

Mayor and Council Newsletter



Borough of Island Heights
ReOrganization Meeting
January 7, 2014

Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Greg Heizler, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

The Oath of Office was administered to the following on January 1, 2014: Council Persons (3 Year Terms)
KIERAN PILLION, JR.
SANDRA BLAIN-SNOW
OFFICERS OF THE ISLAND HEIGHTS FIRST AID SQUAD

Nominations of Council President

There was a nomination for Jeff Silver as Council President. Jeff Silver was unanimously elected Council President.

Mayor Biggs presented the following appointments to serve at the pleasure of the governing body:

Municipal Attorney	William T. Hering, Jr., Esquire
Municipal Auditor	Holman, Frenia, Allison, PC
Municipal Engineer	Michael O'Donnell, P.E.
Municipal Bond Counsel	Jan Wouters, Esquire
Special Attorney	Steve Zabarsky, Esquire
Special Attorney	
Tax Appeals	Christopher Connors, Esquire
Planning Board Attorney	Kenneth Kukfa, Esquire
Municipal Court Judge (3yr)	Damian Murray, Esquire
Municipal Prosecutor	Elizabeth Leahey, Esquire
Municipal Prosecutor (Alt. 1)	Garrett Joest, Esquire
Municipal Prosecutor (Alt. 2)	Kim A. Pascarelli, Esquire
Municipal Hearing Officer	Steve Zabarsky, Esquire
Public Defender	Brian Rumpf, Esquire
Alternate Public Defender	Tad Niemiec, Esquire
Municipal Court Administrator	Elizabeth Boettger
Deputy Court Administrator	Michelle Sargent
Alternate Deputy Court Administrator	Barbara McAteer
Deputy Municipal Finance Officer	April D. Elley
Payroll Clerk	Margaret Newnom-Purdie
Clerk of Public Works	Wendy Prior
Assessment Search Officer	Ellie Rogalski
Tax Search Officer	Wendy Prior
Affirmative Action Officer/ Purchasing Agent/	
Project Manager/Newsletter Editor	April D. Elley
Construction Official Class I/Building Sub	
Code Official Class I/Building Inspector Class I/	
Zoning Official/Code Enforcement Official	Ken Anderson
Certified Recycling Professional	Oscar Cradle, CPR
Emergency Management Coordinator	Douglas Platt

Planning Board

Class IV 4 Year Term (expires 12/31/2018)
Garrett Joest
Joe Connors
Bob MacNeal

Recreation Committee (1 Year Term)

Rob Harrington
Ray McKelvey
Robert Crutchley
Gina Vassel
Paul Smutz
Eric Bornebusch

Environmental Committee (1 Year Term)

George Kotzas, Vice Chair
Margie Laratta
Pat Sherwin
Marsha Cudworth
Sandra Snow

The above appointments were approved unanimously by the governing body.

Mayor Biggs presented the following appointments:

Capital Committee (1 year term)

Mayor Biggs (chair).

Finance Committee

Mayor Biggs (chair)

Trustees of the Library (1 Year Term)

Joyce Kaizar
Sharon Lee
Ellen Columbus
Claire Kalli
James Muller
Jill Gallina
Pat Fusaro
Lynn Lenox
Marilyn Connors
Sally Gauntt
Betsy Hyle

Property Maintenance Code Appeals Board

Joe Burt
Frank Randazzo
Andy Parks
Jim Lenox – Alternate
Robert Wilber - Alternate

No formal action required on the above presented appointments. Mayor asked the council for formal action on these appointments. These appointments were unanimously approved by the governing body.

The following was acted on as a consent agenda:

1. Resolution 2014 – 01 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE.**

SUMMARY: This resolution authorizes the tax collector to offer a tax lien sale for any properties on which delinquent taxes or delinquent water and sewer rents are owed. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Jeff Silver – Council President Liaison (732) 270-6415

2. *Resolution 2014 – 02 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE INTEREST RATE CHARGED ON DELINQUENT WATER & SEWER.*

SUMMARY: This resolution authorizes the clerk of public works to charge 18% on all outstanding water and sewer accounts. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Jeff Silver – Council President Liaison (732) 270-6415

3. *Resolution 2014 – 03 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO SET THE INTEREST RATE CHARGED ON DELINQUENT TAXES PURSUANT TO N.J.S.A. 54A: 4-67.*

SUMMARY: This resolution authorizes the tax collector to charge taxpayers interest on their delinquent taxes. The rate is 8% on the first \$1,500.00 and 18% on any balance over \$1,500.00. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Jeff Silver – Council President Liaison (732) 270-6415

4. *Resolution 2014 – 04 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING SIGNATURES ON BOROUGH CHECKS PURSUANT TO N.J.S.A.40A:5-16.*

SUMMARY: This resolution was not acted upon due to duplication of content (see resolution #2014 – 09). For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. *Resolution 2014 – 05 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THAT ALL FULL TIME AND PART TIME EMPLOYEES OF THE BOROUGH BE PAID EVERY TWO (2) WEEKS.*

SUMMARY: This resolution authorizes all full time and part time employees of the borough be paid every two (2) weeks. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

6. *Resolution 2014-06 entitled. RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE OFFICIAL PUBLICATIONS.*

SUMMARY: This resolution designates the official publications for the borough. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

7. *Resolution 2014 - 07 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZES THE MAYOR TO EXECUTE ALL GRANT APPLICATIONS ON BEHALF OF THE BOROUGH.*

SUMMARY: This resolution authorizes the Mayor to execute all grant applications on behalf of the borough. For details contact: Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

With one (1) no vote on Resolution 2014 – 06, Resolutions 2014 – 01 through 2014 – 03, 2014 – 05 and 2014 – 07 were approved by Mayor and Council.

8. *Resolution 2014 – 08 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE VARIOUS PROFESSIONALS PURSUANT TO N.J.S.A.40A:11-1 et seq.*

SUMMARY: The Mayor and Council Members unanimously approved this resolution designating the various professionals listed: William T. Hiering, Jr., Esquire-Municipal Attorney, Holman, Frenia, Allison, P.E.-Municipal Auditor, Michael O'Donnell, P.E. -Municipal Engineer, Jan L. Wouters, Esquire-Municipal Bond Counsel, Steve Zabarsky, Esquire-Special Attorney, Christopher Connors, Esquire-Special Attorney for Tax Appeals, Kenneth Kukfa, Esquire-Planning Board Attorney, Damian Murray, Esquire-Municipal Court Judge (3 years), Garrett Joest, Esquire-Municipal Prosecutor (Alternate 1), Kim A. Pascarella, Esquire-Municipal Prosecutor (Alternate 2), Steve Zabarsky, Esquire-Municipal Hearing Officer, Brian Rumpf, Esquire-Public Defender, Ted Niemiec, Esquire-Alternate Public Defender, Oscar Cradle, CPR-Certified Recycling Professional. For details contact: Ellie Rogalski - Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

9. *Resolution 2014 – 09 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING THE CASH MANAGEMENT PLAN FOR THE CALENDAR YEAR OF 2014.*

SUMMARY: This resolution adopts the cash management plan for the calendar year of 2014. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Eiley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
January 7, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Greg Heizler, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None

1. Adopt Resolution 2014 - 10 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, ALLOWING FOR TEMPORARY APPROPRIATIONS PRIOR TO THE FINAL ADOPTION OF THE 2014 MUNICIPAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution providing for temporary appropriations prior to the final adoption of the 2014 municipal budget. The temporary budget totals 26.25% of the 2014 budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 - 11 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY ACCEPTING THE CORRECTIVE ACTION PLAN FOR THE MUNICIPAL AUDIT FOR THE YEAR ENDING DECEMBER 2012.

Summary: The Mayor and Council Members unanimously approved a resolution accepting the corrective action plan for the municipal audit for the year ending December 2012. The plan was put forth by the municipal auditor upon completion of the 2012 audit. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Adopt Resolution 2014 – 12 entitled, RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY AUTHORIZING PAYMENT OF SALARIES TO BOROUGH CLERK AND BOROUGH TAX COLLECTOR IN ACCORDANCE WITH SIGNED CONSENT JUDGMENT.

Summary: With one (1) abstention, the Mayor and Council Members approved a resolution authorizing payment of salaries to the borough clerk and the borough tax collector in accordance with a signed consent judgment. This resolution realigns salaries based on a suit filed by the above. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

4. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. Adopt Resolution 2014 – 13 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Old Business

The Toms River Municipal Utilities Authority is continuing to study our sewer system. Upon the completion of the study they will submit to the borough with a request to assume responsibility of our sewer system.

Liaison Reports

Council Member Sean Asay reported that Lt. Arnold is obtaining quotes for the new police vehicle to be equipped for full service. Councilman Asay will be meeting with all of the Island Heights public safety departments on January 22, 2014 to discuss their budget and operational needs for the new budget year. Lt. Arnold and Councilman Asay have agreed on an updated format for the monthly **Police Department** report that will begin use at the end of January.

Council Member John Bendel did not have a report.

Council Member Greg Heizler did not have a report.

Council Member Kieran Pillion did not have a report.

Council President Jeffrey B. Silver did not have a report.

Council Member Sandra Blain-Snow reported that she attended the December 17th **Central Regional School Board Meeting**. The board and school administration decided to continue to enforce the school's current dress code in lieu of instituting a new uniform policy. As Director/Liaison to the **Department of Community Service & Information**, Council Member Blain-Snow noted that she will reach out to the organizations under her purview.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- There were no items for privilege of the floor.

Other Borough Actions

Approve the 2014 Town Wide Yard Sale Dates: June 21st, rain date June 28th, September 27th, rain date October 4, 2014.

Summary: The Mayor and Council Members approved the town wide yard sale dates as June 21 (rain date June 28) and September 27 (rain date October 4). A reverse 911 call may be utilized to inform residents of any traffic problems. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve motion to recognize Peter Kier and Joseph Rogalski and thank them for their service to the community while serving as members of the governing body.

Summary: The Mayor and Council Members unanimously approved a motion to recognize Joe and Pete for their time of service to the borough. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council President Liaison (732) 270-6415

Accept, with regrets, the resignation of Greg Heizler, effective January 7, 2014.

Summary: With one (1) abstention, the Mayor and Council Members approved with regrets the resignation of Greg Heizler as council member; effective January 7, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve a salary increase of 2% for part time employees as modified; Police Class II Officers increase will be on their hourly rate.

Summary: The Mayor and Council Members unanimously approved a 2% raise for part time employees as well as the police class II officers based on their hourly rates. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

February 12, 2013 at 7:00 PM held at the borough hall.

□ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, February 13, 2013 at 6:30 PM held at the borough hall.

□ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, February 20, 2013 at 7:00 PM held at the borough hall.

□ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 26, 2013 at 7:00 PM held at the borough hall.

□ The **Central Regional School Board** regularly scheduled meeting is Thursday, February 28, 2012 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

FREE RABIES CLINIC

**Saturday, January 18, 2014
11:00 AM to 12:00 PM
Island Heights Public Works Building
Corner of Lake and Laurel Avenues**

**DOG & CAT LICENSES
ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR**

- * **Proof of Current Rabies Required**
- * **Spaying/Neutering Certificate to obtain \$3.00 discount**

**Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00**

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Other Items of Interest

□ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, January 22, 2013 at 7:00 PM held at the borough hall.

□ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, February 12, 2013 at 9:00 AM held at the borough hall.

□ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday,

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
January 27, 2014
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*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

Appoint Steve Berglund to council until the general election in November.

Summary: The Mayor and Council Members unanimously approved the appointment of Steve Berglund to fill the unexpired term of Greg Heizler. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

1. First reading introduction Ordinance 2014 – 01, entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005 – 08, 2006 – 11A, 2007 – 03, AND 2013 – 05 FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.

Summary: With one (1) abstention, the Mayor and Council Members approved the first reading and introduction of Ordinance 2014 – 01. This ordinance amends prior ordinances which set the salaries and hourly wages of certain employees of the borough. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 - 14 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW

JERSEY, AUTHORIZING THE SUBMISSION OF A TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.

Summary: With one (1) abstention, the Mayor and Council approved a resolution for the submission of a tonnage grant application to the New Jersey Department of Environmental Protection. This is a State required annual resolution in order to obtain revenue based on the borough's recycling efforts. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Adopt Resolution 2014 – 15 entitled, CERTIFYING THE GOVERNING BODY'S FAMILIARITY WITH THE 2012 MUNICIPAL AUDIT INCLUDING A REVIEW OF THE GENERAL COMMENTS, RECOMMENDATIONS, AUDITOR'S OPINIONS AND SINGLE AUDIT FINDINGS.

Summary: With one (1) abstention, the Mayor and Council Members approved a resolution certifying the governing body's review of the 2012 audit including the general comments, recommendations, and auditor's opinions and single audit findings. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

4. Adopt Resolution 2014 - 16 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ASSESSOR / BOROUGH ATTORNEY TO ACT AS AGENT / AGENTS IN FILING PETITIONS OF APPEAL.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the Borough Assessor Vicky Mickiewicz and the Borough Attorney to act as agents in filing petitions of appeal. For details contact: Vicky

Mickiewicz – Tax Assessor (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. Adopt Resolution 2014 - 18 entitled, AUTHORIZING THE EXECUTION OF A SCHEDULE "C" AGREEMENT WITH THE COUNTY OF OCEAN FOR 2014.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the execution of a Schedule "C" agreement with the County of Ocean for 2014. This is a required annual resolution and agreement to participate with the County of Ocean for Schedule "C" services/items. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

6. Adopt Resolution 2014 - 19 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING REPRESENTATIVES FOR THE 2014 COMMUNITY DEVELOPMENT BLOCK GRANT.

Summary: The Mayor and Council unanimously approved a resolution designating the borough engineer, Michael O'Donnell as the borough representative for the Community Development Block Grant. Mayor Jim Biggs was designated as the alternate representative. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

7. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

8. Adopt Resolution 2014 – 17 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF

NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay reported that on January 22, 2014 he held a meeting with the **borough's public safety agencies** (Police, Fire, First Aid and OEM) to discuss our budget and operational priorities for 2014. These meetings will be ongoing through the year under the management of our OEM Director. The borough will participate in a nuclear incident readiness exercise on March 18, 2014 that will involve Federal, State, County and Local public safety agencies.

Council Member John Bendel did not have a report.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion did not have a report.

Council President Jeffrey B. Silver reported that New Jersey Board of Public Utilities (BPU) partnering with the New Jersey Clean Energy Program is offering **free pickup of your old refrigerator or freezer**. Responsibly recycle 95% of it and will also give you \$50.00. To schedule for pickup call 1-866-657-6278. They will also provide free information on energy saving ideas on how to save money and help to protect our climate & shoreline.

Council Member Sandra Blain-Snow reported that the **Island Heights Yacht Club** continues to work on their interior restoration post Sandy. Council Member Blain-Snow stated that Dr. Douglas Corbett, Principle for **Central Regional High School** reports that installation of the new track at the high school's field continues. This will necessitate the relocation of the high school's senior graduation to Veteran's Park, weather permitting. In addition, Council Member Blain-Snow stated that **implementation of Central Regional's new security system** is on schedule. **Student ID cards** are complete and ready for issue once the scanner system is programmed to accept the new barcodes. The new security

system will allow students to swipe their ID cards through a scanner to gain access to the school building. Currently, a full time officer is on site to provide security.

Mayor Biggs mentioned that the newsletter has been improved, and people are reading it and enjoying the information.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Storage trailer at 114 Oak Avenue
(See Other Borough Action)
-

New Business

Approve the membership of Richard W. Gabriel in the N.J. State Firemen's Association.

Summary: The Mayor and Council Members approved the membership of Richard W. Gabriel in the New Jersey State Firemen's Association. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415

Approve the re-employment of Gary Dye to the Public Works Department and Melissa Reynolds to Administration.

Summary: The Mayor and Council Members unanimously approved the re-employment of Gary Dye to the Public Works Department and Melissa Reynolds to Administration. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve the Marine Science Camp for August 4 – 8, 2014, pending submission of a Certificate of Insurance.

Summary: The Mayor and Council Members approved the Marine Science Camp for August 4 – 8, 2014; pending submission of a certificate of insurance. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve the minutes from the following meeting: December 17, 2013

Summary: With one (1) abstention, the Mayor and Council Members approved the minutes from the December 17, 2013 council meeting. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Discussion of vehicle maintenance contract.

Summary: The Mayor and Council Members unanimously approved Council Member Sean Asay to research the vehicle maintenance contract for the past five years. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415

Old Business

Approve purchase order request from Public Works for Tranz Connection in the amount of \$2,077.50 for emergency repairs to GMC.

Summary: The Mayor and Council Members unanimously approved a public works purchase order request to Tranz Connection in the amount of \$2,077.50 for emergency repairs to the GMC. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Other Borough Actions

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR SALARY AND HOURLY RATE INCREASES FOR ACTIVE PART TIME EMPLOYEES RETROACTIVE TO JANUARY 1, 2009

Summary: The Mayor and Council Members unanimously approved a resolution providing for salary and hourly rate increases for active part time employees retroactive to January 1, 2009. The last salary and hourly rate increase for active part-time employees of the Borough of Island Heights was effective January 1, 2008. The

following positions are considered as "active part-time employees" of the Borough: Chief Financial Officer, Tax Assessor, Fire Official, OEM Coordinator, Crossing Guards, Payroll Clerk, Code Enforcement Officer, Construction Code Officer, Class II Officer, and Municipal Court Administrator. The increase of the salaries and hourly rate of the active part-time Borough employees is 2% annually for the years of 2009, 2011, 2012, 2013 and 2014 retroactive to January 1, 2009. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Authorize a salary increase for Jon Brodbeck to \$54,649 retro back to 2009 through 2014 with further stipends.

Summary: The Mayor and Council Members unanimously approved a salary increase for the Assistant Superintendent of Public Works Jon Brodbeck to \$54,649. This salary shall be effective January 1, 2009 through December 31, 2014. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve storage trailer at 114 Oak Avenue.

Summary: The Mayor and Council Members unanimously approved placement of a storage trailer at 14 Oak Avenue during renovations of the house until April 1, 2014. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 11, 2014 at 7:00 PM held at the borough hall.

❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, February 12, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, February 19, 2014 at 7:00 PM held at the borough hall.

❑ The **Central Regional School Board** regularly scheduled meeting is Thursday,

February 20, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 25, 2014 at 7:00 PM held at the borough hall.

DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

* **Proof of Current Rabies Required**
* **Spaying/Neutering Certificate to obtain \$3.00 discount**

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

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Borough of Island Heights
Council Meeting
February 11, 2014
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*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

Presentation by Nick Mackres from EZENERGY regarding solar power to Borough Buildings.

Summary: Council President Jeff Silver invited Nick Mackres who is a renewable energy expert from EZenergy in Toms River to give Mayor and Council Members a brief presentation on solar energy. Mr. Mackres described the principals on how solar energy works and how it is installed for both commercial and residential properties. It has the potential to offset electrical costs and reduce our carbon footprint. Mr. Mackres is open for additional questions via email nickm@ezeenergy.com. For details contact: Jeff Silver – Council President Liaison (732) 270-6415

1. Second reading and adoption Ordinance 2014 – 01, entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005 – 08, 2006 – 11A, 2007 – 03, AND 2013 – 05 FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.

Public Hearing on Ordinance 2014 – 01.

Summary: After the public hearing of ordinance 2014 – 01, with one (1) abstention the Mayor and Council Members approved ordinance 2014 – 01. This ordinance amends prior ordinances which set the salaries and hourly wages of certain employees of the borough. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 - 21 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE FILING OF AN APPLICATION WITH THE OCEAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE.

Summary: The Mayor and Council unanimously approved a resolution authorizing the filing of an application with the Ocean County Community Development Block Grant Committee. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

3. Adopt Resolution 2014 – 23 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN PROVIDING FOR AMENDMENTS TO TEMPORARY

APPROPRIATIONS APPROVED PRIOR TO THE FINAL ADOPTION OF THE 2014 MUNICIPAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution providing for amendments to temporary appropriations approved prior to the final adoption of the 2014 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

4. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. Approve contract with CSI Computers for the year in the amount of \$4500 to be paid quarterly.

Summary: The Mayor and Council Members unanimously approved a renewal contract with CSI Computers for 2014 in the amount of \$4,500. To be paid quarterly. This contract decreased by approximately \$500. from the previous year. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

6. Approve the following purchase order requests:

Requesting Dept.:	Public Works
Vendor:	AC Hess
Item/Service:	Salt for Roads
Total:	\$3,445.00
Requesting Dept.:	Public Works
Vendor:	AC Hess
Item/Service:	Salt for Roads
Total:	\$3,445.00

Summary: The Mayor and Council Members unanimously approved the issuance of two purchase orders to AC Hess each in the amount of \$3,445.00 for salt for roads. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 2710-6424, Jeff Silver – Council President Liaison (732) 270-6415

7. Approve ABC Application for Island Heights Volunteer Fire Co. DOE: 6/28/14-Summerbrew

Summary: The Mayor and Council Members unanimously approve an ABC application for the Island Heights Volunteer Fire Co. for Summerbrew to be held on June 28, 2014. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415

8. Approve membership to Island Heights Volunteer Fire Co. for David J. Hansen

Summary: The Mayor and Council Members unanimously approved membership for David J. Hansen to the Island Heights Volunteer Fire Co. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415

9. Adopt Resolution 2014 – 22 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay reported that following discussions between himself and Lt. Arnold, an agreement was reached on a monthly report of police operations and activity of note. The Police Department will be posting the report on their Facebook page on or about the 10th of each month covering the prior month. Upon their request the report will also be made available to members of the media. Residents who wish to view the report on Facebook should search for "Island Heights Police Dept" on Facebook and "like" the page. This will allow them to view the contents of the Facebook page.

Council Member John Bendel voiced his concern over an effort in the state Senate to develop recommendations for municipal consolidation and shared services that would be mandatory. Mr. Bendel said Bill Dressel, Executive Director of the New Jersey State League of Municipalities, told at a meeting of the Ocean County Mayors' Association that under the proposal if voters in affected towns turned down the recommendations, Trenton could cut off state revenues and perhaps even subject the municipality to a zero-percent budget cap. That would all but force reductions in services like police, fire and public works. Mr. Bendel further stated that such a heavy-handed approach to the issue posed an unjustified threat to Island Heights.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion did not have a report. Council President Jeffrey B. Silver stated that he is concerned about a letter from Mr. Baran of O'Donnell, Stanton and Associates with another issue with the water treatment plant, its filtration system and how another fix is necessary at the cost of \$100,000.

Council Member Sandra Blain-Snow did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Birthday cupcakes for Sandra Snow's birthday.
- Badge Checker position

New Business

Approve the minutes from the following meetings: January 7, 2014 Re-Organization Meeting, January 7, 2014 and January 27, 2014.

Summary: The Mayor and Council Members unanimously approved the minutes of the aforementioned meetings. For details contact:

Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve application from T.R. East Little League for use of Memorial Baseballs Field on Monday nights from February 24, 2014 to July 14, 2014 from 5:30 PM to 8:00 PM.

Summary: The Mayor and Council Members unanimously approved an application from Toms River East Little League for use of Memorial Field on Monday nights from February 24, 2014 to July 14, 2014 from 5:30 PM to 8:00 PM. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Kieran Pillion – Council Member Liaison (732) 270-6415

Other Borough Actions

Motion to appoint Mayor Biggs and Sean Asay to oversee negotiation process with PBA and Lt. Arnold.

Summary: With one (1) abstention, the Mayor and Council Members approved a motion to appoint Mayor Biggs and Council Member Asay to oversee the negotiation process with the PBA and with Lt. Arnold. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, February 25, 2014 at 7:00 PM held at the borough hall.

☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, March 11, 2014 at 7:00 PM held at the borough hall.

☐ The Island Heights Planning Board regularly scheduled meeting is Wednesday, March 12, 2014 at 6:30 PM held at the borough hall.

☐ The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, Wednesday 19, 2014 at 7:00 PM held at the borough hall.

☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, March 25, 2014 at 7:00 PM held at the borough hall.

☐ The Central Regional School Board regularly scheduled meeting is Thursday, March 27, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

DOG & CAT LICENSES

ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR

- * Proof of Current Rabies Required
- * Spaying/Neutering Certificate to obtain \$3.00 discount

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
February 25, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None

1. First reading introduction Ordinance 2014 - 02 entitled, ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Summary: After the first reading and introduction of Ordinance 2014 – 02, the Mayor and Council Members unanimously approved an ordinance to exceed the municipal budget appropriation limits and to establish a cap bank. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 – 24 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, INTRODUCING THE 2014 MUNICIPAL BUDGET.

Summary: The Mayor and Council unanimously approved a resolution introducing the 2014 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Adopt Resolution 2014 - 25 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN PROVIDING FOR AMENDMENTS TO TEMPORARY APPROPRIATIONS APPROVED PRIOR TO THE FINAL ADOPTION OF THE 2014 MUNICIPAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution providing for amendments to temporary appropriations approved prior to the final adoption of the 2014 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

4. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. Approve Special Events Application for the TR Kiwanis for the River to Bay 5K to be held on May 5, 2014.

Summary: The Mayor and Council Members unanimously approved a special events application for the Toms River Kiwanis for the annual River to Bay 5K to be held on May 5, 2014. For details contact: Ellie Rogalski - Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

6. Approve CodeRed Emergency Notification Services Agreement for the year 2014.

Summary: The Mayor and Council Members unanimously approved the CodeRed Emergency Notification Services agreement for the year 2014. For details contact: Doug Platt – Emergency Management Coordinator (732) 270-5500, Sean Asay – Council Liaison (732) 270-6415

7. Adopt Resolution 2014 – 26, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay reported "per the Administrative Office of the Courts, the Mayor and Council have been advised that all of the computer hardware, database systems and software used by the Island Heights Municipal Court will be upgraded and replaced over the year at no cost to the borough. All of these upgrades are funded by the State Judiciary." Council Member John Bendel did not have a report.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion reported the Island Heights Environmental Committee meeting was sparsely attended. Council President Jeffrey B. Silver did not have a report.

Council Member Sandra Blain-Snow reported the passing of *local resident Alice E. Askoff*. A lifelong member of the Island Heights Yacht Club, she served as President of the Ladies Auxiliary in addition to Assistant Treasurer and Membership Committee Chair. She also served as a curator and Vice-president and Chair of the Arts Committee for the John F. Peto Museum.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- None.

New Business

Approve the minutes from the following meetings: February 11, 2014.

Summary: The Mayor and Council Members unanimously approved the minutes of the February 11, 2014 council meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Other Borough Actions

Fixed Asset Inventory

Summary: The Mayor and Council Members unanimously approved a contract agreement in the amount of \$2,200.00 to perform the fixed asset inventory for borough. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Other Items of Interest

- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, March 11, 2014 at 7:00 PM held at the borough hall.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, March 12, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Planning Board regularly scheduled meeting is Wednesday, March 12, 2014 at 6:30 PM held at the borough hall.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, Wednesday 19, 2014 at 7:00 PM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, March 25, 2014 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, March 27, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

DOG & CAT LICENSES

ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR

- * Proof of Current Rabies Required
- * Spaying/Neutering Certificate to obtain \$3.00 discount

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

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Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
March 11, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

1. Adopt Resolution 2014 – 28 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, STATE OF NEW JERSEY PROVIDING FOR TRANSFERS BETWEEN BUDGET APPROPRIATIONS CONTAINED IN THE 2013 APPROPRIATION RESERVES MUNICIPAL BUDGET

Summary: The Mayor and Council Members unanimously approved a resolution providing for amendments to temporary appropriations approved prior to the final adoption of the 2014 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 – 29 entitled, RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT EXCEEDING \$434,000 BOND ANTICIPATION NOTES OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY

Summary: The Mayor and Council unanimously approved a resolution providing for the issuance and sale (not to exceed \$434,000) of bond anticipation notes. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented, with the addition of the Municipal Clerks' Association of New Jersey in the amount of \$260.00.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budgets, including a payment in the amount of \$260.00 to the Municipal Clerks' Association of New Jersey for the spring conference. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

4. Approve the following purchase order requests:

**1. Requesting Dept.: Police
Vendor: GTBM Inc.
Item/Service: Info-Cop Agreement
Total: \$1,050.00**

**2. Requesting Dept: Police
Vendor: Innovative Data Solutions, Inc.
Item/Service: Power DMS
Total: \$2,575.00**

**3. Requesting Dept.: Public Works
Vendor: Yardville Supply
Item/Service: 150 DCSS80 Diamond Crystal Solar #80 & Delivery
Total: \$1,558.50**

**4. Requesting Dept.: Public Works
Vendor: MAB Paints
Item/Service: Paint for Post Office
Total: \$1,101.89**

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the requests listed above. For details

on items 1 and 2 contact: Lt. Kevin Arnold – (732) 270-3006, Sean Asay – Council Member Liaison (732) 270-6415; for details on items 3 and 4 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415

**5. Approve Special Events Application and Road Closing Application County Road.
Applicant: Barnegat Bay Partnership – Barnegat Bay Festival**

Date: Wednesday/Thursday, May 28 & 29, 2014 (Tents will be set-up Wanamaker Field)

Time: 10:00 AM – 4:00 PM

Date: Friday, May 30, 2014 (BBF gala event)

Time: 10:00 AM – 10:00 PM

Date: Saturday, May 31, 2014 (Possible workshops – TBA)

Time: 10:00 AM – 4:00 PM

Date: Sunday, June 1, 2014 (Festival)

Time: 6:00 AM – 5:00 PM

*** Including the borough becoming an official partner in this project, borough logo will be provided to the BBP for use in their advertising.**

Summary: The Mayor and Council Members unanimously approved a special events application and road closing application for Barnegat Bay Partnership – Barnegat Bay Festival; dates and times listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

6. Approve request from Ocean County Artists' Guild to utilize the portion of Chestnut Avenue directly in front of the Guild for an Outdoor Art Show on Sunday, May 4, 2014 from 10:00 AM to 4:00 PM with the street to be blocked off from 8:30 AM to 5:00 PM.

Summary: The Mayor and Council Members unanimously approved a request from the Ocean County Artists' Guild to utilize the portion of Chestnut Avenue directly in front of the Guild for an Outdoor Art Show on Sunday, May 4, 2014 from 10:00 AM to 4:00 PM with the street to be blocked off from 8:30 AM to 5:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732)

270-6415, Jeff Silver – Council President Liaison (732) 270-6415

7. Approve request from the Friends of the Island Heights Library to utilize the Borough Hall to hold a fundraiser with Digital Media Memory on Saturday, May 17, 2014 from 9:00 AM to 4:00 PM.

Summary: The Mayor and Council Members unanimously approved a request from the Friends of the Island Heights Library to hold a fundraiser with Digital Media Memory on Saturday, May 17, 2014 from 9:00 AM to 4:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kieran Pillion – Council Member Liaison (732) 270-6415

8. Adopt Resolution 2014 – 27, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay called attention to the February *"Police Blotter"* report and commended Lt. Arnold and Officer Burns for their quick response to a possible drug overdose on February 21st. The unconscious male received swift medical attention that likely prevented a more serious situation from developing. **Council Member John Bendel** reported that our maintenance *code enforcement officer* does not cruise the borough looking for infractions, but rather acts on resident complaints. He also noted there have been apparent violations of the borough ordinance on *garbage pickup*. That ordinance reads: All garbage shall be placed at the curb line not earlier than 4:00 PM on the day preceding collection, and the cans removed not later than 9:00 PM on the day of collection. Please do not put out trash too early or leave cans into the following day, Bendel urged.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion referred to Ms. Hyle who provided information on the behalf of the ***Friends of the Library***. Monies from the recent candy sale have been used to purchase a changing table for the library. The ***Island Heights Recreation Committee*** is still discussing a date for the Easter Egg Hunt.

Council President Jeffrey B. Silver did not have a report.

Council Member Sandra Blain-Snow responded to an email request by a freelance writer to provide travel related articles for the ***borough's website***. Feedback from the mayor and council was requested. After discussion of the matter it was decided these services were not needed. Council Member Snow sent an email in response to the vendor declining the offer.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Property on Garden Avenue has a lot of garbage outside and the piles are getting bigger.
 - Dumpster located in front of the property at 114 Oak Avenue will be removed prior to Memorial Day.
-

New Business

Approve Pavilion Rental Application for Laura Halasz on August 1, 2014 from 3:00 PM – 6:00 PM for a wedding ceremony; certificate of insurance provided.

Summary: The Mayor and Council Members unanimously approved a pavilion rental application for Laura Halasz on August 1, 2014 from 3:00 PM to 6:00 PM for a wedding ceremony. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve Pavilion Rental Application for Patrick Mabie, Jr. on May 18, 2014 at 4:00 PM for a wedding ceremony; certificate of insurance provided.

Summary: The Mayor and Council Members unanimously approved a pavilion rental application for Patrick Mabie, Jr. on May 18, 2014 at 4:00 PM for a wedding ceremony. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approval of membership of Eric W. Johnson in the Island Heights Fire Company.

Summary: The Mayor and Council Members unanimously approved the membership of Eric W. Johnson in the Island Heights Fire Company. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415

Old Business

After a brief discussion carried over from the February 25, 2014 meeting regarding vehicle maintenance, it was decided that no further action will be taken on this matter.

Other Borough Actions

Approve the hiring of a Part-Time Public Works employee to be named at a later date.

Summary: The Mayor and Council Members unanimously approved the hiring of a part-time public works employee; to be named at a later date. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415

Other Items of Interest

❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, March 19, 2014 at 7:00 PM held at the borough hall.

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, March 25, 2014 at 7:00 PM held at the borough hall.

❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, March

27, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

DOG & CAT LICENSES

**ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR**

- * Proof of Current Rabies Required**
- * Spaying/Neutering Certificate to obtain \$3.00 discount**

Cat & Dog Fee: \$10.00
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Council Member Sandra Blain-Snow
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Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
March 25, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: Sean Asay

1. Adopt Resolution 2014 – 30, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION

Summary: This resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Second reading and adoption Ordinance 2014 - 02 entitled, ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

3. Public Hearing on Ordinance 2014 - 02.

Summary: After the second reading and public hearing on Ordinance 2014 – 02, the Mayor and Council unanimously approved an ordinance to exceed the municipal budget appropriation limits to establish a cap bank. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

4. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budgets and the 2014 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. Adopt Resolution 2014 - 32 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN PROVIDING FOR AMENDMENTS TO TEMPORARY APPROPRIATIONS APPROVED PRIOR TO THE FINAL ADOPTION OF THE 2014 MUNICIPAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution providing for

amendments to temporary appropriations approved prior to the final adoption of the 2014 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

6. Adopt Resolution 2014 – 31, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay was absent from the meeting.
Council Member John Bendel did not have a report.
Council Member Steve Berglund did not have a report.
Council Member Kieran Pillion did not have a report.
Council President Jeffrey B. Silver discussed issues with the lighting inside the Island Heights Post Office in which the Island Heights Volunteer Fire Company had two (2) calls for smoke.
Council Member Sandra Blain-Snow did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- There were no items for privilege of the floor.

New Business

Approve application for TR East Little League Scrappers to utilize Memorial Field for practice on Thursday nights from 4:00 PM to 7:00 PM starting March 27, 2014 through June 19, 2014.

Summary: The Mayor and Council Members unanimously approved an application for Toms River East Little League Scrappers to utilize Memorial Field for practice on Thursday nights from 4:00 PM to 7:00 PM starting March 27, 2014 through June 19, 2014. Certificate of insurance is on file. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve application for TR East Little League Orioles to utilize Memorial Field for practice on Wednesday nights starting March 26, 2014 through June 25, 2014.

Summary: The Mayor and Council Members unanimously approved an application for Toms River East Little League Orioles to utilize Memorial Field for practice on Wednesday nights starting March 26, 2014 through June 25, 2014. Certificate of insurance is on file. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve A.B.C. application for Central Regional Foundation on May 16, 2014 from 6:00 PM to 9:00 PM at the Island Heights Fire House.

Summary: The Mayor and Council Members unanimously approved an A.B.C application for Central Regional Foundation on May 16, 2014 from 6:00 PM to 9:00 PM at the Island Heights Fire House. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve Special Event application (pending the submission of a signed application) and Road Closing permit for 2014 IHYC Junior Olympics Sailing Championship on July 21 & 22, 2014.

Summary: The Mayor and Council Members unanimously approved a special event application and road closing permit for 2014 Island Heights Yacht Club Junior Olympics Sailing Championship on July 21 and 22, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Appoint Karen Caggiano as Badge Checker for 2014 not to exceed 28 hrs. per week @ \$11.00 p/h.

Summary: The Mayor and Council Members unanimously the appointment of Karen Caggiano as a badge checker to start on Memorial Day or sooner; not to exceed 28 hours per week at \$11.00 per hour.

Repairs to the Police Crown Vic transmission in the amount of \$1,200.00.

Summary: This item was tabled until the next meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

O'Donnell, Stanton & Associates proposal for Water Treatment Plant.

Summary: This item was tabled for discussion at a future meeting. Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Old Business

Grant permission for Leslie and Carol Knox to clear the buffer zone of dead trees, brush and trash and replant and maintain the zone with an evergreen border planted by a professional landscape service at no cost to the Borough only.

Summary: The Mayor and Council Members unanimously granted permission to Leslie and

Carol Knox to clear the buffer zone of dead trees, brush and trash and replant and maintain the zone with an evergreen border planted by a professional landscape service at no cost to the borough only. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Discussion regarding a deteriorated section of bulk heading on the Camp Meeting Ground property causing erosion on a resident's property.

Summary: There was no action taken on this item. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Other Borough Actions

Ratify the appointment of Eric Johnson as a part time public works employee.

Summary: The Mayor and Council Members unanimously approved the appointment of Eric Johnson as a part time public works employee at \$12.00 per hour. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415

Other Items of Interest

□ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 13, 2014 at 7:00 PM held at the borough hall.

□ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, May 14, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

□ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, May 14, 2014 at 6:30 PM held at the borough hall.

□ The **Central Regional School Board** regularly scheduled meeting is Thursday, May 15, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

□ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 21, 2014 at 7:00 PM held at the borough hall.

□ **All Municipal Offices** will be closed on Monday, May 26, 2014 in observance of Memorial Day.

□ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 27, 2014 at 7:00 PM held at the borough hall.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Finance, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
April 8, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

1. Mayor's Proclamation – National Library Week, April 13 – 19, 2014.

Summary: The Mayor and Council Members unanimously approved the Mayors' Proclamation proclaiming National Library Week to be April 13 to April 19, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

2. Adopt Resolution 2014 – 34, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION

Summary: This resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Adopt Resolution 2014 – 33, entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, ACCEPTING A CERTIFIED LIST FROM THE BOROUGH OF ISLAND HEIGHTS PARTICIPATING VOLUNTEER FIRE COMPANY AND BOROUGH OF ISLAND HEIGHTS VOLUNTEER FIRST AID SQUAD FOR ELIGIBILITY IN LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) FOR THE YEAR 2014.

Summary: The Mayor and Council unanimously approved a resolution accepting a certified list from the Borough of Island Heights Volunteer Fire Company and Borough of Island Heights Volunteer First Aid Squad for eligibility in the "Length of Service Awards Program" (LOSAP) for the year 2014. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

4. Adopt Resolution 2014 - 36 entitled, RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY APPROVING CHANGE ORDER NO. 11 TO THE CONTRACT BETWEEN THE BOROUGH AND T.K.T. CONSTRUCTION, INC., INCREASING THE CONTRACT PRICE BY \$179,971.17 FOR AN OVERALL INCREASE IN THE CONTRACT PRICE OF 20.51%.

Summary: The Mayor and Council Members unanimously approved tabling this item until the next meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

5. O'Donnell, Stanton & Associates RE: Approve Engineers Modification No. 11, Water Treatment Plant in the amount of \$179,971.17. The modification will increase the total contract amount to \$2,164,332.20.

Summary: The Mayor and Council Members unanimously approved tabling this item until the next meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

6. Approve the following purchase order request:

Requesting Dept.: Tax Collector, Finance & Utility
Vendor: Edmunds & Associates, Inc.

Item/Service: 2014 Software Renewal
Maintenance
Total: \$7,829.00

Summary: The Mayor and Council Members unanimously approved the issuance of a purchase order to Edmunds & Associates, Inc. in the amount of \$7,829.00 for the renewal 2014 software maintenance service. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

7. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

8. Adopt Resolution 2014 – 35, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: This resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay as liaison to our Municipal Court, the Mayor and Council will now be receiving a monthly court activity report for the *Island Heights Municipal Court*. In January 2014 the court heard a total of 25 cases with 14 findings of guilty and 11 dismissals, in February 2014 the court heard a total of 27 cases with 17 guilty findings and 10 dismissals.

Council Member John Bendel did not have a report.

Council Member Steve Berglund reported that he previewed for the council, resolution 2014 - 37 which will be acted upon at the next council

meeting. The action requested will be to apply for a grant to fund action for *“Safe Routes to School”*.

Council Member Kieran Pillion reported that a resident on River Avenue wants to remove dead Japanese Pines at the end of the boardwalk next to his house, and install a sprinkler system and put in new trees.

Council President Jeffrey B. Silver keeping us in a *“Green”* direction, we will be replacing and installing more energy efficient light pole lamps along the River Avenue boardwalk with LED lamps. These have the same lumen output as the current high pressure sodium lamps but with half the electrical cost to run them. LED lamps also have a lifetime expectancy of 20,000 hours. This means they will not need replacement for almost seven (7) years. At our open meeting on April 8, Council President Silver invited *Toms River Municipal Utilities Authority* for a question and answer session. Our town’s sewer system is very old and looking into ways of properly maintaining the system in the future. Because of our location along the Toms River and Barnegat Bay, environmental concerns are also being addressed for proper containment of the sewer system if another Super Storm Sandy occurs.

We will be continuing communications with Toms River Municipal Utilities Authority and will keep everyone informed on our progress.

Council Member Sandra Blain-Snow did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Sprinkler System
-

New Business

Appoint Joshua J. Schroeder as a Part Time Public Works employee not to exceed 31 hours per week at \$12.00 per hour (subject to pre-employment requirements).

Summary: The Mayor and Council Members unanimously approved the appointment of Joshua J. Schroeder as a part time public works

employee; not to exceed 31 hours per week at \$12.00 per hour. This appointment is subject to pre-employment requirements. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415

Approve application for use of Wanamaker Field:

Applicant: Dustin Gabriel
Event: Wedding Reception
Location: East Side of Field
Date: May 16, 2015 from 5:00 PM to 11:00 PM.

Tables and tents to be set up on May 15, 2015 (certificate of insurance has been provided).

Summary: The Mayor and Council Members unanimously approved tabling this item until a future meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve request from the Open Door for permission to hold their Annual Walk along the River on Saturday, June 7, 2014, begins at 8:00 AM and finished by noon. Permission to put up a portable tent at one end of the boardwalk for registration in case of rain (certificate of insurance has been provided).

Summary: The Mayor and Council Members unanimously approved a request from the Open Door to hold their annual walk along the river on Saturday, June 7, 2014. The walk begins at 8:00 AM and finishes by noon. In case of rain, one portable tent will be put up at one end of the boardwalk for registration. The certificate of insurance has been provided. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve the request from the Island Heights United Methodist Church to use the Central Avenue Pavilion for Easter Sunrise Services on April 20th, 2014 from 7:30 AM - 8:30 AM (certificate of insurance has been provided).

Summary: The Mayor and Council Members unanimously approved a request from the Island Heights United Methodist Church to use the Central Avenue pavilion for Easter Sunrise

Services on April 20, 2014 from 7:30 AM to 8:30 AM. The certificate of insurance has been provided.

Review proposed Ordinance 2014 – 03 entitled: An Ordinance establishing Regulations, Specifications and Restrictions for the use and/or Installation of Outdoor Lighting in the Borough.

Summary: A discussion was held on this ordinance. Council Member Berglund will work on putting an ordinance together for a future meeting. No action was taken on this item. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Steve Berglund – Council Member Liaison (732) 270-6415

Old Business

Approve proposal for Services #14021.00 from O'Donnell, Stanton & Associates RE: Repair of the Damaged Sewage Pump Station Control Panels damaged by Super Storm Sandy. Engineering Services - \$15,500.00, Construction - \$7,000.00. Total - \$22,500.00. (tabled 3/27/14)

Summary: With one (1) no vote, the Mayor and Council Members approved a proposal from O'Donnell, Stanton & Associates for the repair of the damaged sewage pump station control panels damaged by Super Storm Sandy. Engineering - \$15,500.00, Construction - \$7,000.00; Total \$22,500.00. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Council President Liaison Jeff Silver (732) 270-6415

Update on the Camp Meeting Ground riverside slope stabilization.

Summary: Council Member Berglund reported he is waiting to hear from the State Department of Environmental Protection to see if this is considered an emergency. No action was taken; this item was tabled until the next meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Steve Berglund – Council Member Liaison (732) 270-6415

Other Borough Actions

Approve the replacement of the retro fitting of the Boardwalk lights to LED at \$105.00 per light.

Summary: The Mayor and Council Members unanimously approved the replacement of the retro fitting of the boardwalk lights to LED at \$105.00 per light. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Other Items of Interest

- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 13, 2014 at 7:00 PM held at the borough hall.
 - ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, May 14, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
 - ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, May 14, 2014 at 6:30 PM held at the borough hall.
 - ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, May 15, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
 - ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 21, 2014 at 7:00 PM held at the borough hall.
 - ❑ **All Municipal Offices** will be closed on Monday, May 26, 2014 in observance of Memorial Day.
 - ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 27, 2014 at 7:00 PM held at the borough hall.
-

Last Day of Pre-Season Sale of Recreational Badges is Saturday, May 31, 2014. Increase as set

by ordinance begins Sunday, June 1, 2014

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
April 22, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Absent
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

1. First reading and introduction Ordinance 2014 - 03 entitled, ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY ESTABLISHING REGULATIONS, SPECIFICATION AND RESTRICTIONS FOR THE USE AND/OR INSTALLATION OF OUTDOOR LIGHTING.

Summary: This item was tabled. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

2. First reading and introduction Ordinance 2014 - 04 entitled, A BOND ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, AMENDING IN PART BOND ORDINANCE NO. 2010 - 05 ADOPTED ON APRIL 27, 2010 AND FURTHER AMENDED ON AUGUST 14, 2012, PROVIDING FOR THE CONSTRUCTION OF THE REPLACEMENT FOR EXISTING WATER TREATMENT PLANT IN ORDER TO AMEND THE ITEMS OF EXPENSE PERMITTED UNDER N.J.S.A.40A2-10.

Summary: The Mayor and Council Members unanimously approved on first reading an ordinance amending in part bond ordinance No. 2010 – 05 adopted on April 27, 2010 and further amended on August 14, 2012, providing for the construction of the replacement for existing water treatment plant in order to amend the items of

expense permitted under N.J.S.A 40A2-10. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

3. Public Hearing on the 2014 Municipal Budget.

Summary: There were no comments during the public hearing on the 2014 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

4. Adopt Resolution 2014 – 39, entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, DETERMINING THAT THE BOROUGH'S BUDGET SHALL BE READ BY TITLE ONLY.

Summary: The Mayor and Council Members unanimously approved a resolution determining that the borough's budget shall be read by title only. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

5. Adopt Resolution 2014 – 38 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE 2014 INTRODUCED MUNICIPAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution amending the 2014 introduced municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

6. Adopt Resolution 2014 - 40 entitled, RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY, ADOPTING THE 2014 MUNICIPAL BUDGET AS AMENDED.

Summary: The Mayor and Council Members unanimously approved a resolution adopting the 2014 municipal budget as amended. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

7. Adopt Resolution 2014 – 41 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE 2014 SAFE ROUTES TO SCHOOL GRANT.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the submission of an application for the 2014 Safe Routes to School grant. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Steve Berglund – Council Member Liaison (732) 270-6415

8. Adopt Resolution 2014 – 42 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY APPROVING CHANGE ORDER NO 11 TO THE CONTRACT BETWEEN THE BOROUGH AND T.K.T. CONSTRUCTION CO., INC. INCREASING THE CONTRACT PRICE BY \$179,971.17 FOR AN OVERALL INCREASE IN THE CONTRACT PRICE OF 20.51%.

Summary: The Mayor and Council Members unanimously approved a resolution approving change order No. 11 to the contract between the Borough and T.K.T. Construction Co., Inc. increasing the contract price by \$179,971.17 for an overall increase in the contract price of 20.51%. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

9. O'Donnell, Stanton & Associates re: Approve Engineers Modification No. 11, Water Treatment Plant in the amount of \$179,971.17. The modification will increase the total

contract amount to \$2,164,332.20. (carried from 4/8/14)

Summary: The Mayor and Council Members unanimously approved O'Donnell, Stanton & Associates engineers modification No. 11, Water Treatment Plant in the amount of \$179,971.17. The modification will increase the total contract amount to \$2,164,332.20. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

10. Approve obligations chargeable to the 2013 operating budget and the 2014 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 operating budget and the 2014 temporary operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

11. Approve the following purchase order request:

Requesting Dept.:	Water Sewer
Vendor:	Sensus
Item/Service:	Meter Reading Software Renewal Support 6/29/14-6/29/15
Total:	\$1,524.60

Requesting Dept.:	Public Works/Vehicle Maintenance
Vendor:	Tranz Connection
Item/Service:	Replace Pump and Power Take Off GMC
Total:	\$1,875.00

Requesting Dept.:	Public Works/Vehicle Maintenance
Vendor:	ERS Fleet Repair
Item/Service:	Repairs to Roll Off
Total:	\$1,559.34

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders to the three (3) items above. For details on all items above, contact: Jon Brodbeck –

Assistant Superintendent of Public Works (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

12. Approve the following Raffle License:

Applicant: Barnegat Bay Watershed & Estuary Foundation #R2014-01
DOE: May 30, 2014

Summary: The Mayor and Council Members unanimously approved an application to Barnegat Bay Watershed & Estuary Foundation #R2014 – 01; date of event is May 30, 2014. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

13. Approve Application for Special Permit for Social Affair (ABC)

Applicant: Barnegat Bay Foundation
Date: Friday, May 30, 2014
Time: 6:00 PM – 9:00 PM

Summary: The Mayor and Council Members unanimously approved an application for Special Permit for Social Affair (ABC) for Barnegat Bay Foundation; date of event is Friday, May 30, 2014 from 6:00 PM to 9:00 PM. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

14. Adopt Resolution 2014 – 43, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member Sean Asay reported that he and Council Member Bendel will meet with the leadership of the First Aid Squad on May 20th to

discuss staffing and operational issues raised recently.

Council Member John Bendel reported that the Island Heights Planning Board met on April 9, but the scheduled application was not heard because the applicant had not completed the required notifications. Council Member Bendel also said the survey of Camp Walk from Jaynes to Simpson Avenues had been completed. Three instances of encroachments onto borough property were found. The borough attorney is notifying the property owners by letter of the encroachments -- a low retaining wall, a concrete walkway, and a stoop. The borough is not taking any further action, merely advising the owners that the property involved belongs to the borough. Also, Mr. Bendel said that he and Council Member Steve Berglund met with Heather Smith and Dori Leonardi of Cultural and Heritage to begin discussions on how the two pieces of Camp Walk can best be maintained and marked as historic properties. All input on the Camp Walk project is welcome.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion reported on PRESERVE YOUR PRECIOUS MEMORIES AND SUPPORT THE ISLAND HEIGHTS LIBRARY: The Friends of the Island Heights Branch of the Ocean County Library is sponsoring a "Digital Preservation Session." The event will be held at the Island Heights Borough Hall (East End and Van Sant Avenues) on Saturday, May 17, 2014, between the hours of 10:00 AM and 3:00 PM.

Council President Jeffrey B. Silver was absent from the meeting.

Council Member Sandra Blain-Snow did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Flag Pole
 - Lighting at Letter Park
-

New Business

None

Old Business

Stabilization of Bluff at Camp Meeting.

Summary: With one (1) no vote, the Mayor and Council Members approved the stabilization of a section of the bluff at Camp Meeting at an approximate cost of \$30,000 to \$35,000. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Wedding event from last meeting for use of Wanamaker Field from last meeting:

Applicant: Dustin Gabriel
Event: Wedding Reception
Location: East Side of Field
Date: May 16, 2015 from 5:00 PM to 11:00 PM.

Summary: No action was taken; this item was tabled until next meeting. For details contact: Wendy Prior – Deputy Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Borough Actions

None

Other Items of Interest

- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 13, 2014 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, May 14, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, May 14, 2014 at 6:30 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, May 15, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, May 21, 2014 at 7:00 PM held at the borough hall.

❑ **All Municipal Offices** will be closed on Monday, May 26, 2014 in observance of Memorial Day.

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, May 27, 2014 at 7:00 PM held at the borough hall.

Last Day of Pre-Season Sale of Recreational Badges is Saturday, May 31, 2014. Increase as set by ordinance begins Sunday, June 1, 2014

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
May 13, 2014
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Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None

1. Second reading and adoption Ordinance 2014 - 04 entitled, A BOND ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY, AMENDING IN PART BOND ORDINANCE NO. 2010 - 05 ADOPTED ON APRIL 27, 2010 AND FURTHER AMENDED ON AUGUST 14, 2012, PROVIDING FOR THE CONSTRUCTION OF THE REPLACEMENT FOR EXISTING WATER TREATMENT PLANT IN ORDER TO AMEND THE ITEMS OF EXPENSE PERMITTED UNDER N.J.S.A.40A2-10.

2. Public Hearing Ordinance 2014 – 04.

Summary: After the public hearing on Ordinance 2014 – 04, the Mayor and Council Members unanimously approved an ordinance amending in part bond ordinance No. 2010 – 05 adopted on April 27, 2010 and further amended on August 14, 2012, providing for the construction of the replacement for existing water treatment plant in order to amend the items of expense permitted under N.J.S.A 40A2-10. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

3. Adopt Resolution 2014 – 44 entitled RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, ADOPTING THE 2014 MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN FOR OCEAN COUNTY.

Summary: The Mayor and Council Members unanimously approved a resolution adopting the 2014 Multi-Jurisdictional All Hazard Mitigation Plan for Ocean County. For details contact: Doug Platt – Emergency Management Coordinator (732) 270-5155, Sean Asay – Council Member Liaison (732) 270-6415

4. Adopt Resolution 2014 – 46, entitled, RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY, AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED BIRDSALL SERVICES GROUP, INC. V. BOROUGH OF ISLAND HEIGHTS, DOCKET NO. OCN-L-545-13.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the settlement of litigation entitled Birdsall Services Group, Inc. v. Borough of Island Heights. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

5. Approve obligations chargeable to the 2013 operating budget and the 2014 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 and 2014 operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

6. Approve the following purchase order request:

Requesting Dept.: Police
Vendor: Blue Line Emergency Lighting, Inc.
Item/Service: Emergency Lighting for New Police Vehicle
Total: \$5,644.60

Requesting Dept.: Police
Vendor: Blue Line Emergency Lighting, Inc.
Item/Service: Single Prisoner Partition SUV installed
Total: \$1,191.20

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders to the two (2) items above. For details on both items above contact: Lt. Kevin Arnold – (732) 270-3006, Sean Asay – Council Member Liaison (732) 270-64

The following will be acted on as a consent agenda.

7. Approve the following Raffle Licenses:

Applicant: Island Heights Volunteer Fire Co. #1 #R2014-02
DOE: Sept. 26, 2014

Applicant: Island Heights Cultural & Heritage Association #R2014-03
DOE: Dec. 13, 2014

Summary: The Mayor and Council Members unanimously approved the two (2) raffle licenses listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

8. Adopt Resolution 2014 – 45, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There being no items for closed session this resolution was not acted on. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member Sean Asay advised that the *Island Heights Volunteer Fire Co. Ladies Auxiliary* is seeking new members. Anyone interested in becoming a member should contact Wendie Gabriel at (732) 504-9977 or via mail at post office box 321, Island Heights, 08732-0321. Meetings are held on the first Monday of every month.

Council Member John Bendel did not have a report. Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion did not have a report. Council President Jeffrey B. Silver reported that he is talking with the CFO regarding an open item on the DOT project for Summit Avenue. Mr. Silver mentioned that the borough agreed on a fixed asset inventory. He also mentioned that he would like to hire two (2) people for summer help for public works for the SWALE project. Council Member Sandra Blain-Snow reported that she visited the Island Heights Grade School to discuss the town's application for the Safe Routes to School Grant. In addition to this other issues have been discussed concerning student drop-off, parking and flooding of the playground field at the rear of the school. She has been in contact with the school superintendent and school board president in order to obtain input from the school community. On May 11th she visited the school grounds in order to obtain photographic documentation of the flooding situation at the school.

Mayor Jim Biggs stated that the borough needs to strengthen the membership of the borough's first responders.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Water treatment plant
- Rebuilding the groin to help replenish and make a second beach
- Traffic problems at the Island Heights Grade School
- Property maintenance issues
- Summit Avenue gazebo / FEMA claim
- Trees / Camp Walk bluff project
- Island Heights Recreation Committee lacking in membership, especially leadership positions. Seek new members through newsletter.

New Business

- School Playground Drainage
- Resignation of Recreation Committee member

- Update Borough's FEMA applications

Old Business

- Lighting Ordinance

Other Borough Actions

Authorizing the hiring of two (2) seasonal employees for the Public Works Department @ \$12.00 p/h.

Summary: The Mayor and Council Members unanimously approved the hiring of two (2) seasonal employees for the Public Works Department at \$12.00 per hour. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver - Council President Liaison (732) 270-6415

Other Items of Interest

- ☐ All Municipal Offices will be closed on Monday, May 26, 2014 in observance of Memorial Day.
- ☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, May 27, 2014 has been cancelled.
- ☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, June 10, 2014 at 7:00 PM held at the borough hall.
- ☐ The Island Heights Planning Board regularly scheduled meeting is Wednesday, June 11, 2014 at 6:30 PM held at the borough hall.
- ☐ The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, June 18, 2014 at 7:00 PM held at the borough hall.
- ☐ The Central Regional School Board regularly scheduled meeting is Thursday, June 19, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, June 24, 2014 at 7:00 PM held at the borough hall.

Last Day of Pre-Season Sale of Recreational Badges is Saturday, May 31, 2014. Increase as set by ordinance begins Sunday, June 1, 2014

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
June 10, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

1. Adopt Resolution 2014 – 47 entitled RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948).

Summary: The Mayor and Council Members unanimously approved a resolution inserting a special item of revenue in the 2014 budget. For details contact: Louis Palazzo –Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 – 48, entitled, RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY, CANCELLING OUTSTANDING ISSUED CHECKS FROM THE PAYROLL ACCOUNT FUND THAT EXCEED THE SIX MONTH STALE DATED

Summary: The Mayor and Council Members unanimously approved a resolution cancelling outstanding issued checks from the payroll account fund that exceed the six month stale dated period. For details contact: Louis Palazzo –Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Approve obligations chargeable to the 2013 operating budget and the 2014 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 and 2014 operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

4. Approve the following purchase order request:

1. Requesting Dept.: Environmental Committee
Vendor: Clayton
Item/Service: 400 Tons K4 Sand (fill dirt)
Total: \$6,800.00

2. Requesting Dept.: Municipal Clerk
Vendor: Coded Systems
Item/Service: Preparation of 20 copies of Supplement No. 6 Code Book Ord. 2008 – 12 through Ord. 2014 – 04 and publishing of the code online
Total: \$6,800.00

3. Requesting Dept.: Water/Sewer
Vendor: Yardville Supply
Item/Service: 5 DCSS80 Diamond Crystal Solar #80 @ \$299.70 = \$1,498.50
1 DCZ1A Zone 1 Delivery Zone 1-5 Pallets \$60.00
Total: \$1,558.50

4. Requesting Dept.: Water/ Sewer
Vendor: Barton Construction Corp.
Item/Service: Emergency Repair River Avenue Pump Station Replace 2" SCH 80 Pipe & Valves
Total: \$2,500.00

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders to the four (4) items above. For details on item 1 contact: Jeff Silver – Council President Liaison (732) 270-6415; for details on item 2 contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415; for details on items 3 and 4 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver - Council President Liaison (732) 270-6415

5. Adopt Resolution 2014 – 49, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. No action was taken as a result of Executive Session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member Sean Asay reported that the Mayor and Council received a letter from a resident on Maple Avenue who is moving out of town after 17 years. The resident wanted to commend our *police department* and the work that they do to keep our residents and property safe.

Council Member John Bendel reported that the *planning board* approved a subdivision on Ocean Avenue at its May meeting and that it would consider two applications at its June meeting.

Council Member Steve Berglund participated in 5/14/2014 *webinar on Living Shorelines*. Items applicable to Long Point sheet piling suggested planting further back from the sheet piling to

strengthen that area. Applicable to the bluff were suggestions about using locally growing plants to reinforce the existing vegetation holding the soil and use dense shrubs to discourage foot traffic in the area.

Council Member Kieran Pillion reported the *Summit Avenue beach* is opening on June 22nd. The borough has two (2) returning lifeguards. Public Works has been checking the lifeguard equipment to see what needs replacing and what can be fixed. Mr. Pillion further reported that he stopped by the *Library* and it looks in good shape. The Post Office building had one of the corner gutter pieces missing; public works replaced it fairly quickly.

Council President Jeffrey B. Silver reported that he was been working with Mr. Berglund to get the materials together for the *Camp Meeting bluff*. The gabions have been delivered to Public Works. We need to get other materials (filter fabric, stone). Plants will be installed in the *Bio-Swale project* to complete it. Hopefully, the plants will require little maintenance by the borough as the runoff will water them. Once the Bio-Swale is complete, then we are jumping over to Camp Meeting to stabilize the bluff.

Council Member Sandra Blain-Snow reported that she attended the May 14th *Island Heights Grade School* board meeting in order to update school administration and board members on the status of the *Safe Routes to School* grant application. During an awards ceremony 6th grade student Tim Werner received the *Unsung Hero Award* and first grade teacher Mrs. Lisa Royer was recognized as *Teacher of the Year*. School Superintendent Loren Fuhring noted that efforts to control flooding by building a berm along a portion of the school have proved successful to date. In addition to flood prevention measures there are plans in place to replace the gymnasium floor during summer break.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Construction permits
- Erosion at Camp Meeting and Long Point
- Vehicles parked at the Island Heights Fire Company

New Business

Discuss Ordinance 2014 – 05 Mandate Direct Deposits

Summary: A discussion was held regarding Ordinance 2014 – 05, which mandates direct deposit for certain employees of the borough.
See Other Borough Actions

Approve Application for Special Permit for Social Affair (ABC)

Applicant: John F. Peto Studio Museum, Inc.
Date: July 3, 2014
Time: 7:00 PM – 9:30 PM

Summary: The Mayor and Council Members unanimously approved an application for a special permit for social affair for the John F. Peto Studio Museum on July 3, 2014 from 7:00 PM to 9:30 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve the hiring of the following summer employees:

Alexandra Wickel – Lifeguard, \$10.00 p/h
Jamie Prior – Head Lifeguard, \$10.50 p/h
Sean McKee – Lifeguard, \$10.00 p/h (pending certification)

Approve reimbursement of the cost of Red Cross Lifeguard Certification

Summary: The Mayor and Council Members unanimously approved the hiring of the three (3) lifeguards listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kieran Pillion – Council Member Liaison (732) 270-6415

Approve the recommendation of the Recreation Committee to rehire Brandon Grablachoff to run the Summer Program at the 2012 salary of \$2,000.00.

Summary: The Mayor and Council Members unanimously approved the recommendation to rehire Brandon Grablachoff to run the recreation summer program at the 2012 salary of \$2,000.00. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kieran Pillion – Council Member Liaison (732) 270-6415

Approve minutes from the following meetings: February 25, March 11, March 25, April 22, and May 13, 2014.

Summary: With one (1) abstention on the minutes from February 25, 2014 and one (1) abstention on the minutes from April 22, 2014, the Mayor and Council Members approved the minutes from the February 25, March 11, March 25, April 22 and May 13, 2014 meetings. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Old Business

Approve the Street Sweeping (entire borough) by Ocean County at a rate of \$100.00 p/h, estimated time to complete two (2) days. Alternate street parking will be implemented during this time.

Summary: The Mayor and Council Members unanimously approved the street sweeping of the entire borough by Ocean County at a rate of \$100.00 per hour; estimated time to complete is (2) days. Alternate street parking will be implemented during this time. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Lighting Ordinance

Summary: A lengthy discussion was held regarding this ordinance, including if the borough's current nuisance ordinance would cover lighting nuisances.

See Other Borough Actions

First Aid Squad

Summary: This item was discussed in executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415

Other Borough Actions

Motion to approve at the next council meeting the introduction of Ordinance 2014 – 05 which mandates direct deposit for certain employees of the borough.

Summary: The Mayor and Council Members unanimously approved a motion to introduce Ordinance 2014 – 05 at the next council meeting. This ordinance will mandate direct deposit for certain employees of the borough. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Motion to permanently table the proposed lighting ordinance.

Summary: The Mayor and Council Members unanimously approved a motion to permanently table the proposed lighting ordinance. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Steve Berglund – Council Member Liaison (732) 270-6415

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mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Other Items of Interest

- ❑ **All Municipal Offices** will be closed on Friday, July 4, 2014 in observance of Independence Day.
- ❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, July 9, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, July 9, 2014 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, July 15, 2014 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, July 16, 2014 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, July 17, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
June 24, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: John Bendel*

1. First reading and introduction of Ordinance 2014 – 05 entitled, AN ORDINANCE TO MANDATE DIRECT DEPOSIT FOR MUNICIPAL EMPLOYEES BY THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO C. 52:14-15f et seq.

Summary: The Mayor and Council Members unanimously approved on first reading the introduction Ordinance 2014 – 05 which mandates direct deposit for certain employees of the borough. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Approve obligations chargeable to the 2013 operating budget and the 2014 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 and 2014 operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

3. Approve the following for the Rotary Club of Toms River Sailfest, September 6, 2014.

- 1. Special Events Application**
- 2. Social Affair Permit (ABC)**

- 3. Raffle License #2014 – 04**
- 4. Raffle License #2014 – 05**
- 5. Road Closing Permit**
- 6. Closing of Central Avenue Dock**

Summary: The Mayor and Council Members unanimously approved all the items listed above for the Rotary Club of Toms River – Sailfest, September 6, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415; Jeff Silver – Council President Liaison (732) 270-6415

4. Adopt Resolution 2014 – 50, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. No action was taken as a result of Executive Session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member Sean Asay reported that the monthly report for May from the police department is up on the borough's website. There was a good job done by the **Island Heights Police Department** and all of the other departments that assisted in the handling of the May 18th domestic violence incident. Officer Geoghegan was seriously injured in an off-duty traffic accident. He is in Jersey Shore Medical Center and is expected to have a lengthy recovery.

Council Member John Bendel was absent. **Council Member Steve Berglund** reported that the first grant application for **Safe Routes to School** was submitted. The second will be completed before June 30. In addition, Council Member Berglund reported that the repair for the **bluff at the Camp Meeting Ground** is a work in progress. We are waiting for the stone to be delivered to fill the gabions. The safety chutes

are installed so that the stone can be safely dropped to the river level.

Council Member Kieran Pillion reported that the **Summit Avenue beach** is open as of Sunday.

Council President Jeffrey B. Silver did not have a report.

Council Member Sandra Blain-Snow reported that she attended the June 11th school board meeting at the grade school to obtain a copy of the school's resolution approving the "**Safe Routes to Schools**" grant. Have not heard any commentary at the school board meeting regarding Seaside Park's contribution to the Central Regional School District.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Barnegat Bay Festival
- Summer Brew
- Summit Avenue road work

Old Business

Approve the application of Dustin Gabriel for the use of the field for a wedding ceremony on May 16, 2015 providing he submits to the borough a certificate of insurance.

Summary: The Mayor and Council Members unanimously approved the application of Dustin Gabriel for the use of the field for a wedding ceremony on May 16, 2015. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the use of the Municipal Complex for parking for Sailfest.

Summary: The Mayor and Council Members unanimously approved the use of the municipal complex for parking for Sailfest. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Borough Actions

- None
-

Other Items of Interest

❑ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, July 9, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, July 9, 2014 at 6:30 PM held at the borough hall.

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, July 15, 2014 at 7:00 PM held at the borough hall.

❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, July 16, 2014 at 7:00 PM held at the borough hall.

❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, July 17, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Blain-Snow
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Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
July 15, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None

1. Second reading and adoption of Ordinance 2014 – 05 entitled, AN ORDINANCE TO MANDATE DIRECT DEPOSIT FOR MUNICIPAL EMPLOYEES BY THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO C. 52:14-15f et seq.

2. Public Hearing Ordinance 2014 – 05.

Summary: After the public hearing on Ordinance 2014 – 05, the Mayor and Council Members unanimously approved an ordinance which mandates direct deposit for certain employees of the borough. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Approve obligations chargeable to the 2013 operating budget and the 2014 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 and 2014 operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

4. Approve the following Purchase Order requests:

1. Requesting Dept.: Environmental Committee
Vendor: NJ Native Plants
Item/Service: Native plants for bioswale project
Total: \$2,122.15
2. Requesting Dept.: Police Department
Vendor: Lawmen Supply Company of New Jersey, Inc.
Item/Service: 40 Caliber Ammunition
Total: \$5,164.38
3. Requesting Dept.: Public Works
Vendor: Toms River MUA
Item/Service: Labor & Equipment- Lake Drive P.S. 6-18-14 to 6-25-14
Total: \$4,659.70

4. Requesting Dept.: Public Works
Vendor: John Camburn & Son
Item/Service: Repairs to Pumps 1 & 2
Total: \$2,059.18

5. Requesting Dept.: Public Works
Vendor: Motors & Drives, Inc. t/a Best Electric Motor Co.
Item/Service: Repair of Sewage Cutter Pump, Job #A27974
Total: \$3,120.50

6. Requesting Dept.: Public Works
Vendor: Motors & Drives, Inc. t/a Best Electric Motor Co.
Item/Service: Repair of Sewage Cutter Pump, Job #A27961
Total: \$3,998.00

Summary: The Mayor and Council Members unanimously approved issuing the purchase orders for the six (6) items listed above. For details on item 1 contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kieran Pillion – Council Liaison (732) 270-6415; For details on item 2 contact: Lt. Kevin Arnold (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415; For details on items 4 – 6 contact: Jon Brodbeck – Assistant Superintendent of Public Works, Jeff Silver – Council Member Liaison (732) 270-6415

5. Approve Special Events Application and Road Closing Application County Road:

Applicant: Barnegat Bay Partnership – Barnegat Bay Festival
Date: Wednesday/Thursday June 3 & 4, 2015 (Tent Setup)
Time: 10:00 AM to 4:00 PM
Date: Friday, June 5, 2015 (BBF Gala)
Time: 10:00 AM to 10:00 PM
Date: Saturday, June 6, 2015 (Possible Event)
Time: 10:00 AM to 4:00 PM
Date: Sunday, June 7, 2015 (Festival)
Time: 6:00 AM to 5:00 PM

Summary: The Mayor and Council Members unanimously approved the special events application and road closing application County road for the Barnegat Bay Partnership – Barnegat Bay Festival 2015. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

6. Adopt Resolution 2014 – 51, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There being no items for executive session this resolution was not acted on. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member Sean Asay reported that the June police activity report is available via the *IHPD* Facebook page.

Council Member John Bendel did not have a report.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion did not have a report.

Council President Jeffrey B. Silver reported that he received an email from O'Donnell, Stanton & Associates regarding the *new water treatment plant and the new water tower*. They are looking at a start-up date of approximately July 22, 2014.

Council Member Sandra Blain-Snow did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Pipe cover that blocked 21 Lake Drive driveway
- Cars in the Fire Department parking lot

New Business

Approve application for use of Pavilion by Nicole Rotonda on Saturday, August 23, 2014 from 9:00 AM to 12:30 PM for a baptism ceremony (certificate of insurance submitted).

Summary: The Mayor and Council Members unanimously approved an application for use of the pavilion by Nicole Rotonda on Saturday, August 23, 2014 from 9:00 AM to 12:30 PM for a baptism ceremony. The certificate of insurance is on file). For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council Member Liaison (732) 270-6415

Approve use of the field at Wanamaker Complex for Recreation to hold a Camp-Out Night on September 20, 2014.

Summary: The Mayor and Council Members unanimously approved use of the field at Wanamaker Complex for Recreation to hold a Camp-Out Night on September 20, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kieran Pillion – Council Member Liaison (732) 270-6415

Other Borough Actions

A discussion was held regarding a proposal from Toms River Municipal Utilities Authority that had been presented at the April 8, 2014 meeting and having borough engineer, O'Donnell, Stanton & Associates, do an engineering estimation of the sewer system. The cost of having O'Donnell, Stanton & Associates would be \$4,500.00.

Motion to table to the August 19, 2014 meeting the discussion and approval of proposal from O'Donnell, Stanton & Associates for study of inflow/outflow of the borough's sewer system in the amount of \$4,500.00.

Summary: The Mayor and Council Members unanimously approved a motion to table to the August 19, 2014 meeting the discussion and approval of proposal from O'Donnell, Stanton & Associates for study of inflow/outflow of the borough's sewer system in the amount of \$4,500.00 For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council Member Liaison (732) 270-6415

Other Items of Interest

☐ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, August 13, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

☐ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, August 13, 2014 at 6:30 PM held at the borough hall.

☐ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, August 19, 2014 at 7:00 PM held at the borough hall.

☐ The **Central Regional School Board** regularly scheduled meeting is Thursday, August 21, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
August 19, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

1. Adopt Resolution 2014 – 52 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE GRACE PERIOD FOR INTEREST TO BE CALCULATED TO BE EXTENDED.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the grace period for interest to be extended to Friday, August 29, 2014. For details contact: Wendy Prior – Tax Collector (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 – 53 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY FINALIZING THE EXPENDITURES PAID FOR THE 2012 MUNICIPAL ROAD AID PROJECT FOR CEDAR AVENUE AND OCEAN BEND AND CANCELLING ANY UNSPENT APPROPRIATIONS AND BORROWING AUTHORITY.

Summary: The Mayor and Council Members unanimously approved a resolution finalizing the expenditures paid for the 2012 municipal road aid project for Cedar Avenue and Ocean Bend and cancelling any unspent appropriations and borrowing authority. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Adopt Resolution 2014 – 54 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN AUTHORIZING A NOT TO EXCEED AMOUNT OF \$4,500.00 TO SET-UP A RESERVE FOR PRELIMINARY EXPENSES OUT OF THE CAPITAL IMPROVEMENT FUND IN THE UTILITY CAPITAL FUND FOR PROFESSIONAL SERVICES AND RELATED EXPENSES TO COVER THE COSTS OF A STUDY TO EVALUATE THE MAGNITUDE OF INFLOW / INFILTRATION INTO THE BOROUGH'S SANITARY SEWER COLLECTION SYSTEM.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing a not to exceed amount of \$4,500.00 to set-up a reserve for preliminary expenses out of the capital improvement fund in the utility capital fund for professional services and related expenses to cover the costs of a study to evaluate the magnitude of inflow/infiltration into the borough's sanitary sewer collection system. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

4. Adopt Resolution 2014 – 55 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

Summary: The Mayor and Council Members unanimously approved a resolution providing for the insertion of a special item of revenue in the 2014 budget of the borough pursuant to state statute above. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. Adopt Resolution 2014 – 57 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS DIRECTING THE UNDERTAKING OF A CONTINUING DISCLOSURE REVIEW AND AUTHORIZING PARTICIPATION IN THE BOROUGH'S CONTINUING DISCLOSURE COOPERATION INITIATIVE OF THE DIVISION OF ENFORCEMENT OF THE U.S. SECURITIES AND EXCHANGE COMMISSION

Summary: The Mayor and Council Members unanimously approved a resolution directing the undertaking of a continuing disclosure review and authorizing participation in the borough's continuing disclosure cooperation initiative of the Division of Enforcement of the U.S. Securities and Exchange Commission. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

6. Authorize execution of SS Sandy Release Agreement between the Borough of Island Heights and Zurich American Insurance Co.

Summary: The Mayor and Council Members unanimously approved authorizing execution of Super Storm Sandy Release Agreement between the borough and Zurich American Insurance Company. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

7. Approve obligations chargeable to the 2013 operating budget and the 2014 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 and 2014 operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

8. Approve the following Purchase Order requests:

**1. Requesting Dept.: Public Works
Vendor: ABS Electric, Inc.**

Item/Service: Well #9, disconnection and removal of existing 50 HP VFD controller, supply and install new Yaskawa 50 hp VFD controller, as per quote
Total: \$6,950.00

**2. Requesting Dept.: Public Works
Vendor: John Camburn & Son
Item/Service: Repairs to Lake Drive pump station**
Total: \$3,187.04

**3. Requesting Dept.: Public Works
Vendor: Xylem
Item/Service: Temporary pump and pipe for Lake Drive**
Total: \$5,925.00

Summary: The Mayor and Council Members unanimously approved issuing the purchase orders for the three (3) items listed above. For details on all items contact: Jon Brodbeck – Assistant Superintendent of Public Works, Jeff Silver – Council Member Liaison (732) 270-6415

New Business

Approve membership in the Island Heights Fire Company #1 for Matthew W. Doyle and Wilmer R. Johnson, Jr.

Summary: The Mayor and Council Members unanimously approved the memberships of Matthew W. Doyle and Wilmer R. Johnson, Jr. in the Island Heights Fire Company #1. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415

Approve the following Raffle License: R2014 – 06

**Applicant: Ocean County Artists' Guild
DOE: December 6, 2014 at 3:00 PM**

Summary: With one (1) abstention, the Mayor and Council Members approved raffle license #R2014 – 06 to the Ocean County Artists' Guild; date of event is December 6, 2014 at 3:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve Pavilion Rental Application for Nicole O'Neill for a wedding ceremony on September 20, 2014 from 1:00 PM – 3:00 PM (certificate of insurance submitted).

Summary: The Mayor and Council Members unanimously approved a pavilion rental application for Nicole O'Neill for a wedding ceremony on September 20, 2014 from 1:00 PM to 3:00 PM; certificate of insurance is on file. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Ratify the appointment of the following seasonal T-120 Public Works employees at a salary of \$12.00 per hour:

**Anthony Scelzo, start date July 22, 2014
Sean Dempsey, start date July 22, 2014**

Summary: The Mayor and Council Members unanimously approved the appointment of Anthony Scelzo and Sean Dempsey to the Public Works department effective July 22, 2014 at a rate of \$12.00 per hour. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works, Jeff Silver – Council Member Liaison (732) 270-6415

Adjust the salary of Lifeguard Jamie Prior from \$10.50 per hour to the 2013 rate of \$11.00 per hour.

Summary: The Mayor and Council Members unanimously approved adjusting the salary of Lifeguard Jamie Prior from \$10.50 per hour to the 2013 rate of \$11.00 per hour. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kieran Pillion – Council Member Liaison (732) 270-6415

Old Business

Status update of the bluff stabilization at Camp Meeting Grounds.

Summary: Mr. Berglund updated the governing body regarding the stabilization of the bluff at Camp Meeting Grounds. He stated that the work has been broken down into three (3) parts...the gabions, the backfill (which actually performs the stabilization) and the plantings. The gabions are 70% complete and nothing has been done on the

other two (2) items. He estimates that the project is about 60% complete as of today. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Steve Berglund – Council Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay did not have a report.

Council Member John Bendel did not have a report.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion reported that he talked to Brandon at the recreation fields regarding this summer's *Recreation program*. He stated that there was better turnout this year than in years past, which he attributed to the weather.

Council President Jeffrey B. Silver stated it's official, our *old water treatment system* is off-line as of July 23rd. Our *new water tower and water treatment plant* is in full operation. The new water treatment process has also made our water softer. Softer water allows soaps to work and rinse much better. The final stages of the project are coming soon; tearing down of the old water tower and demolition of the old water plant. Final landscaping will also commence around the new water plant. As summer comes to a close, and school sessions begin once more, its been an outstanding summer.

Council Member Sandra Blain-Snow did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Cutting down trees and violating the tree ordinance
- Parking issue
- Central Avenue and Ocean Avenue intersection
- Bio-swale project
- Conduct of municipal employees

9. Adopt Resolution 2014 – 56 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There being no items for executive session this resolution was not acted on. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Borough Actions

Mayor Biggs appointed Louis Palazzo as Chief Financial Officer, effective October 1, 2014.

Summary: The Mayor and Council Members unanimously approved the appointment of Louis Palazzo as Chief Financial Officer, effective October 1, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Motion to obtain a written transcript from Island Heights Municipal Court and from Lavallette Municipal Court relating to the clear cutting of trees on Lake Drive.

Summary: The Mayor and Council Members unanimously approved a motion to obtain a written transcript from the Island Heights Municipal Court and from Lavallette Municipal court relating to the clear cutting of trees on Lake Drive. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Mayor Biggs appointed Mr. Pillion, Ms. Snow and Mr. Asay as the Parking Committee in order to review the parking ordinances and the commercial district.

Summary: The Mayor and Council Members unanimously approved Mayor Biggs appointment of Mr. Pillion, Ms. Snow and Mr. Asay as the Parking Committee in order to review the parking ordinances and the commercial district. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

☐ **All borough offices will be closed** on Monday, September 1, 2014 in observance of Labor Day.

☐ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 9, 2014 at 7:00 PM held at the borough hall.

☐ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, September 10, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

☐ The **Island Heights Planning Board** regularly scheduled meeting on Wednesday, September 10, 2014 has been **canceled**.

☐ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, September 17, 2014 at 7:00 PM held at the borough hall.

☐ The **Central Regional School Board** regularly scheduled meeting is Thursday, September 18, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

☐ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 23, 2014 at 7:00 PM held at the borough hall.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
September 9, 2014
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Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: Sean Asay

1. Adopt Resolution 2014 – 58 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN CERTIFYING THE GOVERNING BODY'S FAMILIARITY WITH THE 2013 MUNICIPAL AUDIT INCLUDING A REVIEW OF THE GENERAL COMMENTS, RECOMMENDATIONS, AUDITOR'S OPINIONS AND SINGLE AUDIT FINDINGS.

Summary: The Mayor and Council Members unanimously approved a resolution certifying the governing body's familiarity with the 2013 municipal audit including a review of the general comments, recommendations, auditor's opinions and single audit findings. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 – 59 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSAL OF BOROUGH PROPERTY.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the disposal of borough property. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

3. Approve obligations chargeable to the 2014 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2014 operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

4. Approve the following Purchase Order requests:

1. Requesting Dept.: Police Department
Vendor: ACISS Systems, Inc.
Item/Service: ACISS Software Support & Upgrade

Services for 1/1/14-12/31/14
Total: \$3,627.00

2. Requesting Dept.: Police Department
Vendor: Glock, Inc.
Item/Service: 12 Model G23 Gen4 40 Cal.
Total: \$2,468.00

3. Requesting Dept.: Central/Water & Sewer
Vendor: Delange Landen Financial Services, t/a Tri-State Office Solutions
Item/Service: Kyocera Copier/Fax Lease (6/13/14-6/12/15)
Total: \$3,960.00

4. Requesting Dept.: Beaches/Recreation
Vendor: Alva Plastics
Item/Service: 2015 Seasonal Badges, Daily Badges, Weekly Badges and Tennis Badges
Total: \$1,050.00

Summary: The Mayor and Council Members unanimously approved issuing the purchase orders for the four (4) items listed above. For details on items 1 and 2 contact: Kevin Arnold – Police Lieutenant (732) 270-3006, Jeff Silver – Council Member Liaison (732) 270-6415; for details on items 3 and 4 contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Kieran Pillion – Council Member Liaison (732) 270-6415

New Business

Approve the following Social Affair Permit:

Applicant: Island Heights Sailing Foundation, Inc.
DOE: September 14, 2014

Summary: The Mayor and Council Members unanimously approved a social affair permit to the Island Heights Sailing Foundation, Inc.; date of event is September 14, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve the Fourth Amendment to the PCS Site Agreement.

Summary: The Mayor and Council Members unanimously approved the fourth amendment to the PCS site agreement. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay was absent.

Council Member John Bendel reported that he spoke with Beth Boettger, the Island Heights court clerk, and Kim Pascarella, the conflict Island Heights prosecutor, on the *Lake Avenue tree ordinance case* and reported to the council on their explanations of the change of venue and the settlement.

Council Member Steve Berglund reported possible *Canada geese hazing techniques* acceptable to the New Jersey Department of Environmental Protection and permitted in Island Heights, such as letting dogs off leash, setting fluttering mylar streamers or slit garbage bags (both of which require maintenance) and flying of remote controlled airplanes and drones.

Council Member Kieran Pillion reported that he talked to the postmaster about the *post office* condition and the lease of the facility. Asked if he was happy with the conditions and he replied that they are and that public works is very responsive to their needs. There was one (1) ADA portable toilet left at *Letter Park*. Some neighbors called to see when it would be removed. Mr. Pillion called the company and they said it would be done that day. Not done by 3:30. Mr. Pillion called them back and they said a truck broke down and they would pick it up the next day. In addition, Mr. Pillion commends the *police department* for how they dealt with the roaming bands of loud youth after Sailfest.

Council President Jeffrey B. Silver did not have a report.

Council Member Sandra Blain-Snow did not have a report.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- There were no items from the floor.

5. Adopt Resolution 2014 – 60 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There being no items for executive session this resolution was not acted on. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

□ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, September 23, 2014 at 7:00 PM held at the borough hall.

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
September 23, 2014
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Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None

1. Adopt Resolution 2014 – 61 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

Summary: The Mayor and Council Members unanimously approved a resolution providing for the insertion of a special item of revenue in the 2014 budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Approve obligations chargeable to the 2013 operating budget and 2014 operating budget.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2013 and 2014 operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following will be acted on as a consent agenda.

3. Approve the following Purchase Order requests:

Summary: There were no purchase order requests therefore there was no action taken on

this item. For details on items contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council Member Liaison (732) 270-6415

4. Authorize execution of an agreement between the Borough and New Jersey Natural Gas to disconnect service to the old water treatment plant.

Summary: The Mayor and Council Members unanimously approved authorizing execution of an agreement between the Borough and New Jersey Natural Gas to disconnect service to the old water treatment plant. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415,

Jeff Silver – Council Member Liaison (732) 270-6415

New Business

Approve the following Raffle License #2014 - 07:

Applicant: Toms River Hockey Club
DOE: October 17, 2014

Summary: The Mayor and Council Members unanimously approved a raffle license for Toms River Hockey Club; date of event is October 17, 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve the minutes from the following meetings: June 10th, June 24th, July 15th, Aug. 19th and Sept. 9th, 2014.

Summary: The Mayor and Council Members unanimously approved the minutes from the aforementioned council meetings. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay reported on behalf of the Mayor and Council we wish to express our *condolences to the Fire Company* on the passing of the long time member Herman Bowers. Herman passed away one week ago, he was a long time resident of our community and operated his Plumbing and Heating business in Island Heights for more than 40 years. Council Member John Bendel did not have a report.

Council Member Steve Berglund reported that 82% of the *bluff stabilization* is completed. Backfilling is underway.

Council Member Kieran Pillion did not have a report.

Council President Jeffrey B. Silver gave an update regarding the *Water Treatment Plant and the Water Tower*. There was a fee to be paid to New Jersey Natural Gas to disconnect service to the old treatment plant in advance of the demolition. The cell companies are changing their service to the new tower. They have a deadline of the end of October. Demolition of the old tower should take about fifteen (15) days. The project is on schedule

Council Member Sandra Blain-Snow did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- There were no items for discussion.

5. Adopt Resolution 2014 – 62 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Borough Actions

Ratify the Memorandum of Agreement for the CWA and to authorize payment to the employees.

Summary: The Mayor and Council Members unanimously approved ratifying the Memorandum of Agreement for the CWA and to authorize payment to the employees. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Adopt Resolution 2014 – 63 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY APPROVING THE SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR BIKE PROJECTS.

Summary: The Mayor and Council Members unanimously approved a resolution approving the submission of a grant application and execution of a grant application with the New Jersey Department of Transportation for bike projects. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

- The **Central Regional School Board** regularly scheduled meeting is Thursday, October 16, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, October 28, 2014 at 7:00 PM held at the borough hall.
- **All borough offices will be closed** on Tuesday, November 4, 2014 in observance of Election Day. **Voting at borough hall from 6:00 AM to 8:00 PM.**
- **All borough offices will be closed** on Tuesday, November 11, 2014 in observance of Veterans Day.
- The **Island Heights Board of Education** regularly scheduled meeting is Wednesday,

November 12, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

- The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, November 12, 2014 at 6:30 PM held at the borough hall.
- The **Island Heights Mayor and Council** regularly scheduled meeting is **Thursday**, November 13, 2014 at 7:00 PM held at the borough hall.
- The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, November 19, 2014 at 7:00 PM held at the borough hall.
- The **Central Regional School Board** regularly scheduled meeting is Thursday, November 20, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, November 25, 2014 at 7:00 PM held at the borough hall.
- **All borough offices will be closed** on Thursday, November 27, 2014 **and** Friday, November 28, 2014 in observance of Thanksgiving.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
October 14, 2014
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: Sean Asay, John Bendel, Steve Berglund, Kieran Pillion, Jr., and Sandra Blain-Snow
Council members absent: None*

1. Adopt Resolution 2014 – 66 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, ACCEPTING THE CORRECTIVE ACTION PLAN FOR THE MUNICIPAL AUDIT FOR THE YEAR ENDING DECEMBER 31, 2013.

Summary: The Mayor and Council Members unanimously approved a resolution accepting the corrective action plan for the municipal audit for the year ending December 2013. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

2. Adopt Resolution 2014 – 67 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING SUBMISSION OF A NJDOT 2015 GRANT APPLICATION FOR RECONSTRUCTION OF RIVER AVENUE FROM CENTRAL TO SIMPSON AVENUE.

Summary: The Mayor and Council Members unanimously approved a resolution approving submission of a New Jersey Department of Transportation 2015 grant application for reconstruction of River Avenue from Central to Simpson Avenue. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council Member Liaison (732) 270-6415

3. Mayor's Annual Halloween Proclamation.

Summary: The Mayor and Council Members unanimously approved the Mayors' Annual Halloween Proclamation. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

4. Approve obligations chargeable to the 2013 operating budget and 2014 operating budget.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2014 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

The following items will be acted on as a consent agenda.

5. Approve the following Purchase Order requests:

Requesting Dept.: Water/Sewer
Vendor: G.P. Jager & Associates
Item/Service: 24 Lonza Constant Chlor Bricquettes, 50# Pail
Total: \$2,673.12

Requesting Dept.: Water/Sewer
Vendor: HD Supply
Item/Service: 80 1324N1224851B20 24 ADS n-12 248500201B (Chlorine)
Total: \$1,400.00

Requesting Dept.: Water/Sewer
Vendor: Furmanite
Item/Service: 1 2-4" Line Stop Fittings for Chestnut & River Ave. Water Main Break
Total: \$6,135.00

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the four (4) requests listed above. For

details on all items contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council Member Liaison (732) 270-6415

New Business

Discussion of Best Practices Check list

Summary: At the request of a council member, this item was held for executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Adopt Resolution 2014 – 64 entitled, RESOLUTION CERTIFYING REVIEW OF THE LOCAL GOVERNMENT BEST PRACTICES CHECKLIST.

Summary: this item was held for executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve Island Heights Grade School PTO to hold a Halloween “Trunk or Treat” at the Wanamaker Hall parking area on October 30th, 2014 from 6:00 PM to 7:30 PM.

Summary: The Mayor and Council Members unanimously approved a request from the Island Heights Grade School PTO to hold a Halloween “Trunk or Treat” at the Wanamaker Hall parking area Thursday, October 30, 2014 from 6:00 PM to 7:30 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve membership in the Island Heights Fire Company for the following: Brian P. McCully and Ian S. Malinowski.

Summary: The Mayor and Council Members unanimously approved membership in the Island Heights Fire Company for Brian P. McCully and Ian S. Malinowski. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Sean Asay – Council Member Liaison (732) 270-6415

Approve the following Raffle License #R2014-08:

Applicant: PTO Island Heights Grade School
DOE: November 4, 2014 – Annual 6th Grade Spaghetti Dinner

Summary: The Mayor and Council Members unanimously approved raffle license R2014 – 08 for the PTO Island Heights Grade School; date of event is November 4, 2014 (annual 6th grade spaghetti dinner). For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Approve the minutes from the September 23, 2014 meeting.

Summary: The Mayor and Council Members unanimously approved the minutes from the September 23, 2014 council meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Award of Contract for Sewage Pump Station Renovations project to John E. Camburn & Sons in the amount of \$91,227.50; subject to the availability of funds.

Summary: The Mayor and Council Members unanimously approved the award of a contract to John E. Camburn & Sons in the amount of \$91,227.50 (subject to the availability of funds) for sewage pump station renovations. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Discussion was held regarding replacing the current newsletter with copies of the meeting minutes on a regular basis. A motion was made to carry over the discussion to the October 28, 2014 meeting.

Summary: The Mayor and Council Members unanimously approved a motion to carry over the discussion regarding replacing the current newsletter with copies of the meeting minutes to the October 28, 2014 meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member (732) 270-6415

Liaison Reports

Council Member Sean Asay reported that he would like to send *condolences* to Lt. Kevin Arnold and his family on the passing of his mother Betsey who had served as borough clerk for Seaside Heights for 36 years.

Council Member John Bendel did not have a report.

Council Member Steve Berglund did not have a report.

Council Member Kieran Pillion did not have a report.

Council President Jeffrey B. Silver did not have a report.

Council Member Sandra Blain-Snow reported that Council had received an invitation from the Superintendent of Central Regional to tour the high school on certain dates, many of which conflicted with council meetings. Ms. Snow contacted the Superintendent and set up a special tour. This is the first time the district has made such an invitation to the sending districts. Handouts were given regarding funding and student programs, copies were provided for all members of the governing body.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Commend public works for their work the night that the water main had a break.
- Local positions open in the municipal election.

6. Adopt Resolution 2014 – 65 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Borough Actions

Motion for a resolution expressing condolences to Lt. Kevin Arnold and his family on the passing of Lt. Arnold's mother. Unanimous voice vote.

For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member (732) 270-6415

Adopt Resolution 2014 – 64 entitled, RESOLUTION CERTIFYING REVIEW OF THE LOCAL GOVERNMENT BEST PRACTICES CHECKLIST.

Summary: The Mayor and Council Members unanimously approved a resolution certifying the review of the Local Government Best Practices Checklist. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Discussion regarding the Tax Assessors' request to change the office hours for Monday evenings from 6:00 PM – 8:00 PM to 5:00 PM - 7:00 PM.

Summary: The Mayor and Council Members decided that changes would not be made to the current Monday evening office hours. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Other Items of Interest

☐ **All borough offices** will be **closed** on Tuesday, November 4, 2014 in observance of Election Day. **Voting at borough hall from 6:00 AM to 8:00 PM.**

☐ **All borough offices** will be **closed** on Tuesday, November 11, 2014 in observance of Veterans Day.

☐ The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, November 12, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

☐ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, November 12, 2014 at 6:30 PM held at the borough hall.

- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is **Thursday**, November 13, 2014 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, November 19, 2014 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, November 20, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, November 25, 2014 at 7:00 PM held at the borough hall.
- ❑ **All borough offices will be closed** on Thursday, November 27, 2014 **and** Friday, November 28, 2014 in observance of Thanksgiving.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Eiley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
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Regular Meeting
Official Meeting Minutes

October 28, 2014

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Biggs read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 19th, 2013, notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence. Roll

Call:

Council President	Jeff Silver	Council Member	Kieran Pillion, Jr.
Council Member	Sean Asay	Council Member	Sandra Snow
Council Member	John Bendel	Mayor	James Biggs
Council Member	Steve Berglund	Borough Attorney	Wm. Hierung, Jr. Esq.

First Reading and Introduction of Ordinance 2014-06 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REPAIRS TO JAYNES AVENUE AND MAPLE AVENUE, AND APPROPRIATING \$225,000.00 THEREFORE AND PROVIDING FOR THE ISSUANCE OF \$95,000.00 IN GENERAL IMPROVEMENT BONDS OR NOTES TO FINANCE THE SAME

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Adopt Resolution 2014 – 69 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Approve obligations chargeable to the 2014 operating budget.

Motion by Mr. Bendel second Mr. Silver.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Authorizing the Mayor and Clerk to execute an agreement between the Borough and the Ocean County Department of Solid Waste Management entitled, "Ocean County Recycling Center Use and Revenue Sharing Agreement". (term of Agreement Jan. 1, 2015 – Dec. 31, 2019.)

Motion by Mr. Silver second Ms. Snow.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

NEW BUSINESS:

Authorizing MATES, Ocean County Vocational Technical School to utilize the courtroom on Friday, January 9, 2015 between 2:30 pm and 5:30 pm for a rehearsal for a Mock Trial dress rehearsal.

Motion by Mr. Silver second Mr. Bendel.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Approve the minutes from the October 14, 2014 Meeting.

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

OLD BUSINESS:

A discussion was held regarding the utilization of the Meeting Minutes as the newsletter in place of the current format of the newsletter.

Authorizing the utilization of the Meeting Minutes with ancillary notes as the newsletter in place of the current format of the newsletter.

Motion by Mr. Silver second by Mr. Bendel.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

COMMITTEE REPORTS:

Mr. Asay: Police Department is conducting their annual food drive. I have the list of items and they can be dropped off in the lobby of the Police Department or at Borough Hall. Emergency Management is working on updating the Borough's Emergency Plan. Updating the Borough's plans will help the Borough be better prepared for an emergency like Super Storm Sandy. I have a copy of the "Multi-Jurisdictional Hazard Mitigation Plan" that was prepared by Ocean County for review. I would like to remind everyone to lock their vehicles, as there has been an increase in people accessing unlocked vehicles to steal the contents of the vehicle. Someone attempted to gain entry into Public Works by ramming the fence with their vehicle. The cameras at Public Works were not working, so the event was not recorded and there are no leads as to who was attempting access. Will have the cameras fixed.

Ms. Snow: We approved a wedding reception to be held at Wanamaker Field. I read on social media that the plans have changed and they won't be using the field. I wanted to be sure that Council was aware of the change in plans. I was approached by a resident who informed me that there was an anonymous individual willing to donate the money to build a bridge in the park at the entrance of Island Heights, where the Borough has the sign. I am not sure if this was acted upon or is a viable option to be pursued. I would like to announce the Island Heights PTO is holding is 1st Annual "Trunk or Treat" on October 30th between 6:00 pm and 7:30 pm. Participants are to be in place between 5:00 pm and 5:30pm. Vehicles can be decorated. Also, the Spaghetti Dinner is Nov. 4th from 4:30 pm to 7:30 pm. Tickets are \$9.00 and are available from students or at the door.

Mr. Pillion: I spoke with Brian Hall of Dillon's Creek about the groin at the northern end to get some background. Next step is to talk to Gilford Park Yacht Club to see if they have any involvement and to see what they're doing. After that, I'll contact Toms River Township's Administrator to see about their involvement.

Mr. Berglund: I went by the new water tower and saw a man from one of the cellular companies installing a sign about radiation from the antennas on the gate. I was informed that each company must install their own signs, as per the FCC. I asked him about radiation from the antennas and he took me around with a radiation gauge and checked the radiation levels, especially along the north fence in the direction of the school. The levels of radiation were well below dangerous limits.

Mr. Bendel: Cultural & Heritage invited the candidates to speak at their last meeting. They were pleased with the event and plan to make it an annual event. I would like to urge everyone to get out and vote a week from today. What is being done about the events going on at the old mansion on Ocean Ave.? Code Enforcement has not been advised to look into it. Can we have the Borough Attorney draft a letter advising the owner that her usage of the building is not permitted by ordinance?

Mayor Biggs: Authorized the Borough Attorney to draft a letter to be sent to Eve Allison regarding the use of property as a commercial business. I would like to call a meeting of the Planning Board in order to have the commercial zones of the Borough better defined. There are businesses being run out of private residences.

Mr. Silver: I have a purchase order request that needs approval for front-end work to be done by Midas Auto Service on the Ford F-150 in the amount of \$1,192.97. Ultimately, the vehicle would be retired and given to Emergency Management for their use. Also, would like to start the disposal process for the old Crown Victoria that has an ailing transmission. It will be stripped of all police equipment and sold. The old Water Treatment Plant is gone and the site is graded. There will be a meeting with the Engineer to discuss the irrigation plans for the site. There is a new shed being built to store chlorine.

Approve Purchase Order Request for Midas Auto Service to repair the Ford F-150 in the amount of \$1,192.97

Motion by Mr. Asay second Mr. Pillion.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Approve a resolution authorizing the abandonment of the Crown Victoria as being of no future use to the Borough.

Motion by Mr. Asay second Mr. Silver.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

PRIVILEGE OF THE FLOOR:

George Schmidt: With regard to the signs on the Water Tower gate, would it be possible to have a common language sign and the companies add their logos to the sign instead of having a lot of signs on the gate?

Adopt Resolution 2014 -- 68, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION. There being no items for executive session therefore this resolution was not acted on.

Motion by Mr. Bendel second by Mr. Silver to adjourn this meeting. Unanimous voice vote.

Respectfully submitted,

Ellie Rogalski, RMC/MMC

Items of Interest:

- The Island Heights Board of Education regularly scheduled meeting is Wednesday, November 12, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Planning Board regularly scheduled meeting is Wednesday, November 12, 2014 at 6:30 PM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Thursday, November 13, 2014 at 7:00 PM held at the borough hall.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, November 19, 2014 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, November 20, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, November 25, 2014 at 7:00 PM held at the borough hall.
- All borough offices will be closed on Thursday, November 27, 2014 and Friday, November 28, 2014 in observance of Thanksgiving.
- The Island Heights Board of Education regularly scheduled meeting is Wednesday, December 10, 2014 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The Island Heights Planning Board regularly scheduled meeting is Wednesday, December 10, 2014 at 6:30 PM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, December 16, 2014 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, December 18, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- All borough offices will be closed on Thursday, December 25, 2014 in observance of Christmas.
- All borough offices will be closed on Thursday, January 1, 2015 in observance of New Year's Day.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Regular Meeting
Official Meeting Minutes

November 13, 2014

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Biggs read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 19th, 2013, notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence. Roll

Call:

Council President	Jeff Silver	Council Member	Kieran Pillion, Jr.*
Council Member	Sean Asay	Council Member	Sandra Snow
Council Member	John Bendel	Mayor	James Biggs
Council Member	Steve Berglund	Borough Attorney	Wm. Hierung, Jr. Esq.

*Absent

Mr. Michael O'Donnell, Borough Engineer at the request of the Mayor and Council gave the following project updates.

At this time Michael O'Donnell, Borough Engineer, appeared before the governing body. He stated that the process for the DOT grants starts with a letter from the DOT to the Borough. The Borough can submit a project for a specific amount, but the DOT has a pool from which they divide the funds for the submitted projects from all municipalities who applied for funds and the amount they give the Borough may be less than the amount for which the Borough submitted. The projects chosen by his office are chosen on the basis of age and road condition. Based upon the amount received from the DOT the scope of the work can be amended in order to fit the amount received. Made a recommendation regarding the erosion problems at the end of Park Ave. to place some rip rap in the area and have the County come in and finish the paving under Schedule "C". After Sandy, the problem was worse and sent a letter to the Borough to either install a bulkhead or to place some rip rap. The time frame of grant applications varies depending upon the application. The time frame sometimes seems short due to the approval process of the Borough. Notices for grant applications are usually sent to the Borough. Cost of the mod design is not covered by a grant and would be approximately \$15,000.00 to \$17,000.00. I would like to meet with representative from Council to discuss the projects and to help with the application for the Flood Hazard Risk Reduction and Resiliency Grant.

A discussion was held regarding Toms River being responsible for their side of Dillon's Creek.

First reading and introduction of Ordinance 2014 – 07 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY AMENDING CHAPTER XXVI ENTITLED "TREES" IN ORDER TO PROVIDE FOR AN EXEMPTION IN CONNECTION WITH THE CONSTRUCTION OF A SINGLE-FAMILY DUPLEX, MULTI-FAMILY OR COMMERCIAL BUILDING.

Motion by Mr. Bendel second Mr. Silver.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Second Reading and adoption of Ordinance 2014-06 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REPAIRS TO JAYNES AVENUE AND MAPLE AVENUE, AND APPROPRIATING \$225,000.00 THEREFORE AND PROVIDING FOR THE ISSUANCE OF \$95,000.00 IN GENERAL IMPROVEMENT BONDS OR NOTES TO FINANCE THE SAME

Motion by Mr. Silver second Mr. Bendel.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Public Hearing on Ordinance 2014-06.

Motion by Mayor Biggs second Mr. Bendel to open the Public Hearing on Ordinance 2014-06. Unanimous voice vote. *

*Mr. Pillion – Absent

Motion by Mr. Bendel second Mr. Silver to close the Public Hearing on Ordinance 2014-06. Unanimous voice vote. *

*Mr. Pillion – Absent

Adopt Resolution 2014 – 70 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

Motion by Mr. Berglund second Mr. Silver.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Adopt Resolution 2014-71 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY PROVIDING FOR TRANSFERS BETWEEN BUDGET APPROPRIATIONS CONTAINED IN THE 2014 MUNICIPAL BUDGET.

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Adopt Resolution 2014-73 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE TENNIS BADGE FEES FOR 2015.

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Adopt Resolution 2014-74 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE 2015 FEES FOR BADGES.

Motion by Mr. Silver second Ms. Snow.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Ms. Schippert – complaint about nails and fishing lines from crabbers being left on bulkheads and the hazard that they pose to the public and wildlife.

Approve Resolution 2014-75 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF THE OCEAN COUNTY RECYCLING CENTER USE AND REVENUE SHARING AGREEMENT

Motion by Mr. Silver second Ms. Snow.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Approve obligations chargeable to the 2014 operating budget.

Motion by Mr. Bendel second Mr. Silver.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

The following will be acted on as a consent agenda.
Approve the following purchase order request(s):

Requesting Dept.: OEM
Vendor: Motorola c/o Allcomm Technologies
Item/Service: 1 Motorola Trunk Base Station Radio
Total: \$8,582.25

Requesting Dept.: IH First Aid Squad
Vendor: Motorola c/o Allcomm Technologies
Item/Service: 4 Motorola Minitor VI Pagers
Total: \$2,020.00

Requesting Dept.: OEM
Vendor: AGT Battery Supply
Item/Service: Batteries for Motorola devices
Total: \$1,008.72

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Approve voucher for All Time Tire Service in the amount of \$2495.50 for the purchase of tires for the backhoe.

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Approve a voucher in the amount of \$1,500.00 for the future purchase of de-icing materials. (no vendor stated)

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Authorizing the Mayor and Clerk to execute an Interlocal Agreement for Certain Sanitary Sewer Services between the Borough and Toms River MUA. (term of agreement August 1, 2014 to July 31, 2019).

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

NEW BUSINESS:

Approve the minutes from the October 28, 2014 Meeting.

Motion by Mr. Bendel second Mr. Silver.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Discussion of possible projects for the Flood Hazard Risk Reduction And Resiliency Grant. Possible projects are as follows:

- a) Repairs to Park Ave. at the Bay
- b) Further repairs to Camp Meeting bluff
- c) Repairs to Simpson Ave.
- d) Drainage Improvements to River Ave.
- e) Improved flow of Dillon's Creek
- f) Elevated roadway at base of West End

Motion by Mr. Silver second Mr. Asay to entertain suggestions from the public for projects for the Flood Hazard Risk Reduction and Resiliency Grant.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Mr. Silver stated that Well #10 is in need of some repairs and that the original installer, A.C. Schultzes prepared a proposal to complete the work.

Approve proposal from A.C. Schultzes in the amount of \$34,000.00 for the Well #10 Pump Rehabilitation.

Motion by Mr. Bendel second Mr. Silver.

Mr. Silver	Yes	Mr. Pillion	Absent
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

OLD BUSINESS:

Mr. Berglund updated the governing body regarding the stabilization of the Camp Meeting bluff. Need to have Public Works backfill the gabions, but there is a problem getting the material into the gabions. The borough engineer contacted him to let him know that CAFRA is requesting photos showing the backfill material in the gabions as proof that the work was done. There was a suggestion made to slurry the backfill into the gabions and the Engineer says it will work because the fabric in the gabions will allow the water to drain while retaining the soil.

COMMITTEE REPORTS:

Ms. Snow: The 1st Annual "Trunk or Treat" was a success. There were twenty-five (25) individuals registered. There was a good turnout and the event was well-handled. The Pasta Dinner at the school went well. It was well-run and the school proved to be an excellent site for the event. The annual bonfire that was held on November 8th was successful.

Mr. Pillion: Absent

Mr. Berglund: Many opportunities for projects come from grants. Thank you to Mr. Asay for forwarding information. There is a training session tomorrow for municipal officers in how to apply for grants, which I will be attending.

Mr. Asay: The First Aid Squad would like to congratulate and welcome new members who have just graduated EMT training. They are Carrie Bowens and Matthew Shmelter from Toms River.

Mr. Bendel: I received a letter from Lizzie Schippert who lives at 11 West End Avenue, which I forwarded to Mayor and Council regarding the construction on Sassafras Lane. The Island Heights Cultural & Heritage Association will be having the Ocean Black Sheep showing aerial photos of Island Heights after Sandy on November 17th. The 2015 calendars from Cultural & Heritage are on sale at the museum. There is a 50/50 raffle. Visit the Cottage House during the House Tour on December 6th.

Mr. Silver: The final grading has been completed at the old Water Treatment Plant which will allow for the installation of the irrigation system, and the landscaping. The old water tower is scheduled for demolition prior to the end of the year.

PRIVILEGE OF THE FLOOR:

Extended to the following:

Ms. Schippert: Read the following statement into the record:

STATEMENT FOR ISLAND HEIGHTS TOWN COUNCIL MEETING
NOV 13, 2014

This statement is about the town. And the 'town forest' and its canopy and the essential support it gives to the sandy soil and the shade it provides during increasingly hot summers. And the wildlife and songbirds supported all year 'round by a variety of mature trees. And the protection from windstorms which those trees provide.

I am referring specifically to two properties on which new and very large houses will soon be built; 107 Sassafras Lane and 113 West End Avenue, which also borders on Sassafras.

This statement is about the character of this west side of town, below Summit Ave., where West End Ave. and Sassafras Ln. currently retain a century-old Currier & Ives charm. This is due in part to the alternating pattern in which the older houses had been built so each property could share in river and sunset views and benefit from the prevailing river breezes in summer. The original architects and planners of this town valued this shared enjoyment of Nature, as well as the privacy afforded by this alternating design of the structures.

No small part of that old-fashioned charm is due to the large trees hereabouts which break the force of windstorms from the Southwest and gales from Nor'easters. As a longtime resident of 111 West End Ave. I

worry that this splendid balance is about to be irreversibly changed, or even destroyed, by upcoming construction of two large houses and the removal of mature trees slated to be cut down as a prelude to this construction.

I write this statement in the hope that you Council members are committed to preserving the charm and natural aesthetics of this neighborhood.

When part of the tree canopy is destroyed, limbs and trees can come down like dominoes. Neighbors to the south, at 109 West End took down a large tree about five years ago. Their mature oak lost one third of itself three years ago during Hurricane Irene. Two years ago, Hurricane Sandy tore off 40% of our huge oak when the winds came from the South. There is a strong correlation between the location of that opening in the tree canopy and the two damaged oak trees- as a straight line connects all three. Our oak tree is now dramatically off-balance with the 60% remaining leaning toward our house. That tree is currently protected from the prevailing Southwest winds by very tall trees on the 109 Sassafras property.

Most of the strong storms come from the Southwest, especially in summer. The prevailing SW wind has an unobstructed four-mile fetch over the Toms River and hits this corner of town with great force. The proposed construction at 107 Sassafras will result in the removal of virtually all of those very tall trees putting my oak tree, and consequently my house, at risk with every storm.

QUESTION: Is a new neighbor and their construction plans allowed to put an existing structure in this kind of jeopardy?

Our new neighbors next door up the hill at 113 West End Ave. also want to change the local environment considerably as they've said, and I've heard, by taking down mature trees, flattening the slope, putting in retaining walls, a giant house and a swimming pool. All on a 50x100' lot.

I fear the combined removal of many mature trees and dozens of smaller ones being taken down on both sides of Sassafras Ln. that the water table of this sandy hill will be endangered, that the stability of the slope and good drainage will be threatened, and songbirds and wildlife will disappear.

Additionally, I for sure don't want a swimming pool uphill from my basement should it ever leak or overflow.

Shortly after we moved in 19 years ago, some sewer work was being done on River Avenue. This hill, and our house, shook with each impact of the machinery. I am wondering what effect the demolition of the current house at 109 Sassafras, slope alteration both there and next door us, and construction of two big houses so close to our property will have on our 100 year old hand-plastered walls.

Here is the same question stated differently: What recourse does a longtime resident of this town have if their property is put in jeopardy?

In a year's time, Mac Mansion Lane might be the new name for Sassafras Lane. Of the 10 houses visible from the lane, three will be Mac Mansions with, I fear, the standardized landscaping of the typical Mac Mansion development. Contrary to popular belief, removal of many trees makes a property appear smaller. The third dimension, height, is removed. The light and shade and movement of tall trees and birds are gone. The actual energy stored by Nature in the trees is literally eradicated. The last few remaining mature sassafras trees on Sassafras Ln. will likely be cut down or destroyed by a retaining wall. This leafy neighborhood and its current ambience will exhibit a diminished scale and natural feeling as it becomes host to oversized and predictable housing, with the mandatory swimming pool.

To make a final point, partying noise and underage drinking, parking issues and abundant traffic disturbances have already been associated with 107 Sassafras Ln. at 4th of July and Sail Fest. These issues will likely quadruple in proportion to the size of the upcoming structure.

I call upon Council to enforce the spirit and, if necessary, letter of the Tree Ordinance and construction codes which, hopefully, will mitigate potential damage to the environment, nearby properties and aesthetics of this corner of town.

Respectfully submitted,
Lizzi Schippert

Ms. Slusmon: Who on the Planning Board allows any body to build any kind of house? There aren't any historical structures left. Aren't there any ordinances for historical structures?

Ms. Judge: I have a question about the Tree Ordinance amendment.

Adopt Resolution 2014 – 72, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION. There being no items for executive session therefore this resolution was not acted on.

Motion by Mr. Silver second by Mr. Bendel to adjourn this meeting. Unanimous voice vote. *

*Mr. Pillion – Absent

Respectfully submitted, Ellie Rogalsi, RMC/MMC

Items of Interest:

- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, December 18, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ **All borough offices** will be **closed** on Thursday, December 25, 2014 in observance of Christmas.
- ❑ **All borough offices** will be **closed** on Thursday, January 1, 2015 in observance of New Year's Day.
- ❑ The **Island Heights Mayor and Council** re-organization and regularly scheduled meeting is Tuesday, January 6, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, January 20, 2015 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, January 21, 2015 at 7:00 PM held at the borough hall.

FREE RABIES CLINIC

Saturday, January 31, 2015
10:00 AM to 11:00 PM
Island Heights Public Works Building
Corner of Lake and Laurel Avenues

DOG & CAT LICENSES
ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR

- * Proof of Current Rabies Required
- * Spaying/Neutering Certificate to obtain \$3.00 discount

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Sandra Blain-Snow
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter



Borough of Island Heights
One Wanamaker Municipal Complex
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(732) 270-6415
www.islandheightsboro.com

Special Meeting

Official Meeting Minutes

November 26, 2014

The Special Meeting of the Mayor and Council of the Borough of Island Heights was called to order at 4pm the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Biggs read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on, November 21, 2014.

Pledge to the flag and a moment of silence.

Roll Call:

Council President Jeff Silver – Present	Council Member Kiernan Pillion - Present
Council Member Sean Asay - Absent	Council Member Sandra Blain-Snow - Present
Council Member John Bendel - Present	Mayor James Biggs – Present
Council Member Steve Berglund – Present	Attorney Mr. Gannon – Present

Motion to adopt Resolution 2014-76 entitled, Resolution of the Borough of Island Heights, County of Ocean, State of New Jersey to enter into Executive Session was made by Mr. Bendel second by Council President Silver.

Roll Call Vote:

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Motion to close the Executive Session was made by Council President Silver second by Mr. Berglund.

Roll Call Vote:

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Motion to open the Regular portion of the meeting was made by Council President Silver second by Ms. Blain-Snow. Unanimous Voice Vote.

Motion to approve payment of monies due to CWA Local #1088 pursuant to terms of Memorandum of Agreement and to be completed prior to year end with clarification of two items in Master Contract page 5, F, Section 1 wages the example in the last sentence in paragraph F states \$9,000 and should be \$10,000 and clarification with respect to Section H page 6 that all stipends are not considered pensionable was made by Mr. Pillion second by Mr. Bendel.

Roll Call Vote:

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Absent	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Motion to adjourn at 5pm was made by Mr. Bendel second by Mr. Berglund. Unanimous Voice Vote.

Respectfully Submitted Wendy J. Prior

Items of Interest:

- The Central Regional School Board regularly scheduled meeting is Thursday, December 18, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- All borough offices will be closed on Thursday, December 25, 2014 in observance of Christmas.
- All borough offices will be closed on Thursday, January 1, 2015 in observance of New Year's Day.
- The Island Heights Mayor and Council re-organization and regularly scheduled meeting is Tuesday, January 6, 2015 at 7:00 PM held at the borough hall.
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Official Meeting Minutes

December 16, 2014

The Regular Meeting of the Mayor and Council of the Borough of Island Heights was called to order the meeting was held at the Island Heights Municipal Building, Wanamaker Complex, Island Heights, New Jersey.

Mayor Biggs read the notice of the meeting in accordance with the OPEN PUBLIC MEETINGS ACT P.L. 1975 Chapter 231 (Section 10:4-10). Notice of the Meeting appeared in the Asbury Park Press on December 19th, 2013, notice is also posted on the bulletin board and in the municipal building.

Pledge to the flag and a moment of silence. Roll

Call:

Council President	Jeff Silver	Council Member	Kieran Pillion, Jr.
Council Member	Sean Asay	Council Member	Sandra Snow
Council Member	John Bendel	Mayor	James Biggs
Council Member	Steve Berglund	Borough Attorney	T. Gannon, Esq.

The Mayor and Council recognize Salvatore DiSalvo, Eagle Scout candidate from Troop 29 in Toms River for the construction of a new bookcase for the children's section of the library.

Member of the Rotary Club of Toms River presented checks to both the Island Heights Fire Com. and the Island Heights First Aid Squad as part of their annual donation from Sailfest.

Second Reading and adoption of Ordinance 2014-07 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY AMENDING CHAPTER XXVI ENTITLED "TREES" IN ORDER TO PROVIDE FOR AN EXEMPTION IN CONNECTION WITH THE CONSTRUCTION OF A SINGLE-FAMILY, DUPLEX, MULTI-FAMILY OR COMMERCIAL BUILDING

After a lengthy discussion the following motion to table any further action on this ordinance indefinitely, with discussion to continue early in 2015.

Motion by Mr. Asay second Mr. Bendel.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Motion to close the discussion on Ordinance 2014-07, made by Mr. Bendel second by Mr. Silver, unanimous voice vote.

Adopt Resolution 2014-77 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY PROVIDING FOR TRANSFERS BETWEEN BUDGET APPROPRIATIONS CONTAINED IN THE 2014 MUNICIPAL BUDGET.

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Adopt Resolution 2014-78 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Adopt Resolution 2014-80 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE MEETING DATES FOR THE YEAR 2015.

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Abstain
Mr. Berglund	Yes		

Approve obligations chargeable to the 2014 operating budget as presented.

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

1. Approve the following purchase order request(s):

Requesting Dept.: Public Works
 Vendor: Bobby Bobcat, Inc.
 Item/Service: Delivery of 5 loads of fill, 1 load of top for Camp Meeting Bluff Stabilization
 Total: \$1,575.00

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Requesting Dept.: Public Works
 Vendor: Bobby Bobcat
 Item/Service: Excavation services for Senior Park retention project
 Total: \$1,200.00

Motion by Mr. Berglund second Mr. Silver.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Requesting Dept.: Municipal Court

Vendor: JM Security
 Item/Service: Security System
 Total: \$550.00 – Installation
 \$27.00 per month – Monitoring

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

O'Donnell, Stanton & Associates re: Approve Proposal for Services #14130.00 for Jaynes Avenue Road Improvements, 2014 NJDOT Municipal Aid Program in the amount of \$15,100.00 (Phase 1-5) and \$15,900.00 (Phase 6)

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

O'Donnell, Stanton & Associates re: Water Treatment Plant Replacement, OS&A #11047.00, Contract Modification No. 12, increases in the amount of the contract of \$13,268.81 (increasing the total contract to \$2,177,601.01) and extends the contract to April 30, 2015.

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

O'Donnell, Stanton & Associates re: Water Storage Tank Replacement, OS&A #1048.00, Modification No. 5, increases in the amount of the contract of \$16,283.68 (increasing the total contract to \$1,281,896.68) and extends contract date to April 30, 2015.

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

NEW BUSINESS:

Approve the minutes from the November 13, 2014 Meeting and the November 26, 2014 Special Meeting.

Motion by Mr. Silver second Mr. Asay.

Mr. Silver	Yes	Mr. Pillion	Yes**
Mr. Asay	Yes*	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

*Abstain on 11/26

**Abstain on 11/13

A lengthy discussion was held regarding tabling the approval of the 2015 Sailfest application and how to prevent the problems that occurred at this year's Sailfest with unsupervised minors.

Rotary Club of Toms River re: Sailfest 2015 approves the following request:

Approve the Date: Sept. 12, 2015; signage that has been used in the past, and the closing of Central Avenue Dock.

Motion by Mr. Bendel second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	No
Mr. Asay	No	Ms. Snow	No
Mr. Bendel	Yes	Mayor Biggs	Abstain
Mr. Berglund	Yes		

As a result of the vote, the request for approval will be revisited at a later date.

OLD BUSINESS:

Mr. Berglund updated the governing body regarding a seminar that he had attended on November 14th on how to be successful at writing grant applications. The seminar suggested working and developing the project(s) and then to go looking for grants that fit the project(s). Mr. Berglund updated the governing body regarding the Camp Meeting Bluff Project, backfilling has been completed. The grasses have to be planted and photographed by the end of the year, as per the grant.

Mr. Berglund updated the governing body regarding the Safe Routes to Schools Grant applications. The Borough had submitted three (3) applications. We received word on Thursday that the DOT wanted to fund all three (3) applications but could not. So, the three (3) applications were condensed into one (1) application. This application was submitted to the DOT for approval, if approved, the application, will be forwarded to Washington for further consideration.

Mayor Biggs commended Mr. Berglund, Mary Judge, Betsy Hyle and all those who worked hard during his administration to get grants to improve the Borough.

COMMITTEE REPORTS:

Mr. Asay: Thanked Mayor Biggs for his five decades of service to the community, and that it had been a pleasure to serve under him. Mr. Asay wished Mayor Biggs Godspeed in his retirement efforts.

Mr. Bendel: Mayor Biggs and I were once political opponents, and said that you didn't believe in plaques because we had too many in this town. I have a plaque from the U.S. Navy Band conferring upon you the title of "Mayor Emeritus".

Ms. Snow: Thanked Mayor Biggs being a good Mayor and a good neighbor her parents. She thanked Mayor Biggs for his concern and support for her and her family. Ms. Snow proposed that that a tree is planted in honor Mayor Biggs.

Mr. Pillion: Thanked Mayor Biggs for his many years of service, and for the history he's imparted to me.

Mr. Berglund: Wished Mayor Biggs well, he also noted that he enjoyed working and learning from Mayor Biggs,

Mr. Silver: Thanked Mayor Biggs for everything he has done and appreciated his wisdom. Mr. Silver announced that CFO, Louis Palazzo, has submitted a letter of resignation dated Nov. 17th, 2014 effective February 1, 2015. Mr. Palazzo will assist in the transition up to February 1st, 2015. On behalf of the Borough we wish him well. Record will reflect that Mr. Silver gave the Clerk the CFO's letter of resignation.

Mayor Biggs: Mr. Palazzo made the office of the CFO accessible. Even with our differences, I've had a good time working with the various Council Members during my term in office. It has been a pleasure working with everyone. I also want to thank Ellie Rogalski, our Municipal Clerk, for her cooperation and work as Clerk. I appreciate this town.

PRIVILEGE OF THE FLOOR:

Extended to the following:

Mr. Lenox: Congratulated Mayor Biggs on his retirement.

Adopt Resolution 2014 – 79, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Motion by Mr. Silver second Mr. Berglund.

Mr. Silver	Yes	Mr. Pillion	Yes
Mr. Asay	Yes	Ms. Snow	Yes
Mr. Bendel	Yes	Mayor Biggs	Yes
Mr. Berglund	Yes		

Meeting was reconvened on a motion by Mr. Asay second by Mr. Silver, unanimous voice vote.

Motion to adjourn the meeting made by Mr. Bendel second Mr. Silver, unanimous voice vote.

Respectfully submitted, Ellie Rogalski, RMC/MMC

Items of Interest:

- The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, January 21, 2015 at 7:00 PM held at the borough hall.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 10, 2015 at 7:00 PM held at the borough hall.
- All borough offices** will be **closed** on Wednesday, February 11, 2015 in observance of Lincoln's birthday.
- The **Island Heights Board of Education** regularly scheduled meeting is Wednesday, February 11, 2015 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- All borough offices** will be **closed** on Monday, February 16, 2015 in observance of Washington's birthday.
- The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, February 18, 2015 at 7:00 PM held at the borough hall.
- The **Central Regional School Board** regularly scheduled meeting is Thursday, February 19, 2015 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 24, 2015 at 7:00 PM held at the borough hall.

FREE RABIES CLINIC - Saturday, January 31, 2015 From 10:00 AM to 11:00 PM at Island

Heights Public Works Building, Corner of Lake and Laurel Avenues

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