x	Thompson	x			
		Weber				x
x		Wudzki	x			
		Mayor Doyle	x			

Mayor Doyle stated that this is the 28th race they have held here in which he participates in the walk and encourages all to participate. Mayor Doyle further stated that many may not know that the funds that the Toms River Kiwanis raises goes to many charities in the County with the funds that they raise.

Mayor Doyle read the Proclamation that proclaims May 4th as Kiwanis Race Day.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	X			
	X	Gabriel	X			
		Snow				X
		Thompson	X			
		Weber				X
X		Wudzki	X			
		Mayor Doyle	X			

RESOLUTIONS (CONSENT AGENDA)

Resolution 2019-68 Authorizing Island Heights Methodist Church to Hold Sunrise Service On Easter Sunday, April 21, 2019 at Camp Meeting Park

Motion – Mr. Gabriel
Second – Ms. Thompson

Resolution 2019-69 Authorizing the Execution of a Lease With The United States Postal Service.

Motion – Ms. Thompson
Second – Mr. Gabriel
Mayor Doyle stated that this is an extension of the lease with the Post Office that is for 5 years with an extension for 5 more years that is a nice increase and thanks Ms. Thompson for her work on this.

Resolution 2019-71 Commending Sophia Church for achieving the Highest Level in Girl Scouting: the Gold Award

Motion – Mr. Gabriel
Second – Mr. Asay
Mayor Doyle asked Sophia to rise and be recognized. A standing ovation was given to Sophia for such a great accomplishment.

Resolution 2019-72 Approving a Social Affairs Permit for Island Heights Fire Company on June 29, 2019 from 5pm to 11pm

Motion – Mr. Asay
Second – Ms. Thompson
Mayor Doyle mentioned that this is for Summer Brew at their property.

Resolution 2019-74 Approving the hiring of Derrick Keyser and Casey Lepeshko as part-time Public Works Laborers for \$12.50 not to exceed 30 hours per week

Motion – Mr. Asay
Second – Mr. Gabriel

Resolution 2019-75 Approving the hiring of Karen Kier as Part-Time Employee at Borough Hall for 10-15 hours a week at \$18 per hour

Motion – Ms. Thompson
Second – Ms. Wudzki

Mayor Doyle asked if there were any questions by Council regarding the consent agenda?

Leslie Stewart of 229 Ocean asked for clarification if it was the Methodist Church making the request. Mayor Doyle said yes it is a typo that stated Presbyterian.

Motion to close public comment on the consent agenda by Mr. Gabriel second by Ms. Wudzki. Unanimous Voice Vote.

Motion to approve the consent agenda was made by Ms. Thompson second by Mr. Asay.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Asay	X			
		Gabriel	X			
		Snow				X
X		Thompson	X			
		Weber				X
		Wudzki	X			
		Mayor Doyle	X			

Mr. Gabriel abstained from Resolution 2019-72.

APPROVAL OF BILL LIST

Resolution 2019-73

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
X		CP Asay	X			
		Gabriel	X			
		Snow				X
	X	Thompson	X			
		Weber				X
		Wudzki	X			
		Mayor Doyle	X			

Mayor Doyle stated that there are some items to discuss, although the vote was postponed at the State level one is the possibility of having marijuana dispensaries in our business district which would include Route 37 through Central Avenue. If this is something we want to have in town as the law is currently in draft form the town would get 5% of all sales. That is the financial benefit, for the open retail of marijuana and would like to gauge the feel of the town with an open discussion of it. Ms. Thompson asked if anyone knows if there would be a carved out area around schools where a distribution center could not be placed. Ms. Thompson said there are some social services that cannot be around a school and that is a concern that she has. Mayor Doyle stated that is a good question and the business district which includes the old gas station is within certain proximity to the school. Ms. Pendleton, 249 Ocean Ave. asked if this was for medicinal purposes. Mayor Doyle said no for recreation purposes. Ms. Pendleton said she thought the vote was knocked down. Mayor Doyle said no it was postponed and one thing the town has to do is to opt in or out on having retail. Mayor Doyle further stated that Toms River has opted out and they will have to opt out again if it passes and we would have to do the same or stay in if we want to have this in our town. Mr.

Gabriel said he is not in favor of this in our town. Mary Ward, 178 Ocean Ave. had a question on the decriminalization of it rather than the sale of the bill. Mayor Doyle stated that this is part of the bill but we have not heard the final bill yet. Jim Jablonski, 227 Ocean Ave. stated that he is not in favor of this in our town. Mayor Doyle said that he is opposed to this and the issues that could accompany this for our Police Dept.

Mayor Doyle closed the discussion on this item.

GOVERNING BODY REPORTS

WUDZSKI: Stated that the Island Heights Grade School will be having their budget hearing on May 6th at 5:30pm and Central Regional will have their budget hearing on May 2 at 7pm. Both budgets were approved by the respective boards and are waiting for County Approval. There is a fundraiser for Michael Tsucalas for a bench to be placed in his memory at the playground at the school. If anyone is interested in donating checks should be made payable to the IH Student Activity Fund and can be mailed to PO Box 329. If you have any questions you can contact Lillian Brendel at (732)929-1211. The dedication ceremony is planned for early in June and more details will follow as the date gets closer.

The IHGS Newsletter states that there are long term strategic planning meetings being held and the first of three was March 21st which had a good turnout of 33 people which included staff members, herself, Mayor Doyle, parents and general public who don't have children in the school; this is important because sometimes there is a disconnect between the school and people who do not have children in the school. The goal is to get the public opinion on the strengths and weaknesses in the school and to use those to come up with a 3-5 year strategy for the school. Coming out of the referendum she was happy to see this plan because that was a little problem before that the school did not have a long term plan. A couple of things that we learned at this meeting were that the school in the Asbury Park Press for Ocean County Grade Schools they were rated #2 which is impressive considering we have some of the lowest paid teachers in the County and impressive what our teachers have accomplished. They have worked really hard to have Shared Services Agreements in the areas of the Child Study Team, Art, Gym and facility management. Further information is that 17% of the student population has IEP's who may have special needs and this is where a lot of the expense is in the education stand point. The school is also facing the same challenges of health care benefits and in three years the costs have raised by \$100,000 which will be a big factor in the upcoming budget.

Mr. Gabriel asked if we know the numbers for tax increase from the schools. Ms. Wudzki replied that she spoke to Ms. Brendel regarding this and since it has not gone to public hearing yet she wasn't sure what she could and could not release at this time. Mayor Doyle said that the referendum that was passed a few years back this will be the first year it will be on the tax bills. Ms. Wudzki said we get a lot of money for Choice Students, all 14 seats are full and there is a waiting list at this time of 8 students. The school gets more money for Choice Students than it did for tuition students.

WEBER: Apologized for being late and wanted to congratulate Sophia Church for her outstanding accomplishment in reaching the Gold Star in Girl Scouts.

THOMPSON: In regards to the Post Office Lease that we authorized today to renew we have a 5 year period until 2024 and two renewal periods that could take us until 2034. It is great that our town continues to have the presence of the Post Office. Ms. Thompson wanted to congratulate the three new employees as our staff really drives the work here and we value our employees and appreciate all that they do.

MAYOR DOYLE: Mayor Doyle stated that April 2nd will be a regular meeting, and one in which the Borough will be introducing the budget.

GABRIEL: Progress.

ASAY: The new Borough website is just about at the finish line. We will have a soft run in the beginning and one day you may be directed to the new website. We do not want to have a tremendous amount of traffic in the beginning; it is more modern and looks like a real website. The ability to pay taxes and water/sewer will be on there as well as the ability to sign up for the Reverse 911. Mr. Asay stated he was trained this past week and that they were able to get the feature for free to be able to email/text those that have signed up any non-emergency information such as events in town. The sign up is through the web and you must check the box for text messages and complete the email portion to receive this type of information. Mr. Asay also asked residents to report any issue with street lighting or any other lighting issues either to the Police, himself or to JCPL via the web or APP that they have available.

Mr. Asay also wanted to recognize and thank Kempton Flags for the new Borough Flag here in the meeting room which they donated to the Borough.

PRIVILEGE OF THE FLOOR

Linda Grinfelds – 2 Lake Ave. – Asked for clarification if the meetings in April on the 9th and 23rd were canceled. Mayor Doyle said yes the only meeting in April is on the 2nd.

Lynn Pendleton – 249 Ocean Ave. – Asked for more patrols in the area at the end of Ocean Ave. as there are fishermen out late at night and the noise from the radios/cars is quite loud.

Leslie Stewart – 229 Ocean Ave. – Asked if the budget that is being introduced next month will any of the recreation money be designated towards the Pickle Ball Court? Mr. Gabriel said that has been allocated and is already in the budget. Mayor Doyle said that this was already passed a \$30,000 allocation from the Capital Account; in other words the towns saving account was passed to renovate. It is to fix fences, renovate the pickle ball court or develop a pickle ball court per the description and design the pickle ball spokesman, Mr. Hummel that came to the meetings and met with Mr. Gabriel to go over how to do it. It is also to resurface the tennis courts. Ms. Stewart repeated the information since she is going to be reporting back that she gets the information correct. Mr. Gabriel said it is for tennis court repairs and multiple pickle ball courts. Ms. Stewart asked if the pickle ball courts would be in the tennis courts and Mr. Gabriel said that has not yet been determined but they will have their pickle ball courts.

John Pendleton – 249 Ocean Ave. – Do you have a time frame for the completion of the Pickle Ball Courts. Mr. Gabriel said that once we can ramp up our DPW staff with a couple more part time employees than more projects can get underway. Mr. Gabriel said we are very short staffed but we are hoping before summer. Mr. Asay said that the labor except for the painting of the courts will be done by DPW because otherwise we cannot afford to do it. Mr. Asay said you are talking about a demolition where all that old fencing is going to come down and be recycled and then to get new barriers around it; get the court smoothed out and repaired and to blow out all the dirt that is in the cracks. Mr. Asay said we need decent weather with sunshine to dry new asphalt, get the new barriers up and check the lighting. Mr. Gabriel said he does not want to be held to a time but we would like to see it done by Memorial Day.

Lynn Pendleton – 249 Ocean Ave. – Suggested getting some of the people who play to volunteer and help with some of the work as was done at the Camp Meeting Ground Gardens. Mr. Gabriel said he would have to speak to Mr. Brodbeck at DPW about volunteers doing some of the work. Mr. Asay said that there is another resident who is applying to AARP for money to help with the restoration of the pickle ball courts.

Tara Church – 156 West End Ave. – qualified for Silver from Sustainable NJ in December and has the plaque with the new engraving on it. Mayor Doyle congratulated the Green Team and Environmental Committee for achieving this award.

Mayor Doyle stated that the Borough is being considered for a very special grant compacting machines, for robo cans and a water fountain at Memorial Field so those people using the field there can get a drink of water.

Motion to close privilege of the floor was made by Mr. Gabriel second by Mr. Weber. Unanimous Voice Vote.

Motion to adjourn the meeting was made by Mr. Weber second by Ms. Wudzki. Roll Call was taken and everyone was in favor.

ADJOURNMENT @ 7:45PM

Respectfully Submitted,

Wendy Prior, Deputy Clerk

Items of Interest:

- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 23, 2019 has been ***cancelled.***
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, May 8, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, May 9, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 14, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 15, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, May 16, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All Borough Offices will be closed** on Monday, May 27, 2019 in observance of Memorial Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 28, 2019 at 7:00 PM held at the borough hall.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Thursday 8:00 AM until 3:00 PM (**closed Friday**) and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter



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Official Council Meeting Minutes

April 2, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle

Mr. Asay

Mr. Gabriel

Ms. Snow

Ms. Thompson

Mr. Weber

Ms. Wudzki

	Asay	Gabriel	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty	CFO Gorman
Present	X	X	X	X	X	X	X	X	X
Absent									

APPROVAL OF PRIOR MEETING MINUTES

PROCLAMATION

National Library Week 2019

Proclamation

WHEREAS, libraries are not just about what we have for people, but what we do for and with people;

WHEREAS, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

WHEREAS, librarians are organizers and information experts who for centuries have guided people to the best information resources. Librarians provide more than facts. They provide the expertise and services that add meaning to those facts;

WHEREAS, librarians continue to fulfill their role in leveling the playing field for all who seek information and access to technologies, especially as our society is at a critical juncture regarding the changing information landscape and the skills needed to thrive in our digital world.

WHEREAS, libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and delivering new services that connect closely with patrons' needs;

WHEREAS, libraries and librarians open a world of possibilities through innovative STEAM programing, Makerspaces, job-seeking resources and the power of reading;

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, libraries work to serve all community members, including people of color, immigrants, people with disabilities, and the most vulnerable in our communities, offering services and educational resources that transform communities, open minds and promote inclusion and diversity;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I, Steve Doyle, Mayor of the Borough of Island Heights, County of Ocean, State of New Jersey proclaim National Library Week, April 7-13, 2019. I encourage all residents to visit the library this week and explore what’s new at your library, and engage with your librarian. Because of you and our experts in the library, Libraries Transform.

ORDINANCES

Ordinance 19-3

AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, NEW JERSEY ESTABLISHING CHAPTER 11-4 ENTITLED "TRANSIENT ACCOMMODATION OCCUPANCY TAX" OF THE BOROUGH CODE (2nd Reading)

Public Hearing: Seeing no public comments or questions

Close PH: Asay 2nd: Gabriel and full Council consent.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	X			
		Gabriel	X			
		Snow	X			
	X	Thompson	X			
X		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

Ordinance 19-6

CAPITAL ORDINANCE PROVIDING FOR VARIOUS CAPITAL PROJECTS AND IMPROVEMENTS WITHIN THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY AND APPROPRIATING ONE HUNDRED FORTY-ONE THOUSAND DOLLARS (\$141,000) THEREFORE (1st Reading)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	X	CP Asay	X			
		Gabriel	X			
		Snow	X			
X		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

Ordinance 19-7 CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)(1st Reading)
 Motion
 Second
 Council Member Discussion/Comments

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	X			
		Gabriel	X			
	X	Snow	X			
		Thompson	X			
X		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

5. BUDGET RESOLUTIONS

Resolution 2019-74 Approving the Introduction of the 2019 Municipal Budget
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments

Resolution 2019-75 Governing Body Certification of Compliance of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964
 Motion: Weber
 Second: Snow
 Council Member Discussion/Comments

6. RESOLUTIONS (CONSENT AGENDA)

Resolution 2019-76 Approving a Special Affairs Permit for the PETO Foundation June 28, 2019
 Motion: Snow
 Second: Gabriel
 Council Member Discussion/Comments

- Resolution 2019-77 Approving an On-Premise Raffle License # 2019-04 for John F, Peto Foundation
 Motion: Wudzki
 Second: Thompson
 Council Member Discussion/Comments
- Resolution 2019-78 Authorizing the Hiring of Anthony Zapola as a Full-Time Officer At A Salary of \$43,809.00
 Motion: Weber
 Second: Wudzki
 Council Member Discussion/Comments
- Resolution 2019-79 Awarding a Contract to Good Brothers Flooring for Police Station and Post Office Flooring In An Amount Not To Exceed \$11,572.00
 Motion: Asay
 Second: Gabriel
 Council Member Discussion/Comments
- Resolution 2019-80 Authorizing Maser Consulting to solicit bids for the conversion of the Island Heights Water Plant chlorine system to use liquefied chlorine (By Title only)
 Motion: Snow
 Second: Asay
 Council Member Discussion/Comments
- Resolution 2019-82. Rejecting the Safe Streets To School Funds Due to a Lack of Availability of Funds (By Title)
 Motion: Thompson
 Second: Asay
 Council Member Discussion/Comments
- Resolution 2019-83 Save The Date for IH Grade School PTO Fun Run on May 31, 2019
 Motion: Weber
 Second: Thompson
 Council Member Discussion/Comments

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Asay	X			
Gabriel	X			
Snow	X			
Thompson	X			
Weber	X			
Wudzki	X			
Mayor Doyle	X			

7. APPROVAL OF BILL LIST

- Resolution 2019-81 Approving the Bill List
 Motion
 Second
 Council Member Discussion/Comments

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	X			
		Gabriel	X			
	X	Snow	X			
X		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

Resolution 2019-85 Authorizing the Borough Clerk to Solicit Request For Professional Services for Water/Sewer Rate Study

Mayor Doyle stated he would like to authorize a study to look at our debt and structure to see how our rates compare to other municipal rates.

Council Member Thompson asked the cost of the study.

Mayor Doyle stated that the Borough has a dollar amount in our budget, and expects the cost to be within the allocated amount; only a few thousand dollars.

Before voting, the Mayor opened up the floor for discussion and public comment.

Jim Jablonski-227 Ocean Avenue asked about the condition of the flooring at the Post Office

Council President Asay confirmed he was discussing the carpet at the office desk in the Post Office. Mr. Asay stated there is old flooring breaking away. A new composite floor will be installed down to the subfloor. This is separate from the previously installed flooring, and is built for high traffic.

A representative from the Library provided a positive and enthusiastic update to those in attendance, notifying us of a 26% increase in circulation. New resources also available at the Library are databases, video games, audio books, ebooks, smartphone apps. There is a great update for DIY instructions. They also plan to have new education initiatives and programs for the new year. They recently helped research figures for the fourth grade prior to their trip to the wax museum. Additionally, the library saw an increase in senior program attendance recently as they are starting to change some programs.

Motion to close Public Comment: Asay: 2nd Wudzki, and full Council consent.

GOVERNING BODY REPORTS

Mayor Doyle stated the budget has carefully planned projects such as lake, maple, sassafras, courtroom repair, new roofs (including library). Police, pickleball, Simpson Ave bulkheading, bulkhead painting, new cameras for police, new computers and servers, new vests for our police officers - there certainly is no shortage of need in our Borough. Additionally, Toms River Fitness has provided a discount for all first responders in town, and we thank those who help us. The Borough website will be up and running shortly. The First Aid and Fire first draft agreements are out, and the Borough is setting response metrics to ensure

Borough funding. The State DOT is awarding our Borough \$345, 000 in grant funding for roads. Finally, Wendy Prior announced that she will be resigning and retiring at the end of her 31 years of service to the Borough. The Mayor asked for a motion to accept her resignation with regret, and best wishes for a happy retirement.

Resolution 2019-85B Accepting the Resignation of Wendy Prior

Motion: Asay: 2nd: Thompson, and full Council consent.

ASAY: Met with Engineer O’Donnell to discuss old grant projects to ensure there’s no loss in grant funding, and thanked Ms. Prior for her service.

GABRIEL: will be meeting with Mr. Pendleton and Hummel to finalize plans to move forward. Mr. Gabriel commended the budget committee for getting the budget out on-time.

SNOW: The website is being finalized and almost ready to launch. The Borough is continuing the E-Waste pickup . It is a bright green container at Public Works. Congratulated the school on a great STEAM fair.

THOMPSON: Thanked Ms. Prior for her work and dedication in the borough, and wished her the best in the next chapter of her life. Thanked DPW and Mr. Asay for obtaining doggy waste stations, but requested that people take the waste with them when leaving. Ms. Thompson further thanked Mr. Stocco for his constant communication with the Mayor and Council over code enforcement matters.

WUDZKI: Thanked Ms. Prior for her service and wish her the best in her next chapter. Also added thanks to Mr. Stocco for his code enforcement reports.

Resolution 2019-86 Authorizing Executive Session for the Purposes of Attorney-Client Privilege.

Following Mayor and Council reports, Resolution 85B and 86 were approved

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay	X			
		Gabriel	X			
		Snow	X			
		Thompson	X			
	X	Weber	X			
X		Wudzki	X			
		Mayor Doyle	X			

Bob MacNeil, 237 Ocean Ave was provided privilege of the floor from Mayor Doyle and mentioned the upcoming student art show at 5pm. On the 11th, Planning Committee will hold a meeting to discuss the school’s strategic plan.

Motion to enter back into public session: Asay; 2nd: Thompson, and full Council consent.

Seeing no other business, Mayor Doyle requested a motion to adjourn
Motion to Adjourn: Gabriel; 2nd: Asay, and full Council consent.

ADJOURNMENT @7:55pm

Respectfully submitted,

Borough Clerk

Mayor

Items of Interest:

- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 15, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, May 16, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All Borough Offices will be closed** on Monday, May 27, 2019 in observance of Memorial Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 28, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 11, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, June 12, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, June 13, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, June 19, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, June 20, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 25, 2019 at 7:00 PM held at the borough hall.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter



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Official Council Meeting Minutes

May 14, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle	
Mr. Asay	Ms. Thompson
Mr. Gabriel	Mr. Weber
Ms. Snow	Ms. Wudzki

	Asay	Gabriel	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty	CFO Gorman
Present			X	X	X	X	X	X	X
Absent	X	X							

APPROVAL OF PRIOR MEETING MINUTES

Resolution 2019-111 Approve of minutes

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay				X
		Gabriel				X
	X	Snow	X			
X		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

PROCLAMATION:

Mayor Doyle welcomed Patrick Maguire and their family. The Mayor further congratulated Patrick on his efforts as a Mayor's Scholar, and wished him the best in his educational endeavors.

The Municipal Clerk read the following Mayors' Scholar proclamation

BOROUGH OF ISLAND HEIGHTS

Office of the Mayor

County of Ocean, State of New Jersey

Proclamation

WHEREAS, in each high school academic year, and in every high school within Ocean County, as well as each of the Ocean County Vocational Technical Schools, the Ocean County Mayors' Association upon the recommendation of the Ocean County Superintendents' Roundtable selection committee chooses a member of the Senior class of the High School or Vocational Technical School who have distinguished themselves by academic achievement and interest in history, government and community involvement as a *Mayors' Scholar*; and

WHEREAS, since its inception in 1994, the Ocean County Mayors' Association Scholarship Award Program has provided over \$697,000 in individual scholarship awards to students worthy of distinction and recognition of their efforts; and

WHEREAS, *Patrick Maguire* , the Senior Class President of the Student Body of Donovan Catholic, was selected as worthy of the recognition as a "*Mayors' Scholar*" for the year 2019, and will be awarded a scholarship on May 23, 2019; and

WHEREAS, such distinction as "*Mayors' Scholar*" recognizes the personal dedication and effort toward individual educational advancement of Patrick Maguire, and further congratulate and support his path to higher education at George Washington University.

NOW, THEREFORE, I, Steve Doyle, Mayor of the Borough of Island Heights, County of Ocean, State of New Jersey by virtue of the authority vested in me as Mayor of the Borough of Island Heights hereby proclaim in celebration, the recognition of Patrick Maguire as a "*Mayors' Scholar*". This significant award is hereby recognized in the Borough of Island Heights and thus, do urge the citizens of the Borough of Island Heights to congratulate James Maguire as well.

Signed this 14th Day of May, 2019

Steve Doyle, Mayor
Borough of Island Heights

MAYORAL PROCLAMATION FOR PETO’S 165TH BIRTHDAY

WHEREAS, The Borough of Island Heights is a dedicated supporter of the arts in our community; and

WHEREAS, John Frederick Peto, born May 21, 1854, is recognized by the art world as an American master of the trompe l’oeil or “fool the eye” school of still-life painting; and

WHEREAS, in 1889, Peto and his new wife moved to Island Heights; and

WHEREAS, Peto designed and built a house at the corner of Cedar and Westray Avenues; and

WHEREAS, in moving to Island Heights, Peto lived a life devoted to family and art, played the cornet for the Island Heights Methodist Camp Meeting and took in seasonal boarders; and

WHEREAS, the work of this significant 19th century American artist can now be found on the walls of major art museums across the country; and

WHEREAS, this day is intended to honor his legacy; and

WHEREAS, this day will enlighten our community’s awareness of how the arts contribute to the world.

NOW, THEREFORE, DO I, Mayor Doyle, proclaim JOHN F. PETO DAY in the Borough of Island Heights, New Jersey.

Signed this 14thday of May 2019.

ORDINANCES

ORDINANCE 19-4 AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 32, ENTITLED ZONING (2nd Reading)

Public Hearing: Seeing no questions or comments

Close PH: Snow 2nd: Thompson

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay				
		Gabriel				
X		Snow	X			
	X	Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

ORDINANCE 19-5 AMENDING AND SUPPLEMENTING CHAPTER 12-1, ENTITLED,
PROPERTY MAINTENANCE CODE OF THE BOROUGH OF ISLAND
HEIGHTS(2nd Reading)

Public Hearing: Seeing no questions or comments

Close PH: Thompson 2nd: Wudzki

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay				X
		Gabriel				X
	X	Snow	X			
X		Thompson	X			
		Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

ORDINANCE 19-6 CAPITAL ORDINANCE PROVIDING FOR VARIOUS CAPITAL PROJECTS
AND IMPROVEMENTS WITHIN THE BOROUGH OF ISLAND HEIGHTS, IN
THE COUNTY OF OCEAN, NEW JERSEY AND APPROPRIATING ONE
HUNDRED FORTY-ONE THOUSAND DOLLARS (\$141,000) THEREFORE
(2nd Reading)

Public Hearing: Seeing no public questions or comments

Close PH: Weber 2nd: Wudzki

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay				X
		Gabriel				X
		Snow	X			
X		Thompson	X			
	X	Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

5. BUDGET MATTERS

Resolution 2019-104 Resolution for Conducting Annual Budget Examination

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay				X
		Gabriel				X
		Snow	X			
		Thompson	X			
	X	Weber	X			
X		Wudzki	X			
		Mayor Doyle	X			

ORDINANCE 19-7

CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)(2nd Reading)

Public Hearing:

Jim Jablonski, 227 Ocean Avenue asked about the need for exceeding budget appropriations.

Mayor Doyle stated this provides the Borough with wiggle room in an economic downturn. This is essentially a cost of living adjustment, and if you don't use it, it's lost forever.

Close PH: Weber 2nd: Thompson

Roll Call for passage

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay				X
		Gabriel				X
		Snow	X			
		Thompson	X			
	X	Weber	X			
X		Wudzki	X			
		Mayor Doyle	X			

BUDGET HEARING

Public Hearing

Jim Jablonski: 227 Ocean Avenue asked what was the total revenue for the budget

CFO Gorman stated that the total local budget is \$2,949,709.77, and the amount to be raised by taxation is \$1.9 million.

PH: Snow 2nd: Wudzki
Council Member Discussion/Comments

BUDGET RESOLUTION

Resolution 2019-105 Adoption of 2019 Island Heights Municipal Budget

Motion

Second

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		CP Asay				X
		Gabriel				X
		Snow	X			
X		Thompson	X			
		Weber	X			
	X	Wudzki	X			
		Mayor Doyle	X			

6. RESOLUTIONS (CONSENT AGENDA)

- Resolution 2019-86 Authorizing Engineering Design, Bidding, Construction and Inspection Services Associated with the Installation of a New Water Main and Abandonment In Place of the Existing Water Main on Maple Avenue with a Combined Phase I and Phase II Not To Exceed \$27,100.00
Motion: Thompson
Second: Weber
- Resolution 2019-87 Authorizing Maple Avenue Road Improvements under the 2016 NJDOT Municipal Aid Program for Phases 1 through 6 for a Fee Not To Exceed \$28,600.00
Motion: Thompson
Second: Wudzki
Council Member Discussion/Comments: Mayor and Council approved this contingent the amount is amended to reflect the correct Engineer Estimate listed \$35,000, and was approved at \$35,000
- Resolution 2019-88 Authorizing the Hiring of Julienne Sirico as Deputy Tax Collector at the Rate of \$18 Per Hour with a Start Date of April 17, 2019.
Motion: Thompson
Second: Snow
- Resolution 2019-89 Authorizing a Rotary Club of Toms River Special Events Application for Street Fair on September 7, 2019
Motion: Snow
Second: Wudzki
Council Member Discussion/Comments
- Resolution 2019-90 Authorizing Solicitation of Request For Professional Services for Electrical Services
Motion: Weber
Second: Thompson
- Resolution 2019-91 Authorizing Use of the Camp Meeting Ground Property to Heidi Wheelan on August 18, 2019 from 1pm-4pm
Motion: Wudzki
Second: Weber
Council Member Discussion/Comments: This is approved contingent on receiving up to date insurance information
- Resolution 2019-92 Authorizing Oscar Cradle Sr. As the Recycling Coordinator of Island Heights for 2019
Motion: Snow
Second: Weber
- Resolution 2019-93 Authorizing the Hiring of Ms Kristen Rocco as Planning Board Secretary at the rate of \$2,000 per year with an effective date of May 1.
Motion: Thompson
Second: Weber
- Resolution 2019-94 Authorizing the Hiring of Penny Hagan as Parttime Administrative Secretary at a Rate of \$15/hr
Motion: Weber
Second: Thompson
Council Member Discussion/Comments

- Resolution 2019-95 Authorizing a Professional Services Proposal for Water Treatment Plant Chlorine Feed System Bidding and Construction Administration for a Total Not To Exceed \$9,700
Motion: Weber
Second: Snow
Council Member Discussion/Comments
- Resolution 2019-96 Authorizing Island Heights Cub Scout Troop #1 to use the Wanamaker Field on 5/19/19 between the hours of 2 pm and 4 pm
Motion: Weber
Second: Snow
Council Member Discussion/Comments
- Resolution 2019-97 Authorizing Professional Services River Avenue Road Improvements under 2015 NJDOT Municipal Aid Program for All Phases 1 Through 6 for a Total Not To Exceed \$29,650.00
Motion: Thompson
Second: Snow
Council Member Discussion/Comments: Mayor Doyle stated this was for the old Simpson bulkhead
- Resolution 2019-98 Authorizing Use of the Pavillion and Contiguous Property to Eileen McCauley on October 27, 2019 from 4pm-5pm
Motion: Weber
Second: Thompson
- Resolution 2019-99 Authorizing a 50/50 Raffle Application No 5 for the Rotary Club of Toms River Charitable Foundation/Toms River Rotary
Motion: Thompson
Second: Wudzki
- Resolution 2019-100 Authorizing a Raffle Application No 6 for the Rotary Club of Toms River Charitable Foundation/Toms River Rotary
Motion: Snow
Second: Thompson
- Resolution 2019-101 Authorizing the Date and Fees for the Island Heights Farmers Market
Motion: Weber
Second: Wudzki
- Resolution 2019-102 Approving the following Purchase Order Request
Vendor: Sensus
Department: Water/Sewer
Amount: \$1,715.95
Motion: Weber
Second: Thompson
Council Member Discussion/Comments
- Resolution 2019-103 Accepting the Resignation of Sean Asay
Motion: Wudzki
Second: Thompson
Council Member Discussion/Comments
- Resolution 2019-105 Appointing Lynn Pendleton to fill the unexpired term of Councilman Sean Asay
Motion: Thompson
Second: Wudzki
Council Member Discussion/Comments

- Resolution 2019-106 Selecting Borough Council President (by Title)
 Motion: Weber
 Second: Snow
 Council Member Discussion/Comments
- Resolution 2019-107 Appointing Andrew Parks to the Island Heights Planning Board (by Title)
 Motion: Thompson
 Second: Snow
 Council Member Discussion/Comments
- Resolution 2019-108 Appointing Sean Asay as Part-Time Deputy Municipal Clerk at a Rate of \$18 Per
 Hour
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments
- Resolution 2019-109 Appointing Lynn Pendleton as Council Liaison to the Island Heights Planning
 Board (by Title)
 Motion: Snow
 Second: Thompson
 Council Member Discussion/Comments
- Resolution 2019-112 Authorizing a Request to Extend the NJDOT FY 2017 Municipal Aid Grant
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments
- Resolution 2019-113 Authorizing Raffle Applications for John Peto
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments
- Resolution 2019-114
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments
- Resolution 2019-115
 Motion: Weber
 Second: Thompson
 Council Member Discussion/Comments

Salley Hodge of 110 Chestnut requested an update regarding the water improvements along Lake Avenue.

Mayor Doyle stated there are two works in progress. Summit to Rt.37, and that is all new piping. Then there is looping taking place, tying into the main, from Main to River. Every street is being looped from Jaynes to Simpson. This will provide better waterflow from the distribution center.

Linda Baxter 34 Highlands End, congratulated Ms. Thompson on her appointment of Council President. She also requested information on the fee to use the Camp Meeting Ground.

Mayor Doyle confirmed the fee is \$200.

Jim Maguire, 118 Chestnut inquired about if the library is the Borough or County.

Mayor Doyle stated the Borough owns the post office, library, main borough building, and public works. Now, the Library is being managed by the County.

Jim Jablonski, asked if the recognition for John Peto will be yearly.

Mayor Doyle stated he would like to see this year, and one day potentially recognized throughout the County and State.

Margaret Laratta, 164 West End Avenue, inquired about the length of time to pay off the balance of the water tower.

Mayor Doyle stated there is debt associated with this, which will extend for about 15 years. Mayor Doyle also confirmed to Ms. Laratta that there is no crabbing or fishing on the boardwalk; you can crab off the docks

Councilmember Thompson stated the gravel area adjacent to bulkhead, you can crab. Where the Boardwalk meets the bulkhead, you can not crab.

Councilmember Snow stated the Borough is trying to keep the pedestrian area clear for people to walk safely.

Mayor Doyle stated between Maple and the Pavilion, you can not crab there. From West End to the end of the Boardwalk, you are allowed to crab on the boardwalk.

Ms. Laratta stated she was confused with the Financial Disclosure Statement and why she must complete the form.

The Borough Clerk stated the FDS is a form that the State mandates volunteers elected officials, and employees complete, who are involved with public funds. There are a few boards that are exempt, however since there are fines issued, I am asking all to complete this form just to be cautious. This is a way to ensure the public trust and root out conflicts of interest. I understand this can be concerning for some people, however it takes only 10 minutes to complete. I have done this for a good majority of people who request help, and are willing to sit with anyone to complete this form, and I can have it done in 5 minutes. The only information needed is your name, employer; no actual financial information is needed.

Councilmember Snow stated she was unsure if it pertains to them on the Commission but understands erring on the side of caution. She also raised concern asking volunteering and having this extra onus on them. Once done, it is quick. It is an additional burden though.

Mayor Doyle stated that you did receive a grant and you will be directing the use of the money, subject to our approval. I pushed back on this too. But anytime being involved in spending public money, they want to know what your background is for any potential fraud. You are authorizing the funds; therefore you are spending the money.

Susan Cowdrick, 229 Summit Ave. stated she is making sure that people are making decisions based on self-interest; that's really all that it is.

Mayor and Council thanked her for her comment.

Public Comment was closed.

NAME	YEAS	NAYS	ABSTAIN	ABSENT
Gabriel				X
Snow	X			
Thompson	X			
Weber	X			
Wudzki	X			
Mayor Doyle	X			

APPROVAL OF BILL LIST

Resolution 2019-110

Approving the Bill List

Motion: Weber

Second: Snow

Council Member Discussion/Comments: none

NAME	YEAS	NAYS	ABSTAIN	ABSENT
Gabriel				X
Snow	X			
Thompson	X			
Weber	X			
Wudzki	X			
Mayor Doyle	X			

Mayor Doyle opened the floor for public comment one more time.

Susan Cowdrick, 229 Summit Ave. Island Heights representative for the school system, announced that taxes for Central Regional are going down 1.7 cents per \$100, based on an average home assessed at \$407,000. You can expect a reduction of \$70. She also invited the Mayor, Council and all to attend the June 18th graduation, in addition to any tours. The school implemented many programs over the last few years.

Mayor Doyle thanked Ms. Cowdrick, stated she has been a driving force for many years.

Councilmember Snow stated she had the privilege in touring the building, and it gives you a better understanding of the great job they are doing.

Joyce Kane, 26 River Avenue, requested a second garage sale in September.

Salley Hodge of 110 Chestnut asked about burglaries in the Borough.

Lt. Arnold stated there haven't been any recently. The only recent activity was a civil dispute and the other was an animal control matter in a home.

Resolution 2019-116 Authorizing the Appointment of Jeannette Larrison as Tax Collector for a Yearly Salary of \$6,000

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Gabriel				X
		Snow	X			
X		Thompson	X			
	X	Weber	X			
		Wudzki	X			
		Mayor Doyle	X			

Mayor Doyle stated that the total cost for the hires will be \$30,000 a year savings from previous year.

GOVERNING BODY REPORTS

Wudzki thanked Susan Cowdrick for her service, and the work completed there has been amazing. The Farmers Market are looking for the first monday in June, and vendors can still sign-up. Some vendors aren't coming back, and some are moving away from the kiosk-type markets. The hours will be 1pm-6pm.

Weber: Thanked Susan Cowdrick. April 7th, the Dept of Corrections helped clean Maple, Garden, West End, and River, and expressed his appreciation for their diligence. May 10th, the County Court visited to review facility improvements. They were impressed with the improvements to date.

Thompson: The Post Office lease is now fully executed for five more years. Our Tax Assessor processed 18 appeals. Mr. Lynch had over 90 conversations, and provided good information to our residents, with over 900 assessed properties. We are working with Ocean County Health Department for a fall Flu clinic, with dates forthcoming. Gave a shout-out to Sean Asay for his work in the Borough during transition of long-term employees. John Peto Day signs are out, and encouraged all to participate.

Snow: The Recycling Center had a big clean-up, utilizing the County to assist with recycling and brush. She reminded everyone to be cognizant of what is being placed in recycling containers. 21 Document shredding from April to September throughout the county. The recent one in Island Heights was great, and thanked Gary Stocco, Sean Asay, and Tanara Hall. Our Green Team is working to team up with a regional hub approach, where they can meet and help each other.

Mayor Doyle: The Borough received a \$2,000 2019 Sustainable Jersey Grant by PSEG Foundation. He further stated that he met with the Green Team, and plans to place a water fountain down at Memorial Field. The Mayor further expressed appreciation to the CFO for her work on the budget. Municipal accounting is very different than your own accounting. Mayor thanked everyone to come out and taking the time. Ann Asay was the matron of the Daughters of the Revolution. The Block House was attacked during the American Revolutionary War, and she was influential in raising the money for the large monuments to recognize this. A moment of silence was held.

Motion to Adjourn: Thompson 2nd: Weber, and full Council consent.

ADJOURNMENT @8:15pm

Respectfully submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, June 19, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, June 20, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 25, 2019 at 7:00 PM held at the borough hall.
- ❑ **All Borough Offices will be closed** on Thursday, July 4, 2019 in observance of Independence Day.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, July 10, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, July 11, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, July 16, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, July 17, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, July 18, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter



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 Island Heights, New Jersey 08732-0797
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Official Council Meeting Minutes

May 28, 2019

Mayor Doyle stated that the Governing Body has a small agenda tonight, but that does not decrease your participation, and thanked everyone for coming.

Mayor Doyle read the following notice:

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle	
Mr. Gabriel	Ms. Thompson
Ms. Pendleton	Mr. Weber
Ms. Snow	Ms. Wudzki

	Gabriel	Pendleton	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty	CFO Gorman
Present	X	X		X	X		X	X	
Absent			X			X			X

Deputy Municipal Clerk Sean Asay was also recognized as present.

An Oath of Office was provided to Lynn Pendleton.

RESOLUTIONS (CONSENT AGENDA)

Mayor Doyle read the following resolutions for the Consent Agenda as follows:

- Resolution 2019-118 Authorizing Island Heights United Methodist Church to Use Camp Meeting Ground on June 30, July 28, and Sept 1. (By Title)
 Motion: Weber
 Second: Gabriel

- Resolution 2019-119 Adopting a Green Grounds and Maintenance Policy
 Motion: Thompson
 Second: Weber

- Resolution 2019-120 Authorizing an On-Site 50/50 Application No. 2019-8 for Island Heights Volunteer Fire Company (By Title)
 Motion: Pendleton
 Second: Thompson

- Resolution 2019-121 Authorizing the Hiring of Sean Asay as Part-Time Deputy Code Enforcement Officer
 Motion: Thompson
 Second: Pendleton
 Mayor Doyle stated this is within the bounds of his responsibilities already.

- Resolution 2019-122 Authorizing the Following Purchase Order (By Title)
Vendor: Delange Landen Financial Services
Amount: \$3,599.76
Motion: Weber
Second: Pendleton
- Resolution 2019-123 Authorizing the Following Purchase Order (By Title)
Vendor: Pitney Bowes
Amount: \$67.33 per month for 5 years (60 months)
Motion: Gabriel
Second: Weber
- Resolution 2019-124 Authorizing the Hiring of Colin Rhodes as a Seasonal Badge Checker at an Hourly Rate of \$12
Motion: Thompson
Second: Pendleton

Councilmember Thompson inquired about the Delange resolution.

The Borough Clerk stated this is for the copier.

Mr. Gabriel inquired about the Green Grounds and Maintenance

The policy was provided by the Environmental Committee via a Sustainable Jersey to support green policy. There was a question as to whether it was too restrictive. In review, this is a recommendation and not a mandate.

Mayor Doyle read a few items on the green policy, stating these are activities the Borough is doing today, and further stating this is not a restrictive policy

NAME	YEAS	NAYS	ABSTAIN	ABSENT
Gabriel	X			
Pendleton	X			
Snow				X
Thompson	X			
Weber	X			
Wudzki				X
Mayor Doyle	X			

5. APPROVAL OF BILL LIST

- Resolution 2019-117 Approving the Bill List
Motion: Weber
Second: Thompson

NAME	YEAS	NAYS	ABSTAIN	ABSENT
Pendleton	X			
Gabriel	X			
Snow				X
Thompson	X			
Weber	X			
Wudzki				X
Mayor Doyle	X			

DISCUSSION & PRIVILEGE OF THE FLOOR

NJDEP Proposed Amendments toThe Borough Clerk stated the NJDEP proposed amendments to Surface Water Quality Standards: Category One (C1) Waterways. Deferred to the Borough Engineer on the specific amendments and how the affect the Borough; stating these can be brought by the Engineer at that time.

Mayor Doyle stated the Borough received a request to join the New Jersey Coastal Coalition. These affect the shoreline, and we plan to have our Borough Engineer take a look at further.

Armed Forces Fly-In Drive-In (LZ64.org): June 15 at the Miller Airpark, this event will be to support Veterans PTSD.

John Pendleton of 249 Ocean Avenue addressed a concern over the public’s misuse of dog waste stations as food waste.

Mayor Doyle stated he would speak with the Public Works. Open trash containers invite unwelcome seagulls, and hope that good people will carry-in and carry-out waste.

Seeing no further comments, Public Comment was closed.

GOVERNING BODY REPORTS

Mayor Doyle: The Mayor stated the Island Heights School Strategy session was great. The Borough will continue to work on contract negotiations with the Fire and EMS. As for improvements, Sassafras water service is complete and the water is no longer brown, and paving will commence soon. The 2020 Grant will address additional streets, and we anticipate an award for Simpson bulkhead in the near future.

Mr. Gabriel: The water project is moving along, with services on Maple next. The site has been kept neat and services are forthcoming- clean water is coming soon. As for pickleball, this project will commence again shortly. Public Works started the summer hours of 7am-3pm

Ms. Thompson: Thanked Gary for his work on Code Enforcement matters; adding that Sean Asay was a great addition for Code Enforcement, and praise for DPW, who have also done an excellent job in town addressing a wastewater problem.

Mr. Weber: Sunday the 26 was a great service, and thanked the Firemen for their service. Mr. Weber also thanked them for allowing him to ride in the firetruck.

Mayor Doyle also mentioned that the agreements with the EMS and Fire are near being sent for attorney review. As you can see, with the many activities and projects ongoing. Water on Sassafras is done; agreements to pave Sassafras will be done via schedule C, 2019 streets are being paid attention too; the Simpson Avenue project will be awarded; the County has been out on River Avenue to fix the flooding problem. We had a great strategy session with the school, and afterwards I play chess with all of the kids. I played doubles, and one child won.

Motion to adjourn: Weber, Seconded by Gabriel, and full Council consent.

ADJOURNMENT @ 7:25pm

Respectfully submitted,

Borough Clerk

Mayor Doyle

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mayorcouncil@islandheightsboro.com

Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

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Official Council Meeting Minutes

June 25, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle
 Mr. Gabriel Ms. Thompson
 Ms. Pendleton Mr. Weber
 Ms. Snow Ms. Wudzki

	Gabriel	Pendleton	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty	Deputy Clerk Asay
Present	x	x	x	x	x		x	x	x
Absent						x			

ORDINANCES: none

RESOLUTIONS (CONSENT AGENDA)

- Resolution 2019-135 Providing for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S.A 40A:4-87 (CHAPTER 159, P.L 1948)
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments. Mayor
- Resolution 2019-136 Authorizing the Following Purchase Order for Water Treatment Chlorine(By Title)
 Vendor: GP Jager
 Amount: \$2,940.00
 Motion: Weber
 Second: Thompson
 Council Member Discussion/Comments
- Resolution 2019-137 Approving an agreement with Phoenix Advisors, LLC of Bordentown, NJ to provide Advisory and Disclosure Services to the Borough
 Motion: Weber
 Second: Snow
 Council Member Discussion/Comments: Mayor Doyle stated this is for bonding, which will be discussed at a later date. This will clean up the debt of the town, and speed up the repayment process.
- Resolution 2019-138 Approving the use of the Borough Camp Meeting Grounds by Alexa Reilly for a Wedding Ceremony on 8/3/19 between the hours of 11 am and 2:30 pm. (By Title)
 Motion: Weber
 Second: Thompson
 Council Member Discussion/Comments

- Resolution 2019-139 Approving An Agreement With DocuSafe Records Management of Robbinsville, NJ under NJ State Contract #81557 to Provide Records Storage and Retrieval Services to the Borough
 Motion: Thompson
 Second: Snow
 Council Member Discussion/Comments
- Resolution 2019-140 Approving An Award For Memorial Field Playground Parking Lot Improvements Under CDBG Grant of 2016 in an Amount Not to Exceed \$34,690.00
 Motion: Snow
 Second: Gabriel
 Council Member Discussion/Comments. Mayor Doyle stated that this is completely paid for by grants and is mostly for ADA improvements.
- Resolution 2019-141 Approving A Contract Award to Albert Marine Construction Inc. of Waretown, NJ for Repairs to the River/Simpson Avenues Road Surface, Drainage, Boardwalk, and Bulkhead Under 2015 NJDOT Grant in an amount not to exceed \$186,569.00
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments: Mayor Doyle stated this is to repair the bulkhead at the end of Simpson. This will also secure the underneath of the boardwalk.
- Resolution 2019-143 Authorizing Engineering Design, Bidding, Construction and Inspection Services Associated with the Installation of a New Water Main, With a Combined Phase 1 and 2 Not To Exceed \$51,100.00
 Motion: Weber
 Second: Gabriel
 Council Member Discussion/Comments: Mayor Doyle stated this work is the water extension tie-ins for Maple and Lake.
- Resolution 2019-144 Awarding a Contract for Miscellaneous Electrical Work for the Borough for a Period of One Year to John E. Camburn and Son of New Egypt, NJ
 Motion: Thompson
 Second: Pendleton

The Borough Attorney stated that an amendment should include verbiage of “ an Amount Not To Exceed \$15,444” to ensure the contract does not exceed this amount.

Mayor Doyle opened up questions to the public. Seeing none, he asked for a motion to approve the Consent Agenda
 Motion: Weber
 Second: Snow

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

APPROVAL OF BILL LIST

Resolution 2019-142 Approving the Bill List
Motion
Second
Council Member Discussion/Comments

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	CP Thompson	x			
		Gabriel	x			
		Pendleton	x			
x		Snow	x			
		Weber	x			
		Wudzki				x
		Mayor Doyle	x			

DISCUSSION & PRIVILEGE OF THE FLOOR

Mayor Doyle stated the rate tax rate will go down, but encourage a resident to speak with the Tax Assessor, and go through the formal appeal of her new assessment. She is assessed at the fair market value.

Motion to close discussion: Thompson; 2nd by Weber and full Council consent.

Public Comment was closed.

GOVERNING BODY REPORTS

Thompson: no report

Mayor Doyle: This friday, for the PETO Museum at the IH Yacht Club fundraiser. And on Saturday, the Fire Company will have their annual fundraiser. July 4th is the annual Children’s Bike Parade. You can walk or ride a bike, and meet up at the pavilion; and it’s a great tradition

Councilmember Snow: On behalf of Councilmember Wudzki, the Island Heights’ Farmers Market will start on Tuesday 2-6 at Wanamaker Field. Sustainable Island Heights Facebook page gives updates of all events within the Borough, and encouraged people to look at this page.

Gabriel: DPW is making significant progress. We are working on pickleball improvements. We are working on finding part-time employees for Public Works, and it’s been difficult. In response to Mayor Doyle, the pickleball court has a way to go.

All houses are connected on Maple to fresh clean water, and Sassafra paving will be after the July 4th holidays.

Motion to Adjourn:
Motion: Gabriel
Second: Snow

ADJOURNMENT@ 7:35pm

Respectfully submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

- ❑ **All borough offices** will be **closed** on Monday, September 2, 2019 in observance of Labor Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 10, 2019 at 7:00 PM held at the borough hall.
- The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, September 11, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, September 12, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, September 18, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Tuesday, September 19, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 24, 2019 at 7:00 PM held at the borough hall.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Snow

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Official Council Meeting Minutes

August 13, 2019

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Pledge to the Flag of the United States of America

1. ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle	
Mr. Gabriel	Ms. Thompson
Ms. Pendleton	Mr. Weber
Ms. Snow	Ms. Wudzki

	Gabriel	Pendleton	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty	Deputy Clerk Asay
Present	X	X	X	X	X		X	X	X
Absent						X			

2. PRESENTATIONS

Rosie Lenoff, Business Development Manager of Greenspot presented on behalf of the company, as part of the company's initiative to grow as a smart mobility provider. The company has been in business for five years, and are in six states. Their model focuses on car, bike, and scooter ride-share, in addition to electric charging stations. Their stations are dual level, providing a charge of 25 miles per hour. The station would be open 24/7, available to all electric vehicle owners of the general public.

Mayor Doyle asked for questions from the public.

Gary Stocco, Code Enforcement, asked about fees incurred by the municipality.

Mayor Doyle clarified with Ms. Lenoff, that the entire aspect is free to the Borough, and that the only charge would be for people to use the station, and charge their vehicle. There would be no cost for signage, install, maintenance, or any other aspect of this proposal. He further expressed his opinion that Wanamaker would not be the best location, and the Council would be looking at more options.

Ms. Lenoff stated that their company places aspects of negotiation in their contracts due to aspects that are more prevalent in large town. Mentions of ICEing, where non-electric cars will park and take the spaces of the electric charging station. Other aspects are signage, and related costs.

Council Member Thompson asked about the term of the contract, the market, and how the utility rate is determined:

Ms. Lenoff stated that the stations have a ten year life cycle, and have the ability to upgrade technology should it be necessary at some point in the future. Their market research believes that every town, large or small, should have access to electric charging stations. She further mentioned that they've done the research of the town, and understand that most are single-family homes. The rate is determined per minute or hour, and they work with the utility company to determine the cost.

Council Member Pendleton asked if they advertise their locations.

Ms. Lenoff stated they use smartphone apps which provide the location of the pumps.

ORDINANCES:

ORDINANCE 2019-8 BOND ORDINANCE AUTHORIZING THE RECONSTRUCTION OF LAKE AVENUE, PHASE II AND APPROPRIATING FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$480,000) TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF FOUR HUNDRED FIFTY-SIX THOUSAND DOLLARS (\$456,000) OF BONDS TO FINANCE THE APPROPRIATION, AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS (1st Reading)

Motion: Thompson

Second: Snow

Council Member Discussion/Comments:

Mayor Doyle stated this is for Siddons Ct to East End.

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

RESOLUTIONS (CONSENT AGENDA)

Resolution 2019-161 Approval of the Minutes for the Council Meetings held on June 25, 2019 and July 16, 2019

Motion: Weber

Second: Snow

Council Member Discussion/Comment

Resolution 2019-162 Authorizing a Renewal of an Interlocal Agreement for Certain Sanitary Sewer Services Between the Borough of Island Heights and the Toms River Municipal Utilities Authority

Motion: Gabriel

Second: Weber

Council Member Discussion/Comment

Resolution 2019-163 Awarding a contract for webmaster services to Bernadette Larkin at an hourly rate of \$30 per hour

Motion: Gabriel

Second: Weber

Council Member Discussion/Comment

Resolution 2019-164 Approving the changing of text and title within the 2019 Budget for the Borough of Island Heights

Motion: Weber

Second: Thompson

Council Member Discussion/Comments

Resolution 2019-165 Approving the hiring of Carol Ann Penna as an Administrative Assistant, part time, at an hourly rate of \$13 per hour, effective on 8/12/19

Motion: Thompson

Second: Pendleton

Council Member Discussion/Comments

- Resolution 2019-166 Approving the hiring of Samuel Ratajczak as a part time laborer (DPW) at an hourly rate of \$14.50 per hour effective on 8/12/19
 Motion: Gabriel
 Second: Pendleton
 Council Member Discussion/Comments
- Resolution 2019-167 Approving a new Procurement Procedure for the Borough replacing and superseding the current procurement procedure adopted by the Mayor and Council as Resolution # 2013-55
 Motion: Thompson
 Second: Weber
 Council Member Discussion/Comments
- Resolution 2019-168 Approving the awarding of a contract for the Restoration and Painting of the new Borough Pickleball Court to Nickolaus Construction Company in an amount not to exceed \$13,000 (new amount)
 Motion: Pendleton
 Second: Gabriel
 Council Member Discussion/Comments
- Resolution 2019-169 Approving the awarding of a contract for the Painting of the Central Avenue Pavilion to All County Exteriors in an amount not to exceed \$9,849 (new amount)
 Motion: Gabriel
 Second: Pendleton
 Council Member Discussion/Comments
- Resolution 2019-170 Awarding a Contract for Maple Avenue Water Main Replacement (Phase 2) to DSC Construction of Bayville, NJ, in An Amount Not To Exceed \$185,000.00
 Motion: Pendleton
 Second: Snow
 Council Member Discussion/Comments
- Resolution 2019-171 Approving a Membership Renewal Between the Borough of Island Heights and the Ocean County Joint Insurance Fund
 Motion: Pendleton
 Second: Gabriel
 Council Member Discussion/Comments
- Resolution 2019-172 Authorizing 2018 Water Main Replacement Project Change Order No. 2 in an Amount Not To Exceed \$38,343.37
 Motion: Gabriel
 Second: Snow
 Council Member Discussion/Comments
- Resolution 2019-173 Authorizing Professional Services for 2017 and 2018 Municipal Aid Program in An Amount Not To Exceed \$63,500
 Motion: Weber
 Second: Thompson
 Council Member Discussion/Comments:
 Mayor Doyle stated these engineering services are for Lake Ave, Phase 1 and two, and includes storm sewers, and paving from West End to Siddons Ct.
- Resolution 2019-174 Authorizing an Increase in Engineering Costs Under 2018 Water Main Replacement Project in An Amount Not To Exceed \$2,500
 Motion: Pendleton
 Second: Snow
 Council Member Discussion/Comments
- A walk-on resolution was presented and included in the Consent Agenda as such:
 Resolution 2019-176 Authorizing Maintenance Clean-up on Property 54 Garden Avenue under Property Maintenance Code.
 Motion: Weber
 Second: Snow
 Council Member Discussion/Comments

Mayor Doyle asked for questions or comments from the public regarding the Consent Agenda.

John Lapiko, Lake Avenue, asked about drainage on Lake Avenue and inquired about the storm drain history. He believes the letter sent by the Borough requesting to replace the pipe that is considered on their property, would not be responded to by most of the public whom received

Sean Asay state that the Borough has no authority to intervene at these private properties. These drains can't be jetted due to their age and condition. The Borough Engineer stated this is private property, and not a Borough Right-of-Way.

Council Member Thompson stated she is fearful people won't "replace their culvert pipes as requested", and it appears that this drainage problem is instrumental to the Borough's road and drainage improvements. She further mentioned that the Borough Engineer should look into this as a possible easement.

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

APPROVAL OF BILL LIST & PROCUREMENTS

Resolution 2019-175

Approving the Bill List

Motion: Weber

Second: Snow

Council Member Discussion/Comments

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

DISCUSSION & PRIVILEGE OF THE FLOOR

Susan Swayne, Simpson Aven, asked about what type of remediation is being done at 54 Garden Avenue.

Mayor Doyle stated there is an abandoned koi pond that is breeding mosquitos that is being addressed due to the property owner going on vacation after notice.

GOVERNING BODY REPORTS

Thompson: Council Member stated that people are not allowed to rent rooms in the Borough. Another topic was how our turtles and ducklings were handled by Public Works and the Police Department, and thanked all for intervening.

Snow: The Borough has a beautiful, user-friendly website. She thanked Bernadette Larkin for her work on the redesign and email migration. Ms. Snow further thanked the Mayor for the welcome letter, which touched nicely as the website introduction.

Pendleton: No report

Gabriel: The Pickleball rehabilitation is close to being complete; hopefully just a few more weeks.

Mayor Doyle: Mayor Doyle thanked Councilman Weber for accepting to be the new Police Department Liaison. The Pavilion is being painted, and more work on our municipal buildings are coming soon. Soon a new roof for here and the library. Road work will begin at Maple and Lake and continue to the highway; and paving Summit to Lake. The County will be assisting with paving on Central Ave, from the pavilion to the highway.

Motion to Adjourn: Gabriel, Snow, and Council consent.
ADJOURNMENT @ 7:37pm

Respectfully submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

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1. ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle	
Mr. Gabriel	Ms. Thompson
Ms. Pendleton	Mr. Weber
Ms. Snow	Ms. Wudzki

	Gabriel	Pendleton	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty	Deputy Clerk Asay
Present	X	X	X	X	X		X	X	X
Absent						X			

2. PRESENTATIONS

Rosie Lenoff, Business Development Manager of Greenspot presented on behalf of the company, as part of the company's initiative to grow as a smart mobility provider. The company has been in business for five years, and are in six states. Their model focuses on car, bike, and scooter ride-share, in addition to electric charging stations. Their stations are dual level, providing a charge of 25 miles per hour. The station would be open 24/7, available to all electric vehicle owners of the general public.

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Motion: Thompson

Second: Snow

Council Member Discussion/Comments:

Mayor Doyle stated this is for Siddons Ct to East End.

NAME	YEAS	NAYS	ABSTAIN	ABSENT
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Gabriel	x			
Pendleton	x			
Snow	x			
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Wudzki				x
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NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

APPROVAL OF BILL LIST & PROCUREMENTS

Resolution 2019-175

Approving the Bill List

Motion: Weber

Second: Snow

Council Member Discussion/Comments

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

DISCUSSION & PRIVILEGE OF THE FLOOR

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Borough Clerk

Mayor Doyle

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Official Council Meeting Minutes

September 10, 2019

Mayor Doyle called the Regular Meeting of the Mayor and Council of the Borough of Island Heights. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle		
Mr. Gabriel	Ms. Thompson	
Ms. Pendleton	Mr. Weber	Mr. Asay
Ms. Snow	Ms. Wudzki	Mr. Zabarsky

The Borough Clerk confirmed a quorum.

Mayor Doyle recognized Ms. Murphy, who was observing the Council meeting as part of the Scout Merit Badge process.

ORDINANCES:

ORDINANCE 2019-8 BOND ORDINANCE AUTHORIZING THE RECONSTRUCTION OF LAKE AVENUE, PHASE II AND APPROPRIATING FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$480,000) TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF FOUR HUNDRED FIFTY-SIX THOUSAND DOLLARS (\$456,000) OF BONDS TO FINANCE THE APPROPRIATION, AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS (2nd Reading)

Public Hearing:

Mayor Doyle stated this project is three phases, and Simpson will start in the next couple of weeks.

Seeing no other public comments, motion to Close the Public Hearing: Council Member Thompson; Seconded by Council Member Snow, and full Governing Body consent.

Motion to Adopt Ordinance 2019-8: Council Member Thompson Second: Council Member Snow:

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki	x			
Mayor Doyle	x			

RESOLUTIONS (CONSENT AGENDA)

- Resolution 2019-177 Approval of the Minutes for the Council Meetings held on August 13, 2019
Motion: Weber
Second: Snow
- Resolution 2019-178 A Resolution to Cancel General Capital Grant Receivable Balance for Completed Project
Motion: Pendleton
Second: Wudzki
- Resolution 2019-179 Amending a Schedule C Agreement with the County of Ocean
Motion: Gabriel
Second: Thompson
- Resolution 2019-180 Accepting the Resignation of Henry Prior from Public Works Department
Motion: Pendleton
Second: Wudzki
- Resolution 2019-183 Providing for the Insertion of a Special Item of Revenue in the FY 2020 966 - NJOEM Budget Pursuant to N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)
Motion: Pendleton
Second: Wudzki

Council Member Discussion/Comment:

Bob McNeil, 237 Ocean Ave, asked if the DPW resignation affects any of the DPW work.

Councilman Gabriel stated that this has no effect on planned improvements since he’s been out of work for over a year already.

Mayor Doyle stated that in addition to the Schedule C amendment, the Borough has used Schedule C to purchase salt for the roads, among other items.

Seeing no other public comments, motion to Close the Public Comments: Council Member Thompson; Seconded by Council Member Snow, and full Governing Body consent.

NAME	YEA S	NAY S	ABSTAI N	ABSEN T
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki	x			
Mayor Doyle	x			

A

PPROVAL OF BILL LIST & PROCUREMENTS

Resolution 2019-181 Approving the Bill List
 Motion: Thompson
 Second: Pendleton
 Council Member Discussion/Comments

NAME	YEA S	NAY S	ABSTAI N	ABSEN T
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki	x			
Mayor Doyle	x			

DISCUSSION & PRIVILEGE OF THE FLOOR

Mayor Doyle opened the floor to the public.

Seeing no other public comments, Councilman Gabriel motioned to Close the Public Comment; Seconded by Council Member Snow, and full Governing Body consent.

Council Member Reports:

Mr. Gabriel: The Borough finally has pickleball courts. We've had probably 1,000 hours of discussion to get to this point. Tip of the hat to Bill Hummel and DPW for their work in lifting up the back corner of the Memorial Field Complex, and makes it a useful place.

Heavy weeding to remove strangle weed. Labor Day games, with Fire Co sponsoring. It was a great time.

Ms. Pendleton: No Planning Board report. Flu Clinic is coming up in October, with more information forthcoming. Thanked all involved in the Pickleball, especially John. They are very active on Monday, Wednesday, and Fridays. Sept 24th, a Ribbon Cutting to rededicate the Cottage Museum, and burn our mortgage. It will be from 11am - 3pm, and the Mayor is cutting the ribbon. The PETO Museum will be working with the Grade School Art Department to have their own art shows. It will be very exciting.

Ms. Snow: We are continuing to work on the website, with a few minor changes. Melissa and I are working on Halloween and Trunk or Treat with more information coming.

Mayor Doyle: The Pavilion has been painted. A new roof on the Borough Hall and Library. The Simpson Ave Bulkhead will start in a few weeks to addressing the flooding. The Mayor commended Gary Stocco for his work at Sailfest, in addition to Fire inspections for safety. Mayor Doyle stated Gary has added a nice dimension to the Town. NJ Monthly Magazine listed Island Heights as the number 2 town in State under 2,000, and number 37 overall of the top communities to live in.

Ms. Thompson: Thanked all DPW for their clean-up, in addition to the Rotary and Borough staff. In NJ Magazine Monthly, we've climbed up from the 60's to number 37 overall. There is a Pickleball Round Robin tournament this Saturday at 9am. The weeding is going well, and maybe a larger planting program that is less difficult to maintain is in

order. Thank you to the IH Methodist Church for inviting Borough Employees for lunch in a few weeks to show their appreciation.

Mr. Weber: Echoed the Mayor’s sentiment on Labor Day Races, and thanked Fire Co for their work. Sailfest was a safe event thanks to all our First Responders and Sheriff’s Office. Service Agreements for Fire and EMS are signed, with performance based funding.

Ms. Wudzki: Thanked the School Administration for welcoming the kids on their visit to the Central Regional Middle School, especially Sue Cowdrick for setting up the tour for the kids. It’s a big change for the kids, and former Island Heights kids come and help give the tour. Wished the outgoing Librarian well as she was promoted to the County library. The Farmers Market has been great, and the vendors requested the market be extended 2 more weeks. Announcement that November 11th is Veterans Day and Island Heights School will be having a morning event to honor veterans and the public is welcome to attend. Veterans come into the classroom to answer the kids questions on the commitment our Veterans make to our country.

Discussion ensued stating that September 28th is the Town-wide garage sale.

EXECUTIVE SESSION

Resolution 2019-182 Authorizing Executive Session for the Purposes of Contract Negotiation and Attorney-Client Privilege
 Motion: Gabriel
 Second: Weber

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki	x			
Mayor Doyle	x			

The Council returned to public session

Resolution 2019-184 Approving the proposed contract with PBA Local # 352 covering the period of January 2019 to December 31, 2023
 Motion: Gabriel
 Second: Wudzki

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki	x			
Mayor Doyle	x			

ADJOURNMENT @ 7:50pm

Respectfully Submitted:

Borough Clerk

Mayor Doyle

Items of Interest:

- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, October 8, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, October 9, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, October 10, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, October 16, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, October 17, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, October 22, 2019 at 7:00 PM held at the borough hall.

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Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

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Official Council Meeting Minutes

September 24, 2019

Mayor Doyle called to order the Regular Meeting of the Mayor and Council of the Borough of Island Heights. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

ROLL CALL OF MAYOR AND COUNCIL MEMBERS

	Gabriel	Pendleton	Snow	Thompson	Weber	Wudzki	Mayor Doyle	Atty Zabarsky	Deputy Clerk Asay
Present	X	X	X	X	X		X	X	X
Absent						X			

ORDINANCES:

ORDINANCE 2019-9

AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 19 OF THE BOROUGH CODE ENTITLED PARKS, RECREATION AREAS AND OTHER PUBLIC PLACES (First Reading)

Motioned for introduction by Council Member Thompson, Seconded by Pendleton

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	X			
Gabriel	X			
Pendleton	X			
Snow	X			
Weber	X			
Wudzki				X
Mayor Doyle	X			

RESOLUTIONS (CONSENT AGENDA)

- Resolution 2019-185 Approval of the Minutes for the Council Meetings held on September 9, 2019
Motion: Pendleton
Second: Weber
- Resolution 2019-186 Providing for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)
Motion: Thompson
Second: Weber
Council Member Discussion/Comment
- Resolution 2019-187 A Resolution to Cancel General Capital Appropriation Balances of Completed Projects
Motion: Pendleton
Second: Thompson
Council Member Discussion:
Mayor Doyle stated that the Borough has cancelled over \$137,000 of unused bonds.
- Resolution 2019-188 Authorizing Change Order #1 and Change Order #2 for 2018 Water Main Replacement Project
Motion: Thompson
Second: Wudzki
- Resolution 2019-189 Authorizing Change Order #2 for 2018 Water Main Replacement Project in an Amount Not To Exceed \$38,343.37.00
Motion: Pendleton
Second: Weber
- Resolution 2019-190 Authorizing the Refund of Overpayment of Property taxes on Block 27.04, Lot 15 (140 East Camp Walk) in the amount of \$1,165.17
Motion: Pendleton
Second: Weber
- Resolution 2019-191 Authorizing the Refund of Overpayment of Water/Sewer Charges on Block 28, Lot 36 (111 Cedar Avenue) in the Amount of \$321.00 to Deborah Brown
Motion: Wudzki
Second: Weber
Council Member Discussion/Comment
- Resolution 2019-192 Approving Amendments to the Borough of Island Heights Cash Management Plan
Motion: Thompson
Second: Wudzki
- Resolution 2019-193 Authorizing the Mayor to IMplement Changes (as drafted) to the Health Insurance provided to Borough employees and Retirees
Motion: Thompson
Second: Wudzki
Council Member Discussion/Comment: Mayor Doyle stated this modifies retiree benefits, removing all benefits for family upon retirement; employee only
- Resolution 2019-196 Accepting the 2018 Borough Audit
Motion: Weber
Second: Wudzki
Council Member Discussion/Comment:

DISCUSSION & PRIVILEGE OF THE FLOOR

Mayor Doyle opened the floor for Public Comment:
 Bob McNeil, 237 Ocean Avenue asked if these changes will be affecting police recruitment
 Mayor Doyle stated that this change in benefits is consistent with other towns.

Seeing no other questions, the Mayor motioned to close Public Comment, seconded by Council Member Thompson and full Council consent.

Motion to approve the Consent Agenda:

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	X			
Gabriel	X			
Pendleton	X			
Snow	X			
Weber	X			
Wudzki				X
Mayor Doyle	X			

APPROVAL OF BILL LIST & PROCUREMENTS

Resolution 2019-194 Approving the Bill List
 Motion: Weber
 Second: Gabriel
 Council Member Discussion/Comments

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	X			
Gabriel	X			
Pendleton	X			
Snow	X			
Weber	X			
Wudzki				X
Mayor Doyle	X			

GOVERNING BODY REPORTS

WEBER: The Police and Public Works Departments worked in coordination to address raccoons in the Borough on the 20/21st. One test of the animals came back with distemper. He thanked those involved.

THOMPSON: Stated the need to have conversations with your neighbors, as greater communication can prevent escalation in neighborly disputes. Additionally, JCP&L will be having a Career Advancement Day on November 6th and 13th at Brookdale Community College.

GABRIEL: The Public Works Department did a great job of the bridge replacement on West End and Lake Avenue.

PENDLETON: 105 Cedar Avenue is on the Planning Board agenda for a Variance to expand the structure to the rear of the property. This is a non-conforming structure, but in existence for 30 years. The requested additions are not changing this, and as such, was approved. 42 River application was referred to be heard again for a variance on the back of the lot, and this also is non-conforming.

SNOW: DPW did a wonderful job on the bridge. Thank you to Walter Church for his work. The Environmental Committee is part of the Sustainability hub with other participating municipalities throughout Ocean County. Additionally, Manchester will be hosting a Recycling Forum on September 25th at Town Hall to discuss the recycling situation in Ocean County.

MAYOR DOYLE: A lot of illegal dumping was reported at the Public Works facility, and are addressing this matter. Starting this Fall season, the DPW facility will be open on Saturday mornings for leaf dropoff. Additionally, the Borough is going through the permitting process to refurbish the beaches along Summit and Long Point. Lastly, the Borough Hall is anticipating more historical photos for Borough Hall and pictures graciously donated by the Volunteer Fire Department.

EXECUTIVE SESSION

Resolution 2019-195 Authorizing Executive Session for the Purposes of Contract Negotiation and Attorney-Client Privilege

Motion back to Public Session: Gabriel, Seconded by Weber and full Council consent.
Motion to Adjourn: Gabriel, Seconded by Pendelton and full Council consent.

ADJOURNMENT @ 8:20pm

Respectfully submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, October 9, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, October 10, 2019 at 7:00 PM held at the borough hall.
- ❑ **All borough offices** will be **closed** on Monday, October 14, 2019 in observance of Columbus Day.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, October 16, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, October 17, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, October 22, 2019 at 7:00 PM held at the borough hall.
- ❑ **All borough offices** will be **closed** on Tuesday, November 5, 2019 in observance of Election Day.
- ❑ **All borough offices** will be **closed** on Monday, November 11, 2019 in observance of Veteran's Day.

- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, November 12, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, November 13, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, November 14, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, November 20, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, November 21, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All municipal offices will be closed** on Thursday, November 28, 2019 and Friday, November 29, 2019 in observance of Thanksgiving.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, December 3, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, December 4, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, December 12, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** is not scheduled to meet in December 2019.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, December 19, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All municipal offices will be closed** on Wednesday, December 25, 2019 in observance of Christmas Day.
- ❑ **All municipal offices will be closed** on Wednesday, January 1, 2020 in observance of New Year's Day.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. The Tax Assessor is available by appointment only. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Official Council Meeting Minutes

October 8, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

1. ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Mayor Doyle

Mr. Gabriel

Ms. Pendleton

Ms. Snow

Ms. Thompson

Mr. Weber

Ms. Wudzki

Mr. Greitz

2. PROCLAMATIONS

BOROUGH OF ISLAND HEIGHTS

OFFICE OF THE MAYOR HALLOWEEN PROCLAMATION

October 8, 2019

No one under the age of 18, unless accompanied by an adult, shall be permitted to be on the streets or public properties of the Borough after the hour of 8:00 PM from Friday, October 25, 2019 through Thursday, October 31, 2019.

It is hereby proclaimed that the ghosts and goblins shall be permitted to Trick or Treat in the Borough between the hours of 4:00 PM and 8:00 PM on Wednesday, October 30, 2019.

This curfew shall not apply if a juvenile is: Engaged in, or traveling to or from, a business or occupation which the laws of the State of New Jersey authorize a juvenile to perform; engaged in an errand involving a medical emergency; attending religious services, extracurricular school activities sponsored by a religious or community organization or other cultural, educational or social events or is in direct transit to or from such events (Ord No. 94-09).

E. Steven Doyle, Mayor

Proclamation recognizing October 20-26 as National Friends of Libraries Week

National Friends of Libraries Week Sample Proclamation - Public Libraries

Whereas, Friends of the Ocean County Library - Island Heights Branch raise money that enables our library to move from good to great -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year;

Whereas, the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

Whereas, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

Whereas, the Friends' gift of their time and commitment to the library sets an example for all in how voluntarist leads to positive civic engagement and the betterment of our community;

Now, therefore, be it resolved that Mayor Steven Doyle proclaims October 20-26, 2019, as Friends of Libraries week in Island Heights, NJ and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

E. Steven Doyle, Mayor

3. ORDINANCES:

ORDINANCE 2019-10 BOND ORDINANCE PROVIDING FOR VARIOUS SEWER UTILITY CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING THREE HUNDRED THOUSAND DOLLARS (\$300,000) THEREFORE AND AUTHORIZING THE ISSUANCE OF TWO HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$285,000) BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF (1st Reading)

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		CP Thompson	x			
		Gabriel	x			
		Pendleton	x			
		Snow	x			
	x	Weber	x			
		Wudzki	x			
		Mayor Doyle	x			

4. RESOLUTIONS (CONSENT AGENDA)

Resolutions 197 and 199 were voted on separately at the request of Council Member Wudzki.

Resolution 2019-197 Approval of the Minutes for the Council Meetings held on September 24, 2019

Motion: Gabriel
Second: Snow

Resolution 2019-199 Approving the Recreation Committee and Grade School PTO’s Island Heights Halloween Celebration on October 25, 2019, From 5- 9 PM (By Title)

Motion: Snow
Second: Pendleton

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki			x	
Mayor Doyle	x			

Resolution 2019-198 Authorizing the Borough Clerk to solicit 2020 Request For Professional Services

Motion: Gabriel
Second: Pendleton

Resolution 2019-200 Approving Change Order # 1 for the River Ave. Road Improvements in an Amount Not to Exceed \$3,905.00

Motion: Wudzki
Second: Snow

Resolution 2019-201 Amending Resolutions 2019-86 and 2019-143 to reflect a total combined amount not to exceed \$51,000.00

Motion: Thompson
Second: Weber

Resolution 2019-202 Authorizing a Totally Disabled Veteran Tax Deduction Application For James Mathis of Block 12 Lot 2, reflected on the South Toms River Tax Map as 114 Maple Avenue

Motion: Weber
Second: Wudzki

Mayor Doyle opened the floor for public comments. Seeing no other questions or comments, Council Member Wudzki motioned to close the Public Comment, Seconded by Council Member Snow, and full consent.

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki	x			
Mayor Doyle	x			

5. APPROVAL OF BILL LIST & PROCUREMENTS

Resolution 2019-203 Approving the Bill List

Motion: Weber

Second: Pendleton

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel			x	
Pendleton	x			
Snow	x			
Weber	x			
Wudzki	x			
Mayor Doyle	x			

6. DISCUSSION & PRIVILEGE OF THE FLOOR

Bob McNeil, 238 Ocean Ave provided compliments to the Borough, the Library, and those involved in the music program, stating his enjoyment listening to the Bluegrass band that was recently sponsored by the Library.

Seeing no other comments or questions from the public, Council Member Weber motioned to close Public Comment, seconded by Council Member Thompson, and full Council consent.

7. GOVERNING BODY REPORTS

THOMPSON: Trucktober fest is coming up, sponsored by the IH Vol Fire Company. She encouraged everyone to attend and join the festivities. The pickleball courts are open, however minor vandalism resulted in damage. The Borough is working to correct the matter with the school and police department. The school is encouraging a respect message, in addition to encouraging communication between residents.

Additionally, residents on River Ave received a notice of repairing the Ocean County Utility line. Should you need to contact the OC Utility Authority, they can be reached at 732.267.4500

SNOW: Looking forward to Recreation having its own shed to access for events. The Environmental Committee meeting is next week, and they will look into sunscreen stations for next summer.

WEBER: Trucktober Fest is \$5, and 10years and under are free.

PENDLETON: There will be an Ocean County Health Department Flu Clinic to be held on Monday October 28th from 5-7pm, at the Borough Hall.

WUDZKI: The Halloween PTO is holding a pumpkin picking at 5:40, the parade will be from 6:00-6:45pm. Additionally, the Grade School will be holding a special event on Veterans Day at 9:30am in the Gym to celebrate their dedication to service.

GABRIEL: The Public Works is still searching for a CDL employee. Recently, holes were filled temporarily by Maser consulting, along Lake Avenue until paving is completed.

DOYLE: The Borough submitted for 2020 NJDOT grant for Camp Walk. Currently, there are three roads being updated by the County Road Department, and 1 NJDOT in progress. Simpson work is coming to an end, and triangle Park is now completed.

Motion to Adjourn: Gabriel, seconded by Pendleton, and full Council consent.

ADJOURNMENT @ 8:20pm

Respectfully submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

- ❑ **All borough offices** will be **closed** on Tuesday, November 5, 2019 in observance of Election Day.
- ❑ **All borough offices** will be **closed** on Monday, November 11, 2019 in observance of Veteran's Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, November 12, 2019 at 7:00 PM held at the borough hall.
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Official Council Meeting Minutes

October 22, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Mayor Doyle led those in attendance with the Pledge to the Flag of the United States of America

Borough Clerk provided the Roll Call of Mayor and Council Members

Present:

Mayor Doyle	
Mr. Gabriel	Ms. Thompson
Ms. Pendleton	Ms. Wudzki
Ms. Snow	Mr. Zabarsky

Not Present:

Mr. Weber
Ms. Wudzki

The Borough Clerk further recognized Deputy Clerk Sean Asay in attendance.

ORDINANCES:

ORDINANCE 2019-9 AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND
SUPPLEMENTING CHAPTER 19 OF THE BOROUGH CODE
ENTITLED PARKS, RECREATION AREAS AND OTHER

PUBLIC PLACES (2nd Reading) Public Hearing:

Mayor Doyle stated this is a pro-forma of what the Borough is allowed to charge for access, and where the parks are located. Mayor Doyle further stated that this removes badge fees for all under twelve years of age.

Seeing no other questions or comments, Borough Clerk requested a motion to close the Public Hearing:

Close Public Hearing: Gabriel, Seconded by Snow, and Governing Body consent.

Roll Call to Adopt Ordinance 2019-9
 Motion: Gabriel
 Second: Snow

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber				x
Wudzki				x
Mayor Doyle	x			

ORDINANCE 2019-10 BOND ORDINANCE PROVIDING FOR VARIOUS SEWER UTILITY CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING THREE HUNDRED THOUSAND DOLLARS (\$300,000) THEREFORE AND AUTHORIZING THE ISSUANCE OF TWO HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$285,000) BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF (2nd Reading)

[Public Hearing](#)

Mayor Doyle stated this will complete all of the water-sewer for 2019. We own our own system, unlike Toms River.

Close Public Hearing: Gabriel, 2nd by Snow
 Motion: Thompson
 Second: Snow
 Roll Call for Adoption of Ordinance 2019-10

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber				x
Wudzki				x
Mayor Doyle	x			

RESOLUTIONS (CONSENT AGENDA)

Resolution 2019-204 Appointing Penny Hagan as Municipal Deputy Registrar in the Borough of Island Heights
Motion: Thompson
Second: Pendleton
Council Member Discussion/Comments
Mayor Doyle stated there is no additional compensation in this role.

Resolution 2019- 205 Resolution Determining the Form and Other Details of \$2,851,000 of General Obligation Bonds, Series 2019, Consisting of \$371,000 General Improvement Bonds and \$2,480,000 Water-Sewer Utility Bonds of the Borough of Island Heights, in the County of Ocean, New Jersey and Providing for Their Sale
Motion: Thompson
Second: Gabriel
Council Member Discussion/Comments

Mayor Doyle stated the debt from 2001 (\$371,000), and takes a 25-year water-sewer bond and decreases its debt schedule, placing it into a ten-year term with a set payoff. As we look at our debt schedule, we've decreased our debt each year, with one of the lowest debt ratios under statute.

Resolution 2019-206 Resolution Providing for the Combination of Certain Issues of General Obligation Bonds or Notes of the Borough of Island Heights, in the County of Ocean, New Jersey, into a Single Issue of General Obligation Bonds, Series 2019, in the Aggregate Principal Amount of \$2,851,000. Consisting of \$371,000 General Improvement Bonds and \$2,480,000 Water-Sewer Utility Bonds
Motion: Thompson
Second: Gabriel
Council Member Discussion/Comments

Resolution 2019-207 Resolution recognizing November 2019 as "National Family Caregiver Month"
Motion: Pendleton
Second: Snow
Council Member Discussion/Comments

Resolution 2019-208 Resolution approving the hiring of Eric Johnson as a Full Time Laborer (DPW) at an hourly rate of \$17.50 with a start date of 11/9/19.
Motion: Gabriel
Second: Snow
Council Member Discussion/Comments

Mayor Doyle asked if anyone in the audience had any questions in the audience as part of the Public Comment.

Bob McNeil, 237 Ocean Ave, asked if these water-sewer bonds were in addition to the tower, and if the \$89 still continues?

Mayor Doyle answered yes. Everything not currently bonded-for, this cleans up all the business. He noted that Island Heights' rates are lower on water than Toms River, within \$1, and slightly higher on sewer than Toms River. The \$89 still continues. By stretching it out, pending the interest rate and see where we are.

Seeing no other questions or comments, Mayor Doyle motioned to close the Public Comment

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber				x
Wudzki				x
Mayor Doyle	x			

Deputy Clerk Sean Asay, noted that although not required, Penny Hagan completed and passed the Deputy Registrar test.

APPROVAL OF BILL LIST & PROCUREMENTS

Resolution 2019-209 Approving the Bill List

Motion: Thompson

Second: Pendleton

Council Member Discussion/Comments

The Borough Clerk stated the October 8th Council minutes may be approved the Mayor and Council so choose. The Mayor stated the minutes were reviewed and correct as written. He further requested a motion for a vote.

DISCUSSION & PRIVILEGE OF THE FLOOR

Linda Grinfeld, 21 Lake Ave, stated Penny is sweet and a pleasure to have as a new employee; kudos on the bridge and Triangle Park; sheds look fabulous; and stated her preference for a September Yard Sale and not a June Yard Sale.

Bob McNeil, 237 Ocean Ave, mentioned the June Yard Sale started due to Superstorm Sandy, to shed some light on its reasoning. It provided an opportunity to help homeowners. He also mentioned vandalism at the pickleball courts

Mayor Doyle stated he will expedite cameras for down there.

GOVERNING BODY REPORTS

Councilman Gabriel agreed that they will expedite the camera installation at the pickleball courts. He stated that its great to have Eric as a new hire, he has a CDL license which is very beneficial. He further noted that the CWA contract is progressing but not memorialized as a 5 year contract yet.

Council Member Pendleton reminder all in attendance that Monday is the Flu Clinic from 5-7pm. The Rabies Clinic will be on January 11th from 11am to Noon. She further noted that there is a pending subdivision application that will be heard at the Land Use Board on the 17th.

Council Member Snow stated that it is great to have Eric on-board, and thanked John in DPW for the Recreation shed. She thanked Mayor Doyle and Council President Thompson for assisting in reaching a compromise with the Green Team on establishing 3 sunscreen lotion dispensers, which refills will be paid by the Green Team. The locations will be at the DPW, pickleball, and community garden. Additionally, she encouraged people to go and vote for the Island Heights’ video on the Sustainable Jersey website, a wonderfully created video by the Island Heights Green Team, completed with the help of Peter Slack. Finally, she encouraged residents having recycling problems at the Recycling Center, to bring problems to Borough Hall first.

Council Member Thompson thanked the Tax Assessor for providing new information and resources on the site, making the information more transparent. There's a new web form for residents to contact the Borough through the website. She further gave kudos for the Round Robin Pickleball tournament.

Mayor Doyle stated the work along Simpson Avenue is concluding, and all bulkhead work is complete; next is the slew slay. Then fix street and sidewalk coming up next. The Sewer Authority will be digging up River Ave pipe for replacement. Then in the Spring, the County will repave River Avenue. There is a NJDOT grant for next year to address Lake Avenue. We anticipate having a flagpole installed at Triangle Park, and plan to place a NJDEP application to refurbish all beaches in the Borough. Mayor Doyle stated the Borough is very grateful for all employees, and our DPW and Police Department.

EXECUTIVE SESSION

Resolution 2019-211 Authorizing an Executive Session for the Purposes of Attorney-Client Privilege

Motion by Mayor Doyle, Seconded by Council Member Snow, and full consent.

ADJOURNMENT @ 8:45pm

Respectfully submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, November 14, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, November 20, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, November 21, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All municipal offices will be closed** on Thursday, November 28, 2019 and Friday, November 29, 2019 in observance of Thanksgiving.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, December 3, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, December 4, 2019 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, December 12, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** is not scheduled to meet in December 2019.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, December 19, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All municipal offices will be closed** on Wednesday, December 25, 2019 in observance of Christmas Day.
- ❑ **All municipal offices will be closed** on Wednesday, January 1, 2020 in observance of New Year's Day.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. The Tax Assessor is available by appointment only. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

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Official Council Meeting Minutes

November 12, 2019

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order at 7 PM by Mayor Doyle. The Mayor announced that notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10) and advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Mayor Doyle called for the Pledge of Allegiance to the Flag of the United States of America.

1. Mayor Doyle asked for a Roll Call of those present for the Meeting:

Mayor Doyle - Present

Mr. Gabriel - Present

Ms. Pendleton - Present

Ms. Snow - Present

Ms. Thompson - Present

Mr. Weber - Present

Ms. Wudzki - Absent

Mr. Steiber - Present

2. Mayor Doyle called for a Moment of Silence in Honor of Former Borough Clerk Bill Tomkins and Annie Garvin, a long time resident of the Borough, both of whom passed away recently.
3. Approval of Prior Meeting Minutes

Approval of the Minutes for the Council Meeting conducted on October 24, 2019

Motion – Ms. Thompson

Second – Ms. Snow

Council Comments/Discussion

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

4. RESOLUTIONS (CONSENT AGENDA)

Resolution 2019-212 Approving Change Order #2 for OS&A #: 19079.00 - River/Simpson Avenue Road Improvements, not to exceed \$2,500.00 and a contract extension for a total on Changes Orders #1 and #2 of \$6,405.00

Motion – Mr. Weber
Second – Ms. Thompson
Council Member Discussion/Comments

Resolution 2019-213 Setting the fees for Daily Recreation Permits and Annual Recreation Badges for 2020

Motion – Ms. Pendleton
Second – Ms. Snow
Council Member Discussion/Comments

Resolution 2019-214 Approving the use of the Island Heights Police and Emergency Management Building by the PBA Local 352 for their Meet Santa and Toy Drive Event on Saturday, December 7, 2019 from 4 PM to 8 PM (By Title)

Motion – Mr. Weber
Second – Ms. Snow
Council Member Discussion/Comments

Resolution 2019-215 Declaring January 2020 to be "Legacy Month" in the Borough and in so doing recognizing the service of our current, former and retired employees and elected officials who still reside in the Borough. Specifically, our retired Borough Employees: Sammy Applegate, Wendy Prior, Henry Prior and Ellie Rogalski, long serving Council Members; John Bendel, Brian Gabriel, Brian Hall and Paul Murray, former Council Presidents; Steve Berglund, Mike Frankovich, Fred DeFeo, Al Gabriel and Betsy Hyle and former Mayors; Karen Hershey and Jeff Silver. The Mayor and Council hereby dedicate the month of January 2020 as "Legacy Month" in the Borough and recognize the accomplishments and contributions of all of our current and former employees and elected officials

Motion – Ms. Pendleton
Second – Ms. Thompson
Council Member Discussion/Comments

Resolution 2019-216 Approving the Borough Best Practices Inventory

Motion – Mr. Gabriel
Second – Ms. Snow
Council Member Discussion/Comments

- Resolution 2019-217 Approving An Application for Use of Wanamaker Beach (Summit Ave.) by the New Logic Marine Science Camp, August 3-7, 2020 for a fee of \$200.00 up to a maximum of twelve participating students (By Title)
- Motion – Ms. Snow
Second – Mr. Weber
Council Member Discussion/Comments
- Resolution 2019-218 Declaring Island Heights a "Stigma Free Zone" for individuals dealing with Mental Health Issues
- Motion – Ms. Thompson
Second – Ms. Snow
Council Member Discussion/Comments
- Resolution 2019-219 Authorizing the Mayor to create and appoint members of a "Quality of Life Task Force" for the Borough.
- Motion – Ms. Pendleton
Second – Ms. Thompson
Council Member Discussion/Comments
- Resolution 2019-220 Authorizing the Mayor to create and appoint members to a Borough "Public Spaces Beautification Committee" Said Committee will include Citizen Members Angela Whitehill and Judith Carluccio and as Council Liaison Lynn Pendleton and additional members deemed to be necessary and proper by the Mayor
- Motion – Ms. Snow
Second – Mr. Gabriel
Council Member Discussion/Comments
- Resolution 2019-222 Resolution Authorizing the Borough Clerk to Solicit Request for Professional Services for Tax Appeals
- Motion – Ms. Thompson
Second – Mr. Weber
Council Member Discussion/Comments
- Resolution 2019-223 Approving Change Order # 1 for OS&A #: 19042.00 - Maple/Lake Avenue Water Main Improvements in an amount not to exceed \$2,113.50
- Motion – Ms. Pendleton
Second – Ms. Thompson
Council Member Discussion/Comments
- Resolution 2019-224 Authorizing Certain Transfers Between Appropriation Accounts in the 2019 Budget

Motion – Ms. Thompson
 Second – Ms. Pendleton
 Council Member Discussion/Comments

Resolution 2019-225 Approving New Members of the Island Heights Volunteer Fire Company; Carl Brodbeck, Christopher Logan and Cory Wilber, all of Island Heights (By Title)

Motion – Ms. Thompson
 Second – Ms. Snow
 Council Member Discussion/Comments

Motion Approving All of the Items on the Consent Agenda

Motion – Ms. Thompson
 Second – Ms. Snow
 Council Member Discussion/Comments

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

5. APPROVAL OF BILL LIST & PROCUREMENTS

Additional Procurements – Island Heights Volunteer Fire Company
 Quarterly Contribution - \$18,750.00

NJ – DEP – Generator Permit - \$820.00

CSI Computers LLC - \$2,011.23

DSC Construction - \$25,899.97

Resolution 2019-221 Approving the Bill List and Procurements

Motion – Mr. Weber
 Second – Ms. Snow
 Council Member Discussion/Comments

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

6. Item(s) for Mayor and Council Discussion

Contract Proposal for CWA Local # 1088 (DPW)

Resolution 2019-226 Authorizing the Mayor and the Borough Clerk to Enter into a New Collective Bargaining Agreement With CWA Local # 1088 as Presented

Motion – Mr. Gabriel
 Second – Ms. Pendleton
 Council Member Discussion/Comments

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

7. DISCUSSION & PRIVILEGE OF THE FLOOR

8.

None

9. GOVERNING BODY REPORTS

Mr. Weber reported that while he was recently traveling the Police Department came by and checked on his property. He said that this service is available to any resident if you just stop by headquarters and let the police know when you will be away they will check on your property.

Ms. Thompson reported that she attended the Veterans Day celebration at the Elementary School. She offered congratulations to all of the successful candidates in the recent Municipal and School

Board Elections. She expressed her support for the Quality of Life Task Force just created. She said that transient (short term) property rentals can be complicated to regulate but that the task force will be exploring our options.

Ms. Snow reported that tickets are still available for the Spaghetti Dinner put on by the 6th grade at the Elementary School. She announced that the Borough Christmas Tree Lighting will be on the evening of December 1st. She handed out new reusable tote bags from the County and announced that April 14, 2020 is designated national recycling day.

Ms. Pendleton reported that the Borough Flu Shot Clinic was a success. She thanked the Mayor and Council for approving the creation of the Quality of Life Task Force and she reminded all of the next Planning Board Meeting that will take place on November 14th.

Mr. Gabriel reported that a new full time employee (Eric Johnson) had started at DPW and that the Maple Ave. Water Project and OCUA River Ave. Projects will be continuing for several months.

The Mayor reported that he conducted a “Town Hall” meeting with residents at the Peto Museum on November 1st. He encouraged all residents to talk to your neighbors and solve problems locally and look out for each other. He said that great work had been done in the Borough this year and he thanked all of the Borough Employees and Elected Officials.

10. A motion was made to Adjourn the meeting by Mr. Gabriel with a second by Mr. Weber:

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	x			
Gabriel	x			
Pendleton	x			
Snow	x			
Weber	x			
Wudzki				x
Mayor Doyle	x			

Meeting adjourned at 7:42 PM.

Sean Asay, D.M.C.

Items of Interest:

- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Thursday, December 12, 2019 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** is not scheduled to meet in December 2019.
- ❑ The **Central Regional Board of Education** regularly scheduled meeting is Thursday, December 19, 2019 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All municipal offices will be closed** on Wednesday, December 25, 2019 in observance of Christmas Day.
- ❑ **All municipal offices will be closed** on Wednesday, January 1, 2020 in observance of New Year's Day.

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Official Council Meeting Minutes

December 2, 2019

Mayor Doyle called to order the Regular Meeting of the Mayor and Council of the Borough of Island Heights. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 27, 2018 and was also posted on the bulletin board in the Municipal Building.

Pledge to the Flag of the United States of America

Mayor Doyle asked for a moment of silence to recognize Cathy Reynolds, a 92 year old resident, and longtime resident of Island Heights.

ROLL CALL OF MAYOR AND COUNCIL MEMBERS

Present:

Mayor Doyle	
Mr. Gabriel	Council President Thompson
Ms. Pendleton	Mr. Weber
Ms. Wudzki	Counsel: Barry Stieber

Not Present:

Ms. Snow

Mayor Doyle thanked all the council members who served this year. These people served the town, gave back to the Borough. There's a lot that goes beyond the scenes. He thanked Borough Administrative Staff, Sean and Joe. The Public Works Department did a great job, and have been very busy keeping up with the demands in the Borough. The Mayor also recognized the Police Department for their work in keeping us all safe.

Mayor Doyle reported that our Administrative Offices are open 5 days a week with a run rate of \$30,000 annual savings from 2018. The Municipal tax rate dropped 2 cents this year. The water tower was cleaned and water service upgrades were completed on Maple Ave. The water main on Sassafras Lane was replaced. Recreation facilities have been upgraded; Pickleball is up and running along with handicapped access to playground area.

Beach Replenishment for Wanamaker Beach (Summit Ave.) is planned for 2020. The County will be working on River Ave in 2020 to improve the flooding situation. We have work that will take place on West End and Lake Ave to improve drainage and apply new asphalt. Paving is now completed on Maple

and the River/Simpson connection will be completed before winter. We received a NJDOT grant for \$175,000 for repair and paving of Camp Walk and Highland Bend during 2021.

The roof was replaced at the Borough Hall and the Library. A New Police (PBA) Contract was negotiated through 2023. A new video camera system is being installed in the OEM/Police Building. New tough books have been ordered for the Police Department and they will be installed in the vehicles shortly. We no longer have an unmarked police car in town all vehicles are now marked.

The CWA contract (DPW) is completed through 2023, and all employees seem to be happy with their contracts. The Borough DPW Building has a new camera system to prevent illegal dumping. We have addressed the issues with our Municipal Court and their facilities concerns.

We worked with our First Aid Squad and Fire Department to establish service agreements and provide them with stable long term funding. We addressed health insurance costs for our employees and retirees by making structural changes to our health insurance program that will improve service delivery and provide taxpayer savings in the decades ahead. We are converting our water plant chlorine system from tablets to liquid chlorine to improve the consistency of chlorine distribution in our system and save money on the purchase and delivery of chlorine. We have made a number of improvements to our sanitary system and new lift stations will be installed at several locations over the next 18 months.

We have addressed the long term debt of the town. We sold long term bonds to put the Borough on a path to paying off our debt, some of which dates back to 2001. We sold at an interest rate of 2.7%, following a great rating call and bond rating from Moodys. Our Code Enforcement Office has been active, and we are thankful for what Gary Stocco does for the town, as well as our Fire Inspector, Bill Richert, making sure everyone is safe.

Our Tax Assessor found properties in town that were not properly taxed, added several new properties onto the tax rolls. Our new Borough Website is up and running with major revisions and improvements, including the ability to pay taxes and utility charges with a credit or debit card. We negotiated a new long term lease with the Postal Service with a significant increase in rent being paid to the Borough. We have enhanced our shared services with other towns for services including Tax Collector, Registrar and Municipal Clerk. We completed the codification of our ordinances back to 2014 and they are all available on our new website.

We purchased a new utility truck for DPW with a 20 year life cycle. A new police vehicle will be ordered in January and we will be selling the Durango that was recently retired from duty. We have a Boardwalk replacement project scheduled for the spring. We created several picnic areas in town with new tables and we decorated our new bridge over Dillons Creek for the holidays. In 2020, we are planning to restore the public waterway access at the Park Avenue termination with funding being provided by a generous resident.

We have a new large flag that flies at the Wanamaker Complex on holidays. We have installed dog waste stations, sun screen stations and we will begin a planting and beautification project around our water tower in the spring. Our entrance to the town has been dramatically renovated with the addition of the

new Bridge across Dillons Creek. The clock installed in our Borough Hall Tower in honor of Mayor Siddons will soon be right more than twice a day thanks to the Rotary and DPW employees. The Borough was recognized as a top 12 shore town, and number 2 in the State of NJ for population under 2,000. We have big projects ahead in the new year. We want the gazebo back at Wanamaker; work is upcoming on the beach at Summit Avenue, and we will keep our taxes down by efficiently deploying capital. It's amazing how you can find money for projects in the town by doing so. Additional recreational projects include courts for horseshoes and bocce ball. Our Elementary School is fantastic and is rated second in the County in academics. I'm 25% done with my term and would like to thank the residents of the town who are here with us tonight and willing to listen to what goes on in our town.

Mayor Doyle asked the Rotary Club President and Club Secretary to address the residents.

The Rotary presented a donation check to the First Aid Squad in the amount of \$1,500 as they stand on-duty all day at Sailfest. They also presented a donation check to our Volunteer Fire Company in the amount of \$1,000. They further mentioned that this was the first year in which they sponsored the Elementary School Robotics Team as they learn and prepare for upcoming competitions.

RESOLUTIONS (CONSENT AGENDA)

- | | |
|---------------------|--|
| Resolution 2019-227 | A Resolution of the Borough of Island Heights, Authorizing the Transfer Between Appropriation Accounts in the 2019 Budget
Motion: Thompson
Second: Wudzki
Council Member Discussion/Comments |
| Resolution 2019-228 | Designating 2020 Mayor and Council Meeting Dates
Motion: Gabriel
Second: Pendleton
Council Member Discussion/Comments |
| Resolution 2019-229 | Resolution Authorizing Professional Services for Borough Engineer, O'Donnell, Stanton, to complete the Engineering and Permitting For Wanamaker Beach (Summit Ave.) Restoration In an Amount Not to Exceed \$16,950.00
Motion: Weber
Second: Gabriel
Council Member Discussion/Comments |
| Resolution 2019-230 | Resolution authorizing the sale of surplus Borough property, specifically a 2008 Dodge Durango, VIN-1D8HB38N08F142843
Motion: Pendleton
Second: Wudzki
Council Member Discussion/Comments |

Resolution 2019-231 Resolution Approving the Date for 2020 Sailfest on River Avenue on Saturday, September 12, 2020 Organized by the Rotary Club of Toms River (By Title)
 Motion: Thompson
 Second: Gabriel
 Council Member Discussion/Comments:

Member Gabriel stated that the Rotary has been helping Island Heights for 25 years and it behooves us to continue that tradition.

Resolution 2019-232 Approval of the Minutes of the November 12, 2019 Meeting of the Mayor and Council (By Title)
 Motion: Thompson
 Second: Gabriel
 Council Member Discussion/Comments:
 Wudzki stated an Abstention to Resolution 2019-232

Resolution 2019-233 Authorizing the Refund of Property Tax Overpayment for Block 27.04, Lot 14 (10 Highland Ave.) in the Amount \$841.68
 Motion: Thompson
 Second: Pendleton
 Council Member Discussion/Comments

Mayor opened the floor to questions from the Governing Body. Seeing none, the Mayor proceeded to open the floor to the public. Seeing no questions or comments, the Mayor asked for a Roll Call to approve the Consent Agenda

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	X			
Gabriel	X			
Pendleton	X			
Snow				X
Weber	X			
Wudzki	X			
Mayor Doyle	X			

The following Resolution was considered separate from the Consent Agenda:

Resolution 2019-232 Approval of the Minutes of the November 12, 2019 Meeting of the Mayor and Council (By Title)
 Motion: Thompson
 Second: Pendleton

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	X			
Gabriel	X			
Pendleton	X			
Snow				X
Weber	X			
Wudzki			X	
Mayor Doyle	X			

APPROVAL OF BILL LIST & PROCUREMENTS

Resolution 2019-234

Approving the Bill List

Motion: Weber

Second: Wudzki

Council Member Discussion/Comments

DISCUSSION & PRIVILEGE OF THE FLOOR

Mayor Doyle informed those in attendance of a letter received from the NJ Department of Transportation notifying the Borough of a 2020 Municipal Aid Grant in the amount of \$175,000.00 for Highland Ave and Camp Walk repairs and paving. Mayor Doyle further reminded residents of the upcoming Borough’s Free Rabies Clinic to be held on Saturday, January 11, 2020 at Public Works - Cat and Dog Licenses will be sold on site for 2020

Seeing no further announcements, Mayor Doyle opened Privilege of the Floor to the public.

Council Member Pendleton stated a concern over the road work and construction on River Avenue. It is closed during the Island Heights Christmas Hour Tour.

Mayor Doyle stated that he will ask Council President Thompson to speak with the Police for access.

Seeing no other questions or comments, Mayor Doyle asked to close Public Comment

Motion: Weber

Second: Wudzki

Full Council consent

GOVERNING BODY REPORTS

PENDLETON: proposed a community service project to be planned for late Spring/summer to paint and stencil the concrete street signs that are hard to read. Maybe open it up to an Eagle Scout project or high school. The Borough would provide the paint, and we have all the stencils.

The Mayor asked for a motion to establish a committee to manage the project

Motion: Pendleton
Second: Gabriel
Full Council consent

Council Member Pendleton also mentioned to have the recycle and dump open on the weekends at the request of residents.

Councilman Gabriel stated that this is now open on the weekends.

WEBER: on December 22nd, Santa will be visiting, and escorted by the Fire Department. December 7th, the Ladies Auxiliary will be selling wreaths and grave blankets at the Fire House. Also on the 7th, the PBA Local 352 having a toy drive at the Police Department from 5-7pm. They will also have a bonfire, letters to Santa and cookies.

THOMPSON: Thanks to Santa for braving the rain during the tree lighting. The Council Liaison lists will be going out.

WUDZKI: Thank you to all the entities that came out for Trunk-or-Treat. It was a great addition and shaped up nicely. It was a school and town event, with kids of all ages. Also thanks to the Rotary for their involvement in the Robotics, it's been a great addition to the school.

GABRIEL: Public Works continue to do a great job. The new employee is working out great. The yard debris pile as quickly as it goes down, goes back up each week. We are catching up down there. We will need to look at part-timers soon, as we are losing them again soon. We hope to have a future plan of having someone down at DPW on Saturdays to monitor the dumping and recycling. I hope everyone has a Merry Christmas.

Mayor Doyle recognized Sandra Snow for her two Council terms. To do two terms is above and beyond. She is a lifelong resident, born and raised here. She oversaw the Borough's website; was instrumental in implementing the Borough's recycling effort, and a valuable liaison in archiving the Borough records. We are very appreciative of her and her two terms and we will miss her. With that, I wish all a Merry Christmas and Happy Hanukkah.

Motion to Adjourn: Pendleton, Seconded by Weber, and Council consent.

ADJOURNMENT @ 7:30pm

Respectfully submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

- **All municipal offices will be closed** on Wednesday, January 1, 2020 in observance of New Year's Day.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. The Tax Assessor is available by appointment only. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

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Official Council Meeting Minutes

December 31, 2019

Mayor Doyle opened the meeting with the following public statement:

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting was issued in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975, Chapter 231 (Section 10:4-10). Notice of this meeting was advertised in the Asbury Park Press on December 13, 2019 and was also posted on the bulletin board in the Municipal Building.

Mayor Doyle led those in attendance in the Pledge to the Flag of the United States of America

ROLL CALL OF MAYOR AND COUNCIL MEMBERS by Borough Clerk

Present

Mayor Doyle
Ms. Thompson
Mr. Weber
Ms. Wudzki
Deputy Clerk Asay
Mr. Steiber, Attorney

Absent

Mr. Gabriel
Ms. Pendleton
Ms. Snow
Borough Counsel Mr. Zabarsky

RESOLUTIONS (CONSENT AGENDA)

Resolution 2019-234 Approval of the Minutes of the November 3, 2019 Meeting of the Mayor and Council (By Title)

Motion: Thompson
Second: Wudzki

Resolution 2019-235 Authorizing the 2020 Schedule "C" Agreement with the Ocean County Road Department

Motion: Weber
Second: Thompson

Resolution 2019-236 Rejecting Bond Counsel Request For Professional Services solicitations

Motion: Thompson
Second: Weber

Resolution 2019-237 A Resolution of the Borough of Island Heights, To Cancel Water Sewer Capital Appropriation Balances of Completed Projects

Motion: Wudzki
Second: Thompson

Resolution 2019-238 A Resolution of the Borough of Island Heights, To Cancel Water Sewer Capital Appropriation Balances of Completed Projects

Motion: Weber
Second: Wudzki

Resolution 2019-239 A Resolution of the Borough of Island Heights, Issuing a Refund for Water Overpayment to New Jersey Natural Gas In The Amount of \$200.00

Motion: Thompson
Second: Weber

Resolution 2019-240 Resolution of the Borough of Island Heights, Canceling Balances From Water/Sewer Utility Fund

Motion: Wudzki
Second: Weber

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	X			
Gabriel				X
Pendleton				X
Snow				X
Weber	X			
Wudzki	X			
Mayor Doyle	X			

APPROVAL OF BILL LIST & PROCUREMENTS

Resolution 2019-241 Approving the Bill List
Motion: Wudzki
Second: Weber

NAME	YEAS	NAYS	ABSTAIN	ABSENT
CP Thompson	X			
Gabriel				X
Pendleton				X
Snow				X
Weber	X			
Wudzki	X			
Mayor Doyle	X			

Motion to Adjourn: Thompson, seconded by Wudzki, and majority consent.

ADJOURNMENT @ 11:15am

Respectfully submitted,

Borough Clerk

Mayor Doyle

Items of Interest:

☐ **All municipal offices will be closed** on Wednesday, January 1, 2020 in observance of New Year's Day.

The **Municipal Clerk's Office, Tax Collector & Water/Sewer Office**, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Fire Official, and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. The Tax Assessor is available by appointment only. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Sandra Snow

April D. Elley, Newsletter Editor (732) 270-6415