

# Mayor and Council Newsletter



Borough of Island Heights  
One Wanamaker Municipal Complex  
Post Office Box 797  
Island Heights, New Jersey 08732-0797  
(732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)

Official Meeting Minutes

January 6, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order 7:15PM, the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board in the municipal building.

## Roll Call:

Councilmember Asay	Present	Councilmember Pillion	Present
Councilmember Bendel	Present	Councilmember Snow	Absent
Councilmember Berglund	Present	Councilmember Thompson	Present
		Mayor Silver	Present
		Attorney George McGill	Present
		Attorney Paul Anzano	Present

Motion to adopt Resolution 2015- 10 entitled Resolution of the Borough of Island Heights, County of Ocean, State of New Jersey allowing for Temporary Appropriations prior to the final adoption of the 2015 Municipal Budget was made by Mr. Asay second by Mr. Berglund.

## Roll Call Vote:

Councilmember Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Absent
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Mr. Palazzo explained the purpose of this Resolution is to allow the Borough to function until the budget is adopted.

Motion to adopt Resolution 2015 – 11 entitled Resolution of the Borough of Island Heights, County of Ocean, State of New Jersey authorizing the execution of a Schedule “C” Agreement with the County of Ocean for 2015 was made by Mr. Berglund second by Mr. Asay.

## Roll Call Vote:

Councilmember Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Absent
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Mayor Silver explained that this agreement is for obtaining materials, sewer services and plowing of roads.

Motion to approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget was made by Mr. Asay second by Mr. Berglund.

Roll Call Vote:

Councilmember Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Absent
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Mayor Silver stated that the purchase order request for R & R Radar will be held since there are questions regarding this purchase.

Requesting Dept: Police  
Vendor: R & R Radar  
Item/Service: 2 Radar Units  
  
Total: \$3,050.00

Motion to approve the following purchase order was made by Mr. Asay second by Mr. Pillion.

Requesting Dept: Police  
Vendor: Midas Auto Service  
Item/Service: Repairs to Ford F150  
  
Total: \$1,192.97

Roll Call Vote:

Councilmember Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Absent
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

NEW BUSINESS:

Mr. Asay asked if the Borough had a supply of salt due to the weather upon us. Mayor Silver said that is part of the Schedule "C" agreement we have with the County.

OLD BUSINESS:

Mr. Berglund stated that the work was completed on the Bluff Stabilization that was necessary to meet the DEP requirements. The plantings were done by end of year and look nice on the lower side. In the spring we will work on the upper side to make that more aesthetically pleasing. We met the time requirements of the DEP and they have been notified along with being sent pictures of the work.

COMMITTEE REPORTS:

Mr. Asay wanted to thank Officer Geoghan, Island Heights First Aid and Island Heights Volunteer Fire Co. for the excellent job that was done by all on Christmas Day responding to a call at the pavilion for a disturbed individual. He commended them for their time and efforts.

Mr. Pillion stated that the Environmental Committee has a copper sculpture for the Bioswale which was done by a local artist and that it will be installed in the spring.

Ms. Thompson stated that she is happy to be a part of the council.

PRIVILEGE OF THE FLOOR:

Mr. Platt stated that he has had an item placed on the website and will be hanging posters for an Open House at the Ocean County Complex, Building 5 – Cafeteria at 129 Hooper Ave. on February 25, 2015 4pm to 8pm for “Know Your Flood Risk: New FEMA Flood Maps for Ocean County to Review.” Residents can attend and ask questions.

Mayor Silver closed the privilege of the floor.

Motion to adjourn the regular meeting at 7:30PM was made by Mr. Bendel second by Mr. Asay. Unanimous Voice Vote.

Respectfully Submitted by Wendy J. Prior

Items of Interest:

- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, January 21, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 10, 2015 at 7:00 PM held at the borough hall.
- ❑ **All borough offices** will be **closed** on Wednesday, February 11, 2015 in observance of Lincoln’s birthday.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, February 11, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ **All borough offices** will be **closed** on Monday, February 16, 2015 in observance of Washington’s birthday.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, February 18, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, February 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 24, 2015 at 7:00 PM held at the borough hall.

**FREE RABIES CLINIC - Saturday, January 31, 2015 From 10:00 AM to 11:00 PM at Island Heights Public Works Building, Corner of Lake and Laurel Avenues**

**DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

**\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

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Council Member Sandra Blain-Snow

April D. Elley, Newsletter Editor (732) 270-6415

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January 20, 2015

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Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President	Sean Asay	Council Member	Sandra Snow
Council Member	John Bendel	Council Member	Susan Thompson
Council Member	Steve Berglund	Mayor	Jeffrey Silver
Council Member	Kieran Pillion, Jr.*	Borough Attorney	George McGill, Esq.

\*Absent

Adopt Resolution 2015 – 13 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ASSESSOR/BOROUGH ATTORNEY TO ACT AS AGENT/AGENTS IN FILING PETITIONS OF APPEAL

Motion by Mr. Asay second Mr. Bendel.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Adopt Resolution 2015 – 14 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING THE REPRESENTATIVES FOR THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT.

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Approve the Professional Service proposal from PM Consultants, LLC to provide financial consulting services. The hourly charge for services rendered will be \$125.00 per hour for individuals with the credential of Certified Municipal Finance Officer. Effective February 1, 2015 to December 31, 2015. Mr. McGill advised the Mayor and Council that the law and borough ordinance is specific in who may be appointed as CFO; both refer to the appointee as a person not persons.

Motion by Mr. Bendel second Mr. Berglund to table this matter and that it be discussed in executive session.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

O'Donnell, Stanton & Associates re: Approve the award of contract re: Simpson Avenue Road Improvements to Earle Asphalt Co, in the amount of \$125,213.13 pending review of the bid documents by the Borough Attorney, concurrence with the NJDOT and availability of funds.

Adopt Resolution 2015 – 16 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT FOR THE SIMPSON AVENUE ROAD IMPROVEMENTS TO EARLE ASPHALT.

Motion by Mr. Berglund second Ms. Thompson.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes

Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as presented.

Motion by Mr. Asay second Ms. Snow.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

The following will be acted on as a consent agenda:

Approve the following purchase orders:

Requesting Dept:	Computer
Vendor:	CSI
Item/Service:	3 Quarterly Computer Contract Services for Police Dept., Public Works and Boro Hall
Total:	\$3,600.00

Requesting Dept:	Water/Sewer
Vendor:	G.P. Jager & Associates
Item/Service:	24 P/N 71629 Arch Chemicals Constant Chlor Briquettes, 50 lbs.
Total:	\$2,857.44

Motion by Mr. Bendel second Mr. Asay.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

**NEW BUSINESS:**

Approve the minutes from the following meetings: December 16<sup>th</sup>, 2014, January 6<sup>th</sup> Reorganization and January 6<sup>th</sup>, 2015.

Motion by Ms. Asay second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes*
Mr. Bendel	Yes	Ms. Thompson	Yes**
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

\*Abstains on Jan 6<sup>th</sup> both meetings

\*\*Abstains on Dec. 16<sup>th</sup>, meeting

Approve membership to the Island Heights Fire Co. #1 for the following: Kyle Donnelly

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

**OLD BUSINESS:**

Mayor Silver asked the Council Members for any old business:

Ms. Thompson – none

Ms. Snow – none

Mr. Bendel – none

Mr. Berglund – none

Mr. Asay asked the status of the study approved re: Sanitary Sewer System Infiltration, Mr. O'Donnell stated that the report should be presented to the borough within the week.

**COMMITTEE REPORTS:**

Mr. Bendel: I have no report except to note a liaison change. I'm no longer for the Environmental Commission, that's now Ms. Snow. I'm now on the Newsletter.

Mr. Berglund: My responsibility with Public Works is very interesting. I'm learning the broader scope that our guys are actually working on and it's new to me. I'm going to have to figure out some way that we can get the word out to the public so they can see all of the things that these guys do.

Mr. Asay: No report.

Mr. Pillion: Absent

Ms. Snow: I followed up on the Safe Routes to Schools Grant that Mr. Berglund was working very hard on. I've reached out to the PTO and requested time with them to sit down and perhaps discuss the ways that we can set up the program that we need to institute in order to meet the requirements of the grant. I was unable to attend this month's PTO meeting due to a scheduling conflict, but I sent them an e-mail and am hoping to hear back from them soon.

Ms. Thompson: I've only been in this chair for a short time. I have been meeting with some of the staff here in the Borough offices to learn some of what they do, how they do it and how I can help them. I would like to thank Ellie and Wendy for their time and their openness in sharing how they work. I will continue to work and my goal is to bring information forward to the public and to the Council. Maybe we could provide a link to the NJ State League of Municipalities website on the Borough's website?

Mayor Silver: I attended the O.C. Mayor's Association meeting this morning. William Dressel, the Executive Director of the NJ State League of Municipalities, was a guest speaker. He is going to be retiring from his position at the League. He also talked about blue-ribbon committees that are going to look into the State pension system and the Transportation Fund. Mr. Petracco spoke about the scholarships that are available to students from the Mayor's Association ranging from \$500.00 to \$1,000.00. Interested individuals can go to ocmayors.com to get the applications and requirements for the scholarships. It was an interesting experience. There were present mayors, past mayors, some administrators and representatives from some businesses present.

I would like to recognize Mike Frankovich, Boy Scout Den Leader Todd Adams and the four (4) scouts that are present in the audience tonight. They have been learning about how government works. I met with them last Monday and briefly explained how everything works with all of the departments and now they're here to see it from another perspective.

**PRIVILEGE OF THE FLOOR:**

There was no public participation.

Adopt Resolution 2015 – 14, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION. The purpose of which will be the following: Contracts. Action may be taken as a result of this session.

Motion by Mr. Asay second Ms. Thompson.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Meeting reconvened on a motion made by Ms. Snow second by Mr. Asay unanimous voice vote.

Motion to adjourn the meeting made by Mr. Bendel second by Mr. Berglund, unanimous voice vote.

Respectfully submitted, Ellie Rogalski, RMC/MMC

## Items of Interest:

- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, January 21, 2015 at 7:00 PM held at the borough hall.
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- All borough offices will be closed on Thursday, February 12, 2015 in observance of Lincoln's birthday.
- All borough offices will be closed on Monday, February 16, 2015 in observance of Washington's birthday.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, February 18, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, February 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, February 24, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, March 10, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, March 11, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Planning Board regularly scheduled meeting is Wednesday, March 11, 2015 at 6:30 PM held at the borough hall.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, March 18, 2015 at 7:00 PM held at the borough hall.

- ☐ The **Central Regional School Board** regularly scheduled meeting is Thursday, March 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ☐ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 24, 2015 at 7:00 PM held at the borough hall.

**DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

**\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

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Council Member John Bendel

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Official Meeting Minutes

February 10, 2015

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Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

## Roll Call:

Council President	Sean Asay*	Council Member	Sandra Snow
Council Member	John Bendel	Council Member	Susan Thompson*
Council Member	Steve Berglund	Mayor	Jeffrey Silver
Council Member	Kieran Pillion, Jr.	Borough Attorney	George McGill, Esq.

\*Absent

Adopt Resolution 2015 – 17 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF ISLAND HEIGHTS AND THE OFFICE OF THE OCEAN COUNTY PROSECUTOR FOR POLCIE SERVICES-FOR THE PROSECUTOR'S PROGRAM 2015, FORMELY KNOWN AS THE FATAL ACCIDENT SUPPORT TEAM (F.A.S.T.)

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as amended.

Motion by Mr. Berglund second Mr. Pillion.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve the following purchase order(s):

Requesting Dept:	Police
Vendor:	ACISS Systems, Inc.
Item/Service:	Software Supports & Upgrade Services 1/1/15-12/31/15
Total:	\$3,627.00



Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

NEW BUSINESS:

Approve the minutes from the following meetings: January 20, 2015.

Motion by Mr. Berglund second Ms. Snow.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Abstain		

Accept with regrets the resignation of Richard Morrison from the Planning Board as the Mayor's representative.

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve request(s) for use of the Pavilion:

Applicant:	Monica Napolitano
Date of Event:	August 29 <sup>th</sup> , 2015
Hours of Event:	1:00 PM – 4:00 PM
Cert. of Ins.	Provided

Motion by Mr. Berglund second Mr. Pillion.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Applicant:	Kristen DeGregorio
Date of Event:	October 31 <sup>st</sup> , 2015
Hours of Event:	4:00 PM – 6:00PM
Cert. of Ins.	Provided

Motion by Ms. Snow second Mr. Pillion.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve request from Ocean County Artists' Guild to utilize the portion of Chestnut Avenue directly in front of the Guild for an Outdoor Art Show on Sunday, June 7<sup>th</sup>, 2015 from 10:00 AM to 4:00 PM with the street to be blocked off from 8:30 AM to 5:00 PM.

Motion by Mr. Berglund second Mr. Pillion.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Abstain	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Proposal to create a plan to upgrade our current sewer and water utilities in a systematic approach while keeping the costs under control. A lengthy discussion was held about the condition of the Island Heights Sewer and Water systems. Review of the results found in the O'Donnell, Stanton and Associates study of sewer infiltration. (req. by Mr. Berglund) Mr. Berglund discussed the proposed 5 year plan in detail. The 5 year plan will be brought to the annual scheduled meeting with Ocean County Engineering in order to coordinate the proposed projects with the plan that the County has for the paving of the County roads.

Approve request from the Marine Science Camp to hold their camp at Summit Ave. Beach on the week of August 3, 2015 to August 7, 2015. Camp would be Monday – Friday 9:00 am to 2:00 pm. Motion by Ms. Snow second Mr. Berglund.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

#### OLD BUSINESS:

#### COMMITTEE REPORTS:

Mr. Berglund – Announced that the Safe Routes to Schools Grant application was approved by the State.

Ms. Snow – reported that she is scheduled to go to a meeting of the Island Heights PTO on February 19<sup>th</sup>, the PTO needs to get programs in place that will work with the Safe Routes to Schools Grant. The Environmental Committee is working with the school to work on the details to hold a program at the school for Earth Day and Arbor Day on April 24<sup>th</sup> and 25<sup>th</sup>. Ms. Snow will be attending the Environmental Committee meeting on February 18<sup>th</sup> to get more details about this event.

Mr. Pillion – No report  
 Mr. Bendel – No report  
 Mr. Asay – Absent  
 Ms. Thompson - Absent

#### PRIVILEGE OF THE FLOOR:

Extended to the following:

Mr. Beck – Submitted a letter to the governing body which included pictures of property located across the street from his residence, he has made numerous complaints regarding the condition of this property. The property is littered with debris and numerous inoperable vehicles. A lengthy discussion was held regarding property maintenance codes and the Borough Ordinance re: uninsured vehicles.

Doug Platt – asked if there was now a time frame for items to be submitted for placement on the agenda?

Mr. McBurnie – How can the Code Officer issue a summons if the ordinance is invalid? He also mentioned that there is a Keily Construction truck parked on the street outside of his residence, which is in violation of borough ordinance.

Ms. Pendleton – who was in attendance on behalf of Eve Allison who owns 236 Ocean Ave. She and Ms. Allison are in the process of turning property at 236 Ocean Ave. a Bed and Breakfast. Ms. Allison was upset about the phone call she received from Mr. Bendel regarding the utilization of the property for commercial purposes. Ms. Allison wants to open a Bed and Breakfast, not a commercial enterprise. There were vague comments in the Borough Newsletter of October 28, 2014 about the property being used as a commercial property. Ms. Allison and I received many calls from people that were unclear as to the difference between a commercial use and a Bed and

Breakfast as a result of those comments. When we find out when the approval has been given for the property to be a Bed and Breakfast, can a retraction be printed?

Adopt Resolution 2015 – 18, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION. The purpose will be to discuss certain contracts. There will be no formal action as a result of this session

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Absent
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

MEETING RECONVENED:

Motion by Mr. Bendel second Mr. Berglund unanimous voice vote.

ADJOURN:

Motion by Mr. Bendel second Mr. Berglund unanimous voice vote.

Respectfully submitted, Ellie Rogalski, RMC/MMC

## Items of Interest:

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- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, March 11, 2015 at 6:30 PM held at the borough hall.
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February 24, 2015

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Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag.

Roll Call:

Council President	Sean Asay	Council Member	Sandra Snow
Council Member	John Bendel	Council Member	Susan Thompson
Council Member	Steve Berglund	Mayor	Jeffrey Silver
Council Member	Kieran Pillion, Jr.	Borough Attorney	George McGill, Esq.

Adopt Resolution 2015-19 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SUBMISSION OF A TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Adopt Resolution 2015-20 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT FOR THE SIDEWALK HANDICAPPED ACCESS IMPROVEMENTS TO JAK CONTRUCTION CORP. T/A DIAMOND CONSTRUCTION.

Motion by Mr. Asay second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Adopt Resolution 2015-22 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO CREATE A COMPREHENSIVE 5-YEAR PLAN FOR THE BOROUGH'S INFRASTRUCTURE.

Motion by Mr. Bendel second Mr. Berglund.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes

Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as presented.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

The following will be acted on as a consent agenda.

Approve the following purchase order(s):

Requesting Dept:	Police
Vendor:	GTBM Inc.
Item/Service:	Info-Cop Annual Renewal Starts 2/2015
Total:	<b>\$1050.00</b>

Requesting Dept:	Police
Vendor:	The Rodgers Group, LLC
Item/Service:	Online Training Module for Directive Management System 6 Full Time Personnel/3Part Time Personnel
Total:	<b>\$1,452.00</b>

Motion by Mr. Asay second Ms. Thompson.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

NEW BUSINESS:

Approve membership in the Island Heights Vol. Fire Co. #1 for the following: Sean M. Kumpf.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve Special Events Application for the following:

Applicant:	Kiwanis Club of Toms River River to Bay 5 K Race
Date of Event:	May 07 <sup>th</sup> , 2015
Cert. of Ins:	Provided

Motion by Mr. Berglund second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

The following items will be acted on as an agenda item.

Approve the following Application for a Social Affair (ABC):

Applicant: Island Heights Vol. Fire Co. No. #1 Summerbrew  
Date of Event: June 27th, 2015  
Hours of Event: 5:00 PM – 11:00 PM

Motion by Mr. Pillion second Mr. Asay.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Applicant: Shore Acres Yacht Club  
Date of Event: April 26<sup>st</sup>, 2015  
Hours of Event: 4:00 PM – 6:30PM

After a lengthy discussion regarding the location of the event, members of the organization will be asked to attend the next meeting of the governing body which is scheduled for March 10<sup>th</sup> the following action was taken on a motion to table this application.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve the minutes from the following meetings: February 10<sup>th</sup>, 2015

Motion by Mr. Bendel second Ms. Snow.

Mr. Asay	Abstain	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Abstain
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

OLD BUSINESS:

Rotary Club of Toms River re: Sailfest 2015 approve the following request:

Approve the Date: Sept. 12, 2015; the closing of Central Avenue Dock and the upper level of the Central Avenue Pavilion and that a curfew of 8:00 pm for people under the age of 18 is put in place.

Motion by Mr. Asay second Mr. Pillion.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

COMMITTEE REPORTS:

Mr. Bendel: Ms. Hyle asked that we set the dates for the two (2) Townwide Yard Sales. The two dates, with rain dates, are June 20, 2015 (Rain Date: June 27, 2015) and September 26, 2015 (Rain Date: October 3, 2015).

Mr. Berglund: Provided a three (3) page document to the Council Members that outlines projects for the proposed 5-Year Plan maintenance plan he asked that the council review the list. Upon the review a determination can be made as to doing certain projects in house and those that will need to be done by contractors. Once this is established cost estimates will be obtained for each item. The plan will be reviewed on an annual basis.

Mr. Asay: No report.

Mr. Pillion: reported that he attended the Emergency Management Meeting with representatives from Emergency Management, Police, Fire, First Aid and Public Works to go over emergency plans.

Ms. Snow: I have meetings rescheduled with the Island Heights PTO and Island Heights Superintendent to update them and get feedback on the Safe Routes to Schools Grant. I have been approached by some parents regarding the Partnership for Assessment of Readiness for College and Careers (PARCC) testing that will occur in March. The test is replacing the NJ ASK test and the HSPA test. There is controversy regarding the PARCC test. Parents are wondering how it will affect their children, especially if they opt out of the test, and how to opt out of the test. The Environmental Committee meeting for February 18<sup>th</sup> was cancelled due to lack of attendance, but I have kept in touch with the committee with regards to the Arbor Day/Earth Day events. They are still working on plans for the event.

Ms. Thompson: The Tax Collector prepares a report each month regarding Tax Collection and Fee Collection, which I will be sharing. For January 2015 we collected \$441,438.75, which is higher than the amount collected in January 2014. The Council Members have been invited to attend one of six dates in March for a "Public Official Risk Management" seminar. I will be attending the March 3<sup>rd</sup> seminar. I would encourage the Council to attend as the Borough could receive a \$250.00 credit on our MEL assessment for each member who attends the seminar. Our Financial Management program on the staff computers would allow us to do electronic invoicing and electronic approvals. This would cut down on the amount of paper used and the amount of time it takes for vouchers to be signed. We will be looking into utilizing this aspect of the program.

#### PRIVILEGE OF THE FLOOR:

Extended to the following:

Mr. McBurnie – Last meeting there was a discussion about the low-flow fire hydrants in town I question if the hydrant in front of my house was one of them. He also questioned when the hydrants were flushed. He also asked if there would be any going to be any public input with regard to the 5-Year Plan Infrastructure Improvements, and if there could be a location where the public could drop off suggestions. Mr. McBurnie stated that he has had a problem with the property located across the street from his residence he had been told that the property maintenance Ordinance may have to be amended in order to address the remediation of this property. The owner of the property in question just pays the fine and does nothing about cleaning up the property. What about using the BOCA code? Mr. Mc Burnie stated that he has read the ordinance and in his opinion the ordinances just need to be enforced. Mr. Anderson has issued summonses, it is my understanding that the borough has cleaned up other properties in the borough.

Mr. Kempton asked if this ordinance requires an amendment should not the Prosecutor be involved with the amendments. The owner of the property in question just pays the fine and does nothing about cleaning up the property. What about using the BOCA code? I have read the ordinances and the ordinance doesn't need amending, it needs enforcing. I'm trying to sell my house and have had to lower the price due to the condition of the property. Mr. Anderson knows the situation and has issued summonses. The Borough has an ordinance where they went in and cleaned up one of the problem properties.

Mr. Gabriel – I live across the street from another house that is an eyesore. Can my taxes be reassessed to a lower rate because of this house? Does the fine for the property management summons increase if they have multiple summonses? I see we have a new Borough Attorney. I submitted an OPRA request for the professional contracts and I checked the fee for the attorney. Are we paying more for the Borough Attorney? Mr. Berglund, is the First Aid building on your list? Is it a private building or a public building? You mentioned the end of the road where it is degrading badly as one of the projects on your list, did the Borough submit for FEMA aid to repair it?

Adopt Resolution 2015 – 21, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION. The purpose will be the discussion of contractual agreement; no action will be taken as a result of this session.

Motion by Mr. Asay second Ms. Snow.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to reconvene the meeting made by Mr. Asay second by Mr. Berglund, unanimous voice vote.

Motion to adjourn made by Mr. Bendel second Mr. Asay, unanimous voice vote.

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Respectfully submitted, Ellie Rogalski, RMC/MMC

## Items of Interest:

- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, March 11, 2015 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, March 18, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, March 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 24, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, April 1, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, April 8, 2015 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, April 14, 2015 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 14, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, April 15, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 28, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, April 30, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

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**DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

**\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**



**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

March 24, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay	Present	Councilmember Pillion	Present
Councilmember Bendel	Absent	Councilmember Snow	Present
Councilmember Berglund	Present	Councilmember Thompson	Present
		Mayor Silver	Present
		Attorney McGill	Present

Motion to approve Resolution 2015-24 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR AMENDMENTS TO TEMPORARY APPROPRIATIONS APPROVED PRIOR TO THE FINAL ADOPTION OF THE 2015 MUNICIPAL BUDGET was made by Mr. Asay second by Mr. Berglund.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Attorney McGill stated that he has been in touch with the Administrator for the Township of Toms River regarding the amendment to the shared service agreement for Chief Financial Officer and was informed that they will be taking action on the amended agreement at their next meeting which will be held on April 14<sup>th</sup>, 2015. Attorney McGill further stated that he has a call in to them to see if in the meantime they can still start on April 1<sup>st</sup> but has not heard back.

Motion to approve the introduction and first reading of Ordinance 2015-01 entitled, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XVIII (STREETS AND SIDEWALKS) OF THE CODE OF THE BOROUGH TO REVISE THE SCHEDULE OF PERMIT FEES was made by Mr. Berglund second by Ms. Thompson.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve introduction and first reading of Ordinance 2015-02 entitled, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO CREATE A NEW CHAPTER XXXIII, TO BE ENTITLED "LANDLORD RENTAL RESPONSIBILITY" was made by Mr. Asay second by Mr. Pillion.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve obligations chargeable to the 2014 operating budget and the 2015 temporary budget was made by Mr. Asay second by Mr. Berglund.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve Change Order #6 for TKT Construction Co., Inc. re: Water Storage Tank Replacement, which increases the amount of the contract in the amount of \$5,105.87 (increasing the total to \$19,542.55) for providing two (2) 6" diameter line stops was made by Mr. Berglund second by Mr. Asay.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	No
		Mayor Silver	Yes

Mayor Silver stated that no action will be taken on the Comcast Application for Municipal Consent until the letter is received from the State Of New Jersey.

Motion to approve the Town Wide Yard Sale Dates of June 20, 2015 with a rain date of June 27, 2015 and Sept. 26, 2015 with a rain date of Oct. 3, 2015 was made by Mr. Asay second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve correction to Toms River Kiwanis Club 5K date of event from May 7, 2015 to May 2, 2015 was made by Mr. Berglund second by Mr. Asay.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve the use of Memorial Field for the following was made by Mr. Asay second by Mr. Pillion:

- a. Toms River Little League – Marauders – Thursdays from 4:30PM – 7PM, from March 26, 2015 through June 30, 2015 Cert. of Insurance Provided
- b. Toms River Little League – Giants – Tuesdays from 4:30PM – 7PM March 26, 2015 through June 30, 2015 Cert. of Insurance Provided
- c. Toms River Little League – Marlins – Wednesdays from 4pm – 7pm, from April 1, 2015 through July 1, 2015 – Cert. of Insurance Provided

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve request from the Open Door for permission to hold their Annual Walk along the River on Saturday, June 6, 2015, begins at 8:00 AM and finished by noon and a certificate of insurance has been provided was made by Mr. Berglund second by Mr. Pillion.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve request by the Island Heights Methodist Church to have Sunrise services at Camp Meeting on April 5, 2015 @ 7:30AM was made by Mr. Asay second by Mr. Pillion.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve purchase order request from Public Works to HD Supply in the amount of \$13,650.20 for water/sewer materials to be installed prior to paving of Simpson Avenue was made by Mr. Asay second by Ms. Thompson.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve minutes from the March 10, 2015 meeting was made by Mr. Asay second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve use of Borough Meeting Hall by the Peto Studio Board of Directors for their meetings on Friday nights for the month of April and the first two Friday's in May was made by Ms. Thompson second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Abstain
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Mr. Berglund stated that they had five people respond for the free trees from the NJ Tree Recovery Campaign by the deadline of March 13<sup>th</sup> and two others who came in late. Due to the overwhelming response throughout the state they are running out of trees. The NJ Tree Recovery Campaign is going to try to honor all requests.

Mr. Berglund reported that March 24<sup>th</sup> is the deadline to get comments back from Council on the five year plan. He has received some comments and has incorporated them into the plan. At this time Mr. Berglund would like to know if there are there any other comments or can we go with what we have. Mayor Silver asked if the plan includes the concrete steps that are falling apart going up to Camp Meeting grounds from the sidewalk. Mr. Berglund said he will include that. Ms. Snow stated that she only had one comment for this plan for the signage for Municipal Hall and needs to obtain information since this is a historical site if any permission is required. Further discussion was held regarding signs that had previously existed in the general area of the complex.

Mr. Asay received a letter from the Ocean County Mosquito Commission with an information sheet that he would like included with the next mailing of the newsletter. Mr. Asay also said that they are still researching the animal control issue and we are staying with who we have at the moment. We have received a lot of information from other towns on what they do for animal control. Mayor Silver said that our current animal control person is on an as needed basis right now. Mr. Asay stated that many of the towns pay by the month to various services whether they use them or not and there is no reason for us to get into it.

Mr. Pillion said that he would like to thank the Knox Family for their donation of time and landscape materials for the northwest corner of the boardwalk. The Knox's cleaned up and replanted shrubs and installed a soaker system that they provide the water for. Mr. Pillion would like to thank them for their donation to the town.

Ms. Snow reported that the Environmental Committee met on March 18<sup>th</sup> and they are planning to purchase a mature tree for the section of the Bioswale that has an issue with severe flooding. The Environmental Committee is also sponsoring an Earth Day Celebration on April 18<sup>th</sup> with a rain date of April 19<sup>th</sup>, 9am-12pm and a flyer will be posted at the usual locations. They are planning the big reveal of the Bioswale, tree planting, town wide clean up at various locations and distribution of the NJ Tree Recovery Campaign trees. The Committee will be also having an art installation on April 17<sup>th</sup> and Mr. Brodbeck will be providing the base for that installation.

Ms. Snow stated that she received a notice for anyone who is interested at Monmouth University on Monday, April 20<sup>th</sup> from 6PM-7:15PM at Wilson Hall Auditorium. They are hosting Dr. Douglas W. Tallamy, Professor and Chair of Entomology and Wildlife at the University of Delaware who will be speaking about bringing nature home and how to sustain wildlife and native plants. It is a free event.

Ms. Snow also said that she was approached by an individual concerned about construction and the issues of trees. Ms. Snow felt this should be an area for the new Code Enforcement Official.

Ms. Thompson stated Ms. April Elley looked into going more paperless and efficient and met with the Auditor and representative from the Division of Local Government Services and apparently there are no provisions for municipalities to be paperless.

Mr. Pillion said that he met Mr. Cocco the new Code Enforcement Officer who is equipped with all the necessary items and seemed very enthusiastic to serve the residents of Island Heights.

Mayor Silver stated that they are looking into new methods to bring in more revenue to the town and some suggestions were a farmer's market, and parking meters along the river. Discussion was held on other methods and the loss of revenue from antenna leases that were withdrawn with the building of the new water tower. Mayor Silver also said that this year they will have three volunteers for badge checking and will not be hiring a badge checker so that will save the Borough some funds.

PRIVILEGE OF THE FLOOR:

Fran Brady – 131 Central Ave. – wanted to thank the Council for the landlord ordinance which is a great step in the right direction. Mr. Brady also stated that another means of revenue could be LPR for the police cars. Further discussion on this was held with Lt. Arnold and Council.

Brian Gabriel – 185 Summit Ave. – stated that the town may want to contact the Prosecutor’s Office in regards to funding possibilities for the LPR although it may take about a year to get. Mr. Gabriel asked about the procedure for agenda’s and how the Mayor and Council go through the agenda and vote before the public has a chance to comment. He suggested to returning the agenda to the format where you do the motion and second; then have your privilege of the floor where the public can comment on the agenda items and then voting. Discussion was held on the format with Council. Mayor Silver said that he will follow up on this.

Mr. Gabriel asked if the new Code Enforcer received a code enforcement book and Mayor Silver replied yes.

Mr. Gabriel stated he was not in favor of parking meters on River Ave. because you would then have parking occurring all along the side streets and residents would not be happy with this.

Mr. Gabriel asked if the road work has been budgeted. Mayor Silver said yes annually we will be doing this.

Mr. Gabriel also brought up his concern with the use of Memorial Field and whether the teams have children of Island Heights on them. Further discussion was held on this matter.

Mr. Gabriel asked how much over budget the projects are for the Water Tower and Water Treatment Plant. Mayor Silver stated that we are approximately 21% over for the Water Treatment Plant and 10% for the Water Tower. Mr. Gabriel asked how this went unnoticed or unchecked by the designers of this project. Mayor Silver explained that it goes back to CMX and Birdsall where we have spent hundreds of thousands of dollars to them for design. Mr. Gabriel asked if there is any action for not designing this correctly. Further discussion was held on this matter. Mr. Gabriel stated that his concern is for the residents and the burden of paying for these errors.

Bob MacNeal – 237 Ocean Ave. – suggested that copies of items on the agenda be available like the agenda’s so the public can see what Mayor and Council are discussing and voting on. Mr. MacNeal also stated that he is in favor of changing the format of the meetings to what was suggested by Mr. Gabriel. Mr. MacNeal also asked when the Code Enforcer was hired. Mayor Silver stated at the last meeting after executive session.

Mr. MacNeal said he was glad that there was going to be a Public Hearing for the Comcast agreement and that Council should see if they can get more for their money such as a town cable channel. Erik Weber stated that Ocean Gate was able to obtain a channel from Comcast for the town.

Mayor Silver closed the privilege of the floor.

Motion to adopt Resolution 2015 – 25, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION for contractual reasons was made by Mr. Berglund second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Absent	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to close the executive session was made by Mr. Asay second by Ms. Thompson. Unanimous Voice Vote.

Motion to return to the regular meeting was made by Mr. Asay second by Ms. Snow. Unanimous Voice Vote.

Motion to adjourn the meeting at 9:45PM was made by Mr. Asay second by Ms. Thompson. Unanimous Voice Vote.

Respectfully Submitted by Wendy J. Prior

## Items of Interest:

- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, April 1, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ **All borough offices** will be **closed** on Friday, April 3, 2015 in observance of Good Friday.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting on Wednesday, April 8, 2015 has been **cancelled**.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, April 14, 2015 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 14, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, April 15, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, April 28, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, April 30, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, May 12, 2015 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 12, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, May 13, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting on Wednesday, May 13, 2015 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 20, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, May 21, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All Municipal Offices** will be closed on Monday, May 25, 2015 in observance of Memorial Day.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 26, 2015 at 7:00 PM held at the borough hall.

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DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

**Last Day of Pre-Season Sale of Recreational Badges is  
Sunday, May 31, 2015. Increase as set by ordinance begins  
Sunday, June 1, 2015**

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
One Wanamaker Municipal Complex  
Post Office Box 797  
Island Heights, New Jersey 08732-0797  
(732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

March 10, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order by Mayor Silver at 7pm. The meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay	Present	Councilmember Pillion	Present
Councilmember Bendel	Present	Councilmember Snow	Present
Councilmember Berglund	Present	Councilmember Thompson	Present
		Mayor Silver	Present
		Attorney McGill	Present

Motion to appoint John Bendel as Class III Planning Board Member effective 1/1/15 to 12/31/17 was made by Council President Asay second by Mr. Berglund.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Abstain	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget was made by Mr. Bendel second by Mr. Asay.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve request from Barnegat Bay Partnership for the 18<sup>th</sup> Annual Barnegat Bay Festival date of events is Sunday June 7, 2015; with June 3, 2015 and June 4, 2015 as set up days along with the Barnegat Bay Foundation Gala on June 5, 2015 was made by Ms. Thompson second by Mr. Pillion.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Discussion was held on the Application for Social Affair Permit (ABC) from Shore Acres Yacht Club with a date of the event as April 26, 2015 4pm – 6:30pm with Pat Tomlinson and Tom Bundy, members of the yacht club. Concerns were raised with parking and if minors would be attending and mostly if the venue would be done with construction to have the event. Ms. Pendleton spoke and stated that the venue would not be done and would be glad to meet with the Shore Acres Yacht Club to view the construction. No action was taken on this matter.

Motion to approve Shared Service Agreement with Township of Toms River for Chief Financial Officer Position effective April 1, 2015 through December 31, 2015 with an amendment that a maximum of 15 hours per week prior to adoption of the budget and after adoption a maximum of 5 hours per week unless authorization from Mayor was made by Mr. Bendel second by Mr. Asay.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve the Use of Pavilion application for Kelly Mercurio for a wedding on Sept. 26, 2015, 3pm-5pm which included a certificate of insurance was made by Mr. Asay second by Mr. Berglund.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to approve the minutes from February 24, 2015 was made by Mr. Bendel second by Ms. Snow.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Ms. Thompson reviewed the monthly report provided by the Tax Collector for revenue received during the month of February. Ms. Thompson also stated that she is working with staff and speaking to Council on ways to improve efficiency for the Borough such as bringing in more automated systems for the staff. This will help with efficiency, manage workload and track information more efficiently especially where it comes to purchasing.

Ms. Snow stated that she is continuing to work with the Environmental Committee to set up an event for Earth Day/Arbor Day. The last Environmental Committee meeting was canceled and the next one is scheduled for next week so hopefully we can shore up details of the event at that time.

Mr. Pillion reminded everyone that Councilmember Thompson re-circulated the email for the course that we can take for the Ocean County Joint Insurance Fund Risk Management Seminar. We now can get the \$250 credit per person if we take it online or in person. Mr. Pillion signed up for the March 18<sup>th</sup> in person class in Brick at their town hall in the evening. It is convenient to take it online in order to earn the Borough the \$250 credit.

Mr. Pillion also stated that we need to start thinking about the fees for the solicitors that we get in the summer. In talking to the Mayor I know we are losing revenue for the cell towers. Cell phone antenna's on the new water tower and with consolidation in the industry and new technology has changed and we are losing a lot of revenue in excess of \$50,000. Because some of these cell companies are no longer putting their antenna's up on our water tower. The fees that we charge these ice cream trucks that come through town is like \$10 a year. These trucks are taking business away from a fixed business on Central Ave., the Corner Deli, he pays taxes here and I think we should be encouraging use to his premises and if they still want to buy from the mobile vendors that drive down the streets mainly along the boardwalk, we should be getting more than \$10. I think it is way outdated and we should start thinking about that.

Mr. Bendel reported on an incident over the weekend with an injured and sick raccoon that was wandering through the western part of town. In spite of the Police Department's help in trying to deal with it we were not able to get A-Academy the company we deal with to take the raccoon. That is despite the fact that one of our residents that was involved is a veterinarian and said the animal was very sick and should not be wandering around the neighborhood and should be euthanized. They refused two more calls to come out and take care of it. We have two issues here one of which is we need a new animal control company to deal with and he understands that there is a company more local in Toms River. Mr. Bendel stated that if anyone has any ideas to please let him know. We can deal with someone else on a case by case basis without a contract. Mr. Bendel stated that his understanding of the rules for animal control within the Borough is that if we are talking about wild indigenous animals in people's yards that is not the Borough's responsibility it is the responsibility of the homeowner. On the other hand what animal control is responsible for is domestic pets or domestic stray animals and that is essentially all. What we have here in this particular instance we got involved mainly because that veterinarian called and it turned into an incident. We had other calls from people in the neighborhood and we had a seriously ill animal. Mr. Bendel said he does not know how the Borough can pass off something like that to the homeowner when you have so many homeowners involved and an animal that could be dangerous. Mr. Asay stated that he had a question about animal control tonight and he was advised that our contract with that company is only for domestic animals. Mr. Asay said that maybe it was not their failure to perform it may be the fact that they are not contracted for that service. It sounds like if there was a contract that it handled only domestic animals. Mr. Bendel said there is no contract and they have handled those things in the past and where I got involved with them is with a cat that was living under a rental house that the renters quite logically called the Borough and asked to please help get rid of this cat. Then the renters began calling A-Academy directly and they kept responding and the Borough got a bill for a lot of money so he contacted A-Academy owner and got that under control. Mr. Bendel stated that he wasn't



comfortable with A-Academy then and that he is not comfortable with them now. Further discussion held on how to obtain new options from other municipalities and to keep it under control by going through the police department such as it has been.

Mr. Berglund reported that the County is putting together a six year plan and they asked for input from the various governing bodies within the County. They offered each municipality to come and list the things we saw as needs that the County should be doing for us. We took a list of about a half dozen items that we got principally from the Public Works Department. For instance water backs up from a heavy rain, where it should be flowing from Orchard to this side of Maple and then across West End and then out to the river. De-snagging the flow channel should decrease flooding we are getting in town. For the County roads in town we suggested that they look at Ocean, from River to Central and to see if that would be in their program for resurfacing. There was no commitment, since this is going into their planning and like our five year plan it is budget constrained.

Mr. Berglund also stated that there is a program from NJ Tree Recovery Campaign Partners because so many trees were lost in the State due to Hurricane Sandy. This group of forestry people, nursery people, Soil Conservation districts, Sustainable NJ, Arbor Day Foundation, and commercial sponsors such as Brothers International, BJ's Wholesale, Wyndham Vacation Resorts and FedEx are making available free trees available to the town. They will give each homeowner 5 trees, a bundle of tree seedlings, bare root, 2'-4' high, that are available free of charge. There is no cost on our part but it sounded like something that would fit in nicely with Earth Day/Arbor Day activity. It may be something that fits under the Environmental Committee. Mary Judge said that this is fine and would help them come up with match for our Community Forestry Plan; every hour spent on a project like this can be counted and charged at \$22 per hour towards our required match. Lynn Pendleton asked how the Mayor and Council will be getting the word out about how to get the trees. Mayor Silver said it could go in the newsletter. Mr. Berglund said that the ordering deadline is March 13 so it needs to go faster than that. Discussion was held on how to distribute the word. Mary Judge asked if we can use the Reverse 911 to notify people of the town about events such as this. Mayor Silver said that he would need to reach out to Doug Platt about this. Maria Sessa from JCP&L said that when people are planting they should be mindful of power lines and certain distances from the power lines. Mr. Berglund said that part of the responsibility of the Environmental Committee is to provide planting guidance. Signs will be posted in the Post Office, Library and Municipal Offices with instructions to call or come into Borough Hall to sign up.

Mr. Berglund stated that they have updated the 5 year infrastructure plan and on March 24<sup>th</sup> is deadline to get any comments back to him. The comments that he has received up to date besides typo's is that now you can see the years for each one of the boxes, items that were scratched off have now been lined through. An example is third sheet, the water distribution system we have now added an X for the upgrade to the water distribution system for the 2015 repaving project. Mr. Berglund hand wrote the number in that we are estimating it will take \$30,000 to purchase piping materials. The list now includes shaded boxes which show which projects Public Works feels that they can handle themselves. Nothing is scheduled right now except the first one we see as most important is the Simpson Ave. one. Mayor Silver said that there is one error about shoring up East End Ave. and still have Adams listed and it should be Park. Mr. Berglund stated he will correct that.

Council President Asay mentioned that Metro PCS is terminating their lease with the Borough. Mr. Asay asked if they occupied the new water tower and Mayor Silver said yes. Mr. Asay asked if we knew the loss of revenue just for them. Mayor Silver said in the tens of thousands. Council President Asay also stated that he received a letter and spoke to Mr. Rominski, Superintendent of Ocean County Mosquito Commission about what is done in town to eliminate mosquitoes. Mr. Asay said he was informed that they do come in town and spray for mosquito larvae especially in the swampy areas of town by setting traps and spraying. Mr. Asay said that Mr. Rominski's position is that most of the mosquitoes in your backyards are mosquitoes that are hatched there. That there are places with standing water and Mr. Rominski gave an example that if he placed a bottle cap of water outside that it would hatch mosquitoes because that is how much little standing water they need. Mr. Rominski is going to forward us some information on this that we can share with residents in the spring on how to keep the mosquito population under control. Mr. Asay said that Mr. Rominski even said they would come out and do inspections in resident's yard to try and help them get rid of breeding grounds. Mr. Asay said that Mr. Rominski stated that some towns such as Barnegat and Stafford do spray for adult mosquitoes in the residential areas. Mr. Rominski informed Mr. Asay that he does not recommend this unless it is absolutely necessary. Mr. Berglund stated that he has seen them spraying the standing water on Lake Ave. Betsy Hyle told Mr. Asay that as an FYI the Mosquito Commission will be at the Barnegat Bay Festival. Mr. Asay said Mr. Rominski was adamant that they are doing all they can and that there are over 40 variety of mosquitoes in New Jersey and that to try to control all of them is nearly impossible no

matter what you spray. Mr. Asay said that back 40 years ago we did not have all these varieties of mosquitoes because they have been imported over the years via fruit and other things. Ms. Thompson asked if there was any habitat measure that we can undertake to encourage bird populations or bat populations that feed on mosquitoes. Further discussion on the types of birds, etc.

#### Privilege of the Floor:

Mary Judge of the Environmental Committee reported that she is not available on Saturday, April 25<sup>th</sup> for Earth Day due to work commitment therefore she is asking if they can have the Earth Day/Arbor Day Event at Borough Hall on April 18<sup>th</sup> or Sunday April 26<sup>th</sup> and needs a decision on this to start advertising for the event. Ms. Snow asked which is going to be better and if you have more time to get the word out to the general population or is this something doable for the 18<sup>th</sup>. Ms. Judge said that it is doable for the 18<sup>th</sup> we generally do clean up and get a good solid 15 to 20 people out. She said that she and Ms. Hyle put on a bigger day extravaganza one time and it was very successful because it was a rainy day and the parents brought their children out for it. The next year they did another extravaganza and it was a sunny day and nobody really came. Mayor Silver asked if we usually provide you with the trash bags and gloves for this event. Ms. Judge said yes through the Clean Communities grant you do through arrangements with Public Works including them picking up the bags at designated sites throughout the Borough. Ms. Judge said that day would consist of distributing the trees and clean up and we can put out mosquito information as she already has Mr. Rominski's materials. Mayor Silver said that then the day would be April 18<sup>th</sup>? Ms. Judge said yes it would be since she feels that no one would really come out on a Sunday. Ms. Snow asked her if she needs access to the building. Ms. Judge said yes she would. Ms. Snow said do you have any plans to set up any tables? Ms. Judge said that no but she does have a beautiful sign for the Bioswale that she needs Public Works to put up so she can have a big reveal on Earth Day. Ms. Judge said she also has the art piece for the Bioswale project to reveal and information on the Bioswale that she will discuss that day. Ms. Snow said would you require a brochure for the planting of the trees? Ms. Judge said she has a lot of that stuff at Bamegat Bay.

Ms. Judge stated that the Bioswale Final Report has been submitted and the final check for \$10,000 should have been received by the Borough. Mayor Silver said he will have to look into that with the CFO.

Ms. Judge said that our Community Forestry Plan was distributed to everybody and she received comments from Mr. Asay and she apologized for not getting back to him with specific answers. Ms. Judge did talk to the Community Forestry Group that drafted it and asked him Mr. Asay's questions. Ms. Judge will let know Mr. Asay the answers at another time. Ms. Judge asked if anyone had any questions and that they were expected to read it and sign off on it. Ms. Thompson said she did not receive a copy it and Ms. Judge took down her email address to forward to Ms. Thompson. Ms. Judge said that after she addresses the questions and in case of any changes she will redistribute it. Ms. Judge said then she will need the Mayor's signature so that she send it to Trenton, to the NJDEP for their approval of the plan.

Mayor Silver asked if she could please send a copy to the attorney for whom Ms. Judge said she would and obtained the email address for Mr. McGill. Ms. Judge also requested that if they know of anyone who would like to volunteer for the Environmental Committee or the Green Team to please let her know. Ms. Thompson asked for a description of what is involved with the Green Team and Ms. Judge said she would email that to everyone. Ms. Snow asked Ms. Pendleton if she knew of anyone who would be interested and Ms. Pendleton said that she would ask around.

Maria Sessa from JCPL stated that on Wednesday March 25, 2015 at 5PM that an invitation will be sent to local governments that can be shared with emergency personnel in the town to tour the dispatch center in Red Bank to see what is done in storm events.

Betsy Hyle stated that the Ocean County Library system is celebrating its 90<sup>th</sup> Anniversary and on March 23, 2015 at 7:00 pm. Seven (7) of the previous librarians from the Island Heights Branch will be in attendance to mark the anniversary. She encourages those who have not been to the library in awhile to stop in and see all the changes and improvements to the facility.

Charles McBurnie – 36 Garden Ave. – stated that he was here previously and discussed the paving of Simpson Ave. which is to begin in April and the sleeving of the sewer but what happens if we cannot get the sewer done prior to paving. Mayor Silver replied that we have all intentions of taking care of our utilities prior to paving. Mr. McBurnie asked how they get the sleeves on and how do they run the lines to the homes after you sleeve a pipe and is it feasible to still do if we do not get this done prior to paving. Mr. Berglund said yes they have cut the holes for the inlets but we don't know at this time the status of the sewer on Simpson Ave. and we will have it videoed before we start our excavation over there to know if there is anything we need to do. Mr.

Berglund further stated that right now the work on Simpson Ave. that we know we are going to do is a full size main which is the same size that comes out of the tower to service the distribution of the east end of town.

Mr. McBurnie stated that in regards to the rabid raccoon that he does not feel these types of calls are a matter for the Police Department. Mayor Silver said that is why we changed it to strictly Domestic Animals. Mr. McBurnie feels the Police Department should only be involved when it is a matter of public safety.

Mr. McBurnie asked the status regarding the house on Garden Ave. and when will something be done. Mayor Silver responded that we are expediting the process as fast as we can. Mr. McBurnie asked who was responsible for the removal of the truck and Lt. Arnold stated that after the last Council Meeting his officers took care of the matter.

Terry Kempton – 76 River Ave. – asked in regards to dilapidated properties and people who are willing to pay the fines that maybe the fines are not high enough. Mayor Silver stated that all of this will be visited in the near future. Attorney McGill stated that the maximum fine is \$1,000 and everyday is another violation. Mr. Asay stated that when there is non-compliance you can keep citing them, that every day is a new violation. Attorney McGill explained that this is a Municipal Court Judge issue and the Council cannot instruct the Judge on how to impose fines. Further discussion was held on the issue of fines.

A discussion was held about unfinished building projects and how they are assessed for taxes and the Building Permit Extension Act.

Bob MacNeal – 237 Ocean Ave. – asked if the first item on the agenda to replace or in addition to the Construction Official. Mayor Silver stated that it was in addition to and that the Construction Official has had many hats to wear and will now strictly be building permits and new employee would handle Code Enforcement and Zoning.

Mr. MacNeal stated that he has read most the 5-year plan about the infrastructure. However in the past the town has had a Borough Administrator and that vacancy has never been filled. Mr. MacNeal said the role of Mayor and Council is a policy making body not as a line or directing employees, etc. Mr. MacNeal further stated that it seems we do not have someone who is in charge of all our departments and that the town needs someone the Council can hold responsible for things not getting done. Further discussion of the position of Borough Administrator was held. Mr. Asay stated that he does not feel the town has the money to pay a certified Administrator who pulls down a six figure salary nor does he feel there is enough work to support that position. Mr. Bendel feels with the new Mayor and the changes occurring that all we need is time and people will be able to see the differences. Ms. Thompson clarified that the five year plan is strictly the infrastructure not administration or a business plan for the town. Mr. MacNeal stated that maybe a five year business plan is something they should consider in the future.

Mayor Silver closed the public portion of the meeting.

Motion to adopt Resolution 2015 – 23, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION was made by Mr. Asay second by Mr. Bendel.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to adjourn the executive session was made by Mr. Asay second by Ms. Snow.  
Unanimous Voice Vote.

Motion to return to the regular portion of the meeting was made by Mr. Bendel second by Mr. Asay.  
Unanimous Voice Vote.

Motion to appoint Joe Cocco as Part Time Code Enforcer not to exceed 20 hours per week @ \$12.50 per hour which includes use of his vehicle for a probationary period of 180 days was made by Mr. Asay second by Ms. Thompson.

Roll Call:

Council President Asay	Yes	Councilmember Pillion	Yes
Councilmember Bendel	Yes	Councilmember Snow	Yes
Councilmember Berglund	Yes	Councilmember Thompson	Yes
		Mayor Silver	Yes

Motion to adjourn the meeting at 9:30 pm was made by Mr. Bendel second by Mr. Asay.  
Unanimous Voice Vote.

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Respectfully Submitted by Wendy J. Prior

## Items of Interest:

- The Island Heights Board of Education regularly scheduled meeting is Wednesday, April 1, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- All borough offices will be closed on Friday, April 3, 2015 in observance of Good Friday.
- The Island Heights Planning Board regularly scheduled meeting on Wednesday, April 8, 2015 has been cancelled.
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, April 14, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, April 14, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, April 15, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, April 28, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, April 30, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

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### **DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount

Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

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Official Meeting Minutes

April 28, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights will be called to order by Mayor Silver. He will then read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

### Roll Call:

Council President Asay	Present	Councilmember Pillion	Present
Councilmember Bendel	Present	Councilmember Snow	Present
Councilmember Berglund	Present	Councilmember Thompson	Present
		Mayor Silver	Present
		Attorney McGill	Present

Adopt Resolution 2015 – 30 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE TRANSPARENT TAX ACT OF 2015.

Motion by Mr. Bendel second Mr. Asay.

Councilmember comment(s).

The following members commented: Mr. Bendel, Mr. Pillion, Ms Thompson and Mayor Silver; the resolution is supporting Assembly Bill’s passage in the State Legislature. Synopsis: The legislation would permit municipalities to issue two separate property tax bills to property taxpayers; requires fires districts, school districts, and county governments to share in burden of property assessment appeal refunds.

No Public Comments were offered.

Roll Call Vote on adoption Resolution 2015-30.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

The following resolution was held for Executive Session: Adopt Resolution 2015 – 32 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, ELIMINATING THE POSITION OF ADMINISTRATIVE ASSISTANT AS A FULL-TIME POSITION AND CREATING THE POSITION OF ADMINISTRATIVE ASSISTANT AS A PART-TIME POSTION.

Adopt Resolution 2015 – 33 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR AMENDMENTS TO TEMPORARY APPROPRIATIONS APPROVED PRIOR TO THE FINAL ADOPTION OF THE 2015 MUNICIPAL BUDGET.

Motion by Mr. Asay second Mr. Pillion.

The following members commented: Mr. Asay, Mr. Pillion and Mayor Silver; The Temporary Budget resolution is half of the prior year’s budget and will cover the borough until June 30<sup>th</sup>. Inquiry will be made regarding changing to a fiscal year budget.

No Public Comments were offered.

Roll Call Vote on adoption Resolution 2015 -33.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as presented.

Motion by Mr. Asay second Mr. Berglund.

No council comments were offered.

No public comments were offered.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve O'Donnell, Stanton & Assoc.re: Water Treatment Plant Replacement, OSA#11047.00, Contract Modification No. 13, for purchase of Confined Spaces Entry Contractor's Kit in the amount of \$3,919.05, increasing the project modification percentage to 21.47%, and increases the total contract to \$2,181,520.06.

Motion by Mr. Asay second Mr. Berglund

The following members commented: Mayor Silver, Mr. Berglund, Mr. Bendel and Mr. Pillion; Modification No. 13 provides for the purchase of confined space entry equipment for public works as required by OSHA. Public Works will be trained on this equipment as per OSHA requirements for confined space entry.

Public Comment:

Mr. Kunz – asked who will be preparing the procedures.

Mr. Gabriel – asked that dollar and not the percent overage cost on both Water Tower and Water Treatment Plant projects be provided to the residents. He also question a verbatim comment that was in the newsletter, not good for neighbor relations.

Roll Call Vote on approval of Modification #13.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve Shared Services Agreement between the Borough and the Ocean County Health Department for Animal Facility Services. (term of contract January 1, 2015 through December 31, 2019)

Motion by Mr. Asay second by Mr. Bendel.

The following members commended: Mr. Asay; this is a continuing agreement, which provides for fifty (50) free housing days per year. A proposal is currently being reviewed for a Shared Service Agreement with Toms River for Animal Control.

Public Comment:

Mr. MacLean asked if the borough wanted to commit to a five year contract.

Roll Call Vote on approval of the Shared Service Agreement.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

NEW BUSINESS:

Approve the minutes from the April 14, 2015 Meeting.

Motion and second to adopt the minutes as presented.

Motion by Mr. Asay second Ms. Thompson.

No Council comments offered.

No public comments offered.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve request(s) for use of the Pavilion:

Applicant:	Marian Zirkel
Date of Event:	May 1, 2015
Hours of Event:	6:00 PM – 8:00 PM
Cert. of Ins.	Provided

Motion by Mr. Asay second Ms. Thompson.

The following members commended: Mr. Pillion, Mr. Asay: The limits of liability for the Certificate of Insurance as set by OCJIF are \$500,000.00, there requirements will be reviewed.

Public comment:

Mr. Gabriel asked what type of event.

Motion by Mr. Asay second Ms. Thompson.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve Application for Special Permit for Social Affair (ABC)

Applicant:	Barnegat Bay Foundation
Date:	Friday, June 5, 2015
Time:	5:30PM – 9 PM

Motion by Mr. Berglund second Mr. Bendel.

No Council comments offered.

No public comments offered.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve the following Raffle License:

Applicant:	Barnegat Bay Foundation # R2015-01
DOE:	June 5, 2015

Motion by Mr. Asay second Mr. Berglund.

The following members commented: Mr. Bendel asked about the State ID number.

No public comments offered.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

## OLD BUSINESS AND COMMITTEE REPORTS:

Mr. Bendel – No report

Mr. Berglund – reported that as a result of a complaint from a resident regarding wood pile located in front of the borough garage, a requisition for clean up in the amount of \$500.00 has been approved. I approved a requisition for cleaning up our wood pile at Public Works. The wood is available to residents. Some people have abused that and have discarded tree stumps and smaller trees instead of waiting for the dumpster to be available; it was easier to put them there. It became trashy. It cost the Borough \$500.00 to clean it up. We're going to start over with the wood pile, but it was a resident complaint that we took seriously. I found out later he likes to park his private cars there on weekends for his guests and so forth. There may have been some ulterior motives for it, but regardless, we paid for the clean-up. We'll see if we can watch the use of that for the next year or so. We'll see that it's handled better.

Ms. Snow – I seem to remember that last year we had a similar situation with paint being dropped off at Public Works that we had to dispose of. Where do we stand with the security cameras at Public Works?  
Mayor Silver – The digital video recorder is back in place. The cameras need some adjustments. It's almost ready to go back online.

Mr. Berglund – It does work. They have used it on occasion, like when people “borrowed” stones from around the flagpole.

Mr. Asay – We discussed Animal Control already and I want to thank Toms River for everything, including the tour of their new facility located near the Toms River Police Department. It's a beautiful facility. The old facility off of Whitesville Road will be demolished. They're going to be adding a surgical suite so they can spay/neuter all of the animals who need it that come through their facility, thanks to an endowment. They sent us a proposal to cover our Animal Control needs. I followed up about not making the County's list for residential document shredding sites. I spoke to someone at Ocean County Solid Waste Management. He said that this year's schedule is done, but our residents could bring their items to be shredded to any of the shredding dates and sites. Next year, he'll put us on the list and bring the truck to our Recycling Center. Mr. Pillion and I have been working on the bulkhead issue down at Dillon's Creek Canal where the Toms River side wasn't repaired after SS Sandy. I spoke to Toms River's Engineer and he advised me that it's not part of the current plans that have been submitted by the Gilford Park Yacht Club, although he believes that it's Gilford Park Yacht Club's responsibility. He didn't know why it wasn't already a part of their plans. He's going to raise it to the level of the administration and told me that if they're not going to plan on it, it's going to become a Code Enforcement issue, in his opinion. He'll get back to me next week as to what the Administrator wants to do about it. They're going to lean on Gilford Park because it should have been part of their plans.

Mr. Pillion – Councilman Asay and I were also scheduled to meet with the Communication Center for the County about a week ago, but they had an emergency and had to cancel the meeting. The purpose of the meeting was to continue monitoring how our First Aid Squad is responding to calls. It was an issue brought to the Council's attention via a letter from Lt. Arnold. Councilman Asay is going to reschedule the meeting with the County Communications Center.

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working on putting a system in place to track the students' mode of transportation to and from school. I updated her about the sidewalk work being done on Simpson Avenue. Superintendent Parlapanides of the Central Regional School District sent us an update of what is new and exciting there. There's a new agreement with the American Honors Program affiliated with Mercer Community College. The graduating seniors are going to participate in the 1<sup>st</sup> Annual Central Regional Day of Service on Tuesday, June 16<sup>th</sup>, where they go out and perform community service. They want to know if Island Heights has any special tasks that we would like to have done. The new track will be dedicated on Saturday, May 2<sup>nd</sup>. They will also be having tours of the campus again this year and any municipality in the sending districts can call and make arrangements for a tour of the campus.

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**PRIVILEGE OF THE FLOOR:**

Extended to the following:

Jeff Pomery – requesting the requirements for use of the Wanamaker Field for a wedding ceremony and reception on June 16, 2016. Council will take a look at this request and the requirements that are in place.

Bob MacLean – additional compost for residents will it be available. He also asked if the Public Hearing with the cable provider has been scheduled. Mr. McGill noted that Comcast will be contacted for a date.

Brian Gabriel – Did we ever determine if the original Engineer had to put up a bond for the new water treatment plant, so we can go after them for mismanagement. Discussion of the possible legal courses of action that could be taken, including the loss of revenue as a result of the loss of several cellular antenna leases. Mr. Gabriel also talked about the enforcing of beach badges, how is the borough enforcing them. A lengthy discussion was held regarding the enforcement and sale of beach badges, use of the boardwalk and the areas for fishing and crabbing.

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Motion and second to adopt resolution 2015 - 31. Councilmember comment(s). Public Comment (s) on resolution. Roll Call Vote on adoption Resolution 2015 – 31.

Motion by Mr. Bendel second Mr. Asay.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion by Mr. Bendel second Mr. Asay to reconvene the meeting, unanimous voice vote;

The following action is a result of the executive session:

Adopt Resolution 2015 – 32 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, ELIMINATING THE POSITION OF ADMINISTRATIVE ASSISTANT AS A FULL-TIME POSITION AND CREATING THE POSITION OF ADMINISTRATIVE ASSISTANT AS A PART-TIME POSTION as amended. The resolution was

amended to include the number of work hours per week to 18 hours not to exceed 22 hours per week. The schedule will become effective May 4<sup>th</sup>, 2015.

Motion by Mr. Asay second Ms. Thompson.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to adjourn made by Mr. Bendel second by Ms. Thompson, unanimous voice vote.

Respectfully submitted, Ellie Rogalski, RMC/MMC

## Items of Interest:

- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 20, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, May 21, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All Municipal Offices** will be closed on Monday, May 25, 2015 in observance of Memorial Day.
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- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, June 9, 2015 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 9, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, June 10, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, June 17, 2015 at 7:00 PM held at the borough hall.
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- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 23, 2015 at 7:00 PM held at the borough hall.

### **DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

**\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

**Last Day of Pre-Season Sale of Recreational Badges is Sunday, May 31, 2015. Increase as set by ordinance begins Sunday, June 1, 2015**

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[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter



Borough of Island Heights  
One Wanamaker Municipal Complex  
Post Office Box 797  
Island Heights, New Jersey 08732-0797  
(732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)

Official Meeting Minutes

April 28, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights will be called to order by Mayor Silver. He will then read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay	Present	Councilmember Pillion	Present
Councilmember Bendel	Present	Councilmember Snow	Present
Councilmember Berglund	Present	Councilmember Thompson	Present
		Mayor Silver	Present
		Attorney McGill	Present

Adopt Resolution 2015 – 30 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE TRANSPARENT TAX ACT OF 2015.

Motion by Mr. Bendel second Mr. Asay.

Councilmember comment(s).

The following members commented: Mr. Bendel, Mr. Pillion, Ms Thompson and Mayor Silver; the resolution is supporting Assembly Bill's passage in the State Legislature. Synopsis: The legislation would permit municipalities to issue two separate property tax bills to property taxpayers; requires fires districts, school districts, and county governments to share in burden of property assessment appeal refunds.

No Public Comments were offered.

Roll Call Vote on adoption Resolution 2015-30.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

The following resolution was held for Executive Session: Adopt Resolution 2015 – 32 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, ELIMINATING THE POSITION OF ADMINISTRATIVE ASSISTANT AS A FULL-TIME POSITION AND CREATING THE POSITION OF ADMINISTRATIVE ASSISTANT AS A PART-TIME POSTION.

Adopt Resolution 2015 – 33 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR AMENDMENTS TO TEMPORARY APPROPRIATIONS APPROVED PRIOR TO THE FINAL ADOPTION OF THE 2015 MUNICIPAL BUDGET.

Motion by Mr. Asay second Mr. Pillion.

The following members commented: Mr. Asay, Mr. Pillion and [Mayor Silver; The Temporary Budget resolution is half of the prior year's budget and will cover the borough until June 30<sup>th</sup>. Inquiry will be made regarding changing to a fiscal year budget.

No Public Comments were offered.

Roll Call Vote on adoption Resolution 2015 -33.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as presented.

Motion by Mr. Asay second Mr. Berglund.

No council comments were offered.

No public comments were offered.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve O'Donnell, Stanton & Assoc.re: Water Treatment Plant Replacement, OSA#11047.00, Contract Modification No. 13, for purchase of Confined Spaces Entry Contractor's Kit in the amount of \$3,919.05, increasing the project modification percentage to 21.47%, and increases the total contract to \$2,181,520.06.

Motion by Mr. Asay second Mr. Berglund

The following members commented: Mayor Silver, Mr. Berglund, Mr. Bendel and Mr. Pillion; Modification No. 13 provides for the purchase of confined space entry equipment for public works as required by OSHA. Public Works will be trained on this equipment as per OSHA requirements for confined space entry.

Public Comment:

Mr. Kunz – asked who will be preparing the procedures.

Mr. Gabriel – asked that dollar and not the percent overage cost on both Water Tower and Water Treatment Plant projects be provided to the residents. He also question a verbatim comment that was in the newsletter, not good for neighbor relations.

Roll Call Vote on approval of Modification #13.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve Shared Services Agreement between the Borough and the Ocean County Health Department for Animal Facility Services. (term of contract January 1, 2015 through December 31, 2019)

Motion by Mr. Asay second by Mr. Bendel.

The following members commended: Mr. Asay; this is a continuing agreement, which provides for fifty (50) free housing days per year. A proposal is currently being reviewed for a Shared Service Agreement with Toms River for Animal Control.

Public Comment:

Mr. MacLean asked if the borough wanted to commit to a five year contract.

Roll Call Vote on approval of the Shared Service Agreement.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

NEW BUSINESS:

Approve the minutes from the April 14, 2015 Meeting.

Motion and second to adopt the minutes as presented.

Motion by Mr. Asay second Ms. Thompson.

No Council comments offered.

No public comments offered.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve request(s) for use of the Pavilion:

Applicant:	Marian Zirkel
Date of Event:	May 1, 2015
Hours of Event:	6:00 PM – 8:00 PM
Cert. of Ins.	Provided

Motion by Mr. Asay second Ms. Thompson.

The following members commended: Mr. Pillion, Mr. Asay: The limits of liability for the Certificate of Insurance as set by OCJIF are \$500,000.00, there requirements will be reviewed.

Public comment:

Mr. Gabriel asked what type of event.

Motion by Mr. Asay second Ms. Thompson.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve Application for Special Permit for Social Affair (ABC)

Applicant:	Barnegat Bay Foundation
Date:	Friday, June 5, 2015
Time:	5:30PM – 9 PM

Motion by Mr. Berglund second Mr. Bendel.

No Council comments offered.

No public comments offered.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Approve the following Raffle License:

Applicant:	Barnegat Bay Foundation # R2015-01
DOE:	June 5, 2015

Motion by Mr. Asay second Mr. Berglund.

The following members commented: Mr. Bendel asked about the State ID number.

No public comments offered.

Roll Call Vote on adoption.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

## OLD BUSINESS AND COMMITTEE REPORTS:

Mr. Bendel – No report

Mr. Berglund – reported that as a result of a complaint from a resident regarding wood pile located in front of the borough garage, a requisition for clean up in the amount of \$500.00 has been approved. I approved a requisition for cleaning up our wood pile at Public Works. The wood is available to residents. Some people have abused that and have discarded tree stumps and smaller trees instead of waiting for the dumpster to be available; it was easier to put them there. It became trashy. It cost the Borough \$500.00 to clean it up. We're going to start over with the wood pile, but it was a resident complaint that we took seriously. I found out later he likes to park his private cars there on weekends for his guests and so forth. There may have been some ulterior motives for it, but regardless, we paid for the clean-up. We'll see if we can watch the use of that for the next year or so. We'll see that it's handled better.

Ms. Snow – I seem to remember that last year we had a similar situation with paint being dropped off at Public Works that we had to dispose of. Where do we stand with the security cameras at Public Works? Mayor Silver – The digital video recorder is back in place. The cameras need some adjustments. It's almost ready to go back online.

Mr. Berglund – It does work. They have used it on occasion, like when people “borrowed” staves from around the flagpole.

Mr. Asay – We discussed Animal Control already and I want to thank Toms River for everything, including the tour of their new facility located near the Toms River Police Department. It's a beautiful facility. The old facility off of Whitesville Road will be demolished. They're going to be adding a surgical suite so they can spay/neuter all of the animals who need it that come through their facility, thanks to an endowment. They sent us a proposal to cover our Animal Control needs. I followed up about not making the County's list for residential document shredding sites. I spoke to someone at Ocean County Solid Waste Management. He said that this year's schedule is done, but our residents could bring their items to be shredded to any of the shredding dates and sites. Next year, he'll put us on the list and bring the truck to our Recycling Center. Mr. Pillion and I have been working on the bulkhead issue down at Dillon's Creek Canal where the Toms River side wasn't repaired after SS Sandy. I spoke to Toms River's Engineer and he advised me that it's not part of the current plans that have been submitted by the Gilford Park Yacht Club, although he believes that it's Gilford Park Yacht Club's responsibility. He didn't know why it wasn't already a part of their plans. He's going to raise it to the level of the administration and told me that if they're not going to plan on it, it's going to become a Code Enforcement issue, in his opinion. He'll get back to me next week as to what the Administrator wants to do about it. They're going to lean on Gilford Park because it should have been part of their plans.

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**PRIVILEGE OF THE FLOOR:**

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Jeff Pomery – requesting the requirements for use of the Wanamaker Field for a wedding ceremony and reception on June 16, 2016. Council will take a look at this request and the requirements that are in place.

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Motion by Mr. Bendel second Mr. Asay.

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

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Mr. Pillion	Yes		

Motion to adjourn made by Mr. Bendel second by Ms. Thompson, unanimous voice vote.

Respectfully submitted, Ellie Rogalski, RMC/MMC

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Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415



# Mayor and Council Newsletter

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## Official Meeting Minutes

May 12, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights will be called to order by Mayor Silver. He will then read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

### Roll Call:

Council President	Sean Asay	Council Member	Sandra Snow*
Council Member	John Bendel	Council Member	Susan Thompson
Council Member	Steve Berglund	Mayor	Jeffrey Silver
Council Member	Kieran Pillion, Jr.*	Borough Attorney	George McGill, Esq.

\* Absent

Approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as presented.

Motion by Mr. Asay second Mr. Berglund.

No Council comments were offered.

No Public Comments were offered.

### Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Absent
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

### NEW BUSINESS:

Approve the minutes from the April 28, 2015 Meeting.

Motion Mr. Bendel second Mr. Asay adopt resolution.

### Council Comments:

Mr. Asay inquired if there were any amendments to the April 28, 2015 minutes.

No Public Comments were offered.

### Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Absent
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Approve the hiring of the following summer employees:

Alexandra Wickel, Head Guard at \$10.50 p/h; Sean McKee and Christine McKee; Lifeguard at \$10.00 per hour (pending certification) and approve reimbursement of the cost of Red Cross Lifeguard Certification. (approx. cost of certification \$280.)

Motion Mr. Asay second Mr. Bendel.

### Council Comments:

Ms. Thompson – asked if the borough normally supports the cost of their lifeguard certification, and if this has been done in the past. The Clerk responded that this started last year when the borough was unable to find certified guards. Ms. Thompson asked if the same problem existed this year. Mr. Bendel noted that Wendy called me and said that she found out that these people were available. Ms. Thompson questioned their ability to

obtain certification on their own, and is it not the practice to look for certified guards. Mr. Bendel stated that he did not realize the candidates were not certified, discussion continued on the difficulty in finding lifeguards. Public Comments were offered.

Mr. MacLean asked if any of this group had their certifications paid by the borough last year, it appears that we pay for their certification and then the following year find employment elsewhere.

Borough Clerk – I can actually tell you who we paid for last year. I have last year’s pay sheet. We paid for Jamie Prior last year and we paid for Sean McKee.

Bob MacLean – We paid for Sean McKee last year? Why would we be...

Ms. Thompson – It should continue.

Borough Clerk – That I can’t answer, I don’t oversee the lifeguards, anymore.

Mayor Silver – So, it’s just for Christine?

Borough Clerk – I can’t answer that.

Ms. Thompson – So we should be sure that Wendy follows-up and gets confirmation as to who actually needs certification and that it will be completed in time for the season.

Mayor Silver – And that starts on Memorial Day?

Borough Clerk – No, our beaches open June 22<sup>nd</sup> by ordinance.

Mayor Silver – And then we go through until Labor Day. We’ll have some answers by the next meeting.

Mr. Bendel – I’m going to make a wild guess and say that if you took the money that we pay for the certification and prorated it across the summer that they were here, they go someplace else that’s going to pay them more. We don’t pay that much to begin with.

Ms. ?? – I think that they probably start here. If they can’t get a big job, this is a nice starting ground. One thought, too, is that I know for a lot of sailing programs you have to be a US Sailing certified instructor. What they do to encourage younger kids that might choose Island Heights rather than over at the beach is they offer half one year and if they come back, they’ll pay the second half.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Absent
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Approve the hiring of the following part-time public works employees for 120 days @\$12.50 p/h:  
Jason Cannella, Kyle Donnelly.

Motion by Mr. Berglund second Mr. Bendel.

Council comments:

Mr. Asay – Even if there are funds available, we don’t intend for them to be employed after the end of the summer?

Mayor Silver – Yes, that’s why the 120 day thing is in there.

Ms. Thompson – Could I get clarification on how many full-time Public Works employees we have now and are all of the positions filled?

Mayor Silver – We have four full-timers and I currently have two part-timers. During the summer, we always pick up a couple extra part-timers.

Ms. Thompson – So we have six...four full-time and two part-time and seasonally we have two additional.

Mayor Silver – We had six full-time guys, but a couple of them found a better place and I don’t have funding to fill in those full-time positions. So, currently, we’re keeping it a part-time position.

No Public Comments were offered.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Absent
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

Approve the following purchase order(s):

Requesting Dept:	Public Works Water/Sewer
Vendor:	Deckman Electric

Item/Service:	Rebuild Hydromatic Pump, Model No. HPGHX300CD
Cost:	\$2,200.00 – cost is based on “sight unseen”
Item /Service:	New: 2” Disconnect Cast Iron Ball Check Valve
	Part No: QDV200
Cost:	\$316.02
Item/Service:	New: Hydromatic Pump, Model No: HPGHX300CD
Cost:	\$5,525.00 – plus freight
<b>Total:</b>	<b>\$8,041.02</b>

Motion by Mr. Berglund second Mr. Bendel.

Council comments:

Mr. Berglund – When we were in discussion with the Toms River Sewerage Authority and we looked at the various lift stations that we had in town, this one was noted as the one that was most problematic because it only had the one pump. We never put the second one in. So we were sitting there asking for a problem to shut us down and what happened, we got four years out of the last rebuild but we still had to go out and try to find something that would get us still working during the period when the rebuilding of this one takes place. So we went out and found a submersible trash pump that would pass a one-inch cylinder and we could use one of our guys with the submersible, instead of having to send two guys out when they used the pump that was up on the surface.

Mayor Silver – It was a gasoline-powered trash pump that was very heavy and bulky to move around.

Mr. Berglund – And because of its location, it required two people to operate it. So, my logic in buying the submersible pump was that we could save the overtime on that second person in the length of time that it takes to rebuild the primary pump.

Mayor Silver – It’s going to be two to three weeks on the rebuild, if nothing goes wrong.

Mr. Berglund – This has happened to us a couple of times in recent years as I recall.

Mr. Asay – Who’s doing the work at the site, our guys?

Mayor Silver – And then we have to hire an electrician for the high-voltage connection.

Mr. Asay – How does this pump get to Pennsylvania to be repaired?

Mayor Silver – One of our guys puts it in a truck and drives it out there.

Ms. Thompson – I notice that we’re paying freight for the new pump.

Mayor Silver – That’s to get it from the manufacturer to the distributor, which is Deckman Electric in Pennsylvania.

Mr. Asay – If we install a second pump in that pit, then how would the second pump be triggered if the first one goes down?

Mr. Berglund – That will be set up during the electrical work. One will operate so many cycles and then the other one will turn on.

Mr. Asay – We can’t put in a temporary pump there like we did by the boatyard last year?

Mayor Silver – That was still an above-ground thing and it was expensive compared to the electric pump being about \$890.00. It’s been out since last Monday.

Ms. Thompson – This will cost about \$8,000.00. Where is the money coming from to pay for it?

Mayor Silver – Our CFO has gotten us funds from another project, which would be the pump station that we did over on West End. There’s a balance there and the balance should just cover the cost of the repair, labor and the electrician.

No Public Comments were offered.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Absent
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Absent		

OLD BUSINESS:

Discussion on the request from Jess Pomeroy for the use Wanamaker Field, for June 11, 2016 wedding. (carried from the meeting of April 28<sup>th</sup>, 2015.)

Among the items discussed were the need to adopt or amend the ordinance, "Hold Harmless" agreements, insurance policies, availability of the site to the public, clean up of the site after the events, use of other Borough sites and restriction of use to Borough residents only. The Borough Attorney will have a draft ordinance prepared for the next meeting. Further discussion of this item is tabled to the next meeting.

#### COMMITTEE REPORTS:

Mayor Silver – At the last meeting, we were talking about the crabbing and fishing along River Avenue and I'm making up the template for the stencil for "No Crabbing & Fishing". It's going to be painted on the bulkhead from Pavilion and west to the stone area. They're fishing everywhere and I want to make it clear where they're supposed to be. I'm making up ID's for the Public Works Department and also for the Tax Assessor, the Building Official and the Code Enforcer. I met with Cindy Randazzo from the DEP who is going to assist us in the FEMA claim for the pump stations in order to partially or fully fund our rehab there. I've been looking to revamp our Borough website. Joseph Kostecki, the South Toms River Clerk, is a certified web designer and will work with us in his free time to give us some direction for our website. I signed up for notification of when residential accounts in town are disconnected from Jersey Central Power & Light.

Mr. Bendel – Brian Gabriel had asked that we have the numbers in terms of money that has been spent on the Tower and the Water Treatment Plant. I just wanted to read those numbers into the record so that they're there and are part of the newsletter. They are for the Water Tower – \$1,320,000.00, the Water Treatment Plant - \$2,240,000.00, Engineering costs - \$435,000.00. The total is \$3,995,000.00 and the bonded money we have available is \$4,720,000.00. The other thing I wanted to mention is that I'm not sure how this starts, but it may need to start with the Planning Board and I'll bring it up there tomorrow night. Our Code as it stands allows fences and retaining walls. There are no restrictions on them. They can be put on the property line. Most of the time there's no problem. People two doors away from me now have a seven foot retaining wall. The lot is filled in and there's a seven foot retaining wall that she's looking at. It's not right on her property, but it could be. I think there's a little hole in our Code there and I'd like to at least talk about it with some people. We may be able to do something about it, we may not. A lot of this town is on hills and it's possible it could happen again. The builder is not doing anything illegal. He's totally within the Code and this would have no impact on what's going on there now. It's something we need to look at and it is something the Council would have to approve.

Mr. Berglund – In response to Bob's question last time about the compost...the next morning I went down and asked for them to fill a truck and it was there the next day. You all followed us through as we rehabbed the bluff where it was caving in and starting to go towards the first house that was east of the bluff. We spent quite a few thousand dollars for backfill and then before the end of the year, we laid mesh down and we planted grass through that and planted several hundred dollars' worth of shrubs there. The day after the last meeting I got a call from Public Works saying that kids had been down there and pretty much destroyed what we built. They were building a tree house, were jumping and sliding down on the mesh, and were tearing out the plantings and the shrubs. So, after it stabilizes this spring, we'll go down and find out how much we have to rebuild. It bothers me to waste money like that. Our police were notified but they haven't found anyone who might have been responsible for it. The next thing is a modification to the five-year plan, but I have to thank Councilwoman Thompson for it. Because she pointed out that there was a hole developing near the catch basin on Lake Avenue. It was just before the 5K and she wanted to make sure there was no safety issue there. We got out and patched it and so forth. There was a second, much smaller hole that she pointed out thirty feet away from the original hole. I went down to Public Works and they said oh yeah, there's a drain line that connects the catch basins and feeds into Dillon's Creek. It was built with a steel corrugated culvert. They ran a camera down it a few years ago and found out that it's collapsing. So replacement of that from Oak to probably over to Jaynes has been added to the five-year plan.

Mr. Asay – Follow-up on the bulkhead at the Dillon's Creek mouth. I spoke again to Toms River's Engineer this week who told me that he had determined that it was the responsibility of the Gilford Park Yacht Club. He referred it to the Township Administrator who referred it to Code Enforcement who said that they were sending a Code Enforcement Officer out there to serve notice on the Yacht Club that they needed to take action to repair this or they could be cited because it's a safety and environmental issue. Related to the website issue, I came upon this looking up something different, in our ordinances there is a chapter that allows for a company called "Official Payments Corporation" to collect taxes, fees that were due the Borough. I don't know if that was ever implemented. It authorizes "convenience fees" to be collected so that there's no cost to the Borough. This might

be something we can implement when we update our site. If there is any cost, it goes to the user. You could use a credit or debit card or a direct payment from your bank account.

A discussion was held regarding problems in starting to use the online payment system, utilizing the online payment system to be used to purchase badges, what the restrictions were regarding this in the ordinance and how the badges could be acquired after purchase.

Mr. Asay – Our retired police car is stripped, is it being advertised? Will it be an onsite auction?

Mayor Silver read the Notice that the Public Hearing for the Renewal of Municipal Consent for Comcast would be held at the Borough Hall on May 26, 2015 at 7:00 pm.

Mr. Pillion – Absent

Ms. Snow – Absent

Ms. Thompson – The Collector's report for the month of April is \$413,911.00 in collections, which is about \$35,000.00 higher than last April.

Mr. Asay read the April 2015 Police blotter for the Borough's Police Department.

Ms. Thompson stated that residents who read the newsletter should be encouraged to follow the Police Department's Facebook page.

#### PRIVILEGE OF THE FLOOR:

Extended to the following:

Scott Zimmerman – I'm here in regards to the cars in the Fire Department parking lot. It's just about a year ago they were snuck in overnight and the Council and Mayor weren't informed at that time. Who really owns that property? When the President of the Fire Company was here, he said that the Fire Department owns the grounds.

Mr. Asay – At the time, I was the liaison to the Fire Department. I was notified in writing by the President of the Fire Department that due to issues with their fundraising, they had entered into an agreement to park new vehicles from Lester Glenn on their property in return for a rental fee. The property is owned by the Island Heights Fire Company, which is a non-profit corporation.

Scott Zimmerman – Is this a permanent thing? We were told that it was a yearly thing and that we would look into it at the end of the year. Has it been looked into? Has the Mayor and Council been informed that this would carry over for this year? It's really not a good thing. You see those cars there... There are 120 cars parked in the middle of town.

Mr. Asay – I don't speak for the Fire Company. I'm not their liaison any more. I can just tell you that of course the cars will be moved for their summer event, like they were last year.

Scott Zimmerman – And they were brought back. It creates noise and traffic. I can't tell you how many times I walk by there and I see a car pulling out, I see a car pulling in and I see a car pulling out. It just adds extra traffic. What about the safety and liability issues? Who is liable?

Ms. Thompson – Wouldn't this be a commercial use of a non-profit property. I don't know if it's zoned for that type of a commercial use?

Mayor Silver – Didn't he give us a time-window of how this was going to play out?

Mr. Asay – No, they indicated that they enter into an annual agreement with Lester Glenn. The Fire Company is also anticipating, sometime in the not too distant future, beginning a construction project on that site to either renovate or completely demolish and build a new firehouse. I doubt that the vehicles will be on the site during that construction. But that's a ways off yet, they don't have a start date for that. They have a preliminary proposal and plans for such a building. I'm sure that would have an impact on the vehicles being on the lot. But, as I recall, the issue was vetted with our Code Enforcement Officer at that time who found it not to be an issue.

Scott Zimmerman – The Mayor was furious at the time. Has anything been heard about them renewing?

Mr. Asay – No, and I couldn't tell you when that agreement started.

Borough Clerk – We have a copy of that agreement on file.

Mayor Silver – We'll have some answers for you at the next meeting.

Scott Zimmerman – Am I about to ask you a personal question... Whether you like those cars there or not?

Mayor Silver – Personally, I don't. It's a sore subject. I know they're doing it as a fundraiser for the volunteer fire department and the rebuilding of their firehouse and everything like that. We'll get some communications as to their intent as to continuing to use Lester Glenn as a revenue maker or not. June is their Summerbrew.

Scott Zimmerman – We’re all in a tough spot and if my house catches on fire, I’m going to call them. Everybody’s in a tough spot, but...

Mr. Bendel – There hasn’t been any official discussion, but the subject of increased town support of the Fire Department has been mentioned.

Scott Zimmerman – Could the Council, in fact, say get them out of there?

Mr. Bendel – Could the Council? The Council could do anything, but it doesn’t mean necessarily that we have the power to do that. We could say anything, but does that make it legal? I don’t know. I doubt it. If it’s not our property, I don’t see how we can do that. We could pass a resolution and say do that, but where’s the enforcement if it’s not legally binding?

Mayor Silver – We’ll get updated information from the fire house.

Adopt Resolution 2015 – 34, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION. There being no items for executive session, therefore this resolution was not acted on.

Motion by Mr. Bendel second by Mr. Berglund to adjourn, unanimous voice vote.

Respectfully submitted, Ellie Rogalski, RMC/MMC

## Items of Interest:

- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, June 9, 2015 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 9, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, June 10, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, June 17, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, June 18, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 23, 2015 at 7:00 PM held at the borough hall.

### **DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

**\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

**Last Day of Pre-Season Sale of Recreational Badges is Sunday, May 31, 2015. Increase as set by ordinance begins Sunday, June 1, 2015**

The Municipal Clerk’s Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter



Borough of Island Heights  
One Wanamaker Municipal Complex  
Post Office Box 797  
Island Heights, New Jersey 08732-0797  
(732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)

## Official Meeting Minutes

May 26, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights will be called to order by Mayor Silver. He will then read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

### Roll Call:

Mr. Asay	Present	Ms. Snow	Present – at 7:10PM
Mr. Bendel	Present	Ms. Thompson	Present
Mr. Berglund	Present	Mayor Silver	Present
Mr. Pillion	Present	Attorney McGill	Present

Motion to adopt first reading and introduction of Ordinance 2015-04 entitled, ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) was made by Ms. Thompson second by Mr. Berglund.

Mayor Silver asked the CFO to explain about the CAP Bank. Ms. Manolio stated that the CAP Bank is established through the Division based on the cost of living. They come up with these percentages every year. You're allowed to increase your appropriation cap which is your spending cap of the budget. If your budget that year does not exceed that amount and you have extra, this ordinance allows you to bank it and use it in the following two years. Mr. Pillion asked what the percentage of the CAP is this year. Ms. Manolio answered that it was 1.5 percent and then you did another 3.5% of that number. If you want to see the actual calculation for that, it's on sheet 3b of the budget.

### Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Absent
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve the introduction of the 2015 Municipal Budget was made by Mr. Bendel second by Mr. Asay.

Mayor Silver asked Ms. Manolio to go over the procedure for the introduction and adoption of the budget. Ms. Manolio explained that tonight we're presenting the budget for introduction. It will have to be advertised in the newspaper and the public hearing will be held on June 23<sup>rd</sup> because there's an interval you have to have between introduction, advertisement and public hearing. We have 28 days from today to have the public hearing and 10 days from the advertisement of the public hearing. Mr. Asay asked what our budget situation is. I went through this document and tonight we get a backup document. Of course our budget is a little convoluted because we have this water/sewer utility that exists for budget purposes but doesn't really exist as a matter of fact and law. We have some cross-pollination in terms of revenue and appropriations and it's going to affect the conversations we have tonight regarding our water and sewer rates that are further down on the agenda. So, is there sufficient revenue in our budget, along with money that is set aside in accounts, to cover these shortfalls that are occurring in water and sewer?

Ms. Manolio said that the water and sewer from last year had a deficit. I believe the Mayor had explained that to you several times about the fact that the revenues from last year's budget had a shortfall. That, in turn, caused a deficit in the utility and part of that deficit is now being raised in what is called the current fund or the regular appropriations. You'll see a \$15,000.00 line on the current side to compensate for that. That is something that affects your current budget because it affects your CAPs and everything else. So, is there sufficient money in which budget? Mr. Asay asked if what is proposed for the remainder of 2015, where there are six months remaining in our budget year because we already adopted a Temporary Budget that covers until June 30<sup>th</sup>. What we're really adopting here is a budget for the remainder of the year and so taking the year in total, can we cover these shortfalls in our water and sewer utility without going to the rate payers? Ms. Manolio replied that no, and you have to understand the water/sewer budget is completely separate from your current fund. Your current fund budget, which is to do your regular municipal operations, cannot support that budget. Mr. Asay said that it has done so in the past. Mayor Silver said if it wasn't for our water project which is a 4 million dollar note that we have to pay back over the next 18 years. Mr. Asay stated that's a separate matter because the residents are already paying a surcharge to cover the interest on the debt for the loan that was taken out. What I'm saying is that in past budget years, we have used funds from the general fund to cover shortfalls in this water and sewer utility. Ms. Manolio said that she would have to research that. I've only looked at your budget for a couple of weeks. Mayor Silver replied that there was never any project as huge as what this is going on right now where we have to cover a 4 million dollar note. Ms. Thompson stated that it's fair to say that the balance of the 2015 budget does not incur any of the obligations for water and sewer, either in operating or for the capital project. Mayor Silver said that salaries, insurance, and general day-to-day maintenance we've always covered and item #3 is talking about the shortfall we have to cover.

Mr. Asay asked if the funds exist in our accounts to cover these shortfalls for the remainder of this budget year. Because what's on the agenda tonight is to essentially triple our water rates and before this Council even takes that under consideration, Mr. Asay thinks we need to know whether the funds exist either in our revenues or in existing accounts to cover these shortfalls before we adopt this increase that is a highly regressive one on our residents. Mayor Silver stated there's no other way to pay back this debt. This debt has grown substantially from what we initially anticipated on the project, being around 3 million dollars, and has grown past 900 plus thousand dollars here. The surcharge dollar amount which was originally \$89.00 would have covered it. However being that the \$14 or \$15 reversal was done it actually hurt us here every quarter in paying back our debt because of the additional incurred construction costs, engineering costs and extras on the job. Our budget process, meaning the monies that we get from our taxpayers here, does cover our day-to-day operations, salaries, insurances, fuel for our trucks and everything like that, but I'm still missing out on what you're saying. We took on this project and we don't have the money to pay back the loan.

Ms. Thompson stated that she looked through the budget and there are a number of items which have been reduced for 2015 and I would believe that you're trying to squeeze down expenses as much as possible. Mayor Silver said we have squeezed down about \$15,000.00. Ms. Thompson said that a couple of items have gone up and I understand a few of those. Ms. Thompson asked if the Mayor feels that we have squeezed this current budget from the general fund down as much as possible. Mayor Silver replied that for the remainder of the six months, right, besides salaries, we've already done personnel reductions. Ms. Thompson asked if there are any other areas that can be squeezed down in order to create surpluses that could be allocated to water and sewer. Mayor Silver stated no, everything else with our insurance costs, our fuel costs, our electric costs and even with cutting back on just day-to-day in the offices, we're operating on a basis of "if you don't need it, don't buy it". That's pretty much what's going on right now.

Mr. Asay asked about the proposed increases in water and sewer rates are actually being used to cover payments on the debt and not being used for operations. Mayor Silver said no it is for the debt. Mr. Asay



stated that if the Council's going to consider that, shouldn't it be considered as an increase on the surcharge so that people understand that it's going to go away when the debt is paid off?

Mayor Silver said that the surcharge dollar amount that was dropped down to \$74.00 from the \$89.00 hurt us a lot. That should never have gone down to \$74.00, so that's going to go back up when we get to item #3 there. Mr. Pillion asked if the Council could get more clarification on this matter.

Ms. Prior stated that the problem is that the budget for 2014 was over-anticipated to bring in funds that were not brought in because there was no billing for it. The Borough is trying to make up not only the \$15.00 that we lost for a couple of years for the surcharge, but also \$110,000.00 that was over-anticipated in our budget last year that didn't come in. Ms. Manolio said that if Council goes through the budget packet that you have and go to sheet 34, that starts your water/sewer utility budget and that's where you'll see the \$110,000.00 under increased fees. That's the additional fees that will be covered under ordinance #3 because if you go above that where it says "rents", you cannot anticipate more than what you brought in the year before. So that \$887,480.00 is all that can be anticipated for rent because that's all you got last year. The Borough can't anticipate \$1,000,000.00, which is basically what you need to fund this budget. This is why the Borough has to go ahead and increase fees because there's no other place to get the funds from. Mr. Pillion asked that instead of getting \$930,000.00 in 2014 which we anticipated, we got \$887,480.97? Ms. Manolio said that is correct and in the next line item, "Miscellaneous" was at \$14,000.00 for 2014, and the Borough only got \$5,400.00.

Mr. Asay stated that it might just be a matter of language whether or not we used general appropriations to cover water and sewer utility and what was probably done was we moved costs out of water and sewer utility and moved them into the general operating budget. So, we removed employee cost and benefit cost out of that account. Where in our proposed budget there's still probably \$120,000.00 - \$130,000.00 in salary, wage and benefit costs in the water/sewer utility. The prior CFO probably moved what were additional amounts out of those accounts and into the general fund where we could move them if there are funds to cover them. Ms. Manolio said there is only have \$29,000.00 left in your appropriation CAP to move money from water/sewer into current but your levy CAP is too tight. Ms. Manolio further stated that the Borough does not even have that much on the levy CAP side and this is where you run into your CAP problems. There are restrictions now between your appropriation CAP and your levy CAP. There's no more room to shove all those costs back over to the current fund. And in reality if they're doing work with water/sewer then their charges should be reflected in both, which now I think they may be balanced even better than they were in the past. Ms. Manolio said that she thinks they were more cut as the years went on and more was being shifted. Ms. Manolio met with the Mayor last week and they shifted as much as we could to put over on the current side.

Mr. Asay asked if we examined the impact of a decrease in our allotment, for instance from 7,000 to 5,000 and what impact that would have on revenue? Mayor Silver said Ms. Prior did a calculation for the number of meters. We didn't change anything to do with lowering the usage. The usage stays at the 7,000 gallon rate. We're not altering anything like that. Ms. Prior stated that when making these calculations it was said that we had to guarantee that the money would be coming in. We can't take the chance that's its going to start raining now and rain until August.

Mr. Asay asked if you could base it on last year's usage. Mayor Silver stated that no we can't that's what messed us up is trying to do a projection of a calculated usage and we get another wet year here and then the gallons stay above the threshold there. Mayor Silver said we're trying to make sure that we have a guaranteed dollar amount that comes in for the next two quarters and going into 2016. We're getting into item #3 here, of course.

Roll Call Vote:

Mr. Asay      Yes  
Mr. Bendel    Yes

Ms. Snow      Absent  
Ms. Thompson    Yes

Mr. Berglund Yes  
Mr. Pillion Yes

Mayor Silver Yes

Mr. MacNeal asked if the public would be able to get a copy of the budget. Mayor Silver stated they will be available at Borough Hall.

Mr. Gabriel asked what the rate increase in this year's budget is. Ms. Manolio said just shy of a penny, 0.098. Mayor Silver said it equates to just about \$35,000. Mr. Gabriel said that it should be a penny down not up.

Motion to adopt first reading and introduction Ordinance 2015-03 entitled, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING CHAPTER XVI (WATER AND SEWER) OF THE CODE OF THE BOROUGH TO REVISE THE WATER AND SEWER RATE SCHEDULE FOR VARIOUS FEES AND CHARGES AND THE COLLECTION THEREOF was made by Mr. Berglund second by Mr. Bendel.

Mayor Silver said that this is to collect money to pay down our accumulated debt. We're just trying to make it to where the money is a guaranteed dollar amount every quarter to pay down the NJEIT grant.

Mr. Asay said that he thinks we should distinguish for the rate payers that if this is an increase to cover debt incurred in this project, then it should be added to the surcharge. The surcharge was put in place to cover the debt and to pay down the debt and thus, when the debt was paid down, the surcharge would go away. Mayor Silver said that is correct, but we're still behind from some miscalculations from prior years. So we're still running a deficit and we have to catch up. Again, if we get ahead of the eight ball, we'll make some adjustments, just as we have in the past like when the \$89.00 went down to \$74.00.

Mr. Asay stated that as a budgeting matter, we should be able to distinguish what increase is necessary for operating costs, our fuel, our electricity, our chlorine, etc., as opposed to what is necessary as an increase for the payment of our debt incurred in the water plant and tower project. Anything that is related to that project as debt should go into an increase in the surcharge so that it's clear to the rate payers that that is money going to this project and to the pay down of the debt and when the debt is paid it will go away. If we need to raise water and sewer rates to cover operating costs then that's fine. The Council can consider that. But I don't think we need to triple our water rates to cover operating costs. Mayor Silver asked how he came up with tripling. Mr. Asay said that a 5/8" meter is currently \$23.00 and will be increased to \$69.00. Ms. Manolio stated that the NJEIT loan is about the same amount as what was in last year's budget and has remained the same. The shortfall goes back to when the surcharge rate was decreased. It's been an ongoing thing and by anticipating the maximum amount of revenue and not getting that money that has also contributed to what that issue is.

Further discussion was held by Mayor and Council regarding the shortfalls in previous budgets and NJEIT loan and the history of the surcharge.

Ms. Thompson asked if she could see how the loan amortizes and how long we need to keep the surcharge at \$89.00 before dropping it back down and how long we need to keep these rates up before dropping them down sometime in the future. Further discussion was held by Mayor and Council on the payments of the NJEIT loan and being able to calculate when rates can start dropping.

Ms. Thompson asked why are the rates in section A of the ordinance, which deals with 2015, higher than in section B of the ordinance, which deals with 2016? Ms. Prior stated it is due to the fact that there are only two of the four quarters left in 2015, as opposed to all four quarters in 2016. Ms. Thompson questioned how long will it take to pay off that \$110,000.00? Ms. Manolio stated that this calculation should balance out for what you need for this year's budget and suggests that toward the end of this year revisit this to see what the collections look like. This ordinance is for at least 2016 and can be changed in the future. Ms. Thompson

asked if it is possible we can have a calculation on this before we have a second reading? Ms. Manolio asked why rerun the calculation and to determine what? How long this would have to be on? Well, the \$110,000.00 is to get us through this year and then if the \$110,000.00 becomes part of your revenues for next year and that will take the \$887,000.00 to almost a million dollars and it's consistent. Ms. Manolio asked if that is what she was trying to see, how long the consistency would have to be to get what we received this year. We could also figure out what the loan payments would be for the next couple of years and then determine what type of revenue is needed and work backwards from that. Ms. Manolio has a schedule of what the debt is but it's all separated by loan. Ms. Manolio will share the consolidated debt schedule that was done and send that to Mayor Silver for three years.

Mayor Silver asked if they could we use some of the moneys here for the infrastructure rehabilitation? Ms. Manolio stated that no, you have to have ordinances and borrow on those ordinances.

Mr. Pillion stated that the rates are tripled for 2015 and are doubled for 2016. Mr. Asay said that he does not see any regressivity here as the increases are applied to all rate payers. The public should see the schedule of payments for this project. Mayor Silver said we are paying back 4 million dollars over 18 years. Mr. Pillion stated we need a summary of the project, how the cost accrues, why the rates increase, when we learned about any additional costs. The public should have something in writing about how the project has grown.

Fred Rosenfeld stated that this is a staggering conversation. One, we are 30% over on a budget that's been engineered and somebody has to be responsible for that and what are the repercussions. We're underfunded on the operating part of the water and sewer and that we're underfunded on what it's going to cost to pay the debt. Why are we 30% over budget? Mayor Silver stated that we are over budget because there was a just get it done attitude on the project.

Mr. Pillion – There are items that weren't anticipated in the design and engineering costs. The Council is looking into it. It should not have happened. Mr. Gabriel asked what the loan amount was when it was approved. Mayor Silver said that the borough was approved for a credit line of 4 million dollars.

Mr. Rosenfeld asked if there is a surplus in the water and sewer budget which Mayor Silver said no.

Mr. Gabriel asked why the surcharge reduced. Mr. Bendel replied that at the time, we were hoping to reduce the surcharge and raise the rates appropriately and proportionally at the same time because I thought it wasn't fair to everybody in town. I asked the CFO about it if he could give me a figure to lower the surcharge and raise the rate. He said we can lower the surcharge and we don't have to raise the rates. Ms. Prior, do you remember anything differently? Ms. Prior replied that I was never asked anything from the former CFO in regards to this.

Mr. Gabriel stated that since everybody pays the surcharge and the surcharge was put in play to cover the loan amount of the project, how much are we over in the operating costs and lack of utility intake? Ms. Manolio said that all of the operating lines in the water and sewer budget were within the budget. The problem was on the revenue side, the rents were not coming in as high as they were anticipated, along with the growing hole from the lowering of the surcharge. Mr. Gabriel said that the surcharge and the lack of revenue are two different balls of wax. Are we going to increase the surcharge to make up for the other ball of wax that has nothing to do with the loan? Mayor Silver said that the surcharge does have to do with the loan. Mr. Gabriel asked what cuts have been made in the water/sewer budget to try to help offset increases. Mayor Silver stated that we have two full-time people and only hired two part-timers.

Mr. MacLean said that the discussion about the surcharge and rate increases sounds just like the one a few years ago. We were told the funding situation would be revisited. Nothing ever happened. Are we going to

have the same discussion in the future? Ms. Thompson stated that's why she wants to see the forecast so she can get a handle on it.

Mr. Gabriel asked who reviews the design specs for the water tower. Mayor Silver replied that the DEP reviews it and okay's it after the engineer put his seal on it and sent it to them. Further discussion held by Mr. Gabriel and Mayor and Council on this topic. Mr. Gabriel suggested exploring every single possibility to try and get some sort of action on this project including the State.

Mr. Gabriel stated that the Governing Body needs to be more proactive with the residents to let them know what is going on and why the increases are happening. Further discussion held on this matter by Mayor and Council.

Mr. Gabriel asked if United Water proposal was properly vetted out. Mayor Silver replied no, it was not and if it was we would not have this burden. Further discussion on the outsourcing of the utilities was held.

Roll Call Vote:

Mr. Asay	No	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	No		

Motion to approve obligations chargeable to the 2014 operating budget and 2015 temporary operating budget as presented was made by Mr. Asay second by Mr. Berglund. No comments from Council or the public.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve the appointment of Karen Kier as an Alternate Member to the Planning Board effective June 1, 2015 and her term expires 12/31/19 was made by Mr. Pillion second by Ms. Thompson. Mr. Asay asked if there were resignations. Ms. Prior explained that we did have a resignation along with some members moving out of town. Mayor Silver asked Mr. Asay if he would like to be on the board. Mr. McGill explained that you can only have one council member on the Planning Board.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve the minutes from the May 12, 2015 meeting was made by Mr. Asay second by Mr. Berglund. No comments from Council or public.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve the Special Events Application, Social Affair Permit, Raffle License #2015-02, Ocean County Road Closing Permit and the closing of Central Avenue Dock for the Rotary Club of Toms River Sailfest, held on Sept.12, 2015 was made by Mr. Berglund second by Ms. Thompson. Mr. Rosenfeld was aware that there are a significant number of residents that do not want this to happen and that Rotary Club does very little for the town specifically and that it is time for them to move on. Mayor Silver stated that there was a meeting with them and Councilmember Pillion along with the Police Dept. and hoping that the event is more pleasant than in years past. Mr. Gabriel stated that the Rotary has done quite a bit for organizations in town such as the First Aid, Fire Dept. and other pet peeve projects they have taken on to benefit Island Heights at no cost to tax payers.

Roll Call:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Mr. Asay asked for Ms. Prior to pull the Proclamation used for Halloween and have ready for the agenda in July to have a curfew for anyone under the age of 18. This will be an enforceable curfew to limit minors in town.

Mr. McGill pulled certain ordinances regarding Special Events in other towns due to the discussion that was held at the last meeting. These are ordinances from similar smaller towns and Mayor and Council have copies to review and see where they may want to go in the future.

Mr. Asay stated that the lot on Vasant Ave. that there have been numerous discussions and where is the status of it now. Mayor Silver said he is in contact with the Pastor of the Methodist Church in regards to a land swap. The Pastor needs to speak to certain people to see if they are interested in it. Mr. Asay said is it legal to do this without offering to public to purchase. Mr. McGill said yes it is and there is a procedure to follow. Further discussion was held on the swapping of the two properties.

Mr. Asay asked the status of selling online the surplus police vehicle. Mayor Silver said he will have to follow up with the Borough Clerk

#### COMMITTEE REPORTS:

Mayor Silver read into the record a letter from Ellie Rogalski announcing her retirement after 34 years as of June 1<sup>st</sup>. Ms. Rogalski letter stated that she was grateful to the town and its residents for the opportunity to serve; thanked Mayor and Council both past and present and her fellow employees for always being supportive. Mr. Bendel made a motion for a Resolution thanking Ellie Rogalski for her 34 years of service and dedication to the Borough and the second was made by Ms. Thompson. Unanimous Voice Vote.

Mr. Berglund had no report.

Mr. Asay stated that he would like to recognize the loss of Bob Parks who served 47 years in the Island Heights Fire Co. along with serving in the Marines during the Vietnam War, along with being a scout master for many years. Mr. Parks gave his time generously to this town and always willing to lend a hand at any public events. Mr. Parks and his entire family are a family dedicated to service and Mr. Asay would like to offer the Borough's condolences to the family and the Island Heights Fire Co.

Mr. Pillion had no report.

Ms. Snow stated that we lost another valuable member of our community, Mr. Cz who was the gym teacher at our Island Heights Grade School since 1973. It is a great loss to the school and the town. Ms. Snow expressed the Borough's condolences to the Superintendent and staff at the Island Heights Grade School. Ms. Snow wants everyone to remember what a great individual he was and what a great loss it is to the town and school.

Ms. Thompson had no report.

PRIVILEGE OF THE FLOOR:

Mr. MacNeal asked about the public hearing for the Comcast Franchise. Mr. McGill explained that the original notice was not sent in time to comply with the 45 days prior to hearing stipulation. It was scheduled before the 45 days so we need to reschedule the hearing and re-advertise the public hearing. At this time we are looking to do it at the July 21<sup>st</sup> meeting as long as this date is convenient with Rob Clifton from Comcast.

Mr. Rosenfeld stated that he has a reoccurring problem with the sewer line in the main line. Mayor Silver said he is aware of the flat lateral in his line and looking to get a pump station to pressurize the lateral. Further discussion was held on this matter.

Motion to adopt Resolution 2015 – 34, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION for litigation and contractual reasons was made by Mr. Asay second by Mr. Bendel.

Roll Call:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to return to the Regular Meeting was made by Mr. Bendel second by Mr. Pillion. Unanimous Voice Vote.

Motion to adjourn the meeting at 10PM was made by Mr. Bendel second by Mr. Berglund. Unanimous Voice Vote.

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Respectfully Submitted by Wendy J. Prior

## Items of Interest:

- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, June 10, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Monday, June 15, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, June 17, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Summit Avenue Bay Beach** opens Monday, June 22, 2015 daily 10:00 AM to 5:00 PM..
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, June 23, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, July 8, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, July 14, 2015 at 9:00 AM held at the borough hall.
  - ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, July 15, 2015 at 7:00 PM held at the borough hall.
  - ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, July 16, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
  - ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, July 21, 2015 at 7:00 PM held at the borough hall.
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**DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

**\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
One Wanamaker Municipal Complex  
Post Office Box 797  
Island Heights, New Jersey 08732-0797  
(732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



## Official Meeting Minutes

June 9, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order by Mayor Silver. Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

### Roll Call:

Council President Asay	Present	Councilmember Snow	Present
Councilmember Bendel	Present	Councilmember Thompson	Absent
Councilmember Berglund	Present	Mayor Silver	Present
Councilmember Pillion	Present	Attorney Mc Gill	Present

Motion to approve Resolution 2015-36 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE ISSUANCE OF ESTIMATED PROPERTY TAX BILLS PURSUANT TO N.J.S.A. 54:4-66.2 ET SEQ was made by Mr. Berglund second by Ms. Snow.

Mayor Silver stated that due to the budget not being adopted in time we are doing estimated property tax bills to keep the revenue flowing. Also due to the transition of CFO's since January is another reason the budget was not completed in a timely manner.

Mr. Barry Constantine asked what the budget issues are. Mayor Silver stated that we are experiencing a deficit in the budget and the time to go through each department's budgets. Mr. Constantine asked if there are specific issues. Mayor Silver said no it is just delayed due to the CFO just coming on board. He further stated that we did introduce the budget at the last meeting but we need to make amendments due to the storm damage from the storm a couple of weeks ago we have road damage on Garden Ave. and washed out some bulk heads. This delays the process again because we have to amend the introduction of the budget and re-advertise it.

Mr. Asay asked if we are saying that we are not going to have a second or final hearing on our budget on June 23<sup>rd</sup>. Mayor Silver said no we are pushing it further due to the amendment. Mr. Asay asked if on June 23<sup>rd</sup> we are introducing the budget. Mayor Silver said yes. Further discussion was held on the temporary budget by Mayor and Council.

Mr. Asay asked that this item to approve the mailing of tax bills. Ms. Prior explained that they are estimated since the budget is not adopted and to be able to pay the County and School taxes it is necessary to do estimated bills. Further discussion was held on estimated tax bills by Mayor and Council and how they are calculated.

### Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to approve Resolution 2015-37 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE TEMPORARY APPROPRIATIONS APPROVED PRIOR TO THE FINAL ADOPTION OF THE 2015 MUNICIPAL BUDGET was made by Mr. Bendel second by Mr. Asay.

Diane Cullen asked where on the agenda is the issue of the water and sewer which is the reason most of us are in attendance tonight. Mayor Silver stated it is not on the agenda tonight and the second reading is scheduled for June 23<sup>rd</sup>. Mary Pabst asked if the water and sewer ordinance could still be explained even though it is not on the agenda. Mr. Nordheimer asked how long will this take and maybe you could cut short the agenda and go to this. Ms. Cullen asked if someone could make a motion to dispense with the ordinary and traditional reading of the agenda to go to privilege of the floor and discuss the water and sewer ordinance. Mr. Bendel said he will make that motion. Ms. Prior asked that we finish this resolution before having another motion.

Brian Gabriel asked in regards to the budget that it was stated that we have to go through the process due to the storm damage and need to find additional funds. Mayor Silver said yes. Mr. Gabriel asked what happens if in two weeks we are hit with another natural disaster again is the budget going to be delayed again. Mayor Silver said yes. Mr. Gabriel said at some point you have to adopt a budget. Mayor Silver said then we would have to go to State funding methods if this continues to happen.

### Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes



Motion to suspend the regular agenda and to open privilege of the floor was made by Mr. Bendel second by Mr. Asay. Unanimous Voice Vote.

Mayor Silver explained that the CFO reviewed our financials said that we are in a deficit of \$110,000. As the CFO explains we need to make up this deficit which in part came about when the surcharge was decreased from \$89 to \$74; the project for the Water Tower and Treatment Plant went from \$3 million is now almost \$4 million. The CFO and Auditor were asked to come up with a solution for us and the CFO is very knowledgeable and reviewed the calculations and that is why we are doing the water and sewer increase. Mayor Silver stated that he and Mr. Asay met with the Auditor and Borough Attorney to see if there was another solution. As of today he has not heard back from the Auditor but will reach out to him again. Mayor Silver further explained the NJEIT payments due for the new Water Tower and Treatment Plant and his calculations. Mayor Silver stated that we are also in the process of hiring another CFO who he is going to ask to review the water/sewer budget and see if these increases are necessary and correct.

Mr. Nordheimer asked in two weeks what action you will be presenting and taking. Mayor Silver stated that he is hoping for a new solution. Mr. Nordheimer suggested put a fact sheet out with a history and what we are facing today. Mayor Silver said yes once the new CFO is in place. Ms. Cullen asked what the solution was. Mr. Constantine asked what exactly is in Ordinance 2015-03. Mayor Silver said that for a 5/8" meter it is going from \$23 to \$69. Ms. Cullen said why the other rates being raised if raising the surcharge you can make up the difference. Mayor Silver said that is what I am going to address with the new CFO. Mr. Constantine said then those numbers don't count. Mayor Silver said yes.

Cathi Yayac asked how long the residents will be paying the surcharge. Mayor Silver said 18 years which is what is left on the loan. Mr. Nordheimer said wasn't it originally a two year loan. Mayor Silver said no it was always a 20 year loan. Brian Hall asked with all the mistakes that other people made and another change order, how could so many mistakes be made. Mr. Hall further stated that originally when he was on Council he was part of the initiative to replace the just the Water Tower and it was different than what is being built today. Further discussion on issues with errors, costs and if anything can be done via litigation to recoup some of the expenses of the Water Tower and Water Treatment Plant between Mayor Silver, Council, and members from the public.

Mr. Rosenfeld said that the questions being asked are important ones however there is a bill to pay and we need to find a way to pay the bill. The better questions are three parts; the Water Treatment Plant is over budget, an operating short fall of \$110,000 and the budgeting errors are irresponsible. Mr. Rosenfeld said do you have a performance bond on the project? Mayor Silver said yes and further discussion was held on whether the funds can be held. Ms. Cullen asked if they are withholding payment from the contract. Mayor Silver said no only if we are not satisfied with the completed project. Attorney McGill advised Mayor Silver not to get into litigation prospects it is inappropriate.

Mr. Bendel said there was a suggestion at the last meeting to create a timeline and report on exactly what happened so that everyone could see and know what was happening. Mr. Bendel said the Borough is looking for someone who could work at home with information provided by the Borough should contact the Mayor or himself.

Mr. Nordheimer asked if they would consider higher rates as a short term measure and then they would be reimbursed to the users when the performance bond money comes through. Mayor Silver said it wouldn't be reimbursed. Attorney McGill explained that a performance bond is to cover the work of the contractor and there may not be any issues with the contractor's work and that as far as this can go due to pending litigation. Mayor Silver said you are looking at money that we may or may not have access to.

Mr. Gabriel stated that at prior meetings it was asked if there was a bond in play for the engineer and the answer was no. Mayor Silver said that there is an error's and omission insurance and I think that is what you are referring to. Mr. Gabriel said that it was asked about a bond several meetings ago to recoup some of the deficit that we are now facing and everybody seemed to think it was no due to the bankruptcy of the previous engineers. Mayor Silver said both CMX and Birdsall are both out of business. Attorney McGill said they are appointed by the Borough and does not think they have to have a bond. They do have insurance policies which is where you would go and this cannot be discussed due to pending litigation. Further discussion was held on being able to get answers and accountability was held by Mayor Silver, Mr. Hall, Mr. Gabriel and Ms. Cullen.

Mr. Nordheimer asked if there is a deadline where you have to act on this regardless of public input because of finances. Mayor Silver said financially we have to come to a solution and the new CFO is going to be asked to look into this. Mr. Nordheimer asked when the budget deadline is. Mayor Silver said the amended budget will be introduced at the June 23<sup>rd</sup> meeting and adopted at the July meeting. Further discussion held on the CFO history of Island Heights and status of the budget process by Mr. Pillion and Mayor Silver. Mr. Pillion said that he and Mr. Asay voted no for the Ordinance to raise the rates however if you can find a way to not need that much money going forward you can always introduce an Ordinance to lower the rates which is what we would like to do but we still have to pay the debt. Mr. Nordheimer said that interest rates are a historical low right now and extending the bond issue doesn't dump on the current population and is there anything standing in the way of doing this? Mayor Silver said it is an option to discuss with the new CFO. Ms. Cullen said what about talking directly to the lender; you don't need the CFO to do that do you? Mayor Silver said yes when it comes to the finance end of it we do. Discussion was held by Ms. Cullen and Mayor Silver regarding the origins of the \$110,000 deficit. Mr. Rosenfeld said this is an operating deficit and Mayor Silver said yes.

Mayor Silver said he is hoping to find a better financial solution to this deficit. Mike Frankovich asked if Council is going to put together a fact sheet. Mayor Silver said yes that is what Mr. Bendel wants help to produce that. Mr. Frankovich said that this started at \$1.9 million for just the Water Tower and then the Water Treatment Plant was added on and we need to look at what was done so everyone can understand and have a fact sheet explaining it. Mr. Pillion said we asked for that at the last meeting because this was all done by the prior Council since most of Council is new. Mr. Pillion said that an executive summary is needed.

Susan Slack stated that she was very happy with the water quality as far as washing hands and clothes but please work on the rates. Ms. Snow stated that she is happy to see so many residents attending the meeting but just as all this information is being thrown at the audience was the same for them when they became Council Members. Further explanation by Ms. Snow regarding the information Council has received the deluge of papers regarding the Water Tower and Water Treatment Plant. Mayor Silver stated that the project is 99% complete. The Plant is making water and the old tower is down and at this point it is just a matter of tidying up and the numbers were given to us by the CFO and we are all digesting it too.

Mr. Asay stated that for everyone's education this CFO issue is absolutely critical and has put us behind the eight ball and all of us have learned how important this position is. Mr. Asay said there are stylistic differences between CFO's and that is why this ordinance is in front of us although we are not voting on it tonight. Further discussion held by Mr. Asay how CFO's handle budget lines. Mr. Asay said we are facing big increases in the base amounts and the surcharge however this CFO is stepping aside and the Mayor is seeking another professional who will hopefully find another path to get us out of this situation. Mr. Asay feels that it is unacceptable. Mayor Silver said we have to go forward in a timely manner and that is why this was presented.

Mr. Frankovich asked about the deadline from the State and is that date the 24<sup>th</sup>. Mr. Pillion said no the statute says Feb. 15<sup>th</sup>. Mr. Frankovich asked what the hard deadline is. Mr. Pillion said he is not aware of that date. Mr. Frankovich said then you don't have to act on this ordinance to comply with the budget rule. Mr. Pillion said if we have to raise money and it relates to operating the water system then we have to do it by raising rates. Mr. Frankovich said he did not understand why this was not put into the taxes. Mayor Silver said that as the loan gets paid down then the surcharge will decrease.

Ben DeFonzo stated that everyone is going to be paying the same surcharge it depends on the size of the meter so the 5/8" is \$23 and going up to \$69. What is the average pipe size going into the house? Mr. Berglund said it is not the size of the pipe going into the house but the size of the meter that the rates are based on. Mr. DeFonzo said so basically most will have the 5/8". Mr. Berglund said a great percentage are going to be 5/8".

Ms. Pabst asked if you have two meters. Mayor Silver said the irrigation meters are broken out separate. Mr. Pillion said the surcharge only applies to one meter however the rate is going to apply to both. Further discussion on how irrigation meters are billed.

Mr. Hall asked if the commercial rate is going to be the same. Ms. Prior explained that we do not have any commercial rates. Mr. Rosenfeld asked what the next step is. Mayor Silver said it is to get the CFO in place and to review the water and sewer budget and craft a new plan. Mr. Rosenfeld said we will get an answer from Mayor and Council as to why we are facing these issues? Mayor Silver said yes.

Mr. Nordheimer said he is not clear to what the issue is to extend the loan from 20 to 30 years. Mayor Silver said it is just like a mortgage on your house. Mr. Pillion said it is a state entity that gives us this loan, NJEIT, we have this loan that may not have a 30 year term we are not sure and whether or not they will allow us to extend it to a 30 year. Mr. Nordheimer said your CFO can look into this. Mayor Silver said yes.

Betsy Hyle asked if we have different rates for residential and commercial. Mayor Silver said no the rates are the same. Mr. Pillion said that we discussed this and there are not enough commercial users that give any more increase of revenue by any significant amount to justify doing this. Mr. Asay said the base rate allows 7,000 gallons of usage so if a commercial user was a heavy user they would be billed by the gallon so they are paying additional if they are a heavy user.

Ms. Cullen said it seems as if expectations are high on the person coming into the position of CFO and possibly the ordinance should be withdrawn until they have more time to do research on this matter and come up with a solution. Mayor Silver said the new CFO will work with what we have in place here.

Mr. Bendel suggested that we continue with our regular meeting so those who want to stay can and those who would like to leave may do so.

Motion to return to the regular meeting was made by Mr. Bendel second by Mr. Asay. Unanimous Voice Vote.

Motion to approve the membership of Dean Licata to the Island Heights Volunteer Fire Co was made by Mr. Asay second by Mr. Bendel.

Mayor Silver asked Chief Parks if he is a resident. Chief Parks said no he is from Gilford Park.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to approve the following purchase orders was made by Mr. Asay second by Mr. Berglund:

Requesting Dept: Police  
Vendor: Innovative Data Solutions, Inc.  
Item/Service: Power DMS Subscription 1/4/15-1/3/16  
Total: \$2,575.00

Requesting Dept: Public Works  
 Vendor: G.P. Jager & Associates  
 Item/Service: Chlorine Briquettes  
 Total: \$2,857.44

Mayor Silver asked Lt. Arnold to explain what the Power DMS Subscription was. Lt. Arnold stated that it is our logging system for our training in case of a lawsuit, etc. Mayor Silver said the chlorine briquettes are used in the water treatment plant. Mr. Berglund stated we get 30 days and they are the reason for the quality of the water we have and they precipitate out the iron. Mr. Asay asked how long they last. Mayor Silver said that this is part of the water/sewer operating costs and they last about 30 days. Mr. Asay asked if we have worked out our storage issue for the chlorine. Mayor Silver said no we have budget issues at this time. Debbie Brick asked if we had the chlorine briquettes before. Mayor Silver said no we used solar salt and gas chlorine containers. Mr. Berglund said the chlorine gas was used to disinfect the water and was put in at the end and that was the chlorine taste that you may have had in your faucet. Mayor Silver said that was the old system and it was like a water softening system. Further discussion was held on the positive aspects of the new system compared to the old one by Mayor and Council.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to approve the obligations chargeable to the 2015 Temporary Operating Budget was made by Mr. Asay second by Mr. Bendel.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Mayor Silver asked the Lt. Arnold about use of the Central Avenue Dock in the past. Lt. Arnold said it has been used in the past for Sailfest by the Ocean County Parks. Ms. Hyle said we just used it last weekend for the pontoon during the Barnegat Bay Festival and it goes well. Ms. Hyle asked if this is public access. Mayor Silver said this is something that we have to revisit the public access points in town and we have to implement it. Mr. Pillion said we have a local ordinance allowing private recreational vehicles to tie up to the west side of the Central Avenue pier. Further discussion was held on the ordinance for Central Avenue pier and the DEP. Ms. Hyle said that Captain Mike has been running this vessel for many years and is extremely safety conscious. Mr. Asay asked where the cruise originates. Ms. Hyle said she isn't sure but it is kept at Cattus Island. Mr. Bendel said that is where it originates is Cattus Island.

Motion to approve request for use of Central Avenue Dock by Ocean County Parks and Recreation on June 24<sup>th</sup>, 2015 from 6pm-8pm and August 26<sup>th</sup>, 2015 11am to 1pm for "Bay Cruiser" pontoon cruises to the New Corner Deli was made by Mr. Asay second by Mr. Pillion.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to approve Social Affair Permit (ABC) for the Peto Museum on July 2<sup>nd</sup>, 2015 5pm to 11pm, at the Island Heights Yacht Club was made by Mr. Berglund second by Ms. Snow.

Mr. Pillion explained that this is an annual fundraiser in conjunction with an A-Cat Race that generally is held off the Island Heights Yacht Club. In prior years they have had this after race barbeque at the Peto Museum with tents but last year due to weather concerns we held it at the Yacht Club and they have graciously offered us use of the facility again this year and eliminates the weather issues. Mr. Pillion has spoken to Lt. Arnold about providing police coverage and he will be providing the coverage.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Abstain
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to approve Change Order #6 for Caldwell Tanks Inc. for demolition of existing standpipe in the amount of \$20,725.44 and 6" Dual Line Stop in the amount of \$6,178.10 for a total of \$26,903.54 was made by Mr. Berglund second by Mr. Bendel.

Mr. Asay asked if the amount was incorrect, was it over by \$6,178.10. Mayor Silver said no the number approved in March was wrong for the Dual Line Stop at \$5,105.87. Mayor Silver said and it should have been \$6,178.10 and the dollar amount for the demolition stays the same.

Mr. Rosenfeld asked if the \$6,178.10 was the difference in the price of the scrap metal. Mayor Silver said no, that there are two items here, the \$20,725.44 for demolition of the standpipe and the \$6,178.10 for the old mains in Van Sant that fed the old water tower. A contractor had to come while the lines were under pressure, because we have no valves in the road to stop the water flow. Mr. Rosenfeld said this is totally different. Mr. Berglund said that this is what was required to cut away the old tower from the system. Mr. Rosenfeld said then this has nothing to do with the price of scrap metal. Mr. Berglund said not the line stop. Mr. Rosenfeld said that is not what was explained a few

minutes ago and we didn't know that was required when this originally done. Mayor Silver said there are so many mains and lines done in town that were run in all directions that they thought they found them all but they didn't. Mr. Rosenfeld said who gave us the estimate for the \$20,725.44. Mayor Silver said there are two numbers here for approval the demolition and the dual line stop. Mr. Rosenfeld asked why we didn't know this. Mr. Berglund said the drawings were not accurate.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to approve the minutes from the May 26, 2015 meeting was made by Mr. Bendel second by Mr. Asay.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Old Business/Committee Reports:

Mr. Bendel – No Report

Mr. Berglund stated that Public Works personnel do work for private individuals and they get selective service. Mr. Berglund said that Mr. Rosenfeld brought it to his attention with his issue with the sewer line where Public Works will go onto private property to resolve an issue with the sewer. Mr. Berglund said that this had him thinking if we are really interested in tax payers subsidizing the use of our people to work on private property. Mr. Rosenfeld said he agrees with the concept although this is not a good example. Mr. Rosenfeld said they poured so much water into the main and the water never came out of the main so Public Works is of the opinion that the problem is not in our sewer line but in the main. Mr. Rosenfeld said he would not expect anyone else to pay for a problem in his sewer line if he is responsible but the problem is in the main sewer line and totally appropriate that they would do the work. Mr. Bendel asked if we have any other examples of this. Mr. Berglund said we will go in and jet lines that are plugging due to roots in various parts of the town. Mr. Bendel said when he first bought his house the previous owner left him a note telling him to call Public Works in regards to any issues with the sewer. Mr. Bendel said that the town was the only alternative on a Sunday to come unplug the line. Mr. Bendel would like to know how many people or calls they get. Mayor Silver said it is a courtesy that has been going on for many years. Mr. Bendel said the question is how much does this cost us. Mayor Silver said it is man hours, trucks, material and use of equipment. Mr. Berglund said also scheduling. Mayor Silver said that we are responsible for the main to the clean out at the curb if any blockage or issues from the cleanout to the house it is the homeowner's responsibility but we have always done this courtesy. Ann Kempton said she understands what they are saying but remember that Island Heights is unique and not all sewer lines go to the curb and explained her situation with her sewer line goes to her neighbors and not the curb and it is the town's responsibility. Mr. Rosenfeld said if you think we have a problem with the water tower wait until we get to the pipes. Mr. Hall stated that the lift station at Bay and Dermitt failed, both pumps failed; don't have the flow; it backs up into someone's house; Public Works takes the water jet into the manhole to get everyone flowing because it was a stoppage due to poor pump maintenance and one of those towelette's. Mr. Hall agrees with Ms. Kempton that this is Island Heights and if your toilet is not flushing and they can go to the manhole and blow it out that is what we should do. Mayor Silver said that is fine it is when the problem occurs from within the house to the curb. Further discussion was held on the lift stations and judgment calls made by Public Works. Mr. Berglund said that they have been trying to schedule the main work on Simpson Avenue for the installation of the water main. Mayor Silver said yes they need to get focused on this main and that is what Mr. Berglund was saying that we need to focus on this project. Mr. Pillion said that sometimes there is a root that is causing the backup in the main line and it is proper for us to be called in to fix it. Further discussion on issues with sewer lines and with Mr. Rosenfeld's property.

Mr. Asay stated that he has a meeting on June 18<sup>th</sup> with Mary Judge, her committee and Mr. Cocco regarding the tree ordinance and his experience with the ordinance; what changes he may think is necessary. Mayor Silver said the Community Forestry Plan was drafted. Mr. Asay said there were simple edits but nothing in there that would scare anyone.

Mr. Pillion gave a report on the calls that the Island Heights Fire Co. has been responding to such as when we had the storm and they assisted 8 motorists that were stranded in the flooding along with Toms River Fire Co. They also were first on scene with their rescue boat for a person who jumped off the Mathis Bridge and also responded to two structure fires in Toms River. They have a very strong reciprocal agreement with Toms River Fire companies so that when we need help they respond in kind. In the past month the Island Heights Fire Co. used two structures in town to perform drills, and have sent members to the Ocean County Fire Academy for training in flash over simulators; to learn protective measures and to recognize flash over situations. Mr. Pillion also stated that they spend 60% of their time in fundraising and on June 27<sup>th</sup> is one of their biggest fundraisers, Summerbrew. Encourages everyone to go, the cost of the ticket is \$30 now and \$35 at the door. It is a great event with live music, a wide variety of beers to chose from, soft drinks, hamburgers, hotdogs and clams. The Island Heights Fire Co. sadly lost one of their longtime members of 47 years and treasurer for 35 years, Bob Parks.

Mr. Pillion stated that he is going to give a quick summary of the Police Blotter that is also available for press if they want it. Mr. Pillion said that they police department is engaged in a wide variety of situations from helping a woman who dropped her keys in between the boards at the Boardwalk to some serious calls such as a heroine arrest. The Police are really facing a wide spectrum of incidents in town some where they can be helpful and some are very serious crimes. We need to keep in mind, that although we like to think of Island Heights as a small simple village, we are not immune to the influences of the bigger towns that surround us and the problems that they happen to have.

Ms. Snow asked how you can get tickets to the Summerbrew. Mr. Pillion said any Friday night around 7pm there are firemen there cleaning and maintaining equipment or from any fireman.

Privilege of the Floor:

Betsy Hyle would like to thank the Mayor and Council for hosting the Barnegat Bay Festival; it was the largest one we have ever had. Ms. Hyle also thanked Public Works for all their help with the field and providing the trash cans. Ms. Hyle also said that the parking at the field behind the tennis courts worked out fine. Ms. Snow said that the crowd was very interested and responsive to information that was available at the festival. Ms. Pabst said that she was very impressed with all the great kid activities that were there.

Ms. Yayac asked for the Mayor and Council to look into instituting an invasive plant ordinance and gave the Mayor two ordinances from other towns.

Ron Totams stated that he has an issue with the way the Code Enforcer handled a supposed incident at his house in regards to running a business from his garage, a car lift and license plates on his wall; but more importantly the manner in which he conducted himself and upsetting both himself and his wife. Mayor Silver said he will address his complaint with the Code Enforcer. Mr. Totams said he thinks he went above and beyond his authority and that is the point he wants to make. Ms. Pabst asked what he actually checks because there is a boat on the property next door to her that is filled with dirt and water. Ms. Snow said that Mr. Cocco is in the office on Monday Evenings 6pm – 8pm. Further discussion is held on what Mr. Cocco is responsible for and to bring to his attention for him to check it out.

Ms. Brick asked about an ordinance in the Borough for dumpsters in the front yard of a property. Mayor Silver said yes. Ms. Brick said this house has been under construction for over ten years and the dumpster has been there for at least 6 years, although it was gone for Memorial Day weekend it is back now. Further discussion held on the dumpster and that the Ms. Brick should speak to Mr. Cocco about this matter.

Paul Smutz asked if there were any plans to renovate or update the playground by the Post Office he is looking to add swings to the area. Mayor Silver said we do not have much money in the account. Mr. Smutz said he may have access to funds outside of the town funds and wants to make sure he has permission to pursue it. Mayor Silver said we would need you to present something to us such as plans and has to conform to insurance regulations.

Mr. Pillion said that he had the opportunity to tour the fire house with Mr. Platt and was invited to introduce himself to the members at their meeting on June 3, 2015. Mr. Pillion stated that he advised them at that time about their budget appropriation which was reduced by 5% which is what was done across the board in the proposed budget. Mr. Pillion said that the fire company is in a Capital Building Fund Mode to build a new building at the fire company site that would cost less to operate going forward. Apparently they have problems with the foundation and sinking but also a huge room, which was used for fundraisers for many years, is expensive to maintain for heating, etc. Further discussion on how the firehouse does not have many options for fundraising and a more efficient building. Mr. Pillion said that they informed him that they cannot afford to lose any support to their operating income and he is asking to see if there is anything we can do to restore their money which Mr. Bendel and Mr. Asay are in favor. Mr. Pillion said as their liaison he is asking that we bring them back to the full funding.

Mr. MacNeal asked when the Comcast public hearing is scheduled. Mayor Silver said it is July 21<sup>st</sup> at 7pm. Mr. Pillion said if Mr. MacNeal would like to come in and discuss any aspects of the franchise renewal it would be welcome. Mr. MacNeal said that the Borough is entitled to four public access channels and we do not have one. Mr. MacNeal said his suggestion is that they should do it. Further discussion was held on what the Borough wants from Comcast. Ms. Snow said that she contacted the Island Heights Grade School to see if they have access to a public channel but at this point has not received the information.

Motion to adopt Resolution 2015 – 38, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION FOR PERSONNEL ISSUE was made by Mr. Mr. Bendel second by Mr. Asay.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to close the executive session was made by Mr. Bendel second by Mr. Asay. Unanimous Voice Vote.

Motion to return to the Regular Meeting was made by Mr. Bendel second by Mr. Asay. Unanimous Voice Vote.

Motion to approve Peggy Gorman as Assistant CFO starting immediately with a salary of \$4,000 for the remainder of 2015 plus prevailing mileage rate and tolls was made by Mr. Asay second by Ms. Snow.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to grant Officer Burns' unpaid leave until July 15, 2015 with a fitness for duty exam prior to returning to work was made by Mr. Asay second by Mr. Berglund.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to approve Wendy Prior as Acting Municipal Clerk with a salary of \$5,200 was made by Mr. Bendel second by Mr. Asay.

Roll Call Vote:

Mr. Asay	Yes	Mr. Pillion	Yes
Mr. Bendel	Yes	Ms. Snow	Yes
Mr. Berglund	Yes	Ms. Thompson	Absent
		Mayor Silver	Yes

Motion to adjourn the meeting at 9:50pm was made by Mr. Bendel second by Mr. Asay. Unanimous Voice Vote.

Respectfully Submitted by Wendy J. Prior, Acting Municipal Clerk

## Items of Interest:

- The Island Heights Board of Education regularly scheduled meeting is Wednesday, July 8, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, July 14, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, July 15, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, July 16, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, July 21, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, August 11, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, August 12, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, August 18, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, August 20, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

### DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
One Wanamaker Municipal Complex  
Post Office Box 797  
Island Heights, New Jersey 08732-0797  
(732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

June 23, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights will be called to order by Mayor Silver. He will then read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

#### Roll Call:

Mr. Asay	Present	Ms. Snow	Present
Mr. Bendel	Present	Ms. Thompson	Present
Mr. Berglund	Present	Mayor Silver	Present
Mr. Pillion	Present	Attorney McGill	Present

Motion to approve the second reading and adoption of Ordinance 2015-04 entitled, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) was made by Mr. Berglund second by Ms. Snow.

Mr. Asay said that we dealt with this at the last meeting establishing a cap bank but did we vote to exceed the budget appropriation money. Ms. Prior said it is the same ordinance that was introduced at the May 26<sup>th</sup>, 2015 meeting. Mayor Silver introduced Peggy Gorman and asked for an explanation of what a cap bank is. Ms. Gorman stated that the cap bank is if you don't use all your cap monies that you can increase your budget and you can bank it for use in future years and it is for 3 years.

Mr. MacNeal asked if we are increasing the budget 3.5%. Mayor Silver said that is the limit. Ms. Gorman said it is up to 3.5%. Mr. MacNeal said on top of the 2% that the Governor has mandated so it would be 5.5%. Ms. Gorman said no it is up to 3.5%. Further discussion held on the cap bank and how it affects the budget.

#### Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Mayor Silver said the public hearing is for the introduced budget that was done on May 26, 2015 however amendments were made at the June 9, 2015 meeting. Mr. Asay asked what exactly the Division of Local Government is reviewing, approving or not approving. Ms. Gorman said that the Division reviews all municipalities' budgets and once ours is reviewed we will get a fax asking either for more information or approving the budget which gives the Borough permission to adopt the budget. Mr. McGill said that until they do that the municipality cannot adopt a budget. Mr. McGill said that once this Hearing is over then we should make a motion to adjourn the Public Hearing until a specific date, time and place. Mr. McGill stated that if the Borough will be just amending the budget then the budget has to be advertised within 10 days of the hearing. Ms. Gorman said yes you do not need to reintroduce.

Mr. Rosenfeld said do we have a budget? Mayor Silver said that we did introduce a budget at the May 26, 2015 however due to storm damage we had to amend the budget to include funds for repairs. Mr. Rosenfeld said that was not the explanation at the last meeting however we do have a budget that was amended. Ms. Gorman said that the Borough introduced the budget; it went to the DCA who we are waiting for their review so we can adopt it. Ms. Gorman stated that we are doing an amendment to the current budget. Barbara Polixa asked if we don't get approval from the DCA what happens then with the Borough if it could continue to operate. Ms. Gorman said there would be another amendment to the temporary budget. Ms. Thompson asked if someone wanted to see the budget where would they do so. Mayor Silver said they are available in the office, Monday through Friday, 9am-3pm.

Motion to adjourn the Public Hearing on the 2015 Municipal Budget until July 21, 2015 at 7pm at Borough Hall was made by Mr. Asay second by Mr. Bendel.

#### Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve the second reading and adoption of Ordinance 2015-03 entitled, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING CHAPTER

XVI (WATER AND SEWER) OF THE CODE OF THE BOROUGH TO REVISE THE WATER AND SEWER RATE SCHEDULE FOR VARIOUS FEES AND CHARGES AND THE COLLECTION THEREOF was made by Mr. Berglund second by Ms. Snow.

Mr. Asay stated that he opposes this and has since it was introduced. The cost overruns from this water tower and plant project are pretty legendary now in Island Heights. It has caused our debt to balloon but this is not a mess that was created overnight and it is not a mess that we are going to solve here tonight. These increases are much more than what is necessary to get through this year or even through the next year. Mayor Silver stated that he has been looking for a solution and does Mr. Asay have a solution. Mr. Asay said his solution would be that the Mayor and Council look at our total debt picture and reserves that are available. Mayor Silver said this is a utility and we cannot use the reserves. Mr. Asay said we need to look at the total budget and make a decision on how to make sure we have enough income to cover our debt and operating expenses. Mr. Asay said that this kind of overnight solution that triples the rates.... Mayor Silver said it was not an overnight solution. Mr. Asay said it was for Council who got this Ordinance fifteen minutes prior to the meeting of the first reading. Mayor Silver said no it wasn't it has been going on for months, at least six months. Mr. Asay said that when this project was first contemplated the Borough talked about a relationship with United Water and decided that not only for water quality reasons but because of the rates in Toms River that it was not a route we would pursue. Mr. Asay further said that if we adopt this our rates will go up 20% higher than the rates that United Water is charging. Mr. Asay stated that it is unconscionable. Mayor Silver asked Mr. Asay to put the percentages into dollar amounts for the residents to be able to better understand. Mr. Asay said that from the Asbury Park Press on March 26, 2015 that the average rate payer pays \$42 per month, \$504 per year; our annual water charge would be \$632 which is more than 20% higher than what United Water is charging. Mr. Berglund said are we talking water from some other source or the handling of our debt since it sounds as if you are interested in buying water. Mr. Asay said no the point is that we rejected that option as a community and one of the reasons was because of the rates that they were charging which nobody here wanted to pay. Mr. Asay said that now we are exceeding that with what is proposed in this ordinance and it is too much at one time on the back of our rate payers and the backs of our residents. Mr. Asay said it is part of making our community unaffordable for our residents. Mayor Silver said the project is 99% complete which various Councils have voted to move forward with the project over the years. We are obligated for the project and the loan and moving forward the Borough can operate our own water system. Mayor Silver stated that there was an error done about 3 years ago that lowered the surcharge which didn't bring in the revenue that was needed to cushion the expenses moving forward and after three years we have to make up that difference now.

Mr. Berglund stated that he has been doing research since the last meeting and presented documentation to help the residents understand what is going on. Mr. Berglund said he appreciates everyone coming here and recognizes that most are in attendance due to emails sent out by Council President Asay. Mr. Berglund handed out copies of the emails that were sent. Mr. Berglund said there were a few things on his mind after he saw the emails. The first one, dated June 8<sup>th</sup>, says that over Mr. Asay's objections and Mr. Pillion's that on May 26<sup>th</sup> the Council adopted the attached proposed ordinance that would triple our base water rates for the remainder of 2015. In addition if adopted this ordinance will leave our base water rates at twice the current rate for all of 2016 and thereafter. Mr. Berglund stated that according to the email and by looking at his bill, his base rate is currently \$200 it would then be \$600 per quarter. After reviewing the ordinance that was presented to us it is not even close to that. Mr. Berglund also said that in the email was misinformation on the second reading of the ordinance which was clearly stated in the ordinance that it would occur on June 23<sup>rd</sup>. Mr. Berglund said that our Acting Municipal Clerk and the person who receives our payments put out a schedule on what each of the Council did pay for the 2<sup>nd</sup> quarter and what we would pay if the new rate was in effect which showed no matter the size of meter that each bill would increase \$61 for the water and surcharge increases. Mr. Berglund said that the email sent this week by Mr. Asay stated that if adopted this ordinance will triple the base water rate for standard meters from \$23 to \$69 per quarter which is absolutely correct; and the surcharge would go up to \$89 which is absolutely correct. Mr. Berglund further read the email that said this would raise the annual outlay for water service to \$632 which is incorrect and he will explain why. Mr. Berglund said that as an example he will use Mr. Asay's and his own water bills for comparison. Mr. Berglund stated he has a 1" meter and Mr. Asay has a 5/8" meter. Mr. Asay is going to be paying \$69 for his base water rate and Mr. Berglund will be paying \$72; both size meters are being increased by \$46; the surcharge will be increasing by \$15 and this will be the same for Mr. Asay. Mr. Berglund said that this is for only two quarters however Mr. Asay calculated it as four quarters which is where the number of \$632 came from and is wrong.

Mr. Berglund said that the rates for 2016 as proposed in the ordinance are actually decreasing what a resident would pay in the 3<sup>rd</sup> and 4<sup>th</sup> quarters; it is dropping \$23 per quarter. Mr. Berglund further stated that he is distributing a handout on the debt that has two sheets and the first shows the relationship that we have been talking about the debt on the water tower. There are the 2010 loans; a fund loan and a trust loan. The fund loan is an interest free loan that the previous Council obligated us to; the trust loan is an interest loan. These two loans are only part of the picture. The 2006 trust loan is the seed money that Council obligated the town to for the preliminary engineering, the permitting, everything up to the construction of the water treatment plant and the water tower. Mr. Frankovich asked if it is 2005 or 2006. Mr. Berglund said it is \$205,000 from 2006 that is a trust loan and repayment is \$10,000 per month with interest; looking at 2012 it is \$7,800. The debt service is the combination of the principal and interest which was divided to show the amount quarterly which determines what our obligations are on a quarterly basis. The 2010 fund loan and 2010 trust loan are what created the \$89 surcharge. On the second sheet it shows some of the loans that we must repay in this period; 2015 has three columns that are in bold; the 2006 trust loan where our debt service is \$16,000 and change; the 2010 fund loan where our debt service is \$125,000; the 2010 trust loan where our debt service is \$187,000. Mr. Berglund said that in the right hand column we have sewer and obviously the bill is water and sewer; we have a \$754,000 sewer loan that we are paying principal and interest on too. We are just looking at the ones for the water treatment and water tower because they have been the focus of our discussions. This is what the Borough is obligated for its debt service. Mr. Rosenfeld asked about the last handout and what is the total indebtedness is. Mr.



Berglund said he does not have that number because he is specifically talking about the indebtedness for the water treatment plant and water tower.

Mr. Berglund distributed another hand out and stated if you look at the top line for 2010 2<sup>nd</sup> quarter; that was the first quarter where the Borough charged the surcharge; the surcharge was given as a means of repaying the debt that we took on for the water tower and water treatment plant. The dollar amount should have been \$92 but the Council made it \$89. In the far right hand column is \$5,309.53 in debt that was not covered by the surcharge on a quarterly basis. The second sheet has a graph that illustrates this. The line with the boxes is the debt service and that is what we owe each month in debt for the water treatment plant and water tower approximately. The line underneath is the money collected in surcharges; the first 5 to 6 quarters we are slightly underneath the debt service; then the surcharge was dropped by \$15 and the Borough lost revenue each quarter for the next almost three years in the amount of \$15 per meter per quarter; amounting to \$18,500 per quarter of lost revenue. The bottom line of the graph shows the cumulative amount of loss; we have lost almost ¼ of a million dollars in revenue. Mr. Berglund stated that what he has graphed here is two quarters, at the new rate in the ordinance, which brings the curve back up and over the next four quarters of 2016 it almost wipes it out and almost brings the Borough back to even. One of the issues residents have to worry about is if this number will hold. After showing these numbers to Ms. Manolio and Ms. Gorman, Borough CFO's, both said what if; that what if is what if something goes wrong with the water or sewer and we will have to capitalize it and repair it. An example of this is Central Ave. where an issue occurred on Sunday. Further explanation was given on the issue with the pipe on Central Ave. Mr. Berglund stated that our 3 year plan is to improve the water lines as roads are being improved via NJDOT; such as Simpson Ave. Further discussion held on Public Works man power and water work that needs to be done in town

Mr. Hall stated that it was mentioned that this was an ongoing problem for six months and Mr. Berglund has gathered a lot of information and a fair way of explaining it but obviously people did not understand about the water and the debt. Mr. Hall felt that coming to the meeting with this much information is a set up to attack the Council President when the rate is obviously something that was felt passionately and there as a lack of understanding; the information is good but it seems like a personal attack. Mr. Hall said that the people in this town want are just the facts and this should have been out three months ago or six months ago when the problem was known. Why wasn't this done? Mr. Berglund asked why he wasn't included on that email distribution list so that he could see the misinformation that was being sent out. Mr. Berglund found out by via a phone call from another council member the next day where the email came from because nobody at the last meeting would say that they wrote the email. Mayor Silver said that Mr. Berglund did the hand outs to show residents the facts and what the dollar amount is per quarter.

Mr. Rosenfeld stated that this was a very good presentation but in Mayor Silver's letter they said they were going to reduce the rate back to \$23 per quarter. Mayor Silver said no it is being reduced by \$23 per quarter in 2016. Mr. Rosenfeld asked Mr. Berglund in his presentation is this included. Mr. Berglund said yes it is on the second page for 2016. Mr. Rosenfeld said that the surcharge is \$89 all the way through and we are not proposing that are we? Mr. Berglund said that the surcharge is different than the water flat rate.

Elena DeFonzo asked if anyone looked into extending our debt from 20 years to 30 years. Ms. Gorman said that it is a state debt and could not be changed.

Mr. Kempton said that at some point we have to pay the debt off. Mayor Silver said that is correct and that is if we do not incur any more debt for infrastructure however we now have the Central Ave. issue which we need to determine who is at fault here for the issues with the pipes. Mr. Bendel asked if there are any ballpark figures on how much cash outlay that may be required by the town, regardless of who may ultimately be responsible, in other words we may be able to get some of the cash outlay back. Mayor Silver said looking at \$100,000 to start but it may be more especially once the ground is opened up.

Ms. Polixa stated that in order to simplify this, why was the surcharge dropped by \$15? Mr. Bendel said that he objected to the \$89, very high as a surcharge and objected that everyone had to pay it regardless how much water they used. Whether it was a single house with one user or a marina they had to pay the same surcharge of \$89. Mr. Bendel said he wanted to lower the surcharge and raise the rates to cover it so the actual usage of water would make up the balance of that money which is what he advocated from the beginning. The surcharge was done because we had to do it and there was no choice at the time. Mr. Bendel continued to advocate for lowering the surcharge and raising the rates and the CFO, Mr. Palazzo said that the \$89 does not need to be that high. Ms. Polixa said when it should have been \$92 to begin with. Mr. Bendel said that Mr. Palazzo made calculations that seemed to make sense. Mayor Silver said they were done on water usage. Mr. Berglund said that year the usage was high because it was a dry year and the next year it was not dry so we did not have the revenue; a lower surcharge and no revenue to fill the gap. Mr. Bendel said this is what the problem with his idea was because he wanted it in the rates to be fair but what that does not take into consideration is that the rates reflect the usage. If you have a lot of usage you get a lot of revenue and if you do not have a lot of usage it is less revenue. Mr. Gabriel asked if anyone knew that \$92 was the right number. Mayor Silver said it was pondered and decided that \$89 seemed an easier digestible number. Mr. Gabriel said that although this is in the past that maybe it should be raised to the \$92 to take care of the debt. Further discussion on the budget situation along with the infrastructure issues were held with the Mayor and Council and members of the public. Mr. Gabriel said that the people in town are expecting the Mayor and Council to take a hard look at both the water/sewer budget and the regular budget to find ways to avoid increases. Mayor Silver said that they are trying to get a handle on it.

Mr. Pillion asked to clarify that the surcharge is to address the debt service; both principle and interest on the loans for the water tower and water treatment plant. Mayor Silver said yes. Mr. Pillion said we started at \$89 even though it probably should have been higher from the start. Mr. Pillion stated that for the 4<sup>th</sup> quarter of 2012 we dropped the

surcharge to \$74 and part of the reason the prior CFO felt he could do this was because water revenue on the rate side coming in due to high usage for prior year. Mr. Pillion said he was also told that the projections done by the prior CFO for the surcharge were based on both regular and irrigation meters. Mayor Silver said that is correct. Mr. Pillion stated that not only did he forecast high usage and a dry spell but also a rookie mistake involving calculations on how many water meters were subject to this quarterly surcharge for the debt service. Mr. Gabriel appreciated the information. Mr. Pillion said he is comfortable with the surcharge, where it is at and what it is used for; his concern is the residents on a fixed income and every monthly payment they have to look at it. It took the Borough 11 quarters to get into this big problem which was clearly illustrated by Mr. Berglund's spreadsheets; and we are proposing to get out of this problem in 7 quarters.

Ms. Gorman stated that from what she has seen in the short time she is here that in 2014 the water/sewer budget has a deficit; the Borough has to immediately make that up in the 2015 budget so starting in 2015 the budget is not at zero but at a deficit of \$33,000 along with the debt service added to it. Ms. Gorman said you need to also look at the revenues coming in and the surcharge is definitely necessary. If the budget continues to have a deficit the Borough will have to make up the difference in the Current Fund and that will increase taxes. Mr. Gabriel said we all know we have to pay the surcharge. Mr. Pillion said part of the discussion has been do we make up the difference by raising the tax rate or through the water/sewer surcharge and rates. Mr. Pillion said looking at these numbers maybe it is best to get out of this problem in 7 quarters even though it took 11 quarters to get into it. Further discussion was held on the deficit and surcharge by Mayor and Council and Ms. Gorman.

Ms. Polixa stated that part of the frustration of the residents is that there is a lot of waste such as beautifying the parking lot at Borough Hall. Mayor Silver stated that it was done with grant money. Ms. Polixa said that money was spent on Central Ave. to get someone out on a Sunday, at probably time and a half, was it necessary? Mayor Silver said we had to get it done and the only way was to jet it out due to it potentially backing up into homes. Further discussion was held on the issue at Central Ave.; other areas of town, such as Dermitt Ave. and pump station issues by Mayor and Council and Jonathan Brodbeck.

Ms. Garaventa asked if the issue at Dermitt Ave. pump station is covered by the increase or is it additional. Mayor Silver said it is additional. Ms. Garaventa said that the \$23 increase is going to help. Mayor Silver said yes it will cover some of the operating expenses. Mr. Bendel stated that in a broad view the town has had cheap water for a very long time and we should have been putting money away for these issues. Mr. Bendel said now we will have more expensive water however we are not United Water and as we pay our debt down we will decrease the rate and it will be comparatively cheap again. Ms. Snow said that we also had one of the oldest water towers in the County and we got a lot of use out of this one. Further discussion was held on the condition of the old water tower and water treatment plant by Mayor and Council. Mr. Gabriel said that the problem with this is we are \$1 million dollars over budget.

Mr. Asay said he had the answer to a question from the audience regarding total debt which he found on the budget statement approximates the debt at \$8 million dollars between water/sewer and general debt. Mr. Rosenfeld asked what the total revenue of the Borough is. Mr. Asay said it is about 2.5 million dollars.

Roll Call Vote:

Council President Asay	No	Councilmember Snow	Yes
Councilmember Bendel	No	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	No		

Motion to approve Resolution 2015- 39 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY CREATING THE POSITION OF ASSISTANT CHIEF FINANCIAL OFFICER AS A PART TIME POSITION was made by Mr. Asay second by Mr. Pillion.

Mr. Gabriel asked if we have a Deputy Financial Officer. Mayor Silver said yes; however she does not have anything to do with the budget.

Roll Call Vote:

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve Resolution 2015-41 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY APPOINTING AN ACTING MUNICIPAL CLERK was made by Mr. Asay second by Mr. Pillion.

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve the introduction of Ordinance 2015-05, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING ORDINANCE 2005-08, 2006-11A, 2007-03, AND 2013-05, FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS was made by Mr. Asay second by Ms. Snow.

Mr. Bendel asked why we are doing this ordinance. Mr. Silver stated that it is to include the two new positions we just did resolutions on for bookkeeping purposes. Mr. McGill said that all salaries have to be designated by ordinance.

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve the obligations chargeable to the 2014 operating budget and the 2015 temporary operating budget was made by Mr. Asay second by Mr. Bendel.

Roll Call Vote:

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve the appointment of two Planning Board Members as follows was made by Mr. Asay second by Ms. Snow:

- A. Donald Roberts as Class IV, term expires 12/31/18
- B. Frank Wetta as Class IV, term expires 12/31/19

Roll Call Vote:

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve the following for the Island Heights Yacht Club, DOE: July 20<sup>th</sup>, 2015 – July 21<sup>st</sup>, 2015; Junior Sailing Olympics was made by Mr. Pillion second by Mr. Berglund.

- a. Special Events Application
- b. Ocean County Road Closing Permit
- c. Town Boat Ramp be unlocked July 19<sup>th</sup> through July 21<sup>st</sup> until 5pm
- d. Visiting Coach Boats be allowed to dock at Central Ave. Pavilion July 20-July 21(including evening hours)
- e.

Mr. DeFonzo stated that they have been doing this for years and appreciate the cooperation of the Council and a great relationship with the Island Heights Police Dept. Mr. DeFonzo thanked the Mayor and Council on behalf of the Island Heights Yacht Club.

Roll Call Vote:

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve a request from The Pines at Whiting Senior Retirement Facility to have lunch at the Central Ave. Pavilion, DOE: July 23, 2015, 12:30pm to 3pm and a Certificate of Insurance has been provided was made by Mr. Asay second by Mr. Bendel.

Mr. Pillion said that this action raises issues of commercial exercise classes being held in Island Heights at the Pavilion and Letter Park with no approval from the Mayor and Council. The Police Dept. needs to be aware of this since it is a commercial use in a residential zone and action needs to be taken to resolve this matter. Further discussion held on the issues and the police involvement by Mayor and Council and Lt. Arnold.

Roll Call Vote:

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to appoint Dr. Matteace to perform the functions of the position of Police Physician for the remainder of 2015; with Fitness For Duty Exams @ \$105.00 per exam was made by Mr. Asay second by Mr. Bendel.

Lt. Arnold asked the purpose of this appointment. Mr. Asay said according to the Police Ordinance it calls for the Council to appoint a police physician; this is the same physician that Toms River Police uses for their Fitness for Duty Exams. In case an officer is out due to injury they would conduct a Fitness for Duty Exam for the officer to return to duty.

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve Inter-local Service Agreement for Animal Services with Ocean County Animal Facility was made by Mr. Asay second by Mr. Berglund.

Mr. Asay said this is not for Animal Control but for housing and eventual disposition of animals if they are strays or wounded or if no owners do not come forward they will be put up for adoption. The County gives us 50 days of free housing per year for animals that are picked up in the Borough. The Borough would have to pay any Vet bills or extraordinary bills.

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to approve the Shared Service Agreement with South Toms River for Municipal Clerk, Joseph Kostecki was made by Mr. Asay second by Mr. Bendel.

Mr. McGill said he thought we were going to discuss this in executive session. Mayor Silver said we did that at the last meeting. Mr. Pillion said we could table it till executive session and then come out and take action at that time. Mr. McGill said this is the document he prepared for the Mayor and Council to review before sending it to South Toms River. Mr. Asay said that with the Mayor's approval we can send it to them for their approval. Mr. McGill said that if Council is okay with it they can approve it and send it over to South Toms River for their approval; however if South Toms River has any objections to it we may have to revisit it and approve it again.

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Mayor Silver said that for New Business he has brought in Jonathan Brodbeck, Assistant Superintendent of Public Works in Island Heights to discuss the issue at Central Avenue and the work being done on Simpson Avenue. Mr. Brodbeck gave a brief description of the sewer line issue that sewage was flowing down the street and how it became necessary to get a better jet machine in to clear up the line. Further discussion was held by Mr. Brodbeck and Mayor and Council on the issues with this line and what can be will be done to correct this which cannot be determined until the line is dug up.

Motion to approve the minutes from the June 9, 2015 meeting was made by Mr. Asay second by Ms. Snow.

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Ms. Thompson had no report.

Ms. Snow stated that there was a meeting with Mary Judge, Betsy Hyle, Mr. Asay, Mr. Cocco and herself to review the tree ordinance and discuss possible revisions and changes. Mr. Asay stated that we expect a draft from the Environmental Committee and that they had agreed upon a number of changes to try and streamline enforcement based on Mr. Cocco's experiences he has encountering thus far with the tree ordinance. Mr. Asay stated that the phraseology will be taken out of the ordinance which most people did not understand such as heritage trees. It should be more straightforward. Mayor Silver said that part of this is also construction. Mr. Asay said yes that he and the Mayor would need to talk further about this.

Ms. Snow said that the Comcast Franchise Renewal question regarding whether the Island Heights Grade School receives a free educational channel; Ms. Fuhring informed her that they do not get a channel nor do they get free services.

Mr. Pillion reminded residents of the Summerbrew event on June 27, 2015 which is a major fundraiser for the Island Heights Fire Co.; it is an excellent time and tickets can be purchased from any firemen or on Friday nights at the fire house. Please support the firehouse and help raise funds for their new facility.

Mr. Asay stated that on the bill list under the Police is Comcast in the amount of \$356.86 and also listed is Verizon for (732)270-3000 in the amount of \$175.49. Mr. Asay asked if that phone number is our number not and the County's and that's why we are paying for it directly. Lt. Arnold said yes that is correct. Mr. Asay asked Lt. Arnold if they turn it on and off in terms of forward or does it always go to the County. Lt. Arnold said if someone is in the building they will answer it. Mr. Asay said so if no one answers it then it rings through to the County. Lt. Arnold said yes. Mr. Asay asked if Lt. Arnold knows what the Comcast bill is for. Lt. Arnold said it is for internet and cable. Mr. Asay asked if the Police Dept. has wireless in the building. Lt. Arnold stated yes but it is not through Comcast and EOC also needs it. Mr. Asay said that if we own that line then it's possible to drop a Vonage box on the line which he would donate for free. Mayor Silver said it has to be a copper connection. Lt. Arnold said even our ALCO test, until they switch over, is retrieved through that line. Mr. Asay said this way they can do a reverse to see who is calling. Lt. Arnold said yes and there are some numbers that are voice over internet but we had to keep this line the way it was. Mr. Asay said we need to find out why we are paying this much money for data from Comcast.

Mr. Asay stated that he has been working with Mr. Pillion on the bulkhead on the Toms River side of Dillon's Creek and he spoke to Mr. Vasquez who is the Code Enforcer in Toms River. Mr. Asay said that Mr. Vasquez issued Gilford Park with a notice of potential violation for not maintaining their bulkhead. Mr. Asay further stated that Mr. Vasquez received a response from them that they would be having a vote of their executive board and will be going out to bid to repair it.

Mr. Berglund asked if Mr. Brodbeck had any idea on the repair status of Garden Ave. Mr. Brodbeck said he spoke to the County this morning and they are going to drop two 18" pipes in and they are suppose to be putting the black top down today. Mayor Silver asked if they put the sheet piling in. Mr. Berglund said yes along with a curb on the south side and the paving should be done tomorrow and open for traffic on Friday. Further discussion was held on the project on Garden Ave. by Mayor and Council and Mr. Brodbeck.

Ms. Snow thanked Mayor Silver and Mr. Brodbeck for their quick response to placing cones on Park Ave. where the road bed is eroding.

Mr. Bendel stated that at the Ocean County Mayor's Association meeting today New Jersey Senate President Sweeney was there where he did say he missed local government where it is about garbage and waste.

There were no questions or comments from the public for privilege of the floor.

Motion to adopt Resolution 2015 – 40, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION for pending litigation was made by Mr. Asay second by Mr. Pillion.

Roll Call Vote:

Roll Call Vote:

Council President Asay	Yes	Councilmember Snow	Yes
Councilmember Bendel	Yes	Councilmember Thompson	Yes
Councilmember Berglund	Yes	Mayor Silver	Yes
Councilmember Pillion	Yes		

Motion to return to the Regular Session of the meeting was made by Mr. Asay second by Mr. Bendel. Unanimous Voice Vote.

Motion to adjourn the meeting at 9:45pm was made by Mr. Bendel second by Mr. Asay. Unanimous Voice Vote.

Respectfully Submitted by Wendy J. Prior, Acting Municipal Clerk

### Items of Interest:

- The Island Heights Board of Health regularly scheduled meeting is Tuesday, August 11, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, August 12, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, August 18, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, August 20, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

- All borough offices will be closed on Monday, September 7, 2015 in observance of Labor Day.
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, September 8, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, September 8, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, September 9, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, September 16, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, September 17, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, September 22, 2015 at 7:00 PM held at the borough hall.

**DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



**MOMENT OF SILENCE & FLAG SALUTE**  
**STATE OF PUBLIC NOTICE**

This meeting of the Mayor and Borough Council was called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting was sent to the Asbury Park Press on December 20, 2014; in addition a copy of said notice is posted on the bulletin board in the Municipal Building, and filed in the office of the Borough Clerk.

**Roll Call:**

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver
Present	X	X	X	X	X	X	X
Absent							

Resolution 2015-84 Approving the minutes of August 18, 2015 Council Meeting and Executive Session

Public Comment: No comments.

Councilman Asay: Mayor before we vote, this is new language that says that we're approving minutes from our executive session. I don't believe that's part of the minutes that we were sent via email.

Mayor Silver: This is likely new language that the new clerk added. The council didn't receive minutes of that executive session.

It was discussed by Mayor and Council to remove approving the Executive Session Minutes.

**Roll Call:**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel			x	
		Berglund	x			
		Pillion	x			
	x	Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-07 Amending Ordinance 2009-04(2nd reading)

Public hearing was opened on a motion by Mr. Asay and seconded by Mr. Bendel.

Public Comment: No comments

Councilman Thompson: Wants to make sure there are no new costs to the Borough in this Ordinance. Ms. Gorman, the CFO, confirmed that there were no new costs to the Borough.

Public hearing was closed on a motion by Mr. Bendel and seconded by Mr. Asay. Unanimous voice vote.

**Roll Call:**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-08 Amending Ordinance 2009-08(2nd reading)

Public Hearing was opened on a motion by Mr. Berglund and seconded by Mr. Bendel.

Public Comments: No comments.

Public hearing was closed on a motion by Mr. Berglund and seconded by Mr. Asay. Unanimous Voice Vote.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-09 Amending Ordinance 2010-06(2nd reading)

Public Hearing was opened on a motion by Mr. Bendel and seconded by Mr. Berglund

Public Comments: No Comments

Public hearing was closed on a motion by Mr. Bendel and seconded by Mr. Asay. Unanimous Voice Vote.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-85 Adoption of 2015 Municipal Budget

Public Hearing was opened by Mr. Asay and seconded by Mr. Pillion

Ms. Gorman CFO: Town received two state grants that increased the budget, but they are offset by revenues for the grants. The first was Clean Communities Grant in the amount of \$4,932.58 and the second is Alcohol Rehabilitation Education Grant in the amount of \$176.80. There was also some money moved inside the Cap and outside the Cap. Inside the Cap the Borough reduced the General Administration O/E by \$2,000.00. The budget was also reduced in the Municipal Clerk's office salary by \$20,000.00 and increased the Clerk's O/E by \$2,000.00. Outside the Cap, they reduced the Shared Services Agreement by Toms River by \$20,000.00 and increased the Shared Services Agreement with South Toms River by \$40,000.00.

Mr. Asay: Last fall we received a memo by the former CFO Lou Palazzo and he talked about a one-time revenue allowance of FEMA funds in the neighborhood of \$300,000.00 where it was discussed that it may not be the whole \$300,000.00 because it was being reduced by work that the Borough had already contracted etc. Is this money that was discussed in that memo?

Ms. Gorman: I don't know anything about that memo but will look into it.

Mr. Asay: It is a concern because what Mr. Palazzo told them in that memo was that the state had agreed to allow us to take those funds as one-time revenue. If that is part of the revenue for this year it portends a potential shortfall for next year.

Mayor Silver: That occurred three CFOs ago so that was the crafting he was doing. The next CFO wrote the budget and Ms. Gorman is finalizing that budget.

Mr. Asay: So you don't think those funds are in there?

Mayor Silver: No.

Mr. Asay: The money that we had appropriated or added as an emergency when we had that flash flood, that was later removed in an amendment? That was like \$10,000.00 that we amended the budget with thinking that we were doing to have to repair when the street washed out.

Mayor Silver: Is this for Garden?

Mr. Asay: Yes

Mayor Silver: Originally that was \$60,000.00 but that was taken out of the budget.



Ms. Gorman: It was taken out of operating entirely.

Mr. Pillion: I have one more question related to FEMA money. My understanding is that there was an amendment to the application.

Mayor Silver: The extension goes through to December 31, 2015.

Mr. Pillion: Is any of this anticipated revenue reflected in this budget?

Mayor Silver: No.

Mr. Pillion: Are there any changes to the capital budget that went out?

Ms. Gorman: No there were not.

Public Comments: No comments.

Public hearing was closed on a motion by Mr. Berglund and seconded by Mr. Bendel. Unanimous Voice Vote.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson		x		
		Mayor Silver	x			

Resolution 2015-86 Authorizing Borough Engineer to apply for the 2016 NJDOT Municipal Aid Program

Public Comments: No comment

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-87 Authorizing the hiring of Emily Falk as Administrative Assistant

Public Comments: No Comment

Mrs. Thompson: Is she a salary employee or an hourly employee?

Mayor Silver: Hourly.

Mrs. Thompson: In this resolution it refers to her salary?

Mayor Silver: It says level of hours and salary.

Mr. McGill: Just amend that to wage.

Mayor Silver: Her salary is \$12.50 per hour

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-89 Authorizing the Borough Clerk to solicit quotes for an appraisal of Park Ave, Block 61 Lot 3.01

Public Comment: No Comment

Mr. Pillion: Mr. Graziano is an appraiser?

Mayor Silver: Yes he is.

Mr. Pillion: It says Anthony Graziano, Inc. I am assuming he's an appraiser and that is why we are hiring him. How did we pick him?

Mayor Silver: Mr. Kostecki picked him because he has worked with him.

Mrs. Thompson: We're only obtaining one quote from Mr. Graziano?

Mayor Silver: I do not know if Mr. Graziano is the one to solicit and if he is going to reach out to other appraisers. We need three different appraisals.

Mr. McGill: This matter should be tabled until Mr. Kostecki has a chance to look at it.

Mayor Silver tabled Resolution 2015-89 until the next meeting.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				
	x	Bendel				
x		Berglund				
		Pillion				
		Snow				
		Thompson				
		Mayor Silver				

Resolution 2015-90 Approval of September Bill List in the amount of \$360,377.82

Public Comment: No comment

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-91 Requesting permission for the Dedication By Rider for Donations-Wanamaker Playground (Construction & Maintenance) required by N.J.S.A. 40A:5-29

Ms. Thompson: Do we know how much money has been raised

Mayor Silver: No, he did not give a dollar amount. However the last time they collected approximately \$18,000.00.

Ms. Thompson: Any changes will be approved by the Mayor and Council?

Mayor Silver: Yes, this is just a door for them to proceed with the design process.

Ms. Snow: Is there a timetable for when the presentation will be?

Mayor Silver: No.

Mr. Asay: Mayor, if I could just question our attorney on this because I know we have done this before. This creates a pass through basically where the money comes through the borough and we buy whatever the materials turn out to be requested and work with them to erect it. Do we have to proceed this way?

Mr. McGill: This is essentially a donation to the borough. It has to go through this way for accounting purposes.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015- 88                      Approving the following Purchase Order Request  
 Vendor:                                      R&R Radar, Inc  
 Item:    Radar Unit: Python II dual antenna  
 Amount:                                       \$3,150.00

Resolution 2015-88 tabled till Mr. Asay and Mr. Pillion meet with Lt. Arnold to discuss this.

COMMITTEE AND COUNCIL LIAISON REPORTS

Councilman Bendel: No report

Councilman Berglund: No report.

Mayor Silver asked Mr. Berglund to give a status of the Simpson Ave project.

Mr. Berglund: Work on the water main is to be done prior to paving of Simpson Ave. (Van Sant Ave. to River Ave.) and once the new main and services are installed, paving will proceed. There are additional costs besides what the Department of Public Works can do such as tie-ins of services to the new main. Cost of terminating that old main has not been considered in the estimation. The water main has been installed alongside the school which was a request made by the consult of the contractor who had petitioned to the Planning Board and in the subdivision to south side of Morgan Engineering. Part of the Resolution was that they would put in the service main as a goodwill to the town. This is part of the loops that we are continuing to build. There were also two fire hydrants that have been added.

Mr. Pillion: Is the loop completed?

Mr. Berglund: There is a dead end at the hydrant, which is the one on the corner of River Ave. and Simpson Ave. The pipe will go along Lake Ave. from Simpson Ave. to Central Ave. and up to Maple Ave. to create loops on all streets. The south end of Simpson Ave. will be funded with a NJDOT grant.

Mr. Asay: Are they doing sewers?

Mr. Berglund: It wasn't needed and logistically didn't make sense as it is very expensive.

Mr. Asay: I thought there was a small sewer line going down Simpson Ave. from Summit Ave. down to Lake Ave.

Mr. Berglund: The problem that they have with the sewer line that runs next to the school, the main comes down the hill and halfway down the hill it turns into the lots at an angle, the lots are ones that were recently created.

Mr. Asay: Asked on the status of the letter from TKT Construction regarding the punch list and trying to close out Water Treatment Plant project. Is the punch list being completed by them?

Mayor Silver: We need to get an update from Mr. Berens who is overseeing the project. We are close to making final payment on the project.

Mr. Asay: Thanked the Mayor and on getting the word out to the residents on the Island Heights School bond referendum. The Island Heights Board of Education is meeting at 6:30pm, tomorrow September 9<sup>th</sup>, 2015.

Mr. Pillion: The Island Heights Volunteer Fire Company held another successful Labor Day games. The Fire Co. has 50/50 raffle tickets still available and they can be purchased at the Fire House at 7pm on Friday nights. Membership at the fire company is at its highest level of members at 43. Additionally, the fire company is continuing with their plans to build a small firehouse. They will be presenting a site plan application to the Island Heights Planning Board at the October Meeting. The Island Heights Fire Co. is still in the fundraising mode and any donations would be appreciated for the building fund.

Mr. Pillion: The police department has been giving detailed reports to the media, such as the Riverside Signal, about the serious incidents happening in town.

Mr. Pillion: Saifest will be on 9/12/2015 from 10am to 10pm. There is an amendment to the proclamation by the Mayor. There will be a curfew for those under the age of 18 from 8pm on 9/12/2015 until 5am the next day, unless under supervision of a parent or legal guardian. There will be signs posted at Letter Park. It will be a sandwich type of sign. There will be another coming down Central Avenue and using electric sign at Triangle Park.

Ben DeFonzo, 180 Ocean Ave. stated that the Island Heights Yacht Club donated \$15,350.00 to the building fund of

the Island Heights Fire Department. The IHYC presented that check at the Labor Day games.

Ms. Snow: Requested a tour of the Island Heights Grade School in order to give residents more information about what needed to be done at the school and why they were going for a referendum. The Superintendent extended an invitation to the Mayor and Council to tour the school at 5:30 pm on 9/9/2015 prior to the school board meeting at gym door.

Ms. Thompson: Is it possible for our Construction Code Official to join them on the tour of the school.

Mr. McGill: Does not think this is necessary and that the Mayor and Council cannot all attend the tour as it is a violation of the Sunshine Law.

Ms. Thompson: The Borough had \$1.357 million in collections, which was slightly less than 2014 where it was \$1.62 million. Bulkhead stenciling seems to be complete, which indicates no fishing/crabbing areas.

Ms. Thompson: A point of interest that in the NJ monthly magazine, they rated all towns in NJ and Island Heights came out #62 of top 100.

Privilege of the Floor:

Mary Judge: Would like on the agenda for the next meeting the approval of the first Five-Year Community Forestry Plan and she will email it to Mr. Kostecki. Ms. Judge also mentioned that Betsy Hyle cleaned up the library flower beds with the help of Jen from Department of Public Works and it looks great.

Motion was made by Mr. Bendel second by Mr. Berglund to adjourn the meeting at 8pm. Unanimous Voice Vote.

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Respectfully Submitted by Wendy J. Prior, Deputy Clerk

## Items of Interest:

- All borough offices will be closed on Monday, October 12, 2015 in observance of Columbus Day.
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, October 13, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, October 13, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, October 14, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Planning Board regularly scheduled meeting on Wednesday, October 14, 2015 at 6:30 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, October 15, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, October 21, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, October 27, 2015 at 7:00 PM held at the borough hall.

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### **DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

August 18, 2015

## Mayor Silver opened the meeting by reading the STATE OF PUBLIC NOTICE

This meeting of the Mayor and Borough Council was called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting was sent to the Asbury Park Press on December 20, 2014; in addition a copy of notice is posted on the bulletin board in the Municipal Building, and filed in the office of the Borough Clerk.

Mayor Silver led the Flag Salute

## ROLL CALL

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver
Present	x	x	x	x	x	x	x
Absent							

## SCHOOL BOARD PRESENTATION

Presenters: Loren B. Fuhring, Superintendent; Frank Frazee, School Business Administrator; Steven Segal and James Houston of Spiesel Architects

Frank Frazee spoke to those in attendance regarding the upcoming Bond referendum for the School Board, for the purpose of building improvements. The total 2.4million, the overall referendum is \$4.2 million. The State will pay for 40% of the budget if the referendum passes.

Lauren Fuhring presented aspects of what she feels makes Island Heights. She discussed the CHOICE program, which allows other students to attend the school, and is funded by the State. The school currently has 13 students and receives \$165,000.00 from the State. This has resulted in more programs, funding and overall completely benefited the school. The average class size is 16, which is significantly less than other schools. This is the only CHOICE school in Ocean County. Students are more advanced in Spanish than other schools. Character Education programs. Technology is provided to the students, such as Chromebooks, laptop centers, and interactive whiteboards. She spoke additionally on the follow powerpoint information:

"NJ School Choice Program, "Small class size, "Highly qualified teachers, "Recognized as a reward school from the NJ Department of Education, "Full year Spanish for all grade levels, "Music, Art and Physical Education Programs, "Enrichment program for all grade levels, "5<sup>th</sup>/6<sup>th</sup> Middle School Preparation programs. After school activities for grades 2-6, Band, Homework Club, Sports, Running Club, Integrated STEM programs, Character Education Programs, New Basic Skills Program through Title I, Technology, One-to-One Chromebooks for grades 4-6, Chromebook cart, iPad cart, and Laptop Centers within the classrooms.

## Frank Frazee: spoke on the school

budget with the following Powerpoint:

Local Tax Levy	\$ 1,838,925
State Aid	120,413
State School Choice Aid	178,010
Revenue from another LEA	40,000
Maintenance Reserve	10,000
Miscellaneous	5,452
Grants	32,598
Debt Service Tax Levy	177,958
Total Revenue	\$ 2,303,356

2013-14	\$119,507
2014-15	\$285,708
2015-16	\$298,423

Steven Segal of Spiesel Architects: States that patchwork costs much more in the long run instead of replacing with new facilities and less maintenance costs. Primarily the needs are mechanical and HVAC, communication upgrades for life-safety aspects and how best to secure the building; roofing replacements to keep out mold; door replacements that are in need of repair; the bathrooms are the same as when the parents when to school; ADA compliance issues; windows, boilers; emergency lights; compressors that are 50-60 years old. Some of these replacements will lead to reduced energy costs. The overall upgrades can only be done if the referenduum passess, and the school can capture the 40% State share. It will 3.89% interest on the 20 year bond. The estimated tax impact is \$16/month based on the average assess home. The school compiled this list of needs based on the highest school priorities and critical needs. The application was sent to the State in April, and within 30 days, the application was approved and is allowed for the September referendum. If approved, the bid would go out in February. The debt service is 40% supported by the State.

## Public Questions:

Frank Mayone, Central Ave: Have anyone drawn up budget to dissolve the school rather than restore the school? There is already a problem with the water,

Steven Segal of Spiesel Architects: The concept for having your own school know is the advantages of having small

class size.

Frank Franzee: There are programs in place such as Senior Tax Freeze. The requested upgrades, and the programs in place are in the best interests of the children. Seaside park looked into dissolving and that failed, and Island Heights is part of that school system.

Attendee: The cost per student is about \$15,000. \$1.5 million is what it costs just for the kids, and that's without special needs or transportation, without any additional costs..

Fran (Attendee): was the kindergarten teacher and secretary. During her time, they learned a lot and was always worrying about the superintendent. One of her classes had 65 at Saint Joseph's, and all learned. She feels that the education at St. Joes is less and have a better education.

Frank Franzee: The superintendent is a requirement of every school. The school is not in support of all state mandates but these are requirements. The class size is state regulation and we abide by the law.

Attendee, 1 River avenue: has there been any evaluation on the expected growth and size of the school? In ten years, there may be more CHOICE students than Island Heights students?

Council Member Thompson: How do you determine the amount of CHOICE students?

The Superintendent responded stating that the number is determined by the State, which currently stands at 13. More students may be expected since the number of those students is fund-driven by the State.

Brian Gabriel, 185 Summit: My entire family went to the school. Besides coming on the heels with water and sewer in the town. This referendum notice was sent out with the students. It would be nice to have this sent to all residents for them to digest it.

Steven Segal of Spiesel Architects: The School did advertise and the Board approved the referendum. This is available on the website, handed out to students as well to save costs.

Brian Gabriel, 185 Summit: why weren't any of these projects addressed as a Capital project?

Frank Franzee: The board have been conscious of the tax rate. The current law does not allow more than 2% and that is about \$35,000. Special education costs, and others are feeling the burden of health benefits, which eat up that 2%. The funding in the town is different, and the school's capital projects is included in the 2%.

Brian Gabriel, 185 Summit: Maybe, maybe not; I don't know and that's a good point. What is the surplus of the school budget?

Frank Franzee: It's below the maximum. The \$250,000 is the maximum. There was money set aside for some capital projects and utilizing \$22,000 will not do anything substantial for maintenance needs.

Brian Gabriel, 185 Summit: interrupted Mr. Franzee and asked how much we spend on maintenance?

Frank Franzee: about \$341,000 on the upkeep on the building.

Brian Gabriel, 185 Summit: Is the school being mandated for ADA noncompliant issues or something we are trying to get in compliance?

Steven Segal of Spiesel Architects: Its both. The doors are not ADA compliant but they are also 60 years old and are not up to fire code.

Brian Gabriel, 185 Summit: There's no way to determine how many kids are coming to town, and I believe it will be less. A lot of homes up for home, which can be considered affordable but these families can't afford to live here. We have a demographic problem. When does it become unaffordable?

Bob Snedd. 169 Van Sant: Does reflects an increase of \$200 year, for how long?

Frank Franzee: 20.

Steven Segal of Spiesel Architects: The breakdown of costs was provided at the June School Board meeting.

Doug Bailey, 192 Central Avenue: Is there a projection of enrollments? I assume this CHOICE program can be eliminated ?

Lauren Fuhring: We've been stable in our numbers, but we don't have a projection.

Council Member Thompson: Asked for projection clarification.

Lauren Fuhring: 116 - 122, our enrollment hasn't dropped but the projection is based on who's having children and it's tough to project.

Council Member Thompson: We have a proposed project in absence of an enrollment projection?

Frank Franzee: Its one of the requirements to have a long-range projection plan but enrollment is not part of this. There's an enrollment section .

Steven Segal of Spiesel Architects: every 5 years there's a long range projection which includes funding, and a section on enrollment but mainly addresses the needs of building, critical needs, and enrollment assessment. Right now, the state section for enrollment is not open. Currently, we enter a cohort based on birth rate projections over the last five years. This looks consistent, but it's not done a specific demographic.

Council Member Pillion: What is your role and have you looked at the Census Data?

Steven Segal of Spiesel Architects: We just use the state forms provided by the State. You can request a demographic study but this costs money that is not funded by the State.

Council Member Thompson: we have a great ocean county planning department, and requests the board speak with them to see if they can provide projects and so that we can get a handle of the projection.

Frank Franzee: If the referendum is rejected, the board can go out again for another referendum, and after that the school can petition the State Commissioner, who can arbitrarily make it a mandate.

Brian Gabriel, 185 Summit: are we still paying for the addition on the school

Frank Franzee: There is approximately \$77,00 per year, starting in 2005, and the balance is \$533,000 minus \$60,000.

Resident: prior to the referendum, will there be a chance for public questions?

Frank Franzee: any member of the public can come to a board of education meeting . The next is September 9.

Council Member Thompson: can these materials be made available to the public and for council? Can I see a detailed budget?

Frank Franzee: These are made available on the School website. The audit provides all funding available to the public as well, in addition to the user friendly public.

Council Member Berglund: You addressed a cutoff of five years, but did not take into consideration anything outside of five years? why didn't you take 3 years? If an item has a payback in two years you do it now. Everything in this budget, the school feels it has to be done now?

Frank Franzee: Five years is the State requirement. We broke it down into priorities. Priority 1, the rest go into future projects. Yes, the school feels these are priorities. The state is giving us \$1.6 million and they are covering 40% of our needed costs.

Council Member Berglund: Why not go for \$5 million now?

Frank Franzee: We only look at critical safety issues.

Resident: how much would it cost to close the school and send everyone elsewhere?

Frank Franzee: That would be a negotiated cost. It's \$15,000 average cost per student, not including special needs and other costs.

Council Member Pillion: What number will be on the referendum? \$4million?

Frank Franzee: yes

Council Member Thompson: is the facility currently flood compliant?

Frank Franzee: we added flood doors and vents from Sandy money with a temporary berm to prevent another flood

Council Member Thompson: If it's not flood compliant, and if you invest more than 50% of the property, then you have to make the entire property flood compliant.

Frank Franzee: I do know that our flood insurance did a flood certification, but I don't want to answer you on that since i'm not 100% sure.

Resident: We talked, is there a cost to the Island Heights' parents of the CHOICE. This comes out of the schools budget from where they come from. What is the build capacity?

Superintendent: 170.

The Mayor asked that the School Board send information over to the Clerk based on the requests of Council Member Thompson.

Mayor Silver motioned for a short recess, seconded by Council Member Asay, and unanimous Council consent

Mayor Silver motioned to come back into Public Session, seconded by Council Member Asay, and unanimous Council consent.

**APPROVAL OF MINUTES**

Resolution 2015-68 Approving the minutes of July 21 Council Meeting

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay			x	
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
	x	Thompson	x			
x		Mayor Silver	x			

**ORDINANCES**

Ordinance 2015-06 Amending and Supplementing Chapter V (General Licensing) of the Borough Code to Regulate the Practice of Neighborhood Canvassing (2nd reading)

**ORDINANCE 15-06**

ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER V (5-1), OF THE BOROUGH CODE TO REGULATE THE PRACTICE OF NEIGHBORHOOD CANVASSING

BE IT ORDAINED by the Borough Council of the Borough of Island Heights, Ocean County, New Jersey, as follows:

- Chapter 5 (General Licensing) of the Borough Code is hereby amended and supplemented to establish the following provisions:

**CHAPTER V**

**Canvassing and Soliciting for Real Estate**

5-1.1. Definitions.

For the purposes of this article, the following words and phrases are defined as follows:

**CANVASSING** - Door-to-door soliciting or solicity by the use of circulars, visitations, or any other means, where the canvasser or his or her employer has not been invited or requested by the owner (as defined below), to obtain a listing of real property or to confer with the owner regarding a real estate transaction.

**OWNER** - The lessee, sublessee, assignee, managing agent or other person having the right of ownership or possess or to sell, rent, or lease any real property.

**PURCHASER** - Any occupant, prospective occupant, lessee, prospective lessee, buyer, prospective buyer, or any agent thereof.

5-1.11. License and notice requirements.

- Any person, corporation, partnership, limited liability company, or other institution or entity that canvasses in order to obtain listings of real property, or to bring about the sale, lease, or purchase of real property, must provide advance written notice to the Borough Clerk



before engaging in such activities. The advanced notice must provide the following information:

- a. The names and addresses of the persons engaging in the canvassing or soliciting
  - b. The names and addresses of the individuals or companies by which such persons are employed.
  - c. A listing of the street or streets in the Borough in which the canvassing or soliciting will take place
  - d. The starting and ending dates in which the canvassing or soliciting will take place.
- B. The notice required hereunder must be filed with the Borough Clerk no less than 14 business days prior to the scheduled start date.
- C. Provided the notice requirements have been satisfied, the Borough Clerk shall issue a permit allowing the canvassing or soliciting to take place. This permit shall be valid for a period not to exceed 30 days from the date of issuance. Once expired, the permit must be renewed following the same notice requirements.

5-1.12 Do not knock registry.

- A. Any owner of real property within the Borough who refuses to be canvassed or solicited for the sale or rental of their property may enroll in the Borough's "No Knock" registry established pursuant to ORDINANCE 15-06 and this said portion, the provisions of which are incorporated herein.
- B. Current "no knock" registrants are protected against the canvassing or soliciting activities regulated by this article without having to re-register.
- C. The unauthorized canvassing or soliciting of property owners who are valid "no knock" registrants constitutes a violation of this article.

5-1.13. Prohibited discrimination

No person shall engage in the following acts:

- A. Promote, influence, or attempt to promote or influence a property owner, occupant, or tenant to list for sale, sell, or remove from a lease real property by referring to race, color, sexual orientation, ethnicity, or religious affiliation of neighbors, prospective buyers or other occupants or prospective occupants of real property.
- B. Induce directly or indirectly, or attempt to induce or directly or indirectly, the sale or listing for sale of real property by representing that the presence or anticipated presence of persons of any particular race, religion, or national origin in the area has resulted or may result in:
- (1) The lowering of property values
  - (2) A change in the racial, religious, or ethnic composition of the block, neighborhood, or area in which the property is located.
  - (3) An increase in criminal or antisocial behavior in the area.
  - (4) A decline in the quality of the schools serving the area.
- C. Make any representation (or misrepresentation) concerning the listing or sale of the anticipated listing for sale or the sale of any real property in any residentially zoned areas for the purpose of inducing or attempting to induce the sale or listing for sale of other real property in such area.
- D. Make any representation to any prospective purchaser that any block, neighborhood or area has, will, or might undergo an adverse change with respect to the religious, racial, or ethnic composition of the block, neighborhood or area for the purpose of discouraging the purchase of property in a particular area.
- E. Place a sign purporting to offer for sale any property that is not in fact offered for sale.
- F. Advertise for sale or rental property which is non-existent or which is not actually for sale or rental.
- G. Engage in or hire or conspire with others to commit acts or activities of any nature, the purpose of which is to coerce, cause panic, incite unrest, create or play upon fear with the purpose of inducing or attempting to induce the sale or listing for sale of real property.
- H. To solicit or canvass any owner whose name and property address is included on the list maintained by the Borough Clerk of persons requesting that they not be canvassed or solicited.

- I. To engage in any economic reprisal or any other form of intimidation against any person because that person has filed a complaint, testified, assisted or participated in any manner in any investigation, proceeding or conference under the terms of this article.
- J. To aid, abet, incite, compel or coerce any person to engage in any of the practices forbidden by this article or to obstruct or prevent any person from complying with the provisions of this article.
- K. Refer, directly or indirectly or by implication, to race, color, creed, ethnicity, or sexual orientation in any advertisement or other solicitation offering real property for sale or rental.
- L. Solicity or attempt to solicit the sale or rental or the listing for sale or rental of real property without furnishing in written form to the owner or occupier of such real property the name of the person or organization solociting such sale, rental or listing.
- M.

5-1.14 Exemptions

This article does not apply to real estate that is publicly advertised for sale or to "open houses," sponsored by the owner or listed real estate agent for a specific home on a specific day.

- 1. All other parts of Chapter 5 remain in full force and effect.
- 2. All ordinance or parts of ordinances which are inconsistent herewith are repealed, but only to the extent of the inconsistency.
- 3. If any part of this ordinance is invalidated for any reason by competent authority, that part is severed and the remaining provisions shall remain in full force and effect.
- 4. This ordinance shall take effect following its final passage by the Borough Council, and twenty days after publication as required by law

\_\_\_\_\_  
Joseph Kostecki  
Borough Clerk

The Borough Clerk opened the Public Hearing on Ordinance 2015-06

Seeing no comments or questions, Council Member Asay motioned to close public hearing, seconded by Council Member Pillion, and full Council consent.

Council Member Thompson: Did you confirm that there are no redundancies within our code?  
Municipal Clerk confirmed in the affirmative

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
x		Mayor Silver	x			

Ordinance 2015-07      Amending Ordinance 2009-04

ORDINANCE NO. 2015-07

BOND ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, AMENDING ORDINANCE NO. 2009-04 OF THE BOROUGH FINALLY ADOPTED JULY 28, 2009 TO PROVIDE FOR AN AMENDMENT OF THE PURPOSE SET FORTH IN SECTION 3(a) AND THE USEFUL LIFE IN SECTION 6(b) THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section One. Section 3(a) of Bond Ordinance No. 2009-04 (“Bond Ordinance”) of the Borough of Island Heights, in the County of Ocean, New Jersey (the “Borough”), finally adopted July 28, 2009, is hereby amended in its entirety to read as follows:

“(a) Purpose. the rehabilitation and repair of the sanitary sewer system (root treatment) and the repair/replacement of sewer pumps, and including all work and materials necessary therefore or incidental thereto, as more fully described on a list on file in the Borough Clerk’s office

Appropriation and Estimated Cost:	\$20,000
Amount of Bond or Notes:	\$19,000
Amount of Down Payment:	\$1,000
Period or Average Period of Usefulness:	10 years”

Section Two. Section 6(b) of the Bond Ordinance is hereby amended in its entirety to read as follows:

“6(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance is 10 years.

Section Three. The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available for public inspection.

Section Four. After passage upon first reading of this bond ordinance, the Borough Clerk is hereby directed to publish the full text of the bond ordinance, together with the notice set forth below entitled: “NOTICE OF PENDING BOND ORDINANCE” (with appropriate completions, insertions and corrections), at least once in a newspaper qualified under N.J.S.A. 40A:2-19, at least seven days prior to the date set for public hearing and further consideration for final passage (which date shall be at least ten days after introduction and first reading). The Borough Clerk is further directed to comply with all provisions of N.J.S.A. 40A:2-17(b) regarding postings, publications, and the provision of copies of the bond ordinance.

Section Five. After final adoption of this bond ordinance, the Borough Clerk is hereby directed to publish the full text of this bond ordinance, as finally adopted, together with the notice set forth below entitled: “NOTICE OF ADOPTION OF BOND ORDINANCE” (with appropriate completions, insertions, and corrections), at least once in a newspaper qualified under N.J.S.A. 40A:2-19.

Section Six. This ordinance amends Bond Ordinance No. 2009-04 of the Borough finally adopted July 28, 2009. Any inconsistencies shall be resolved by reference to this amending ordinance. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section Seven. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by Section Four hereof and the Local Bond Law, N.J.S.A. 40A:2-1, et seq.

The foregoing ordinance is hereby approved:

Date: September \_\_\_\_\_, 2015

\_\_\_\_\_  
Jeffrey B. Silver, Mayor

Municipal Clerk: These are all ordinance amending old ordinance and utilizing left over money for other projects.

Council Member Thompson: Are the amounts reflected in the bond?

Municipal Clerk: These are what's left in the bond

Council Member Pillion: has these been reviewed by the CFO?

Municipal Clerk: Yes but drafted by the Auditor. These are the left over on the original amount.

Mayor Silver: We also changed the verbiage to utilize these for other projects.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
	x	Mayor Silver	x			

Ordinance 2015-08      Amending Ordinance 2009-08  
**ORDINANCE NO. 2015-08**

BOND ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, AMENDING ORDINANCE NO. 2009-08 OF THE BOROUGH FINALLY ADOPTED OCTOBER 29, 2009 TO PROVIDE FOR AN AMENDMENT OF THE PURPOSE SET FORTH IN SECTION 3(a) AND THE USEFUL LIFE IN SECTION 6(b) THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section One. Section 3(a) of Bond Ordinance No. 2009-08 ("Bond Ordinance") of the Borough of Island Heights, in the County of Ocean, New Jersey (the "Borough"), finally adopted October 29, 2009, is hereby amended in its entirety to read as follows:

"(a) Purpose. the replacement of pump stations and the repair or replacement of water and sewer lines, and including all work and materials necessary therefore or incidental thereto, as more fully described on a list on file in the Borough Clerk's office

Appropriation and Estimated Cost:            \$70,000  
 Amount of Bond or Notes:                        \$66,500  
 Amount of Down Payment:                        \$3,500  
 Period or Average Period of Usefulness:      16.65 years"

Section Two. Section 6(b) of the Bond Ordinance is hereby amended in its entirety to read as follows:

"6(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance is 16.65 years.

Section Three. The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of

any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available for public inspection.

Section Four. After passage upon first reading of this bond ordinance, the Borough Clerk is hereby directed to publish the full text of the bond ordinance, together with the notice set forth below entitled: "NOTICE OF PENDING BOND ORDINANCE" (with appropriate completions, insertions and corrections), at least once in a newspaper qualified under N.J.S.A. 40A:2-19, at least seven days prior to the date set for public hearing and further consideration for final passage (which date shall be at least ten days after introduction and first reading). The Borough Clerk is further directed to comply with all provisions of N.J.S.A. 40A:2-17(b) regarding postings, publications, and the provision of copies of the bond ordinance.

Section Five. After final adoption of this bond ordinance, the Borough Clerk is hereby directed to publish the full text of this bond ordinance, as finally adopted, together with the notice set forth below entitled: "NOTICE OF ADOPTION OF BOND ORDINANCE" (with appropriate completions, insertions, and corrections), at least once in a newspaper qualified under N.J.S.A. 40A:2-19.

Section Six. This ordinance amends Bond Ordinance No. 2009-08 of the Borough finally adopted October 29, 2009. Any inconsistencies shall be resolved by reference to this amending ordinance. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section Seven. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by Section Four hereof and the Local Bond Law, N.J.S.A. 40A:2-1, et seq.

The foregoing ordinance is hereby approved:

Date: September \_\_\_\_\_, 2015

\_\_\_\_\_  
Jeffrey B. Silver, Mayor

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-09

Amending Ordinance 2010-06

ORDINANCE NO. 2015-09

BOND ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, AMENDING ORDINANCE NO. 2009-04 OF THE BOROUGH FINALLY ADOPTED APRIL 27, 2010 TO PROVIDE FOR AN AMENDMENT OF THE PURPOSE SET FORTH IN SECTION 3(a) AND THE USEFUL LIFE IN SECTION 6(b) THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section One. Section 3(a) of Bond Ordinance No. 2010-06("Bond Ordinance") of the Borough of Island Heights, in the County of Ocean, New Jersey (the "Borough"), finally adopted April 27, 2010, is hereby amended in its entirety to read as follows:

"(a) Purpose. Repair and/or replacement of water distribution facilities, including, but not limited to the repair and or replacement of 76 fire hydrants and the repair and/or replacement of water and sewer lines, including all work and materials necessary therefore or incidental thereto, as more fully described on a list on file in the Borough Clerk's office

Appropriation and Estimated Cost:	\$275,860
Amount of Bond or Notes:	\$275,860
Period or Average Period of Usefulness:	20.53 years"

Section Two. Section 6(b) of the Bond Ordinance is hereby amended in its entirety to read as follows:

"6(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance is 20.53 years.

Section Three. The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available for public inspection.

Section Four. After passage upon first reading of this bond ordinance, the Borough Clerk is hereby directed to publish the full text of the bond ordinance, together with the notice set forth below entitled: "NOTICE OF PENDING BOND ORDINANCE" (with appropriate completions, insertions and corrections), at least once in a newspaper qualified under N.J.S.A. 40A:2-19, at least seven days prior to the date set for public hearing and further consideration for final passage (which date shall be at least ten days after introduction and first reading). The Borough Clerk is further directed to comply with all provisions of N.J.S.A. 40A:2-17(b) regarding postings, publications, and the provision of copies of the bond ordinance.

Section Five. After final adoption of this bond ordinance, the Borough Clerk is hereby directed to publish the full text of this bond ordinance, as finally adopted, together with the notice set forth below entitled: "NOTICE OF ADOPTION OF BOND ORDINANCE" (with appropriate completions, insertions, and corrections), at least once in a newspaper qualified under N.J.S.A. 40A:2-19.

Section Six. This ordinance amends Bond Ordinance No. 2010-06 of the Borough finally adopted April 27, 2010. Any inconsistencies shall be resolved by reference to this amending ordinance. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section Seven. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by Section Four hereof and the Local Bond Law, N.J.S.A. 40A:2-1, et seq.

NOTICE OF PENDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the foregoing bond ordinance was duly introduced and passed upon first reading at a regular meeting of the Borough Council of the

Borough of Island Heights, in the County of Ocean, New Jersey, held on August 18, 2015. Further notice is hereby given that said bond ordinance will be considered for final passage and adoption, after public hearing thereon, at a regular meeting of said Borough Council to be held in the Borough Hall, One Wanamaker Municipal Complex, Island Heights, New Jersey on September 22, 2015 at 7pm, and during the week prior to and up to and including the date of such meeting, copies of said bond ordinance will be made available at the Borough Clerk's office in the Municipal Complex Offices to the members of the general public who shall request same.

\_\_\_\_\_  
Joseph Kostecki, MPA,RMC,QPA,CMR  
Municipal Clerk

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
	x	Mayor Silver	x			

**RESOLUTIONS**

**Resolution 2015-69      Resolution to Amend Approved 2015 Budget**

The Municipal Clerk stated that this amends the sewer budget. REsolution 2015-78 amends the overall budget.

Brian Gabriel: Will the public get a chance to comment?

Mayor Silver: yes.

Municipal Clerk: The public comment is allowed on the second reading of ordinances

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Public Comment**

**Resolution 2015-78      Resolution Amending the Temporary Budget for the year 2015**

Brian Gabriel: are we spending money on the temporary budget based on what is still not approved?

Municipal Clerk: It's an operating temporary budget.

Brian Gabriel: are we paying those costs based on projections?

Municipal Clerk: There's nothing projected for 2016 so we are paying bills on 2015. This is not a five year plan, this is a temporary budget.

Council Member Thompson: How does this year's spending compare to last years?

Mayor: I would say we are in a equal or better so staff costs have come down dramatically.

Council Member Pillion: Year to date we've spent less this year.

Roll Call

Municipal Clerk stated the following:

2015 Budget Amendments:

Grants: Expenditures are offset by the revenues. (State grants)

Sheet 9 & 24: Clean Communities - \$4,932.58

Sheet 9 & 24: Alcohol Education Rehabilitation - \$176.80

Changes in Expenditures: (Over 10% - that is why a budget hearing has to be held.)

Inside CAP:

Sheet 12: General Administration OE – reduce \$2,000

Sheet 12: Municipal Clerk's Office S&W – reduce \$20,000 (Retirement of clerk)

Sheet 12: Municipal Clerk's Office OE – increase @2,000 (Codification of all Ordinances 2014-4 to present. Estimate)

Outside CAP:

Shared Services:

Sheet 22: Toms River Township – Financial Services – reduce \$20,000 (Agreement ended July 31, 2015)

Net difference in the 2015 budget is an increase of \$5,109.38 from the 2 grants.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
	x	Mayor Silver	x			

Resolution 2015-70 Approving a Change in FY 2014 Municipal Aid project, removing the re-paving of Maple Ave

Council Member Asay: this is the one we removed Maple and just going to do Jaymes.

Council Member Thompson: The revised budget is \$110,000. On the agenda, we have public comment before Roll Call?

Mayor Silver: We can arrange for that. I just don't want the Council to be influenced by the public comment. It's to listen to your comments.

The Municipal Clerk: Roberts's rule governs the rules and procedures of public meetings for Governing Bodies. Based on state statute, you are mandated to have one public comment per public meeting. Every governing body can have public comment after every vote, but it is only mandated to have one for the entire meeting. Also, for greater clarification, Privilege of the Floor is the authority given to a person under the Public Comment portion. So just because you don't see privilege of the floor listed, it does not mean that it doesn't exist.

The votes on all agenda items, previously used to be that the public comment portion was done after the votes were taken.

Mayor Silver: Are you referring that based on past practice under the Biggs administration?

Brian Gabriel: That is correct. The public has the right to comment on every agenda item. The Municipal Clerk is correct, as he so aptly stated according to Roberts Rules.

Council Member Pillion: I would prefer to have public comment on every agenda item before we vote.

Mayor Silver: We have public comment for each agenda item.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			



**Resolution 2015-71 Appointing Margaret Gorman as CFO**

Council Member Asay: for clarification, our agreement with Toms River Township is dissolved? We have not Deputy to her?

Mayor Silver: I know you missed a couple of meetings. She's been the Deputy for a while and there will not be a Deputy once she is appointed as CFO.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
		Bendel	x			
		Berglund	x			
x		Pillion	x			
	x	Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2015-72 Certification of the 2014 Annual Audit Report**

Council Member Pillion: Just to let the public know, we met with the Auditors, and with our CFO and April Elley. We went over this in decent .

Mayor Silver: Yes, and they found no deficiencies.

Council Member Thompson: Is the made available ?

Municipal Clerk: This is made available, advertised and place on website as per state statute.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**CONSENT AGENDA/PERMISSION**

The below listed items are considered to be routine by the Borough of Island Heights and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Resolution 2015-73 Approving a Raffle License Application 2015-6 for Community Medical Center Auxiliary Association

Resolution 2015-74 Approving a Raffle License Application 2015-7 for Island Heights Cultural and Heritage Association

Council Member Pillion: Do we charge a fee?

Municipal Clerk: no, only state fees are charged.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**PURCHASE ORDER REQUESTS**

Resolution 2015-75 Approving the following Purchase Order Request  
 Vendor: HD Supply  
 Item: 8" Valve & 2 Megalug kits  
 Amount: \$1,350.00

Council Member Berglund confirmed that this is for Simpson Ave.

Resolution -2015-76 Approving the following Purchase Order Request  
 Vendor: Midas Auto Service Experts  
 Item: Police Vehicle Maintenance  
 Amount: \$1,557.47.00  
 Mayor Silver stated this is vehicle number is 1007.

Resolution 2015-77 Approving the following Purchase Order Request  
 Vendor: ALVA Plastics  
 Item: Beach Badges  
 Amount: \$1,200.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Council Member Asay: If we buy daily beach badges that are all one color, how does a badge check know?

Mayor Silver: The checker rights it directly on the badge.

**COMMITTEE AND COUNCIL LIAISON REPORTS**

Berglund: I received correspondence from Congressman McCarthy on Flood insurance. If you want to be reviewed, you have until September 15.

Asay: Everything I have has been covered mayor, thank yo.

Pillion: I met with the Fire Company and certified their Length in Service Awards Program to our CFO - LOSAP. Emergency Management will have a drill out of OEM/Police Department in mid September.

Snow: We had an active of vandalism at the Post Office. We reviewed the footage and the person has been identified. We are in the process of getting a new sign up and we thank the Police Department.

Asay: Was this a juvenile? The Lt Arnold confirmed that it was.

Thompson: Everything was covered, thank you.

Mayor Silver: We were presented with a plan for the new facility at the Firehouse and it's in review.

Brian Gabriel: I won't speak on behalf of the Fire Company but this plan will go in front of the Planning Board. The FEMA thing that Mr. Berglund pulled up, but some things were not accounted for intown? Is there anything the town can address?

Mayor Silver deferred to the Municipal Clerk.

Municipal Clerk stated that the Town is working with Doug Platt and the State OEM to address insurance coverage and full coverage of ongoing costs.

Brian Gabriel: Do ice cream trucks have permits to operate in town?

Mayor Silver: Yes, to an extent. We will address this in the coming year.

**EXECUTIVE SESSION**

Resolution 2015-83 For the purposes of Attorney-Client privileges, Personnel and Collective Bargain negotiations.

Ron Totems, 248 Summit Avenue: you and I had a discussion about garbage. You stated you would address it. Is something being done?

Mayor Silver: Action is being taken with letters. This is a property maintenance issue and Joe Cocoa is on the case.

Ron Totems: Say no more. thank you.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
	x	Snow	x			
		Thompson	x			
		Mayor Silver	x			

ADJOURNMENT

Items of Interest:

- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, September 8, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, September 9, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, September 16, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, September 17, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, September 22, 2015 at 7:00 PM held at the borough hall.

**DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount

**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes  
 MOMENT OF SILENCE & FLAG SALUTE  
 STATE OF PUBLIC NOTICE

September 22, 2015

This meeting of the Mayor and Borough Council was called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting was sent to the Asbury Park Press on December 20, 2014; in addition a copy of said notice is posted on the bulletin board in the Municipal Building, and filed in the office of the Borough Clerk.

Roll Call:

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver
Present	X	X	X	X	X	X	X
Absent							

Resolution 2015-84 Approving the minutes of August 18, 2015 Council Meeting and Executive Session

Public Comment: No comments.

Councilman Asay: Mayor before we vote, this is new language that says that we're approving minutes from our executive session. I don't believe that's part of the minutes that we were sent via email.

Mayor Silver: This is likely new language that the new clerk added. The council didn't receive minutes of that executive session.

It was discussed by Mayor and Council to remove approving the Executive Session Minutes.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel			x	
		Berglund	x			
		Pillion	x			
	x	Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-07 Amending Ordinance 2009-04(2nd reading)

Public hearing was opened on a motion by Mr. Asay and seconded by Mr. Bendel.

Public Comment: No comments

Councilman Thompson: Wants to make sure there are no new costs to the Borough in this Ordinance. Ms. Gorman, the CFO, confirmed that there were no new costs to the Borough.

Public hearing was closed on a motion by Mr. Bendel and seconded by Mr. Asay. Unanimous voice vote.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-08 Amending Ordinance 2009-08(2nd reading)

Public Hearing was opened on a motion by Mr. Berglund and seconded by Mr. Bendel.

Public Comments: No comments.

Public hearing was closed on a motion by Mr. Berglund and seconded by Mr. Asay. Unanimous Voice Vote.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-09 Amending Ordinance 2010-06(2nd reading)

Public Hearing was opened on a motion by Mr. Bendel and seconded by Mr. Berglund

Public Comments: No Comments

Public hearing was closed on a motion by Mr. Bendel and seconded by Mr. Asay. Unanimous Voice Vote.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-85 Adoption of 2015 Municipal Budget

Public Hearing was opened by Mr. Asay and seconded by Mr. Pillion

Ms. Gorman CFO: Town received two state grants that increased the budget, but they are offset by revenues for the grants. The first was Clean Communities Grant in the amount of \$4,932.58 and the second is Alcohol Rehabilitation Education Grant in the amount of \$176.80. There was also some money moved inside the Cap and outside the Cap. Inside the Cap the Borough reduced the General Administration O/E by \$2,000.00. The budget was also reduced in the Municipal Clerk's office salary by \$20,000.00 and increased the Clerk's O/E by \$2,000.00. Outside the Cap, they reduced the Shared Services Agreement by Toms River by \$20,000.00 and increased the Shared Services Agreement with South Toms River by \$40,000.00.

Mr. Asay: Last fall we received a memo by the former CFO Lou Palazzo and he talked about a one-time revenue allowance of FEMA funds in the neighborhood of \$300,000.00 where it was discussed that it may not be the whole \$300,000.00 because it was being reduced by work that the Borough had already contracted etc. Is this money that was discussed in that memo?

Ms. Gorman: I don't know anything about that memo but will look into it.

Mr. Asay: It is a concern because what Mr. Palazzo told them in that memo was that the state had agreed to allow us to take those funds as one-time revenue. If that is part of the revenue for this year it portends a potential shortfall for next year.

Mayor Silver: That occurred three CFOs ago so that was the crafting he was doing. The next CFO wrote the budget and Ms. Gorman is finalizing that budget.

Mr. Asay: So you don't think those funds are in there?

Mayor Silver: No.

Mr. Asay: The money that we had appropriated or added as an emergency when we had that flash flood, that was later removed in an amendment? That was like \$10,000.00 that we amended the budget with thinking that we were doing to have to repair when the street washed out.

Mayor Silver: Is this for Garden?

Mr. Asay: Yes

Mayor Silver: Originally that was \$60,000.00 but that was taken out of the budget.

Ms. Gorman: It was taken out of operating entirely.

Mr. Pillion: I have one more question related to FEMA money. My understanding is that there was an amendment to the application.

Mayor Silver: The extension goes through to December 31, 2015.

Mr. Pillion: Is any of this anticipated revenue reflected in this budget?

Mayor Silver: No.

Mr. Pillion: Are there any changes to the capital budget that went out?

Ms. Gorman: No there were not.

Public Comments: No comments.

Public hearing was closed on a motion by Mr. Berglund and seconded by Mr. Bendel. Unanimous Voice Vote.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson		x		
		Mayor Silver	x			

Resolution 2015-86 Authorizing Borough Engineer to apply for the 2016 NJDOT Municipal Aid Program

Public Comments: No comment

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-87 Authorizing the hiring of Emily Falk as Administrative Assistant

Public Comments: No Comment

Mrs. Thompson: Is she a salary employee or an hourly employee?

Mayor Silver: Hourly.

Mrs. Thompson: In this resolution it refers to her salary?

Mayor Silver: It says level of hours and salary.

Mr. McGill: Just amend that to wage.

Mayor Silver: Her salary is \$12.50 per hour

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-89 Authorizing the Borough Clerk to solicit quotes for an appraisal of Park Ave, Block 61 Lot 3.01

Public Comment: No Comment

Mr. Pillion: Mr. Graziano is an appraiser?

Mayor Silver: Yes he is.

Mr. Pillion: It says Anthony Graziano, Inc. I am assuming he's an appraiser and that is why we are hiring him. How did we pick him?

Mayor Silver: Mr. Kostecki picked him because he has worked with him.

Mrs. Thompson: We're only obtaining one quote from Mr. Graziano?

Mayor Silver: I do not know if Mr. Graziano is the one to solicit and if he is going to reach out to other appraisers. We need three different appraisals.

Mr. McGill: This matter should be tabled until Mr. Kostecki has a chance to look at it.

Mayor Silver tabled Resolution 2015-89 until the next meeting.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				
	x	Bendel				
x		Berglund				
		Pillion				
		Snow				
		Thompson				
		Mayor Silver				

Resolution 2015-90 Approval of September Bill List in the amount of \$360,377.82

Public Comment: No comment

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-91 Requesting permission for the Dedication By Rider for Donations-Wanamaker Playground (Construction & Maintenance) required by N.J.S.A. 40A:5-29

Ms. Thompson: Do we know how much money has been raised

Mayor Silver: No, he did not give a dollar amount. However the last time they collected approximately \$18,000.00.

Ms. Thompson: Any changes will be approved by the Mayor and Council?

Mayor Silver: Yes, this is just a door for them to proceed with the design process.

Ms. Snow: Is there a timetable for when the presentation will be?

Mayor Silver: No.

Mr. Asay: Mayor, if I could just question our attorney on this because I know we have done this before. This creates a pass through basically where the money comes through the borough and we buy whatever the materials turn out to be requested and work with them to erect it. Do we have to proceed this way?

Mr. McGill: This is essentially a donation to the borough. It has to go through this way for accounting purposes.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015- 88                      Approving the following Purchase Order Request  
 Vendor:                                      R&R Radar, Inc  
 Item:    Radar Unit: Python II dual antenna  
 Amount:                                       \$3,150.00

Resolution 2015-88 tabled till Mr. Asay and Mr. Pillion meet with Lt. Arnold to discuss this.

COMMITTEE AND COUNCIL LIAISON REPORTS

Councilman Bendel: No report

Councilman Berglund: No report.

Mayor Silver asked Mr. Berglund to give a status of the Simpson Ave project.

Mr. Berglund: Work on the water main is to be done prior to paving of Simpson Ave. (Van Sant Ave. to River Ave.) and once the new main and services are installed, paving will proceed. There are additional costs besides what the Department of Public Works can do such as tie-ins of services to the new main. Cost of terminating that old main has not been considered in the estimation. The water main has been installed alongside the school which was a request made by the consult of the contractor who had petitioned to the Planning Board and in the subdivision to south side of Morgan Engineering. Part of the Resolution was that they would put in the service main as a goodwill to the town. This is part of the loops that we are continuing to build. There were also two fire hydrants that have been added.

Mr. Pillion: Is the loop completed?

Mr. Berglund: There is a dead end at the hydrant, which is the one on the corner of River Ave. and Simpson Ave. The pipe will go along Lake Ave. from Simpson Ave. to Central Ave. and up to Maple Ave. to create loops on all streets. The south end of Simpson Ave. will be funded with a NJDOT grant.

Mr. Asay: Are they doing sewers?

Mr. Berglund: It wasn't needed and logistically didn't make sense as it is very expensive.

Mr. Asay: I thought there was a small sewer line going down Simpson Ave. from Summit Ave. down to Lake Ave.

Mr. Berglund: The problem that they have with the sewer line that runs next to the school, the main comes down the hill and halfway down the hill it turns into the lots at an angle, the lots are ones that were recently created.

Mr. Asay: Asked on the status of the letter from TKT Construction regarding the punch list and trying to close out Water Treatment Plant project. Is the punch list being completed by them?

Mayor Silver: We need to get an update from Mr. Berens who is overseeing the project. We are close to making final payment on the project.

Mr. Asay: Thanked the Mayor and on getting the word out to the residents on the Island Heights School bond referendum. The Island Heights Board of Education is meeting at 6:30pm, tomorrow September 9<sup>th</sup>, 2015.

Mr. Pillion: The Island Heights Volunteer Fire Company held another successful Labor Day games. The Fire Co. has 50/50 raffle tickets still available and they can be purchased at the Fire House at 7pm on Friday nights. Membership at the fire company is at its highest level of members at 43. Additionally, the fire company is continuing with their plans to build a small firehouse. They will be presenting a site plan application to the Island Heights Planning Board at the October Meeting. The Island Heights Fire Co. is still in the fundraising mode and any donations would be appreciated for the building fund.

Mr. Pillion: The police department has been giving detailed reports to the media, such as the Riverside Signal, about the serious incidents happening in town.

Mr. Pillion: Sailfest will be on 9/12/2015 from 10am to 10pm. There is an amendment to the proclamation by the Mayor. There will be a curfew for those under the age of 18 from 8pm on 9/12/2015 until 5am the next day, unless under supervision of a parent or legal guardian. There will be signs posted at Letter Park. It will be a sandwich type of sign. There will be another coming down Central Avenue and using electric sign at Triangle Park.

Ben DeFonzo, 180 Ocean Ave. stated that the Island Heights Yacht Club donated \$15,350.00 to the building fund of



the Island Heights Fire Department. The IHYC presented that check at the Labor Day games.

Ms. Snow: Requested a tour of the Island Heights Grade School in order to give residents more information about what needed to be done at the school and why they were going for a referendum. The Superintendent extended an invitation to the Mayor and Council to tour the school at 5:30 pm on 9/9/2015 prior to the school board meeting at gym door.

Ms. Thompson: Is it possible for our Construction Code Official to join them on the tour of the school.

Mr. McGill: Does not think this is necessary and that the Mayor and Council cannot all attend the tour as it is a violation of the Sunshine Law.

Ms. Thompson: The Borough had \$1.357 million in collections, which was slightly less than 2014 where it was \$1.62 million. Bulkhead stenciling seems to be complete, which indicates no fishing/crabbing areas.

Ms. Thompson: A point of interest that in the NJ monthly magazine, they rated all towns in NJ and Island Heights came out #62 of top 100.

Privilege of the Floor:

Mary Judge: Would like on the agenda for the next meeting the approval of the first Five-Year Community Forestry Plan and she will email it to Mr. Kostecki. Ms. Judge also mentioned that Betsy Hyle cleaned up the library flower beds with the help of Jen from Department of Public Works and it looks great.

Motion was made by Mr. Bendel second by Mr. Berglund to adjourn the meeting at 8pm. Unanimous Voice Vote.

Respectfully Submitted by Wendy J. Prior, Deputy Clerk

## Items of Interest:

- The Central Regional School Board regularly scheduled meeting is Thursday, October 15, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, October 21, 2015 at 7:00 PM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, October 27, 2015 at 7:00 PM held at the borough hall.
- All borough offices will be closed on Tuesday, November 3, 2015 in observance of Election Day.
- The Island Heights Planning Board regularly scheduled meeting on Wednesday, November 4, 2015 at 6:30 PM held at the borough hall.
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, November 10, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, November 10, 2015 at 7:00 PM held at the borough hall.
- All borough offices will be closed on Wednesday, November 11, 2015 in observance of Veterans Day.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, November 11, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, November 18, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, November 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, November 24, 2015 at 7:00 PM held at the borough hall.
- All borough offices will be closed on Thursday, November 26, 2015 and Friday, November 27, 2015 in observance of Thanksgiving
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, December 8, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, December 9, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, December 15, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, December 17, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- All borough offices will be closed on Friday, December 25, 2015 in observance of Christmas.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mavorcouncil@islandheightsboro.com](mailto:mavorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
One Wanamaker Municipal Complex  
Post Office Box 797  
Island Heights, New Jersey 08732-0797  
(732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



## Official Meeting Minutes

October 13, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order by Mayor Silver. Mayor Silver read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

After the pledge to the flag and a moment of silence roll call was taken.

Council President Asay	Present	Councilmember Snow	Present
Councilmember Bendel	Present	Councilmember Thompson	Present
Councilmember Berglund	Present	Mayor Silver	Present
Councilmember Pillion	Present	Attorney O'Connell	Present

Betsy Hyle introduced the new librarian Christine Maloney. Ms. Maloney explained the different programs and resources that are available at the Library and how helpful the Friends of the Library are with raising money to provide items that are needed.

Mayor Silver read the Proclamations for Friends of Libraries Week; National Health Education Week October 19-23; Month of October as Domestic Violence Awareness; Month of October as National Breast Cancer Awareness and the Week of October 23-31 as Red Ribbon Week. A Motion was made to accept these Proclamations by Mr. Bendel second by Mr. Berglund. Unanimous Voice Vote.

Motion to approve the minutes from September 8, 2015; Resolution 2015-98 was made by Mr. Asay second by Mr. Bendel.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve the minutes from September 22, 2015 both Regular and Executive Session; Resolution 2015-99 was made by Mr. Asay second by Mr. Bendel.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Abstain	Mayor Silver	Yes
Mr. Pillion	Yes		

Public Hearing for second reading of Ordinance 15-10, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 12 OF THE BOROUGH CODE ENTITLED "PROPERTY MAINTENANCE" was opened on a motion by Mr. Asay second by Mr. Pillion. Unanimous Voice Vote.

Mr. Platt asked what exactly the change to this ordinance is. Mayor Silver stated that they are removing the Appeals Board section.

Motion to close the Public Hearing for Ordinance 15-10 was made by Mr. Bendel second by Mr. Asay. Unanimous Voice Vote.

Motion to approve second reading and adoption of Ordinance 15-10 was made by Ms. Thompson second by Mr. Asay.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Mr. Asay stated that Resolution 2015-100, Certifying Review of the 2015 Best Practices Checklist, that he was emailed but he had questions and some items were not completed. Mr. Pillion agreed that the Council was not fully informed on this issue. Ms. Thompson felt that it should be tabled until the next meeting. Motion to table Resolution 2015-100 was made by Ms. Thompson second by Mr. Asay. Unanimous Voice Vote.

Motion to approve Resolution 2015-101, Authorizing the Solicitation of Request for Professionals for 2016 was made by Mr. Bendel second by Mr. Asay. Mr. Pillion had two changes to the actual RFP's; one was to change the wording of benefits to clarify exactly what they were and the second was to change the wording from annual salary to hourly salary.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve Resolution 2015-102, Authorizing the hiring of Gary Dye and Jennifer Wainwright as permanent part-time employees, not to exceed 28 hours a week effective September 27, 2015, at a rate of \$12.50/hour was made by Mr. Asay second by Mr. Berglund.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve Resolution 2015-103 Authorizing a Shared Services Agreement, Driving While Intoxicated Enforcement Program was made by Mr. Asay second by Mr. Bendel. Lt. Arnold explained that this allows Island Heights Police Officers to go and work at DUI checkpoints outside of town such as Route 37 or Fischer Blvd. to aid the County. Mr. MacNeal asked if there is any expense to the Borough. Lt. Arnold said it is covered by the County. Ms. Thompson asked if this is in addition to hours worked at the Borough and not OT. Lt. Arnold said yes it is paid for out of the DDEF Fund and there is no disruption to the Police Department Schedule.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve Resolution 2015-104, Raffle License #2015-08 for the Island Heights Grade School PTO date of event is November 3, 2105 was made by Mr. Asay second by Ms. Snow.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve Resolution 2015-105, Authorizing a Dedication by Rider for Donations – Wanamaker Playground (Construction and Maintenance) as required by NJS 40A:5-29 was made by Mr. Asay second by Mr. Berglund. Mr. DeFonzo asked who is the Director of Local Finance and Mr. Asay explained that is was at the State level in the Division of Local Government Services. Ms. Thompson asked if this will comply with all insurance regulations and Mayor Silver said yes.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve Resolution 2015-108 to increase the Schedule C allocation by \$15,000 was made by Mr. Asay second by Mr. Pillion.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve Resolution 2015-106 a Purchase Order Request for G.P. Jager & Associates for 71629 Longza Constant Chlor Briquettes 50# Pail in the amount of \$2,857.44 was made by Mr. Berglund second by Mr. Asay. Mr. MacNeal asked if they could not find a cheaper vender. Mayor Silver explained that due to the warranty we had to go with this specific briquette but now that the warranty is done we will be looking for a cheaper vendor. Mr. MacNeal asked if the bid threshold is being followed. Mayor Silver said yes that in this case it is a sole source due to the warranty.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to approve Resolution 2015-109, October 13, 2015 Bill List was made by Mr. Asay second by Mr. Berglund.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Committee Reports

Mr. Bendel had none.

Mr. Berglund stated that they would need to research the bidding of Jaynes Ave. process since we only have two meetings left to get the Resolution done. Further discussion was held on whether or not the money needed to be in the 2015 budget in order to go to bid.

Mr. Asay stated that he spoke to Toms River Code Enforcement regarding the bulkhead by Dillon's Creek which Gilford Park Yacht Club has signed a contract with a contractor and have submitted the permits to get the work done hopefully by the spring.

Mayor Silver stated that the paving for Simpson Avenue from Ocean to River Avenue's will start on October 15<sup>th</sup>, 2015. Mr. MacNeal asked how far down on Simpson it will go. Mr. Berglund stated it would stop about 20-30 feet from the new fire hydrant. Mayor Silver said the next project will be the area that floods down there with the raising of the road and boardwalk.

Mr. Pillion stated that the Island Heights Fire Dept. had a successful 50/50 with both winners being local residents of Island Heights; first place to Nick Durovich and second to Linda Palladino. Mr. Pillion said that the EOC had a successful live FEMA exercise on September 29, 2015 regarding an attack on the Power Plant. Mr. Platt stated that they do exercises every year in September with the State Police and every other year it is with FEMA.

Ms. Snow stated that the school referendum did not pass and encourages everyone to attend the next Board of Education meeting to see how they are going to proceed. Ms. Snow reminded everyone that the fundraiser Spaghetti Dinner is November 3, 2015, 4:30PM-7:30PM at the Island Heights Grade School Gymnasium to benefit the 6<sup>th</sup> Grade Class Trip. Ms. Snow said she is still waiting to hear if the PTO will be doing the Trunk or Treat here at the parking lot.

Mayor Silver stated that assistance should be given to the School to find funding from alternate sources such as other grants similar to the ones in the Asbury Park Press article. Melissa Wudzki of 108 Jaynes Ave. explained that those grants in the article are the same as the one that they had received but due to the referendum not passing will not be receiving. Mayor Silver said CDBG is also available to schools and Ms. Hyle has volunteered to help research for other grants and monies. Ms. Thompson stated that after the tour of the school there are improvements that are needed and some classes have the smell of mold. It would be productive to find other sources of funding.

Ms. Thompson asked residents to be mindful to keep storm drains clear since it is Fall and there are many leaves falling. It complicates flooding issues when the storm drains are blocked.

Privilege of the Floor:

Ms. Wudzki stated that she thought she would be too late to get permission to have the Trunk or Treat which is sponsored by the PTO.

Motion to approve Resolution 2015-110 allowing Trunk or Treat in the municipal parking lot the last week of October was made by Mr. Asay second by Mr. Pillion. Unanimous Voice Vote.

Motion to approve Resolution 2015-111 to enter into Executive Session for contractual discussion was made by Mr. Asay second by Ms. Thompson.

Roll Call Vote:

Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Ms. Thompson	Yes
Mr. Berglund	Yes	Mayor Silver	Yes
Mr. Pillion	Yes		

Motion to enter the regular meeting was made by Mr. Asay second by Mr. Bendel. Unanimous Voice Vote.

Motion to adjourn the meeting was made by Mr. Bendel second by Mr. Berglund. Unanimous Voice Vote.

Respectfully Submitted,

---

Wendy J. Prior, Deputy Clerk

## Items of Interest:

- ☐ All borough offices will be closed on Tuesday, November 3, 2015 in observance of Election Day.
- ☐ The Island Heights Planning Board regularly scheduled meeting on Wednesday, November 4, 2015 at 6:30 PM held at the borough hall.
- ☐ The Island Heights Board of Health regularly scheduled meeting is Tuesday, November 10, 2015 at 9:00 AM held at the borough hall.
- ☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, November 10, 2015 at 7:00 PM held at the borough hall.
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[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)

Council Member John Bendel

April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

October 27, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order by The Regular Meeting of the Mayor and Council of the Borough of Island Heights will be called to order by Mayor Silver. Mayor Silver will then read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014 notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay	Councilmember Snow
Councilmember Bendel	Councilmember Thompson
Councilmember Berglund	Mayor Silver
Councilmember Pillion	Attorney O'Connell

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver
Present	x	x	x	x	x	x	x
Absent							

## APPROVAL OF MINUTES:

**Resolution 2015-116 Approval of Minutes of October 13 Council Meeting and Executive Session.**  
 Requested to amend and approve September 22, 2015 Minutes with a correction on vote by Councilman Berglund. The Clerk advised that this vote was corrected previously at his request.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
x		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

## RESOLUTIONS

**Resolution 2015-100 Approving the 2015 Best Practices Checklist**

### Public Comment

Councilman Asay stated he wasn't sure if he received the final draft of Best Practices Checklist.

The Clerk stated the Checklist was provided over three weeks ago after drafted by the CFO, Clerk and April, with no questions on the checklist or request to provide a "final" version.

Mr. Pillion questioned the accuracy and completeness of the BP Checklist and that the Council agreed to move it to the end of the agenda so that it could be reviewed in detail by the Council.

Motion to move the Resolution to the end of the meeting: First: Councilman Pillion Second: Bendel, and unanimous Council consent.

**Resolution 2015- 110 Amending Resolution 2015-108 to Increase Schedule C Road Department Allocation to \$40,000.00**

Public Comment: none

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
x		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2015- 111 Authorizing the Mayor to sign and Clerk to Attest to a Shared Services Agreement with the Borough of Lavallette for use of the Island Heights Municipal Court retroactive to January 1st to December 31st, 2016, for a fee of \$250 a month**

Public Comment:

Council Member Thompson stated clarification of the terms of cost and length, retroactive to January 2015

Councilman Pillion asked if the Mayor is amenable to this?

Mayor Silver stated that we had a verbal agreement with the Administrator  
 Asay stated this allows them to use our facility through all of next year? I can't believe they will spend another 15 months working on their own building, and use our facility for all of 2016.

Council Member Thompson requests an amendment to the Resolution to include "a period of up to 24 months"

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
	x	Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2015-112 Authorizing the Borough Engineer to Solicit Bids for 2014 Municipal Aid for Jaynes Avenue Improvements**

Public Comment

Melissa Woodsy, 108 Jaynes Ave, wants to know what is going to be done at Jaynes Avenue.

Mayor Silver: mostly asphalt

Jeff Totum 248 Summit, has anyone researched the utilities before paving the street?

Mayor Silver: right now, we are authorizing the road resurfaced.

Asay, asked for clarification on the scope of work (modernizing water distribution), which should be omitted.

This resolution was changed at the Council Meeting by Council Members Asay and Berglund from Jaynes Avenue to Maple.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
x		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2015-113 Approval of Bill List**

**Public Comment**

Councilman Pillion asked for clarification on the Bill List of who prepares it, reviews and certifies it before presenting it for approval.

Mayor Silver stated each department is overseen by specific Council Members.

Councilman Pillion: do we have a copy of the details requested so that the Borough isn't exceed the budget. Who oversees the bill list? If they were getting close to the budget, who would they notify? Having Council Members sign-off on the Purchase Orders is great practice but in effect, it's a delegation of the CEO, which is the Mayor, which we accept to help out.

Mayor Silver: the departments can't purchase anything without approval by Council.

Municipal Clerk: we can't expend funds that we don't have. The CFO provides certification of funds, and the purchase order has a certification of funds.

Further discussion ensued on the billing process.

Councilman Asay wanted clarification on page 10 regarding engineering fees, bluff and bulkhead.

Jeff Totum 248 Summit: How come a small municipality can't put together a purchasing system without constant paper shuffling? I understand the fear of paying for something we didn't get, but that's part of purchasing. There's got to be a simple system.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**COMMITTEE REPORTS**

**BENDEL:** None

**BERGLUND:** Simpson was paved last period. On Beach and Summit, the manhole casting brok. We have to buy the rim and cover to fit the rim, and we have to go out for bid. Starting to purchase items for summer months maintenance.

**ASAY:** none

**PILLION:** IH Police is having 17th Annual Toys for Tots event. They list items they need and please drop off at Police Department. Canned and non-perishable items are requested. He further provided the status, age and condition of all police vehicles. He further added that the First Aid Squad is asking the Borough pay for two radios that one was lost, and the other was reportedly stolen. They were provided with their yearly budgetary allocation and the Borough hasn't decided whether they would reimburse them or not.



Discussion ensued on radio availability and frequencies.

SNOW: followed up on the IH Grade School and defeated referendum. Previously reported that Council members visited the school to see the condition, and attended the last School Board meeting. She also reached out to Betsy Hyle to see if the School would like assistance with funding, and she is willing to help. She also reached out to the Board President to work together on how to make the repairs to the school happen. If the school is agreement, then she requests a Committee made by the Council to work with the school. During the last Environmental Committee meeting, they discussed the Seaside Park developed a bayside garden and IH may develop something similar. Thursday night is Trunk Or Treat at the parking lot at Borough Hall. Arrive at 5pm and registration is still available, and forms are available at the Post Office. She had concerns of lighting, and bathroom access (the mayor stated the Borough could accommodate that). The Spaghetti dinner is Election Night

THOMPSON: requests meeting minutes to be mailed out and include number of Borough Hall encouraging residents to call and request to be on the email newsletter. Asks the Bill List include the amount approved by Department, Amount expended by Department, year to date and percentage of budget. She believes this format will help others understand our Budget.

Councilman Pillion stated that the CFO used to come to all, if not, one meeting a month, and would like the CFO at these meetings.

Councilman Bendel asked if Edmunds does this type of financials?

The Municipal Clerk stated there are modules that Edmunds provides assistance with. So yes, depending on what you are requesting. However, certain people use other functions that are not modules of Edmunds.

Maureen Desantos Scott, asked about summer recreation program. There is no parade this year, and there are things that separate Island Heights from other towns. She was advised that the Halloween Parade didn't happen because of a wedding.

Council Member Snow; The recreation committee has been hard pressed with volunteers.

After discussion ensued, the Borough Council agreed that the Borough would be able to coordinate a last-minute Halloween Parade on October 31, at 10:30am.

**Resolution 2014-114 Authorizing October 31, 2015 as a Halloween Parade at 10:30am.**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
x		Snow	x			
	x	Thompson	x			
		Mayor Silver	x			

Maureen de Santos stated that her neighbor on Laurel Avenue is looking for clarification on meter reading, and a strong chlorine smell.

Mayor Silver stated that he followed-up with the Public Works Supervisor in addition to speaking with Council Member Thompson that the meter readings were all okay. He will follow up with the DPW supervisor on Laurel ave.

Councilman Pillion. There are stories in the newspapers that certain schools are not permitted to celebrate Halloween in school. Has this been the issue in Island Heights?

Further discussion ensued between Council and residents on coordination with the Recreation Committee and those involved, and Council Member Snow will be following up for coordination.

**PUBLIC COMMENT**

Jeff Totum, I agree having the CFO in attendance, and why don't we have a representative of the DPW at the meetings? He continued to read a letter that he stated he received a threatening letter, and forwarded to the Police.

Councilman Berglund stated that taking a police vehicle to make it a patrol vehicle would cost \$5,000.00 to 8,000.00 to retrofit it with appropriate electronics.

Councilman Asay stated he disagreed with this cost.

Officer Ringle: new law states that any new vehicles requires a dash camera

Councilman Asay: If it's used for traffic enforcement

Officer Ringle: negative

Council Member Snow: stated we are speculating on numbers. We need cost estimates.

Council Member Thompson: requests a cost to retrofit the vehicle.

MAYOR SILVER

**EXECUTIVE SESSION**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
		Berglund	x			
x		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**ADJOURNMENT @ 9:50PM**

Items of Interest:

- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, November 18, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, November 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, November 24, 2015 at 7:00 PM held at the borough hall.
- All borough offices will be closed on Thursday, November 26, 2015 and Friday, November 27, 2015 in observance of Thanksgiving
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, December 8, 2015 at 9:00 AM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, December 9, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, December 15, 2015 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, December 17, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- All borough offices will be closed on Friday, December 25, 2015 in observance of Christmas.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)  
 Council Member John Bendel  
 April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

November 12, 2015

Mayor Silver read the notice of the meeting:

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014, and is posted on the bulletin board, and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay  
 Councilmember Bendel  
 Councilmember Berglund  
 Councilmember Pillion  
 Councilmember Snow  
 Councilmember Thompson  
 Mayor Silver  
 Attorney O'Connell

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver
Present	x	x	x	x	x	x	x
Absent							

Mayor Silver congratulated Council Member Thompson and Berglund on their re-election

## PUBLIC COMMENT

Michael O'Donnell of O'Donnell and Stanton addressed the Governing Body regarding the 2014 NJDOT Grant. The borough submitted a Municipal Aid application for \$205,000.00 for work on Jaynes Avenue and Maple Avenue. The Borough received \$125,000, and subsequently sent a revised application, for work to include only Jaynes Ave, from Lake Avenue to River ave. He requested authorization to go out to bid, The contract has to be awarded by December 23 of this year.

Mayor Silver asked for an update regarding the project completed on Simpson Avenue. Mr. O'Donnell stated that Simpson came out pretty good. There are areas along Simpson Ave that were beyond disrepair and had to be replaced. A little problem along Van Sant, with a little puddle after it rains but the project overall came out pretty good.

Mayor Silver requested the resolution for Municipal Aid approval be considered by the Governing Body while Mr. O'Donnell was present.

### Resolution 2015-120 Approving the solicitation of bids for the construction of Roadway Improvements to Jaynes Avenue under 2014 NJDOT Municipal Aid Grant

Public Comment: none

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
x		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

## APPROVAL OF MINUTES:

### Resolution 2015-117 Approval of October 27, 2015 and Executive Session

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**ORDINANCES:**

**ORDINANCE 2015-11 AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005-08 AND 2006-11A , 2007-03, 2013-05, 2014-01, and 2015-05 FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS**

Mayor Silver requested this Ordinance be tabled.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-11 was tabled.

**ORDINANCE 2015-12 AMENDING CHAPTER 4 OF THE BOROUGH CODE , ENTITLED, "POLICE REGULATIONS"**

Councilman Pillion stated this is an ordinance that currently exists and is part of our general police ordinance regulations, and in addition to damaging and defacing public properties. As a resident who lives along the water, I received numerous complaints about the multiple food vendors who play music at a loud volume. This needs to be modified so that there isn't any room for interpretation. In reviewing, the standard of criteria by the Code Enforcer or Police is very subjective. Therefore, in addition to the language, we are adding a clause to 1A: "or be audible or be heard from any person situated 10 feet or more from the source of such sound". Anyone who can hear it greater than ten feet away is in violation. This is an objective standard that can be brought forward to the Municipal Court Judge. If we advise the food vendors at the beginning of the year, they will be more inclined to abide by the regulations.

Councilman Berglund stated that "I am about ten feet away, speaking in a normal voice. I therefore interpret this as that there will be no sound coming from these trucks."

Councilman Pillion stated you're right. IF they are playing music to attract customers. I don't believe they should be playing it to annoy others, and some towns don't allow vendors at all. We have tax-paying people, and they are competing against other vendors who are not paying taxes. We are losing small businesses.

Joe Cocoa, Code Enforcer: are there any companion ordinances where sound comes from vehicles? especially those with blasting speakers.

Councilman Pillion: candidly Joe, this ordinance would apply to them. This ordinance clarifies to mobile food vendors. It's a measurement of feet rather than sound.

Councilman Berglund. Everyone who applies for a permit, including those with a beach badge, should receive the same regulations along with their permit.

Councilman Pillion: As long as we post one sign in town, then the Judge something to use and enforce the regulation. Some of the old language will still carry over but others don't exist, such as selling Fuller brush salesmen.

Council Member Snow: does the intention solely to limit the noise or vendors? we brought up multiple topics, including taking away business from residents. Are we trying to regulate more than sound?

Council Member Does this have to do with construction sites as well? Also, is it applicable to parties at homes?

Council Member Pillion: Yes, it applies to every one of those.

Public Comment:

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
x		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**ORDINANCE 2015-13 AMENDING CHAPTER 5 OF THE BOROUGH CODE  
"GENERAL LICENSING"**

Councilman Pillion: Our ordinance doesn't seem to deal with "mercantile fees". There is no mercantile ordinance in the books. The fees being proposed to change, you will find about 6 license fees for peddling, all relating to mobile vendors. The fee based on the 1975 ordinance is \$15. And then, once there is research, then they are supposed to be charged a license fee. However, the \$75 license fee has not been enforced. There's an application and an license fee. This increases the application fee to \$75, due to the costs relating to background checks. The License fee from \$75 to \$200 because there the fees are too low. It doesn't apply to, let's say, a card-and-gift shop in the commercial district. The only thing we really license is peddling and soliciting.

Lt. Arnold: there should be an initial fee for the first vehicle, and additional stickers for additional vehicles.

Councilman Pillion: As I understand it, if a vendor has multiple drivers, then each individual driver needs to get a background check. The License goes to the truck; not the individual.

Does the sticker represent the owner of the truck; or does every individual have to each have their own.?

Councilman Pillion I think each individual needs to have one. I don't believe we should have stickers at all. The overall statutory intent is to ensure that sex offenders are not interacting with young children. Whether or not it's easier for the police to see a sticker. That may or may not apply to the individual.

Councilman Asay stated he prefers a tag with lanyard specific to Island Heights, and Councilman Pillion concurred with his suggestion.

Council Member Snow: Have any other towns excluded vendors?

Councilman Pillion: Yes. Seaside Park had a long history with mobile vendors. They established a specific parking area for vendors, and then decided to consolidate to their concession building next to Fun Town Pier; effectively restricting mobile vendors.

Council Member Snow: are we to rid the town of something we see as a nuisance. or is this about fees and we can actually do this and keep track of trucks? Are we going to received enough fees to do all of these background checks?

Councilman Pillion: I don't have a problem having it as long as the vendors don't annoy our residents. It won't eliminate food vendors, but I want them to abide by the rules. They flagrantly disregard the rules.

Councilman Asay: Each vendor pays for each employee and these fees are a significant fee before they even turn the key.

**ORDINANCE 2015-13 AMENDING CHAPTER 5 OF THE BOROUGH CODE  
"GENERAL LICENSING"**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
x		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Public Comment:

William Dudak, 8 Ocean Ave. I believe we need definitive language and what you are putting forth is too vague.

Joe Cocoa: Will there be discounts for those who live in town?

**RESOLUTIONS**

**Resolution 2015-118 Insertion of a Special Item of Revenue in the Budget of the Borough of Island Heights Pursuant to N.J.S.A 40A:4-87 (CHAPTER 159, P.L. 1948) for Notification of Award-2015 State Body Armor.**

Public Comment:

Council Member Thompson: How much body armor are we receiving?  
Lt. Arnold: This is a grant I received. Approximately 2.5 vests. It adds up each year.

Council Member Thompson: will this replace old equipment?  
Lt. Arnold: They are only warrantied for 5 years and therefore this replaces them.

**Roll Call**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2015-121 Approval of November Bill List**

Public Comment: none

**Roll Call**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Resolution 2015-122 Accepting the resignation of Luke Tirondola in good standing and with regret**

Public Comment:

Council Member Snow: I will miss officer Tirondola, and he was very calm, reassuring and I will miss him.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**PURCHASE ORDER REQUESTS**

**Resolution 2015-119 Awarding a Contract to ROBERT W. KIRWAN APPRAISAL LLC for an Appraisal of Block 61, Lots 3.01**

Councilman Asay: I have concern that the borough is trying to market this land. The only thing we have to

go on are Tax Maps, and it's not a survey. I can't tell what we are attempting to sell. One resident's front steps is bordering the area that this street is being appraised.

Council Member Snow: Does the blacktop do come out onto Park Avenue? Are we talking about the bulkhead area and to the crest of Park Avenue? The residents may need an ingress and egress.

Mayor Silver: This would be at the recommendation of the appraisal and Engineer.

Councilman Pillion: The value will be determined by the new Western boundary and will the appraiser have multiple options? Who are the likely buyers?

Council Member Snow: aside from the roadway collapsing, there is a non functioning storm drain.

Councilman Pillion: Currently, this is a nonconforming lot. It is the scope of the appraisal that we are trying to get our hands around.

Councilman Asay: We can't do a proper analysis without a survey.

Councilman Pillion: we know the general area, but not how we would divvy it up, depending on the course of action.

Councilman Bendel: There never was a motion made. Let's assume there is one. I suggest that this is not the place or time to try to determine this. I believe we need a survey.

Public Comment:

Bob McNeil, 237 Ocean Ave: We own the property? What is the objective? I know it's eroding away. If I were either surrounding resident, why would I want to buy an eroding road?

Roll Call

Councilman Asay requested this be tabled

Council Member Snow: We need to do three things: 1: verify interest from neighbors; 2: neighbor; 3: survey

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
	x	Thompson	x			
		Mayor Silver	x			

Resolution 2015-123 Awarding a contract for Johnny E. Camburn and Sons for repairs to Electrical system for new storage area at Water Tower Site in the amount of \$2,990.00

Mayor Silver: This is to place electric into the building. Some individuals removed the service cable to the building and removed all of the copper. A police report was filed but there wasn't enough concrete evidence and too many hands involved to inquire further. The lease expired and the Borough received \$10,000.00 from the company when they vacated the property. This building will allow for records management as well.

**Resolution 2015-123 Awarding a contract for Johnny E. Camburn and Sons for repairs to Electrical system for new storage area at Water Tower Site in the amount of \$2,990.00**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**COMMITTEE REPORTS**

**BENDEL:** stated with all due respect; these meetings are unfocused and too long to get Borough business done. I suggest that we might consider caucus meetings for proposals to be introduced and we go on to Public Comment, with everyone having the ability to have a say. We essentially have one big open session and I don't think it works. I'm losing my patience and considering resigning.

**BERGLUND:** The Department of Public Works is responsible for a lot of work in town, and the wear and tear on vehicles is really raising havoc. Our welding machine gets severely used, and we are lucky to have qualified welders patched as long as they can. We have a dump truck is really on its last legs, as far as plowing is concerned. The County has gone out for bids for the dump truck with a spreader; a masonry dump truck. They've gone competitive and we have the ability to piggyback on their order. This is an opportunity to pick up a piece of equipment that is very useful. It is just under \$66,000.00 , but it is something we should consider approving for our fleet. The garage at Public Works was built in three segments, many years apart. The electric was installed, with only a portion approved at a time, with power feeds going different places. We've been installing main feeds, and handling it at the cost of materials.

**ASAY:** The only thing I would like to report, is at your direction, we met with Comcast, Robert Clifton, to discuss the franchise agreement, which expires at the end of this year. Also, it takes up to two years for BPU to approve the agreement, after the Council agrees to it. We discussed Government Access. Mr. Clifton provided us with a renewal offer that we will review and report back to the Council.

**PILLION:** The police participated in the Trunk-or-Treat event, and feel that it was very successful. We had a meeting with our Office of Emergency Management, Doug Platt, to ensure plans are all up to date. They also had a great review by the State. The Fire Chief discussed aspects they could use, specifically a fire hydrant on summit ave in the vicinity of the treatment plant, to get the good pressure.

**Councilman Asay:** The Chief is trying to assure he has the ability to provide good water service east-west on Summit Ave. They don't want to go around turns. On the southside, they have less concern on access to water.

**SNOW:** Thanked the First Aid and Police for a successful, well-attended Trunk or Treat. Another last minute parade success, even with a last minute change in time. The spaghetti dinner went well, with great feedback from parents. I reached out to the school board with regard to grants and a possibly committee to work with them. They responded to them, and have formed a committee to scale back the scope of the work they are going to do, along with some members of the Council and community. I ask that the Mayor allow Council Member Berglund and Thompson to serve on this committee. They will be excellent with their project management and engineering expertise. The first committee meeting will be on Wednesday, November 18th at the Island Heights Grade School.

**THOMPSON:** I received our Collector's report. A little less than last year, but this may because of less tax interest paid. I've been working with April to have a poster at the Post Office that encourages residents to join our mailing list. Also, next week is the League of Municipalities which has a course for Elected Officials to partake and reduce our insurance costs by \$250 for each elected official in attendance.

The Municipal Clerk requested consideration for a walk-on resolution to allow the solicitation of professional services for the Zoning Board.

**Resolution 2015-124 Authorizing the Municipal Clerk to solicit Request for Proposals for Engineering and Attorney services for the Planning and Zoning Board.**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
x		Thompson	x			
		Mayor Silver	x			

**Councilman Pillion:** have we ever used a licensed planner for our Planning Board? If the planning board determines they need a planner, then the applicant will pay for that Planner through escrow.

**PUBLIC COMMENT**

Bob McNeil 237 Ocean Ave.: Congratulated Susan and Steve on the election. I'm very disappointed on the level of personal attacks that showed up with this election. I've never seen it like this before. These council



people were personally attacked. I've only seen this person twice, and to see this kind of literature, bothered me. I'm very disappointed that someone would do something that that.

**EXECUTIVE SESSION**

**Resolution 2015-125 Authorizing an Executive Session for purposes of personnel and contract negotiation.**

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Out of Executive Session, the Municipal Clerk requested consideration of a Purchase Order

**Resolution 2015-126** Approving the following Purchase Order Request  
 Vendor: Heartwood Ecological Consulting  
 Item: Community Forestry Plan  
 Amount: \$3,000.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**ADJOURNMENT:**  
 First: Bendel Second: Thompson  
 Governing Body adjourned at 10:35pm

Respectfully submitted:

\_\_\_\_\_  
 Municipal Clerk

**Items of Interest:**

- All borough offices** will be **closed** on Friday, December 25, 2015 in observance of Christmas.
- All borough offices** will be **closed** on Friday, January 1, 2016 in observance of New Years Day.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Finance & Purchasing are open Wednesday 9:00 AM to 3:00 PM, Building Department & Fire Official, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)  
 Council Member John Bendel  
 April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

November 24, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order, with Mayor Silver reading that the notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014, and is posted on the bulletin board, and in the municipal building.

Mayor Silver led those in attendance with a pledge to the flag

The Municipal Clerk proceeded with Roll Call:

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver
Present		x	x	x	x		x
Absent	x					x	

Borough Attorney, Michael O'Connell, was also noted as being present.

## RESOLUTIONS

**Resolution 2015-123** Authorizing the Refund of 4th Quarter 2015 Taxes in the amount of \$1,710.72 for Block 19, Lot 11 in the Name of Corelogic Due to Overpayment by the Mortgage Company and the Homeowner, Anna vivola

Public Comment: none

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel	x			
x		Berglund	x			
		Pillion	x			
	x	Snow	x			
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-124** Recognizing the Month of November 2015 as National Family Caregiver Month

Public Comment: None

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
x		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-125** Approval of Bill List for November 24, 2015 in the amount of \$206,885.86

Public Comment:

Bob McNeil, 237 Ocean Ave: asked if the Borough has made any progress in paying down the debt of the Water Tower.

Councilman Berglund stated the Borough has made an indent, and is making progress in paying down the debt

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
x		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson				x
		Mayor Silver	x			

Resolution 2015-127 Authorizing the Municipal Clerk to write a letter in support of the Electronic Waste Management Act A-4763/S-2973

Public Comment:

Mayor Silver read the letter received, asking for support of this considered Bill. He further mentioned that the Borough currently provides residents with the ability to dispose of electronic waste as the DPW facility.

Councilman Berglund asked if it costs the Borough to entity the Borough?

Mayor Silver stated no, and Lt. Arnold stated that Goodwill comes to empty the container, further stating that he believes any amount received goes to the Fire Company.

Council Member Snow asked who would be signing off on the letter?

The Municipal Clerk stated the letter would be sent via email to the Legislative sponsors.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
x		Snow	x			
		Thompson				x
		Mayor Silver	x			

Resolution 2015-128 Authorizing the Borough Engineer to solicit quotes for Central Ave sewer repair

Public Comment:

Councilman Berglund stated that there was discussion in prior meetings, stating a need to TV broken lines along Central Avenue. The Borough Engineer stated this is a serious situation and advised the Borough to take immediate, emergency action to correct the line. He recommended and proposed a resolution to take such action.

Councilman Pillion: This is the break that happened during the summer on Central Avenue. There are intersecting pipes from MUA in a sensitive area. They keep on backing up and flushing out, and these need attention.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
x		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson				x
		Mayor Silver	x			

**COMMITTEE REPORTS**

**BERGLUND**

The Department of Public Works completed an inventory on the condition of the trucking fleet to provide information for budgeting in the upcoming year. The general consensus is that there are more extremely poor condition cars than extremely good.

**PILLION**

The Councilman briefed those in attendance regarding a story on the serious work firefighters are involved in. The WEEK and NY Magazine reported volunteer firefighters responding to a fire, and in the process the roof collapsed, leaving him trapped and burned. The story being reported is this person is the first to have a full face transplant. The public needs to be aware on how quickly these dangers can happen.

**SNOW**

The Island Heights Grade School Grants Committee meeting, with 3 council, 3 board members and members of the community, but there is a lot of work ahead of them. A followup meeting with December 15th. In order to get additional information for the school, they spoke with the Ocean County Assistant Planner at the Ocean County Department of Planner. Council Member also reported attending the Central Regional School Board, who are currently involved in contract negotiations. The school added two new courses of study: Public speaking and Advanced Placement Environmental Science. The Environmental Science class is involved in building sand dunes in Seaside Heights, who will present work to the Army Corps of Engineers. The school is hosting a two week winter session for international students from China, and they are looking for hosts. The school is hosting a Central Regional Alumni come back to school night at November 28th, with the official unveiling of two, twenty foot brass eagle statues on campus with the school raising about \$22,5000. This event will also display alumni artists and fallen heroes war memorial. On December 2nd, Georgia Court University will be flying a zone to take topography photos. School officials are currently trying to improve the Jump Start program, with high school seniors taking two course each semester which helps students save money and get ahead of studies. Additionally, she is in receipt of a proposal to upgrade the Borough website, and is currently working with Code Enforcement to have permits available online, which will help streamline the process for residents.

Mayor Silver thanked Councilman Berglund, Council Member Thompson and Council Member Snow for coming together for a joint effort is assisting the school for the necessary repairs at a much lower dollar amount.

Councilman Berglund stated he found it very enlightening to take a tour and listening to people talk about the ratings compared to other schools. We have one of the highest rated schools around along with Lavallette and Bayhead. Our school is head and shoulders above others in the district.

Council Member Snow stated the enrollment data from 1998 to 2015, and at the lowest point is 102 and highest, 130, with an average of 115. There are also many terms discussed that residents may not know. Island Heights is a Choice School, with 13 Choice students. These students are not bad performing students, and its money the school receives for their attendance; the report cards are also great at the school and believes these are points that need to be provided to our residents. Superintendent Parlapanidesis also a great resource on finding available funding.

**SILVER**

Congressman McArthur is in the process of decorating his office in Washington D.C, and Island Heights will be providing Recreational Badges the Borough has used over the years from the 60s to present.

Council Member Snow stated they are in receipt of New Jersey Conservation poster contest , and they are having a contest for grade schools 2-12 , and she will provide this contest information to the Island Heights school to ensure they are aware of the contest. Also, December 12, from 12-2 , Celebrating Soil, is a program through Ocean County Soil Conservation at Jake's Branch.

**Resolution 2015-129 Authorizing the Solicitation of Request for Professionals for Tax Appeal Attorney.**

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay				x
x		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson				x
		Mayor Silver	x			

Mayor Silver wished everyone a Happy Thanksgiving.

**PUBLIC COMMENT**

Bob McNeil, 237 Ocean Ave: Has anyone is it cost effective in terms of the Borough doing it as opposed to an outside vendor?

Mayor Silver: I know there is a small dollar amount received via tipping fees. I was looking to change the recycling schedule. We currently have pickup every week and we may have recycling pickup every other week. To have an outside entity to come in and provide pickup will way exceed what we are paying.

Council Member Snow: the market fluctuates and the going rate at this point, is not as profitable. Just as prices of cardboard fluctuated.

Mayor Silver: I'm working on the calendar for the new year, and will see if we are going to bi-weekly which will allow our Public Works to continue other projects.

**ADJOURNMENT & 7:50PM**

First: Bendel Second: Berglund, with unanimous Council consent.

Respectfully submitted:

\_\_\_\_\_  
Joseph Kostecki, MPA, RMC, QPA, CMR  
Borough Clerk

Items of Interest:

- All borough offices will be closed on Friday, December 25, 2015 in observance of Christmas.
- All borough offices will be closed on Friday, January 1, 2016 in observance of New Years Day.

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Council Member John Bendel  
April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
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 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
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[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

December 15, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order, with Mayor Silver reading that the notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 20, 2014, and is posted on the bulletin board, and in the municipal building.

Mayor Silver led those in attendance with a pledge to the flag. He provided his sympathy for those incidents involved in California and France.

The Municipal Clerk proceeded with Roll Call:

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver	Atty O'Connell
Present	x	x	x	x	x	x	x	x
Absent								

## PUBLIC COMMENT

Len Adams and George Jefferson of the Toms River Rotary presented two checks; one to a representative of the Island Heights First Aid Squad and one to a representative of the Heights Fire Company. After the check presentation, they requested authorization to hold the 2016 Sailfest on September 10, 2016.

Resolution 2015-139 Authorizing the Rotary to host the 2016 Sailfest

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
x		Thompson	x			
		Mayor Silver	x			

Seeing no public comments, Public Comment was closed.

## APPROVAL OF MINUTES:

Resolution 2015-130 Approval of November 10 and 24, Regular and Executive Session approved with amendments of Ordinance 2015-12.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x		x (11.24.15)	
		Bendel	x			
		Berglund	x			
		Pillion	x			
	x	Snow	x			
		Thompson	x		x (11.24.15)	
		Mayor Silver	x			

**ORDINANCES:**

ORDINANCE 2015-12 AMENDING CHAPTER 4 OF THE BOROUGH CODE , ENTITLED, "POLICE REGULATIONS" (second reading)

Councilman Pillion requested to table the presented ordinance to provide clarification on verbiage. in looking at the complete ordinance, there are other areas of the Borough Code also have to change in order for this ordinance to be effective.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
		Berglund	x			
x		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Ordinance 2015-12 was tabled

ORDINANCE 2015-13 AMENDING CHAPTER 5 OF THE BOROUGH CODE "GENERAL LICENSING" (second reading)

Public Hearing:

Councilman Pillion: These are the fees for the mobile vendors, which were established in 1975. This raises the application fee to \$75 and license fee to \$200. There is a cost associated with a background check to provide a decent investigation into people selling food to children. The license fee are being increased. During warm days, there are many mobile vendors and it creates a "circus-like" environment.

There were no public comments or questions. Seeing none, Public Hearing was closed.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**RESOLUTIONS**

Resolution 2015-131 Approval of December Bill List

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			

		Thompson	x			
		Mayor Silver	x			

Resolution 2015-132 Authorizing the Execution of a Shared Services Agreement with the Island Heights Grade School for Snow and Ice Removal

Public Comment:

Bendel

Asay: asked if the Borough has done this before?

Mayor: yes

Berglund: was there no work done?

Mayor: work was performed but the Borough has not been paid. There was always an agreement that was made. The school has staff to perform work but not the extent the Borough can provide during winter storms.

There was discussion on utilizing manpower with the concern of injury to public works, and why the school is not providing their own snow removal. It was brought to the Governing Body's attention that Public Works has a snowblower, and they use the snowblower at the school since the school does not have their own.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
x		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-133 Establishing Island Heights Borough Council Meetings for 2016

Public Comment:

Councilman Asay asked that the November meeting be moved to November 29, 2016.

Council Member Thompson asked to separate the February and March dates.

Roll Call

The Resolution was passed with the amended dates.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			



Resolution 2015-134 Awarding a contract for Jaynes Avenue Road Improvements, 2014 NJDOT Municipal Aid Grant Program, to Earle Asphalt Company in an Amount not to exceed \$91,813.13

Public Comment: none  
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-135 Authorizing the Native Plant Society to reserve Town Hall for a meeting of the Jersey Shore Chapter of the Native Plant society on Tuesday, June 7, 2016

Public Comment: none  
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
	x	Thompson	x			
		Mayor Silver	x			

Resolution 2015-139 Authorizing a Shared Services Agreement for Mobile Data Terminal Look-up Services with the Borough of Long Beach Township.

Public Comment:

Lt. Arnold stated this is an agreement for "Info-Cop" that is renewed on a yearly basis.

Council Member Thompson: Is there a reason we use Long Beach Township instead of Toms River?

Lt. Arnold responded: "Toms River uses Spillmin. Long Beach was the first town to allow outside towns to utilize this type of system, and we continue using them to date."

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
	x	Thompson	x			
		Mayor Silver	x			

Resolution 2015-140 Authorizing the Transfer between Appropriation Accounts in the 2015 Budget  
Public Comment: none  
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**PURCHASE ORDER REQUESTS**

Resolution 2015-136

Item Boss 8.6 Super Duty Installed for F350  
Vendor R& H Spring and Truck Repair  
Amount \$5,119.65

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
x		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-137

Item F350 2002 Front End Repairs  
Vendor Tranz Connection  
Amount \$1,600.00

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
--------	--------	------	------	------	---------	--------

	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015-138

Item Install carpet/Tile in Post Office Main Lobby  
Vendor Carpet and Hardwood Company  
Amount : \$1,200.00

Mayor Silver stated that he always gives back a portion of his salary, and he will be doing to in the amount of \$ to pay for a portion of this improvement. He further stated Councilman Berglund and Council Member Snow asked that they be involved in this as well. Mayor Silver opened this up to all on the Council, and all Council Members agreed to give back. The Borough covers all maintenance costs at the Post Office.

Councilman Asay stated that they demand a generous lease, and that the Post Office prefers to mail to houses instead of utilizing the PO Box. They would close the Post Office otherwise.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

Resolution 2015- 141 Rejecting all received Request for Professional Services for the Prosecutor position, and authorizing the re-solicitation of RFPs for Island Heights Prosecutor.

The Municipal Clerk stated that due to a low response in the Prosecutor Professional Services, he asked if the Governing Body would like to cancel received RFPs for the Prosecutor position, and re-solicit. The current Prosecutor will be held until the appointment of this position is made. The new RFP deadline will be January 30, 2016.

Councilman Bendel stated there was a difference of opinion of who has the power to appoint Planning Board officials.

The Municipal Clerk stated the Planning Board has the ability to appoint their own professionals, however the municipality solicits the Request for Professional Services on behalf of the Planning Board.

Council Member Thompson stated there was only one response for Bond Counsel.

Mayor Silver stated this has been the case for year, and they are essentially the only show in town.

Councilman Pillion stated the proposed rates are very good, and other rates may not be as reasonable.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**COMMITTEE REPORTS**

**BENDEL** stated that although it has been a few years, it came to his attention that there was no recognition of the anonymous donors of the Island Heights pavilion. The Councilman felt it was more than appropriate to acknowledge them for their contribution. He stated that the plan was originally to collect “Pennies for the Pavilion.”

**BERGLUND:** Problems relating to the sewer line on Central Avenue. The Borough previously solicited bids to correct this issue. Currently, there is still an unknown and excavation continues so that there is a greater ability to receive competitive bids. Additionally, with the weather being warm, the grass continues to grow, and it's been difficult finding time to cut the grass in the Borough. The Borough started to catch up on this maintenance.

**ASAY:** stated he attended the League of Municipalities, and they relayed the need for an improved email system, whereby each Councilman should have a designed email account for Borough emails; not personal email. Emails used for Borough business are subject to O.P.R.A. Additionally, the “reply all” function in emails are essentially conducting a meeting, that would be outside the Sunshine Law. You don’t want to have a conversation with the entire Council via email.

**PILLION:** The Borough funded the installation of a new fire hydrant, but discussion continues of the best location. I suggested buying the materials needed before the end of the year to prepare for installation. Lt. Arnold sent Police Blotters to him and the Council for notification.

**SNOW:** The Christmas Tree Lighting ceremony went well. Mayor Silver’s wife attended, and assisted in handing out the goodies to the kids. The Recreation Committee helped, as did the Fire Department, who brought back Santa and handed out candy canes to the children. On the School Grants Committee met with the school and feels they are making progress. They provided suggestions to the school, and will be meeting again in the near future.

**THOMPSON:** no report, Happy Holidays.

**PUBLIC COMMENT:** Mayor Silver opened the floor up for Public Comment. Seeing no comments or questions from the public, Public Comment was closed.

**NEW BUSINESS**

FY 2016 CDBG

The Municipal Clerk read the upcoming dates of interest regarding the Community Development Block Grant, including Public Hearing and application deadlines.

Community Garden

Councilman Berglund presented a draft concept memo on a proposed plan to construct a Community Garden. He currently does this for a company in another town, and since he lives in town, he would take responsibility in being the lead person and provide guidance. As such, they put together an idea to make a space available. He says there should be enough people interested to participate, and stated that somewhere near the municipal complex may be desirable. He will be visiting other community gardens to compare. There will be a bed available for those on a first-come, first-serve basis, for a fee. They would like to use raised beds, and the County has soil available. The Borough would supply the water, and collected fees would pay for initial fencing. The space of the footprint of the building is designated as a historic site, but not the site around it. If that's the case, we will probably have to accept that or get someone's approval. One, does the council want the townspeople to have access to something like this; if so, he advised that residents should be made aware of this via a notification along with the water bill.

Council Member Thompson stated she is in favor of this, and prefers the presented site "A", and to stay away from the historic site area.

Council Member Snow stated that there's also an option to incorporate edibles along with ornamental gardens. She reached out to a contact in the county, with a promise of donations for composting supplies.

Councilman Bendel stated that he has not heard of that footprint of the building rather than the entire property. He also stated that the borough has not gone ahead with memorializing the history of the property. This should've been requested when the Borough destroyed and rebuilt the building, and the Borough promised to memorialize this, after being brought in front of a committee of the Department of Environmental Protection. I feel a community garden would be a nice way to memorialize it.

Councilman Asay: Is this going to be fenced? As long as I'm not feeding them, then I'm okay with this.

Council Member Snow: "Geese like wide-open fields, and a fence might deter them. Also, the wind and salt water may be factors to consider."

Pillion: Good Idea.

The Mayor and Councilman Berglund recommend Site "A".

The Municipal Clerk stated that the mention of a lease should be changed since the Council can not go into a lease without an ordinance or public bid. He recommended that maybe a verbiage change to a permit.

Resolution 2015-142    Approval of Purchase Order  
Vendor: CSI Computers LLC  
Amount: \$943.88

Item: PC maintenance and replacement parts

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow	x			
		Thompson	x			
		Mayor Silver	x			

**Recreation Fees**

Councilman Pillion stated that he does not want to raise the Recreation Badge fees. People don't like to pay to use the beaches in their own towns, and the extra revenue is marginal.

Mayor Silver stated that although it seems marginal, the volunteer Badge Checker received over \$6,000 last year, and the Borough had to order additional badges.

Councilman Asay: We've gotten a legal opinion in the past that you can't distinguish residents and non-resident rates.

There was discussion about raising the daily rates, and not having a discounted time period for daily badges.

Mayor Silver: Spoke on the costs and fees for the boat ramp.

Asay: I believe \$50 is plenty, and it shouldn't be sold to residents.

Mayor Silver stated that the Ocean County Library, including the one in Island Heights, is going to a smoke-free campus. The public property is 100% smoke-free. The enforcement will come from the library employees. Additionally, the Borough is in receipt of a letter from the Ocean County Board of Taxation stating that an order for a Revaluation may be issued for the new year, and that it should be anticipated. Finally, there was a resale on a piece of property on Whittier that when the new owner approached Suez to connect, they found out that the water services was supplied by Island Heights. Suez is pursuing to obtain the 22 accounts in the Suez territory, however what they don't realize is there is a natural gas line being installed. These streets are paved, disconnect from Island Heights, and connect to Suez mains. This is a long, ongoing situation, and this notification advises residents of their choice to join Suez. These residents would be able to use their own service line but will have to hook up to Suez main line, which they don't have and would have to install.

**ADJOURNMENT & 7:50PM**

First: Bendel Second: Berglund, with unanimous Council consent.

Respectfully submitted:

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Joseph Kostecki, MPA, RMC, QPA, CMR  
Borough Clerk

## Items of Interest:

- ❑ **All borough offices** will be **closed** on Friday, January 1, 2016 in observance of New Years Day.
- ❑ The **Island Heights Mayor and Council** re-organization and regularly scheduled meeting is Tuesday, January 5, 2016 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, January 7, 2016 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, January 13, 2016 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, January 13, 2016 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, January 19, 2016 at 7:00 PM held at the borough hall.

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**FREE RABIES CLINIC - Saturday, January 16, 2016 From 10:00 AM to 11:00 AM at Island Heights Public Works Building, Corner of Lake and Laurel Avenues**  
**DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**  
**\* Proof of Current Rabies Required, Spaying/Neutering Certificate to obtain \$3.00 discount**  
**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**  
**In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.**

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[mayorcouncil@islandheightsboro.com](mailto:mayorcouncil@islandheightsboro.com)  
Council Member John Bendel  
April D. Elley, Newsletter Editor (732) 270-6415

# Mayor and Council Newsletter

Borough of Island Heights  
 One Wanamaker Municipal Complex  
 Post Office Box 797  
 Island Heights, New Jersey 08732-0797  
 (732) 270-6415  
[www.islandheightsboro.com](http://www.islandheightsboro.com)



Official Meeting Minutes

December 30, 2015

The Regular Meeting of the Mayor and Council of the Borough of Island Heights is hereby called to order. Notice of this meeting is in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 5, 2015, and is posted on the bulletin board, and in the municipal building.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Asay	Councilmember Snow
Councilmember Bendel	Councilmember Thompson
Councilmember Berglund	Mayor Silver
Councilmember Pillion	Attorney O'Connell

	Asay	Bendel	Berglund	Pillion	Snow	Thompson	Mayor Silver	Atty O'Connell
Present	x	x	x	x			x	
Absent					x	x		x

**PUBLIC COMMENT:** Mayor

**APPROVAL OF MINUTES:**

Resolution 2015-143      Approval of December 15, Regular Meeting minutes

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**ORDINANCES:** None

**RESOLUTIONS**

Resolution 2015-144      Approval of December Bill List  
 Public Comment  
 Roll Call



MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-145 Amending Resolution 2015-133 and moving November 8 Council Meeting to November 9, 2016**

Public Comment  
Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
x		Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-146 Reject all 2016 Planning Board Engineer and Borough Auditor Request For Professionals submissions, and authorizing a resolicitation of said Professional Services.**

Public Comment

Councilman Asay confirmed that no proposals were received from Auditor and only one for Planning Board Engineer.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
	x	Bendel	x			
		Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-149 Authorizing the cancellation of General Capital Appropriation Balances of Completed Projects**

Public Comment

Margaret Gorman, CFO, stated she went through the ordinances to see what was done and not done. Since there was no other projects to be completed with regards to the ordinances, she went forward recommending them to be cancelled. Resolution 03-03 was for an ordinance for a new sewer main installation, fully funded by a General Improvement Bond in the amount of \$1,050, and 2008-10

was related to preliminary construction for water storage tank in the amount of \$4,621.27, also funded, and will go back into surplus. We will be able to use that, take that into Capital surplus, if needed, and help the current budget. We also cancelled water sewer unfunded, which means we didn't go out for permanent financing. 06-06 was handicap and road improvements from Lake to River; 08-06 was for curbs, driving aprons and paving on Chestnut Avenue. The same that would've been issued in a General Improvement Bond. Now that we are canceling this, we don't have to raise that money. It's cleaning up our books, since it's good practice that Capital ordinances shouldn't be on the books more than five years. The CFO confirmed that will this reduce the bond anticipation note by the amount being cancelled.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
x		Bendel	x			
		Berglund	x			
	x	Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-150 Authorizing the cancellation of Water-Sewer Capital Improvement Appropriation Balances of Completed Projects**

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
		Berglund	x			
x		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-151 Establishing Badge Fees for CY 2016**

Public Comment:

Councilman Asay stated this give our residents an opportunity at a very reasonable price.

Councilman Pillion asked if people can buy a handful of daily badges?

The Mayor stated "no"; only at the day in which they are utilizing the badge.

Councilman Pillion agreed that this is a very good compromise.

Roll Call:

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
x		Asay	x			
		Bendel	x			
	x	Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

Resolution 2015-152 Authorizing the repair of Heat exchanger in Borough Hall

Public Comment. The Mayor stated there are two separate heating exchanges, and there is a manifold that is burned through natural gas. The Borough will fix the heat in three of the offices in Borough Hall, be re-routed and fix the system. We are not approving this for the current amount and find an alternate. This will be approved up to \$2,255 but will be less so that it is covered in 2015 budget.

Roll Call

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
	x	Bendel	x			
x		Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**PURCHASE ORDER REQUESTS**

**Resolution 2015-147 Approving the following Purchase Order Request**

Vendor: Brick MUA  
 Item: Jet Vac & Televising services 11/17/15 and 11/18/15 for Central Ave  
 Amount: \$1,569.00

Motion and second. Councilmember comment(s). Public Comment (s). Roll Call Vote.

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
	x	Asay	x			
		Bendel	x			
x		Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-153 Approving a Purchase Order in the amount of \$6,022.33**

Mayor Silver stated that this purchase order goes back to 2014, from July 28 through August 30, 2014, when O'Donnell and Stanton was authorized for work on the Water Treatment Plant and was not paid in the amount of \$4,725.00. They reviewed the work. This is for the sub-contractor's work as well.

Vendor: O'Donnell, Stanton and Associates  
 Item: Water Treatment Plant  
 Amount: \$6,022.33

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
	x	Bendel	x			
x		Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**Resolution 2015-148 Approving the following Purchase Order Request**

Vendor: Toms River Heating & Air  
 Item: Replace Heater Exchange (under warranty) Labor costs only also raise furnace height to install drain trap the correct way - labor only  
 Amount: \$2255.00  
 Motion and second. Councilmember comment(s). Public Comment (s). Roll Call Vote.  
 back in

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT
		Asay	x			
	x	Bendel	x			
x		Berglund	x			
		Pillion	x			
		Snow				x
		Thompson				x
		Mayor Silver	x			

**BERGLUND** stated he was exploring what was happening underground on Central Avenue, and they are still attempting to find the problem. We don't know how it was installed. They found where the broken pipe is running our pipe between metering boxes and manholes, and that's where our hole is. We have a not to exceed and done everything we've done in the scope so that we stay under the not to exceed. Bids are due this week. There are various non-connected elevations so the new pipe will remedy that and create a catch basin. The current pipe is asbestos.

Councilman Asay: Is West End Avenue be paved after they are destroying it?

Mayor Silver: It is a county road and I would hope so.

Councilman Berglund stated they got an approval for the Community Garden. The money will be for a yearly basis and 12 foot plots. He requested a letter to go out with the Sewer bill to inform residents. He further mentioned that an Eagle Scout is requesting to be part of this project, contingent upon the Eagle Scout leader approval, and at least 10 residents sign-up for the garden.

Councilman Pillion stated that perhaps another Scout project is refurbishing the bulletin board at the Post Office.

Councilman Berglund stated that the kiosk can be created to commemorate the Wanamaker grounds as well.

Councilman Bendel motioned to Adjourn, Seconded by Councilman Asay, and full council consent.

Adjournment was at 8:15pm.

Respectfully submitted:

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Joseph Kostecki, MPA, RMC, QPA, CMR  
Borough Clerk

## Items of Interest:

- All borough offices** will be **closed** on Friday, February 12, 2016 in observance of Lincoln's Birthday.
- All borough offices** will be **closed** on Monday, February 15, 2016 in observance of Presiden't Day .
- The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, February 17, 2016 at 7:00 PM held at the borough hall.
- The **Central Regional School Board** regularly scheduled meeting is Thursday, February 18, 2016 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 23, 2016 at 7:00 PM held at the borough hall.
- The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, March 8, 2016 at 9:00 AM held at the borough hall.
- The **Island Heights Mayor and Council** re-organization and regularly scheduled meeting is Tuesday, March 8, 2016 at 7:00 PM held at the borough hall.
- The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, March 9, 2016 at 7:00 PM held at the borough hall.
- The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, March 16, 2016 at 7:00 PM held at the borough hall.
- The **Central Regional School Board** regularly scheduled meeting is Thursday, March 17, 2016 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 22, 2016 at 7:00 PM held at the borough hall.

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### **DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR**

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**Cat & Dog Fee: \$10.00 Proof Spayed/Neutered: \$7.00**

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