

Mayor and Council Newsletter



Borough of Island Heights
ReOrganization Meeting
January 8, 2013

Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President Jeffrey B. Silver - Present
Council Members present: John Bendel, Greg Heizler, Peter Kier, Joe Rogalski and Brian Taboada
Council members absent: None

The Oath of Office was administered to the following on January 1, 2013: Council Persons (3 Year Terms)

GREG HEIZLER
JEFFREY SILVER

Nominations of Council President

There was a nomination for Jeff Silver as Council President. With one (1) no vote, Jeff Silver was elected Council President.

Mayor Biggs presented the following appointments to serve at the pleasure of the governing body:

Municipal Attorney	William T. Hering, Jr., Esquire
Municipal Auditor	William Antonides, Jr. & Co.
Municipal Engineer	Michael O'Donnell, P.E.
Municipal Bond Counsel	Jan Wouters, Esquire
Special Attorney	Steve Zabarsky, Esquire
Special Attorney	
Tax Appeals	Christopher Connors, Esquire
Planning Board Attorney	Kenneth Kukfa, Esquire
Municipal Prosecutor	Elizabeth Leahey, Esquire
Municipal Prosecutor (Alt. 1)	Garrett Joest, Esquire
Municipal Prosecutor (Alt. 2)	Joseph Coronado, Esquire
Municipal Hearing Officer	Jay Ligouri, Esquire
Public Defender	Daniel Simmons, Esquire
Alternate Public Defender	Brian Rumpf, Esquire
Municipal Court Administrator	Elizabeth Boettger
Deputy Court Administrator	Michelle Sargent
Deputy Municipal Finance Officer	April D. Elley
Payroll Clerk	Margaret Newnom-Purdie
Clerk of Public Works	Wendy Prior
Assessment Search Officer	Ellie Rogalski
Tax Search Officer	Wendy Prior
Affirmative Action Officer/ Purchasing Agent/ Project Manager/Newsletter Editor	April D. Elley
Construction Official Class I/Building Sub Code Official Class I/Building Inspector Class I/ Zoning Official/Code Enforcement Official	Ken Anderson
Borough Electrician	Linesider Electric
Certified Recycling Professional	Oscar Cradle, CPR
Emergency Management Coordinator	Douglas Platt

Board of Health (3 Year Term)

Pat Bailey, Secretary
Claire Cagney
Fran Gajano
Eileen McKenna
Jessica Deckker

Planning Board

Class IV Unexpired Term (expires 12/31/2017)

Les Knox
Ellie Siebert

Recreation Committee (1 Year Term)

Rob Harrington
Ray McKelvey
Robert Crutchley
Gina Asel
Paul Smutz
Eric Bornebusch

Environmental Committee (1 Year Term)

Mary Judge, Chair
George Kotzas, Vice Chair
Margie Laratta
Pat Sherwin
Marsha Cudworth
Sandra Snow

The above appointments were approved unanimously by the governing body.

Mayor Biggs presented the following appointments:

Capital Committee (1 year term)

Mayor Biggs (chair)
G. Ray McKelvey
Drew Seibert
Susan Ney Thompson
Betsy Hyle
Michael O'Donnell, P.E.

Finance Committee

Mayor Biggs (chair)
Pete Kier
April D. Elley, Deputy CFO

Senior Advisory Committee (3 Year Term)

Betsy Hyle
Florence Kernaghan

Trustees of the Library (1 Year Term)

Ellen Columbus
Claire Kalli
James Muller
Jill Gallina
Pat Fusaro
Lynn Lenox
Marilyn Connors
Sally Gauntt
Betsy Hyle

Property Maintenance Code Appeals Board

Joe Burt
Frank Randazzo
Andy Parks
Jim Lenox – Alternate
Robert Wilber - Alternate

No formal action required on the above presented appointments. Mayor asked the council for formal action on these appointments. These appointments were unanimously approved by the governing body.

The following was acted on as a consent agenda:

1. Resolution 2013 – 01 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX LIEN SALE.**

SUMMARY: This resolution authorizes the tax collector to offer a tax lien sale for any properties on which delinquent taxes or delinquent water and sewer rents are owed. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Pete Kier – Director / Council Member Liaison (732) 270-6415

2. Resolution 2013 – 02 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE INTEREST RATE CHARGED ON DELINQUENT WATER & SEWER.**

SUMMARY: This resolution authorizes the clerk of public works to charge 18% on all outstanding water and sewer accounts. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Jeff Silver – Director / Council Member Liaison (732) 270-6415

3. Resolution 2013 – 03 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO SET THE INTEREST RATE CHARGED ON DELINQUENT TAXES PURSUANT TO N.J.S.A. 54A: 4-67.**

SUMMARY: This resolution authorizes the tax collector to charge taxpayers interest on their delinquent taxes. The rate is 8% on the first \$1,500.00 and 18% on any balance over \$1,500.00. For details contact: Wendy Prior - Tax Collector (732) 270-6414, Pete Kier – Director / Council Member Liaison (732) 270-6415

4. Resolution 2013 – 04 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING THE CASH MANAGEMENT PLAN FOR THE CALENDAR YEAR OF 2013.**

SUMMARY: This resolution adopts the cash management plan for the calendar year of 2013. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Director / Council Member Liaison (732) 270-6415

5. Resolution 2013 – 05 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THAT ALL FULL TIME AND PART TIME EMPLOYEES OF THE BOROUGH BE PAID EVERY TWO (2) WEEKS.**

SUMMARY: This resolution authorizes all full time and part time employees of the borough be paid every two (2) weeks. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Director / Council Member Liaison (732) 270-6415

6. Resolution 2013 – 06 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE OFFICIAL PUBLICATIONS.**

SUMMARY: This resolution designates the official publications for the borough. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Director / Council Member Liaison (732) 270-6415

7. Resolution 2013 - 07 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZES THE MAYOR TO EXECUTE ALL GRANT APPLICATIONS ON BEHALF OF THE BOROUGH.**

SUMMARY: This resolution authorizes the Mayor to execute all grant applications on behalf of the borough. For details contact: Borough Clerk (732) 270-6415, Pete Kier – Director / Council Member Liaison (732) 270-6415

With one (1) no vote on Resolution 2013 – 06, Resolutions 2013 – 01 through 2013 – 07 were approved by Mayor and Council.

8. Resolution 2013 – 08 entitled, **RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE VARIOUS PROFESSIONALS PURSUANT TO N.J.S.A.40A:11-1 et seq.**

SUMMARY: The Mayor and Council Members uanimously approved this resolution designating the various professionals listed: William T. Hiering, Jr., Esquire-Municipal Attorney, William Antonides, Jr.-Municipal Auditor, Michael O'Donnell, P.E. -Municipal Engineer, Jan L. Wouters, Esquire-Municipal Bond Counsel, Steve Zabarsky, Esquire-Special Attorney, Christopher Connors, Esquire-Special Attorney for Tax Appeals, Kenneth Kukfa, Esquire-Planning Board Attorney, Garrett Joest, Esquire-Municipal Prosecutor (Alternate 1), Joseph Coronado, Esquire-Municipal Prosecutor (Alternate 2), James Liguori, Esquire-Municipal Hearing Officer, Brian Rumpf, Esquire-Public Defender, Linesider Electric-Municipal Electrician, Oscar Cradle, CPR-Certified Recycling Professional. For details contact: Ellie Rogalski - Borough Clerk (732) 270-6415, Pete Kier – Director / Council Member Liaison (732) 270-6415

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

Mayor Jim Biggs
Council Member Greg Heizler
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mayorcouncil@islandheightsboro.com

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Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Greg Heizler, Peter Kier, Joe Rogalski and Brian Taboada
Council members absent: None*

1. Adopt Resolution 2013 - 11 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, ALLOWING FOR TEMPORARY APPROPRIATIONS PRIOR TO THE FINAL ADOPTION OF THE 2013 MUNICIPAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution providing for temporary appropriations prior to the final adoption of the 2013 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

2. Adopt Resolution 2013 - 13 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH ASSESSOR/BOROUGH ATTORNEY TO ACT AS AGENT/AGENTS IN FILING PETITIONS OF APPEAL.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the borough assessor / borough attorney to act as agent/agents in filing petitions of appeal. For details contact: Vicky Mickiewicz – Tax Assessor (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

3. Approve obligations chargeable to the 2012 operating budget and the 2013 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison (732) 270-6415

The following was acted on as a consent agenda.

Approve the following Purchase Order requests:

1. Requesting Dept: Public Works
Vendor: Point Bay Fuel
Item/Service: 248.3 galls fuel @ 3.6535
+ LUST tax \$0.25
TOTAL: \$907.41
2. Requesting Dept: Police
Vendor: Qualification Targets, Inc.
Item/Service: 250-19x31 Qual Targets
\$200.00 1-Target Hold
\$199.00 S/H \$144.80
TOTAL: \$543.80
3. Requesting Dept: Central Supply
Vendor: DeLange Landen
Financial Services Tri
State Office Solutions

Item/Service: Toshiba Copier Lease
1/15/13-2/14/14
TOTAL: \$3,864.00

STORM RELATED: Hurricane Sandy

4. Requesting Dept: Public Works
Vendor: ERS Fleet Repair Inc.
Item/Service: Repair to Roll Off Parts & Labor
TOTAL: \$1,858.73

5. Requesting Dept: Public Works
Vendor: Suburban Disposal
Item/Service: Truck Rental Flood
Debris \$1,200.00 47.1
disposal fees @
\$81.21=\$3,824.99
TOTAL: \$5,024.99

6. Requesting Dept: Public Works
Vendor: Suburban Disposal
Item/Service: Truck Rental Flood
Debris \$1,200.00 47.1
disposal fees @
\$81.21=\$3,824.99
TOTAL: \$5,024.99

7. Requesting Dept: Public Works
Vendor: H & D Rosetto, Inc.
Item/Service: Invoice #'s 49013, 49014,
49015, 49020 & 49040
Delivery, Hauling and
Disposal of Ocean Roll
Off (t) 30 yd \$650.00
NJ Recycling surcharge
\$3.00 per ton \$15.00 Fuel
Surcharge \$64.00
TOTAL: \$3,647.50

8. Requesting Dept: Police Dept.
Vendor: Traffic Safety Store.com
Item/Service: 60 CR18RC6S Lime 18"
Cones w/reflective
collars with stencils
@\$15.20
TOTAL: \$997.00

Summary: The Mayor and Council Members unanimously approved all other purchases and authorized the issuance of purchase orders for the items listed above. For details on items 1 and 4 through 7 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415; For details on item 3 contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415; For details on items 2 and 8 contact: Lt. Kevin Arnold – (732) 270-3006, Jeff Silver – Council President Liaison (732) 270-6415

4. Adopt Resolution 2013 – 12 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member John Bendel asked for a resolution to urge the state to drop the requirements that legal notice be advertised in the newspapers. A motion and

formal action was taken on this request, see the third item under "Other Borough Actions". Council Member Greg Heizler did not have a report. Council Member Peter Kier reported the Environmental Committee is requesting permission to install monofilament recycling bins along the boardwalk; information on the program can be found at www.boatus.com/foundation/monofilament. A motion and formal action was taken on this request, see the second item under "Other Borough Actions". Council Member Joe Rogalski did not have a report. Council President Jeffrey B. Silver reported that as a result of the formal action taken at the meeting of December 11 to move the Summit Avenue pavilion back to its original location, he has obtained estimates for that project. There is concern if the structure is left in its current position it is in front of a concrete drainage ditch that runs into Dillon's Creek. Mr. Heizler stated that he has changed his original position regarding the location of the structure and now thinks the Mayor was correct to have made permanent the structure in its current location. A motion and formal action was taken on this request, see the first item under "Other Borough Actions".

Council Member Brian Taboada brought up the effects of the boroughs Equalized Property Values on the Central Regional Appropriations as well as the county tax. Of particular concern was the reduction of equalized property values for Seaside Park, Seaside Heights, Ocean Gate and possibly Berkeley Township due to Superstorm Sandy. Since the equalized property values were set on October 1, 2012 for the 2013 appropriations, Island Heights may likely feel significant effects from the Central Regional share in tax year 2014. However, according to OC, the county taxes will consider the de-valuations in the 2013 assessments. Therefore, Mr. Taboada has asked council to expedite the already approved re-evaluation for the borough, as this will lower the boroughs equalized property value and offset some of the impact coming in 2014. With this in mind... January 10th is the DEADLINE for the PROPERTY TAX RELIEF forms for residence property impacted by Superstorm Sandy (Structure only, no contents). Vicki will accept the forms as late as Monday January 14th. Additionally, Council Member Brian Taboada also brought up the adoption of flood maps. While adopting the federal guidelines is not mandatory, communities and residents who fail to adhere to them could face dramatic hikes in flood insurance rates when they are completed next spring or summer. The borough needs to work with the town engineer, Mike O'Donnell, to determine impacts on town and what ordinances need revising or if the borough should look for letters of map change or amendments.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- There were no items from the floor.

Other Borough Actions

Motion to rescind the original motion of December 11, 2012, approving the relocating of the Summit Avenue pavilion to its original location on the Summit Avenue beach. This motion will leave the structure at its current location.

Summary: With three (3) no votes, the Mayor and Council Members approved a motion to rescind the original motion of December 11, 2012, approving the relocating of the Summit Avenue pavilion to its original location on the Summit Avenue beach; this approval will leave the structure at its current location. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Motion to hold the request of the Environmental Committee to install monofilament recycling bins along the boardwalk.

Summary: The Mayor and Council Members unanimously approved a motion to hold the request of the Environmental Committee to install monofilament recycling bins along the boardwalk until further information can be obtained. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

MOTION FOR A RESOLUTION TO URGE THE STATE TO DROP THE REQUIREMENTS THAT LEGAL NOTICES BE ADVERTISED IN THE NEWSPAPERS.

Summary: The Mayor and Council Members unanimously approved a motion for a resolution to urge the state to drop the requirements that legal notices be advertised in the newspapers. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member Liaison (732) 270-6415

Other Items of Interest

- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, January 22, 2013 at 7:00 PM held at the borough hall.
- The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, February 12, 2013 at 9:00 AM held at the borough hall.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 12, 2013 at 7:00 PM held at the borough hall.
- The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, February 13, 2013 at 6:30 PM held at the borough hall.
- The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, February 20, 2013 at 7:00 PM held at the borough hall.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, February 26, 2013 at 7:00 PM held at the borough hall.
- The **Central Regional School Board** regularly scheduled meeting is Thursday, February 28, 2012 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

FREE RABIES CLINIC

Saturday, January 19, 2013 - 10:00 AM
Island Heights Public Works Building
Corner of Lake and Laurel Avenues
DOG & CAT LICENSES
ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR

- * Proof of Current Rabies Required
- * Spaying/Neutering Certificate to obtain \$3.00 discount

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Greg Heizler
April D. Elley, Newsletter Editor (732) 270-6415

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*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Greg Heizler, Peter Kier, Joe Rogalski and Brian Taboada
Council members absent: None*

1. Adopt Resolution 2013 - 14 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, TO APPLY FOR A GRANT FROM THE HUD TOGETHER NEW JERSEY LOCAL DEMONSTRATION PROJECT (LDP) PROGRAM.

Summary: The Mayor and Council Members unanimously approved a resolution to apply for a grant from the HUD together New Jersey Local Demonstration Project (LDP) Program. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

2. Approve the execution of a Letter of Intent for the FEMA Hazard Mitigation Grant Program for the borough and its residents to be eligible for participation in the program.

Summary: The Mayor and Council Members unanimously approved the execution of a letter of intent for the FEMA Hazard Mitigation Grant Program for the borough and its residents to be eligible for participation in the program. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

3. Approve obligations chargeable to the 2012 operating budget and the 2013 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison (732) 270-6415

The following was acted on as a consent agenda.

4. Approve the following Purchase Order requests:

1. Requesting Dept:	Public Works
Vendor:	Point Bay Fuel
Item/Service:	252 galls fuel @ 3.43 + LUST tax \$0.25
TOTAL:	\$864.61
2. Requesting Dept:	Public Works
Vendor:	John Camburn & Son, inc.
Item/Service:	Material for repair to station
TOTAL:	\$672.30
3. Requesting Dept:	Public Works
Vendor:	Zone 2
Item/Service:	42-Long Sleeve Tshirts, 5 Blue and 2 Green per P.W. Employ
TOTAL:	\$574.00
STORM RELATED: Hurricane Sandy	
4. Requesting Dept:	Public Works
Vendor:	ERS Fleet Repair Inc.
Item/Service:	1 Welding Material 5 Labor/Hour fabricate new brackets for tailgate. Cut aluminum to match other side weld new brackets on
TOTAL:	\$500.00

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the items listed above. For details on items 1 through 4 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415

5. Approve the minutes from the following meetings: October 23, 2012, November 13, 2012, December 11, 2012, Organization January 8, 2013 and Regular Meeting January 8, 2013 as corrected.

Summary: The Mayor and Council members unanimously approved the minutes from the meetings of October 23, 2012, November 13, 2012, December 11, 2012, January 8, 2013 (Organization), and January 8, 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

6. Adopt Resolution 2013 – 15 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

*Council Member John Bendel did not have a report.
Council Member Greg Heizler did not have a report.
Council Member Pete Kier did not have a report.
Council Member Joe Rogalski did not have a report.
Council President Jeff Silver reported in reviewing the alarm system specs for the new water treatment facility does not include a fire alarm system. He would also like to amend the landscaping price at the water treatment plant (WTP) it is currently \$50,000. Mr. Bendel suggested that the Environmental Committee be consulted on this project. The Mayor asked that the following be part of a committee to review the landscaping at the WTP; Mr. Silver, Ms. Snow and Mary Judge. Mr. Silver also reported that the Police Department has received their new computers and monitors. He also mentioned that the footings for the water tower were being poured.
Council Member Brian Taboada reported on the Environmental Committee. The Environmental Committee would like to encourage residents to participate in the Great Backyard Bird Count by joining expert birders for hikes through the Brown's Woods property (the new offices of the Barnegat Bay Partnership) on the corner of Whittier and Washington – enter the property on Haines Road. To participate and to sign up for a date (February 15-18), please contact the Ocean County Watershed Ambassador, Joanna Marino, at 732-914-8116 or ambassadorwma13@gmail.com. This is a family-friendly activity, so bring the kids. The property is a great place to walk your dog, but for this particular activity, it might be best to leave them home in order to log in more birds. Mr. Taboada also recognized some of the Environmental Committee and Green Team accomplishments for 2012: received a Sustainable Jersey PSE&G \$20,000 grant to convert the Post Office parking lot medians into bio-swales, received a \$3,000 grant from Green Communities to write a Community Forestry Plan, arranged for an energy audit for the town with a presentation at the December 11, 2012 Mayor and Council meeting, in process of receiving a \$90,000 grant from the North Jersey Sustainable Communities Consortium for planning assistance in anticipation of extreme weather events, planted donated beach plums*

at Long Point park with volunteers, provided a book of recommended native New Jersey trees to the borough Code Enforcement Officer, created a Facebook page for the Environmental Committee and Green Team, organized two work days to maintain the Riverfront native plant project using both Department of Corrections personnel and a youth employment summer work force, and encouraged single-stream recycling program instituted in 2012. Mr. Taboada also reported on Buildings & Grounds. Council has approved the submitted time and material request for the reconstruction of the entire lower section of the Pavilion by Public Works. This is inclusive of support brackets, joists, decking, stair repairs, and new pressure relief panels. Additionally, Public Works has submitted, as part of the Pavilion reconstruction, time and material for the reconstruction of the boardwalk in front of the Pavilion (AKA the thumb). Expect to see this work begin once weather permits as it is a priority of the borough for Sandy repairs. Public Works has also been approved to proceed with a time and material request for replacement of the damage areas of the River Avenue bulkhead cap. Expect to see this work done upon prioritization of borough Sandy repairs. Lastly, the section of boardwalk where Simpson Avenue turns to meet River Avenue is currently awaiting a determination from the Engineer as to plans for the road improvements for that section of Simpson Avenue.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Borough considers using sustainable materials when doing repairs.
- Green Team investigated an opportunity to obtain grants funds to deal with flooding and other consequences of climate change.
- Status of removal of the storm related tree trunks along certain property as well as the way the debris was removed by public works.

Other Borough Actions

Approve request from the Rotary Club of Toms River to hold Saillfest along River Avenue on Saturday, September 7, 2013 in the same format that it has been in. The Rotary would also like to have the Central Avenue Dock and the upstairs of the Pavilion closed for Saillfest. To include the following stipulations: 1) Prepayment in the amount of \$3,000 for police salaries will be made by September 1st of the year that the event will take place; option to keep the upper level of the pavilion open for borough use VIP ticket sales.

Summary: With two (2) abstentions, the Council Members approved the aforementioned request from the Rotary Club of Toms River with regard to Saillfest on Saturday, September 7, 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Motion to go forward with the repair to the Summit Avenue Groin repair. Mayor also formed a committee of the following council members to work on this project: Mr. Silver, Mr. Taboada and Mr. Bendel.

Summary: The Mayor and Council Members unanimously approved a motion to repair the Summit Avenue repair. In addition, Mayor Biggs formed a committee of Mr. Silver, Mr. Taboada and Mr. Bendel to work on this project. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the repair to the Central Avenue Pavilion including the thumb based on the estimate by O'Donnell, Stanton & Associates in the amount of \$25,563.00, using force account labor.

Summary: The Mayor and Council Members unanimously approved the repair of the Central Avenue Pavilion including the thumb based on the estimate of O'Donnell, Stanton & Associates in the amount of \$25,563.00. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the repair of the capping on the River Avenue bulkhead in the amount of \$2,561.00, using force account labor.

Summary: The Mayor and Council Members unanimously approved the repair of the capping on the River Avenue bulkhead in the amount of \$2,561.00 using force account labor. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the repair of the boardwalk lights along the boardwalk and pavilion.

Summary: The Mayor and Council Members unanimously approved the repair of the boardwalk lights along the boardwalk and pavilion. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the amending of the AT&T Site #NYYNJ6013 contract agreeing to allow for the switching of the cellular equipment on the old water tank.

Summary: The Mayor and Council Members unanimously approved to amend the AT&T Site contract agreeing to allow for the switching of the cellular equipment on the old water tank. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

☐ The Island Heights Mayor and Council regularly scheduled meeting is Monday, February 11, 2013 at 7:00 PM held at the borough hall.

☐ The Island Heights Mayor and Council regularly scheduled meeting for Tuesday, February 12, 2013 cancelled and rescheduled for Monday, February 11, 2013.

☐ The Island Heights Board of Health regularly scheduled meeting is Tuesday, February 12, 2013 at 9:00 AM held at the borough hall.

☐ The Island Heights Planning Board regularly scheduled meeting for Wednesday, February 13, 2013 has been cancelled.

☐ The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, February 20, 2013 at 7:00 PM held at the borough hall.

☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, February 26, 2013 at 7:00 PM held at the borough hall.

☐ The Central Regional School Board regularly scheduled meeting is Thursday, February 28, 2012 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

**DOG & CAT LICENSES ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR**

* Proof of Current Rabies Required

* Spaying/Neutering Certificate to obtain \$3.00 discount

Cat & Dog Fee: \$10.00

Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com

Council Member Greg Heizler

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
February 11, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: Peter Kier, Joe Rogalski and Brian Taboada
Council members absent: John Bendel and Greg Heizler*

1. Introduce Ordinance 2013 – 01 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REPAIRS TO CEDAR AVENUE, AND APPROPRIATING \$180,000.00 THEREFORE AND PROVIDING FOR THE ISSUANCE OF \$33,250.00 IN GENERAL IMPROVEMENT BONDS OR NOTES TO FINANCE THE SAME.

Summary: After the first reading and introduction of ordinance 2013 – 01, the Mayor and Council Members unanimously approved an ordinance authorizing repairs to Cedar Avenue and appropriating \$180,000.00 therefore and providing for the issuance of \$33,250.00 in general improvement bonds or notes to finance the same. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

2. Adopt Resolution 2013 – 16 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY PROVIDING FOR TRANSFERS BETWEEN BUDGET APPROPRIATIONS CONTAINED IN THE 2012 APPROPRIATION RESERVES MUNICIPAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution providing for transfers between budget appropriations contained in the 2012 appropriation reserves municipal budget. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

3. Adopt Resolution 2013 – 17 entitled, RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT EXCEEDING \$264,000 BOND ANTICIPATION NOTES OF THE BOROUGH OF ISLAND HEIGHTS, IN THE COUNTY OF OCEAN, NEW JERSEY.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing and providing for the issuance and sale of not exceeding \$264,000 bond anticipation notes. For details contact: Lou Palazzo – Chief Financial

Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

4. Adopt Resolution 2013 – 18 entitled, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR DONATIONS ACCEPTANCE OF BEQUESTS AND GIFTS REQUIRED BY N.J.S.A. 40A:5-29.

Summary: The Mayor and Council Members unanimously approved a resolution requesting permission for the dedication by rider for donations acceptance of bequests and gifts. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

5. Adopt Resolution 2013 – 19 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, COMMENDING ROBERT P. WILBER, JR. FOR HIS DEDICATED SERVICE TO THE ISLAND HEIGHTS VOLUNTEER FIRE COMPANY #1.

Summary: The Mayor and Council Members unanimously approved a resolution commending Robert P. Wilber, Jr. for his 25 years of dedicated service to the Island Heights Volunteer Fire Company #1. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Joe Rogalski – Council Member Liaison (732) 270-6415

6. Adopt Resolution 2013 - 21 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY COMMENDING MILDRED BRAUN (MILLIE BRAHN) FOR SPECIAL RECOGNITION AFTER 65 YEARS OF SERVICE TO THE ISLAND HEIGHTS FIRE CO. #1 AND ITS LADIES AUXILIARY.

Summary: The Mayor and Council Members unanimously approved a resolution commending Millie Brahn for special recognition after 65 years of service to the Island Heights Volunteer Fire Company #1 and its Ladies Auxiliary. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Joe Rogalski – Council Member Liaison (732) 270-6415

7. Approve obligations chargeable to the 2012 operating budget and the 2013 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

The following was acted on as a consent agenda.

8. Approve the following Purchase Order requests:

1. Requesting Dept: Public Works
Vendor: Point Bay Fuel
Item/Service: 209.3 galls fuel @ 3.471
+ LUST tax \$0.21
TOTAL: \$726.69

2. Requesting Dept: Public Works
Vendor: Yardville Supply – 2
separate PO requests:
1/22/13 & 2/5/13
Item/Service: 150 – 80lb bags solar
salt \$9.99 + \$60
S/H=\$1,558.50
150 – 80lb bags solar
salt \$9.99 + \$60
S/H=\$1,558.50
TOTAL: \$3,117.00

3. Requesting Dept: Public Works
Vendor: Coyne Chemical – 2
separate PO requests:
1/22/13 & 2/5/13
Item/Service: 2-100 lbs chlorine
2-100 lbs chloroine
TOTAL: \$1,111.40

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the items listed above. For details on items 1 through 3 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415

9. Adopt Resolution 2013 – 20 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member John Bendel was absent.
Council Member Greg Heizler was absent.
Council Member Pete Kler did not have a report.
Council Member Joe Rogalski did not have a report.
Council President Jeff Silver reported that the condo's debris has been picked up by the Home Owners Association.
Council Member Brian Taboada did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Island Heights First Aid Squad "Comedy Night" benefit for the restoration of the squad building following Hurricane Sandy.

- Flood insurance with Ocean County Joint Insurance Fund

Other Borough Actions

Ocean County Artist Guild requests use of the portion of Chestnut Avenue directly in front of the Guild for Outdoor Art Show on Sunday, May 5, 2013 from 10 AM to 4 PM with the street to be blocked off from 8:30 AM to 5 PM.

Summary: The Mayor and Council Members Unanimously approved a request from the Ocean County Artist Guild for use of the portion of Chestnut Avenue directly in front of the Guild for an Outdoor Art Show on Sunday, May 5, 2013 from 10:00 AM to 4:00 PM with the street blocked off from 8:30 AM to 5:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

O'Donnell, Stanton & Associates re: Water Treatment Plant Replacement Modification #4; is for additional work to address inconsistencies found in the contract documents and conflict found in the field that resulted in a net increase to the contract of \$20,597.51.

Summary: The Mayor and Council Members unanimously approved the water treatment plant replacement modification #4 for additional work to address inconsistencies found in the contract documents and conflict found in the field that resulted in a net increase to the contract of \$20,597.51. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, February 26, 2013 at 7:00 PM held at the borough hall.

☐ The Central Regional School Board regularly scheduled meeting is Thursday, February 28, 2012 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

- * Proof of Current Rabies Required
- * Spaying/Neutering Certificate to obtain \$3.00 discount

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Greg Heizler

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
February 26, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present

*Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Pete Kier, and Brian Taboada*

Council members absent: Greg Heizler and Joe Rogalski

1. Adoption Ordinance 2013 – 01 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REPAIRS TO CEDAR AVENUE, AND APPROPRIATING \$180,000.00 THEREFORE AND PROVIDING FOR THE ISSUANCE OF \$33,250.00 IN GENERAL IMPROVEMENT BONDS OR NOTES TO FINANCE THE SAME.

2. Public Hearing Ordinance 2013 – 01.

Summary: After the public hearing of ordinance 2013 – 01, the Mayor and Council Members unanimously approved an ordinance authorizing repairs to Cedar Avenue and appropriating \$180,000.00 therefore and providing for the issuance of \$33,250.00 in general improvement bonds or notes to finance the same. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

3. Adopt Resolution 2013 – 22 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, OPPOSING SENATE BILL 2368.

Summary: The Mayor and Council Members unanimously approved a resolution opposing Senate Bill 2368 which deals with FEMA and beach fees. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

4. Adopt Resolution 2013 – 24 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SUBMISSION OF A TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the submission of a tonnage grant application to the New Jersey Department of Environmental Protection. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

5. Approve obligations chargeable to the 2012 operating budget and the 2013 temporary budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets. For details

contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison (732) 270-6415

The following was acted on as a consent agenda.

6. Approve the following Purchase Order requests:

**1. Requesting Dept: Public Works
Vendor: Mr. Keys
Item/Service: Replace 48 inch panic bar post office delivery door
TOTAL: \$564.00**

**2. Requesting Dept: Public Works
Vendor: Edward Tire Co.
Item/Service: 2 Cooper 315/80R/225 @ \$462.00 each
TOTAL: \$924.00**

**3. Requesting Dept: Public Works
Vendor: Midas Auto Service
Item/Service: Vehicle Maintenance 10-06
Remove ball joint/replace wheel bearings, replace wiper blades/oil change
TOTAL: \$648.30**

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the items listed above. For details on items 1 and 2 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415; for details on item 3 contact: Lt. Kevin Arnold (732) 270-3006, Joe Rogalski – Council Member Liaison (732) 270-6415

7. Adopt Resolution 2013 – 23 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO ENTER INTO EXECUTIVE SESSION.

Summary: This resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member John Bendel did not have a report.

Council Member Greg Heizler was absent.

Council Member Pete Kier did not have a report.

Council Member Joe Rogalski was absent.

Council President Jeff Silver reported that three (3) proposals have been obtained for the repair of the Summit Avenue Groin, these will be reviewed. In addition, Mr. Silver stated that the borough is obtaining additional proposals for the maintenance of the borough computers, he has received one (1) proposal from CSI Computers, the current vendor is not available due to health issues.

Council Member Brian Taboada reported that Public Works has completed the demolition phase for the downstairs of the Central Avenue Pavillion. Materials are on order and construction is about to begin. Public Works raised concerns regarding the condition of the stairs to the upstairs and the borough is addressing those concerns. Additionally, Public Works has begun work on the Summit Avenue Beach Gazebo.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes retained by Borough Clerk.

- Sheathing on the base of the pavilion.
- Discussion concerning the addition of motion sensitive lights to the upstairs of the pavilion. (It was decided to add these motion sensors to the scope of the work awarded to Camburn-see Other Borough Actions)

Other Borough Actions

O'Donnell, Stanton & Associates re: Water Treatment Plant Replacement Modification #5; provides a flushing system to prevent the lime chemical feed system from clogging and modifies the filter face piping to enable the water treatment plant to operate automatically. The modification resulted in a net increase to the contract of \$25,539.76 and will increase the total contract amount to \$1,911,519.44.

Summary: The Mayor and Council Members unanimously approved the water treatment plant replacement modification #5 which provides a flushing system to prevent the lime chemical feed system from clogging and modifies the filter face piping to enable the water treatment plant to operate automatically. The modification resulted in a net increase to the contract of \$25,539.76 and will increase the total contract amount to \$1,911,519.44. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Award contract to John Camburn & Son, Inc. Electrical Contractors, for repairs to the following due to Hurricane Sandy: 1) River Avenue Boardwalk poles & services, River Avenue boardwalk & pavilion in the amount of \$28,940.00 to include the installation of a sensor motion light to be installed in the upper level; 2) Lake Drive Dock Services by boat ramp in the amount of \$3,850.00; 3) Summit Avenue Beach Pavilion Service in the amount of \$1,910.00; Total award \$34,802.00.

Summary: The Mayor and Council Members unanimously awarded a contract to John Camburn & Son, Inc. for the three proposals listed above totaling \$34,802.00. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Brian Taboada – Council Member Liaison (732) 270-6415

Authorize the CFO to pursue proposals for the purchase and financing of vehicle (Ford F350) for the Public Works Department, information to be provided within the next two weeks.

Summary: The Mayor and Council Members unanimously approved authorizing the CFO to pursue proposals for the purchase and financing of a Ford 350 for the public works department; the information to be provided within the next two weeks. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Authorize the CFO to pursue proposals for the purchase and financing of vehicle (Ford

Inceptor) for the Police Department, information to be provided within the next two weeks.

Summary: The Mayor and Council Members unanimously approved authorizing the CFO to pursue proposals for the purchase and financing of a Ford Inceptor for the police department; the information to be provided within the next two weeks. For details contact: Lou Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Authorize the bulk header to look at the sheathing under the Central Avenue Pavilion along the dock to be included with those repairs in the bid specs.

Summary: The Mayor and Council Members unanimously approved authorizing the bulk header to look at the sheathing under the Central Avenue Pavilion along the dock to be included with those repairs in the bid specs. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

- The Island Heights Board of Health regularly scheduled meeting is Tuesday, March 12, 2013 at 9:00 AM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, March 12, 2013 at 7:00 PM held at the borough hall.
- The Island Heights Planning Board regularly scheduled meeting for Wednesday, March 13, 2013 has been cancelled.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, March 20, 2013 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, March 22, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, March 26, 2013 at 7:00 PM held at the borough hall.

DOG & CAT LICENSES ARE TO BE RENEWED JANUARY 1 OF EACH YEAR

- * Proof of Current Rabies Required
- * Spaying/Neutering Certificate to obtain \$3.00 discount

Cat & Dog Fee: \$10.00
Proof Spayed/Neutered: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and an additional \$1.00 each month late thereafter.

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mavorcouncil@islandheightsboro.com
Council Member Greg Heizler
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
April 9, 2013
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Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Absent
Council Members present: John Bendel, Greg Heizler, Joe Rogalski, Peter Kier and Brian Taboada
Council members absent: None

1. Mayor's National Library Week 2013 Proclamation

Summary: The Mayor and Council Members unanimously proclaimed National Library Week 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

2. Adopt Resolution 2013 – 33, entitled, RESOLUTION OF THE BOROUGH COUNCIL OF ISLAND HEIGHTS, COUNTY OF OCEAN AUTHORIZING THE PURCHASE OF A UTILITY TRUCK WITH SNOW PLOW APPARATUS FROM STATE CONTRACT AND TO AUTHORIZE A LEASE PURCHASE AGREEMENT FROM TD EQUIPMENT LEASE, INC. TO FINANCE THE PURCHASE OF SAID UTILITY TRUCK.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the purchase of a utility truck with snow plow apparatus from state contract and to authorize a lease purchase agreement from TD Equipment Lease, Inc. to finance the purchase of said utility truck. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

3. Adopt Resolution 2013 - 34 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, AUTHORIZING THE PURCHASE OF A POLICE INTERCEPTOR UTILITY VEHICLE FROM STATE CONTRACT AND TO AUTHORIZE A LEASE PURCHASE AGREEMENT FROM TD EQUIPMENT LEASE, INC TO FINANCE THE PURCHASE OF SAID VEHICLE.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the purchase of a police interceptor utility vehicle from state contract and to authorize a lease purchase agreement from TD Equipment Lease, Inc. to finance the purchase of said vehicle. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

4. Approve obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets as presented. There will be no bill list available at this meeting due to the server having crashed.

Summary: There will be no bill list at this meeting due to the server having crashed. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

5. The following will be acted on as a consent agenda.

Approve the following Purchase Order requests:

1. Requesting Dept.:	Water & Sewer
Vendor:	Coyne Chemical
Item/Service:	2-100lb Chlorine @ \$277.85
TOTAL	\$555.70
2. Requesting Dept.:	Water & Sewer
Vendor:	Yardville Supply
Item/Service:	150-80lb bags solar salt @ \$9.99
TOTAL	\$1,498.50
3. Requesting Dept.:	Police
Vendor:	Midas Auto Service Experts
Item/Service:	Vehicle Maintenance 10- 08
TOTAL	\$1,880.89

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the three (3) items listed above. For details on items 1 and 2 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415; for details on item 3 contact: Lt. Kevin Arnold – (732) 270-3006, Joe Rogalski – Council Member Liaison (732) 270-6415

6. Adopt Resolution 2013 – 35 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member John Bendel spoke on the refurbishing of the grounds in Letter Park which is still strewn with vegetative debris from the storm. Council Member Greg Heizler did not have a report.

Council Member Peter Kier did not have a report.
Council Member Joe Rogalski did not have a report
Council President Jeffrey B. Silver was absent.
Council Member Brian Taboada did not have a report.

Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve Application for Special Permit for Social Affair (ABC)

Applicant: Barnegat Bay Foundation
Date: Friday, May 31, 2013
Time: 6 PM – 9 PM

Summary: The Mayor and Council Members unanimously approved an application for special permit for social affair (ABC) for the Barnegat Bay Foundation; date of event is Friday, May 31, 2013 from 6:00 PM to 9:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Approve request from the Open Door for permission to hold their Annual Walk along the River on Saturday, June 1, 2013, begins at 8:00 AM and is finished by Noon. Permission to put up a portable tent at one end of the boardwalk for registration in case of rain. (Certificate of Insurance provided)

Summary: The Mayor and Council Members unanimously approved a request from the Open Door for permission to hold their Annual Walk along the River on Saturday, June 1, 2013, which begins at 8:00 AM and is finished by Noon. Included in the approval is permission to put up a portable tent at one end of the boardwalk for registration in case of rain. Certificate of Insurance has been provided. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Approve proposal from CSI Computers to install/set up new Windows 2008 Server R2 and Dell's 5yr 7x24 Warranty. Install/set up of new server transfer of data/re-setup Mozy/re-set up Edmunds/reconnect. Workstation/share drives and printers.

Power Edge T320 Dell Server:	\$4,486.04
Labor/Setup:	\$959.60
TOTAL:	\$5,448.64

Summary: The Mayor and Council Members unanimously approved a proposal from CSI Computers to install/set up new Windows 2008 Server R2 and Dell's 5 yr 7x24 warranty. Install/set up of new server transfer of data/re-setup Mozy/re-set up Edmunds/reconnect. Workstation/share drives and printers; total cost of proposal \$5,448.65. For details contact: Jeff Silver - Council President Liaison (732) 270-6415

Approve Special Events Application

Applicant: Toms River Kiwanis Day Break River to Bay Run
Date of Event: May 4, 2013
(Cert. of Ins. Provided)

Summary: The Mayor and Council Members unanimously approved a special events application for the Toms River Kiwanis Day Break River to Bay Run to be held on May 4, 2013; certificate of insurance has been provided. For details contact: Ellie Rogalski – Borough Clerk

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Debris on the Cozy Cove side of Boy Scout Island
- Property Maintenance Code
- Methodist Church - the Food Pantry will be re-opened

Other Borough Actions

O'Donnell, Stanton & Associates Re: Water Treatment Plant Replacement Modification No. 7 provides the Water Treatment Plant with a fire alarm system and upgrades the security system to be compatible with the borough's existing security system. The modification resulted in a net increase to the contract of \$21,952.27. Contract Modification No. 7 will increase the total contract amount to \$1,937,886.85.

Summary: The Mayor and Council Members unanimously approved Water Treatment Plant Replacement Modification No. 7 which provides the Water Treatment Plant with a fire alarm system and upgrades the security system to be compatible with the borough's existing security system. The modification resulted in a net increase to the contract of \$21,952.27. Contract Modification No. 7 will increase the total contract amount to \$1,937,886.85. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the following Raffle License:
Applicant: Barnegat Bay Watershed & Estuary Foundation # R2013-03
DOE: May 31, 2013

Summary: The Mayor and Council Members unanimously approved raffle license #R2013-03 for the Barnegat Bay Watershed & Estuary Foundation; date of event is May 31, 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Approve request from Wayne Dickinson to use Alphabet Park (Letter Park) for a wedding ceremony on May 5th, 2013 from 3:00 PM – 3:30 PM.

Summary: The Mayor and Council Members unanimously approved a request from Wayne Dickinson to use Letter Park for a wedding ceremony on May 5, 2013 from 3:00 PM to 3:30 PM. For details contact: Ellie Rogalski –

(732) 270-6415, Pete Kier – Council Member
Liaison (732) 270-6415

Approve contract award to Grande Bros., Inc. for the Summit Avenue Beach Timber Groin in the amount of \$84,500.00.

Summary: The Mayor and Council Members unanimously approved award of a contract to Grande Bros., Inc. for the Summit Avenue Beach timber groin; contract award \$84,500.00. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the date for the Town Wide Yard Sale Saturday, June 8th.

Summary: The Mayor and Council Members unanimously approved the date of the Town Wide Yard Sale for Saturday, June 8th, with a rain date of June 15th, 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison (732) 270-6415

Approve the purchase of a replacement flag pole for Letter Park for the Military Flag grouping.

Summary: The Mayor and Council Members unanimously approved the purchase of a replacement flag pole for Letter Park for the military flag grouping. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Greg Heizler
April D. Elley, Newsletter Editor (732) 270-6415

Other Items of Interest

- The Island Heights Planning Board regularly scheduled meeting is Wednesday, May 8, 2013 at 6:30 PM held at the borough hall.
- The Island Heights Board of Health regularly scheduled meeting is Tuesday, May 14, 2013 at 9:00 AM held at the borough hall.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, May 14, 2013 at 7:00 PM held at the borough hall.
- The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, May 15, 2013 at 7:00 PM held at the borough hall.
- The Central Regional School Board regularly scheduled meeting is Thursday, March 22, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- All Municipal Offices will be closed on Monday, May 27, 2013 in observance of Memorial Day.
- The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, May 28, 2013 at 7:00 PM held at the borough hall.

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
June 25, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Greg Heizler, Joe Rogalski, Peter Kier and Brian Taboada
Council members absent: None

1. Approve obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets as presented.

Summary: The Mayor and Council Members approved the payment of obligations chargeable to the 2012 operating budget and the 2013 temporary operating budgets. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

2. Approve the following Social Affair Permit (ABC):

Applicant: John F. Peto Museum
DOE: July 3, 2013 from 7PM – 9PM

Summary: The Mayor and Council Members unanimously approved a social affair permit (ABC) to the John F. Peto Museum; date of event is July 3, 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

3. Approve the following for the Rotary Club of Tom River Sailfest, Sept. 7, 2013:

1. Special Events Application
2. Social Affair Permit (ABC)
3. Raffle License #2013 – 07
4. Raffle License #2013 – 08
5. Road Closing Permit

Summary: The Mayor and Council unanimously approved the five items listed above for the Rotary Club of Toms River, Sailfest. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

4. Approve the following Purchase Order request:

1. Requesting Dept.:	Central/Water & Sewer
Vendor:	Tri State Solutions
Item/Service:	Toshiba copy machine lease renewal 6/13/13- 6/12/14
TOTAL	\$2,100.00

Summary: The above item was tabled. However, the Mayor and Council Members unanimously approved a proposal for a Kyocera 3500i for a

savings of \$181.00 per month. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs - Mayor (732) 270-6415

5. Adopt Resolution 2013 – 50 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member John Bendel did not have a report.

Council Member Greg Heizler did not have a report.

Council Member Peter Kier did not have a report.

Council Member Joe Rogalski did not have a report.

Council President Jeffrey B. Silver reported that the borough is moving forward with the installation of pavers in the area known as the "Thumb" in front of the Central Avenue pavilion.

It will consist of a unique 7 foot sailboat medallion in the center and herring bone pattern of 4"x8" pavers encompassing the rest. In the very near future, pavers will be available for purchase to have your personal engraving. Also on June 22nd, the borough had over 40 volunteers from Morgan Stanley New Brunswick office perform weeding of our river grasses along River Avenue;

they did a wonderful job on a number of the beds.

Council Member Brian Taboada did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Garbage along River Avenue
- Dog waste along River Avenue
- Property maintenance of certain residence

Other Borough Actions

Approve the hiring of the following summer employees:

1. Jamie Prior Head Lifeguard at \$11.00 p/h, and approve reimbursement of the cost of Red Cross Lifeguard Certification.

2. Karen Caggiano, Badge Checker – Not to exceed 28 hrs. per week @ \$11.00 per hour

Summary: The Mayor and Council Members unanimously approved item 1 and tabled item 2 above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council President Liaison (732) 270-6415

Discuss NJDEP agreement/settlement Blk 37 – Lot 2.07 and part of 2.08.

Summary: The Mayor and Council Members unanimously approved a letter of support to New Jersey Department of Environmental Protection for alternate relief settlement to satisfy public access requirements on Blk 37 lot 2.07 and part of 2.08.

For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison (732) 270-6415

Approve the amendment to Water Tower Logo painting contract in the amount of \$6,038.00.

Summary: With one (1) no vote, the Mayor and Council Members approved the amendment to water tower logo painting contract in the amount of \$6,038.00. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison (732) 270-6415

Motion to increase council authorization to \$1,000 for all departments.

Summary: The Mayor and Council Members unanimously approved a motion to increase council authorization to \$1,000 on purchase requisitions for all departments. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier - Council Member Liaison (732) 270-6415

Approve pavers with a sailboat medallion to be constructed in the thumb at the Central Avenue Pavilion.

The Mayor and Council Members unanimously approved a contract with JDI Contracting for installation of approximately 952 square feet of 4"x8" paving stones in the amount of \$3,400.00 and also the purchase of a sailboat circle kit in the amount of \$3,400.00. For details contact: Jeff Silver – Council President Liaison (732) 270-6415

Approve O'Donnell, Stanton & Associates to proceed with applying for a NJDEP permit for shoreline protection at Camp Meeting Ground bluff.

Summary: The Mayor and Council Members approved O'Donnell, Stanton & Associates to proceed with applying for a New Jersey Department of Environmental Protection permit for shoreline protection at Camp Meeting Ground bluff. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Introduction and first reading for adding a project for bluff stabilization at the camp meeting ground for \$180,000 to the 2014 capital budget plan.

Summary: After first reading and introduction of the ordinance, the Mayor and Council Members unanimously approved an ordinance for adding a project for bluff stabilization at the Camp Meeting Ground for \$180,000.00 to the 2014 capital budget plan. For details contact: Louis Palazzo –

Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Discussed New Jersey Department of Environmental Protection (NJDEP) compliance letter and Environmental Waste Management Associates proposal for providing the Island Heights Borough Garage with professional services to support ongoing environmental work. This work is to meet the NJDEP site remediation reform deadlines for investigation and cleanup.

Summary: Action will likely occur at the next meeting. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Introduction and first reading on the amendment to the borough salary ordinance.

Summary: After first reading and introduction of the ordinance, the Mayor and Council Members unanimously approved an ordinance amending the borough salary ordinance to adjust the salary guidelines for the borough clerk and tax collector. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

- ☐ All Municipal Offices will be closed on Thursday, July 4, 2013 in observance of Independence Day.
- ☐ The Island Heights Board of Health regularly scheduled meeting is Tuesday, July 9, 2013 at 9:00 AM held at the borough hall.
- ☐ The Island Heights Board of Education regular meeting is Wednesday, July 10, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ☐ The Island Heights Planning Board regularly scheduled meeting is Wednesday, July 10, 2013 at 6:30 PM held at the borough hall.
- ☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, July 16, 2013 at 7:00 PM held at the borough hall.
- ☐ The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, July 17, 2013 at 7:00 PM held at the borough hall.
- ☐ The Central Regional School Board regularly scheduled meeting is Thursday, July 18, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, May 28, 2013 at 7:00 PM held at the borough hall.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Greg Heizler
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
July 16, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Joe Rogalski, and Brian Taboada
Council members absent: Greg Heizler and Peter Kier*

1. Ordinance 2013 - 04 second reading and adoption: AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005 - 08, 2006 – 11a AND 2007 - 03 FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.

Summary: No action taken. For details contact: Jim Biggs – Mayor (732) 270-6415

2. Adopt Resolution 2013 – 50 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF AN EMERGENCY APPROPRIATION IN THE 2013 BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A.40A:4-48.

Summary: The Mayor and Council Members unanimously approved a resolution providing for the insertion of an emergency appropriation in the 2013 municipal budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs - Mayor (732) 270-6415

3. Adopt Resolution 2013 – 52 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, COUNTY OF OCEAN AMENDING THE 2013 CAPITAL BUDGET.

Summary: The Mayor and Council Members unanimously approved a resolution amending the 2013 capital budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs - Mayor (732) 270-6415

4. Adopt Resolution 2013 – 53 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE GRACE PERIOD FOR INTEREST TO BE CALCULATED TO BE EXTENDED.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the grace period for interest to be calculated to be extended. The tax due date with no interest is August 30, 2013. For details contact: Wendy Prior – Tax Collector (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

5. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

6. Approve the following Raffle License Application:

**Applicant: Community Medical Auxiliary Association
DOE: October 5, 2013
License: R2013 - 09**

Summary: The Mayor and Council Members unanimously approved a raffle license for Community Medical Auxiliary Association; date of event is October 5, 2013, license number is R2013 - 09. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

The following will be acted upon as a consent agenda:

7. Approve the following Purchase Order requests:

1. Requesting Dept.: Water & Sewer
Vendor: Yardville Supply
Item/Service: 150-80 lb. bags solar salt @ \$9.99
TOTAL \$1,498.50

2. Requesting Dept.: Public Works
Vendor: H & D Rosetto, Inc.
Item/Service: Delivery/Disposal 30 yd roll off; 277 Summit Avenue
TOTAL \$729.50

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the two (2) items above. For details on item 1 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415; for details on item 2 contact: Jim Biggs – Mayor (732) 270-6415

8. O'Donnell, Stanton & Associates Re: Water Storage Tank Modification No. 3 provides Cellular Attachment & Support Provisions. The modification resulted in a net increase to the contract of \$96,806.00.

Summary: The Mayor and Council Members unanimously approved Water Storage Tank Modification No. 3 which provides cellular attachment and support provisions. The modification resulted in a net increase to the contract of \$96,806.00. For details contract: Jim Biggs – Mayor (732) 270-6415

9. O'Donnell, Stanton & Associates Re: Proposal for Services: Camp Meeting Ground Bluff and Shoreline Stabilization:

Fees:
Engineering – Phase I \$30,700.00
Construction Services – Phase 2 \$ 7,800.00
Project Total \$34,400.00
Project Total (Additional Permits if req.) \$38,500.00

Summary: This item was tabled. For details contact: Jim Biggs – Mayor (732) 270-6415

10. Adopt Resolution 2013 – 51 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: This resolution was not needed therefore it was not acted on. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member John Bendel thanked the Island Heights Police Department for their recent attention to **behavior on the boardwalk**.

Council Member Greg Heizler was absent.

Council Member Peter Kier was absent.

Council Member Joe Rogalski did not have a report.

Council President Jeffrey B. Silver gave an **update on the paver/medallion installation on River Avenue in front of the pavilion**. The medallion was a special order item and will be delivered to the borough by the 29th of July.

Once set in place by JDI Contracting, the rest of the paver installation will take place as quickly as possible. By the next council meeting in August we should have a price per **engraved paver set for purchase** for anyone who would like to have one. The borough had approximately 130 tons of sand delivered and spread onto the **Summit Avenue beach**. The beach looks great, thanks for your patience. Summer is here, have a safe and enjoyable season.

Council Member Brian Taboada reported on behalf of the Recreation Committee reminded all that the **Annual Camp Out** will take place of July 20th; he also requested that bathrooms in the meeting room be made available for the campers.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Garbage cans for the Junior Olympics
- Lake Drive speed limit

Other Borough Actions

Approve the hiring of the following summer employee:

Badge Checker – Not to exceed 28 hrs. per week @ \$11.00 per hour.

Summary: The Mayor and Council Members unanimously approved hiring a badge checker, not to exceed 28 hours per week @ \$11.00 per hour. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member Liaison (732) 270-6415

Barnegat Bay Partnership Re: Request Save-the-Dates for the 17th Annual Barnegat Bay Festival weekend at the Wanamaker Complex in Island Heights as follows:

Date: Wednesday/Thursday, May 28 & 29, 2014 (Tent Set-up)
Time: 10:00 AM to 4:00 PM

Date: Friday, May 30, 2014 (BBF evening event)
Time: 10:00 AM to 11:00 PM

Date: Saturday, May 31, 2014 (Possible Workshops/Event)
Time: 10:00 AM to 4:00 PM

Date: Sunday, June 1, 2014 (Festival)
Time: 6:00 AM to 5:00 PM

Summary: The Mayor and Council Members unanimously approved the request above from Barnegat Bay Partnership for "Save-the-Dates" for the 17th Annual Barnegat Bay Festival weekend at the Wanamaker Complex in Island Heights. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Island Heights Friends of the Library Book Club Meeting Re: use of borough hall for the remainder of 2013.

Book Club Dates: Thursdays 6:45 PM – 9:00 PM; July 25th, Sept. 19th (book sale week), Nov. 21st.

Summary: The Mayor and Council Members unanimously approved a request from the Island Heights Friends of the Library Book Club Meetings for the dates and time listed above. For

details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison (732) 270-6415

Island Heights Friends of the Library Annual Book Sale Re: use of borough hall:

Dates for set-up: Saturday, Sept. 14th – Tuesday, Sept 17th, 2013
Book Sale Dates: Wednesday, Sept. 18th – Sunday, Sept. 22nd, 2013

Summary: The Mayor and Council Members unanimously approved a request from the Island Heights Friends of the Library for the annual book sale held at the borough hall as per dates listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison (732) 270-6415

Approve Purchase Order request for reimbursement from FEMA funds Super Storm Sandy to the Island Heights Volunteer Fire Co. #1 Cat B Emergency Response Protective Measurers. Fire Truck Equipment Code/s8692/8804 Period Covering 10/29/2012 – 11/03/2012. Code 8682 Rate \$85.00 @147hrs; Code 8804 Rate \$25.00@ 81hrs = \$14,520.00.

Summary: The Mayor and Council Members unanimously approved a purchase order request for reimbursement from FEMA funds from Super Storm Sandy to the Island Heights Volunteer Fire Company No. 1 in the total amount of \$14,520.00. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Joe Rogalski – Council Member Liaison (732) 270-6415

Approve the purchase order requests for the following:

Requesting Dept:	Police
Vendor:	Motor Works
Item/Service:	Remanufactured engine w/18 month/75,000 mile warranty for car 10-08 2008 Durango
Total:	\$4,300.00

Summary: The Mayor and Council Members unanimously approved the issuance of a purchase order to Motor Works for a remanufactured engine with 18 month/75,000

mile warranty for vehicle 10-08, 2008 Durango in the amount of \$4,300.00. For details contact: Lt. Kevin Arnold (732) 270-3006, Joe Rogalski – Council Member Liaison (732) 270-6415

Requesting Dept: Buildings & Grounds
Vendor: Dockside Marine Lumber
Item/Service: 180 pieces treated lumber
Delivery Charge \$35.00
Total: \$2,018.60

Summary: The Mayor and Council Members unanimously approved the issuance of a purchase order to Dockside Marine Lumber for 180 pieces of treated lumber, total amount with delivery \$2,018.60. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Brian Taboada – Council Member Liaison (732) 270-6415

Approve the recommendations increasing the borough property values for the 2014 OCJIF insurance renewal application.

Summary: The Mayor and Council Members unanimously approved a recommendation increasing the borough property values for the 2014 Ocean County Joint Insurance Fund insurance renewal application. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the request from the Recreation Committee to have the bathrooms in the meeting made available for the Annual Camp Out Night scheduled for July 20th.

Summary: The Mayor and Council Members unanimously approved a request from the recreation committee to have the bathrooms in the meeting hall made available for the Annual Camp Out Night scheduled for July 20th. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison (732) 270-6415

- ❑ The **Island Heights Board of Education** regular meeting is Wednesday, August 14, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, August 14, 2013 at 6:30 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, August 15, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, August 20, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Environmental Committee** will not be meeting in August, 2013.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Greg Heizler
April D. Eley, Newsletter Editor (732) 270-6415

Other Items of Interest

- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, August 13, 2013 at 9:00 AM held at the borough hall.

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
August 20, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: Pete Kier, Joe Rogalski, and Brian Taboada
Council members absent: John Bendel and Greg Heizler*

Presentation Island Heights Fire Co. #1 “Power Up Fund Raiser”

Motion to support the Island Heights Fire Co. in their “Power Up Fund Raiser”, the information will be included with the newsletter, and placed on the borough’s website. The borough will also participate in the evaluation of their utility accounts for a competitive quote on gas and electric.

Summary: The Mayor and Council Members unanimously approved a motion to support and participate in the Island Heights Fire Company “Power Up Fund Raiser”. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Joe Rogalski – Council Member Liaison (732) 270-6415

1. First reading and introduction Ordinance 2013 – 05 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005 – 08, 2006 – 11A, AND 2007 – 03, FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.

Summary: After first reading and introduction Ordinance 2013 – 05, with one (1) abstention, the Mayor and Council Members approved an ordinance amending Ordinance 2005 – 08, 2006 – 11A, and 2007 – 03, fixing and determining annual salary and hourly wage of certain officers

of the Borough of Island Heights. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

2. Adopt Resolution 2013 – 54 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A FULL DISCLOSURE CONTRACT FOR PROFESSIONAL SERVICES.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the award of a full disclosure contract for professional services. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

3. Adopt Resolution 2013 – 55 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, AMENDING THE PURCHASE ORDER PROCEDURE.

Summary: The Mayor and Council Members unanimously approved a resolution amending the purchase order procedure. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

4. Adopt Resolution 2013 – 56 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, VOIDING CHECK #8356 FROM THE CURRENT FUND FOR \$3,860.00 PAYABLE TO THE TREASURER, STATE OF NEW JERSEY AND USING TO SAID PROCEEDS TO REFUND MR. MARTIN FOR MONIES GIVEN TO THE BOROUGH OF ISLAND HEIGHTS.

Summary: The Mayor and Council Members unanimously approved a resolution voiding check #8356 from the current fund for \$3,860.00 payable to the treasurer, State of New Jersey and using to said proceeds to refund Mr. Martin for monies given to the Borough of Island Heights.

For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

5. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

6. Approve reimbursement for the purchase of signs to Jeff Silver in the amount of \$530.00.

Summary: With one (1) abstention, the Mayor and Council Members approved reimbursement to Jeff Silver in the amount of \$530.00 for the purchase of signs. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

The following will be acted on as a consent agenda:

7. Approve the following purchase order requests:

- | | |
|----------------------|--|
| 1. Requesting Dept: | Borough Clerk |
| Vendor: | Island Heights First Aid Squad |
| Item/Service: | Insurance payment for property loss and damages due to Super Storm Sandy |
| Total: | \$36,549.93 |
| 2. Requesting Dept.: | Public Works |
| Vendor: | Jammer Doors |
| Item/Service: | East Door Remove & Replace Parts Center Door & West Shop |
| TOTAL | \$1,569.00 |
| 3. Requesting Dept.: | Police |
| Vendor: | Blue Line Emergency Lighting, LLC |
| Item/Service: | Uniforms for Ptl. D'Amico |
| TOTAL | \$660.00 |

- | | |
|----------------------|-----------------------------------|
| 4. Requesting Dept.: | Police |
| Vendor: | Blue Line Emergency Lighting, LLC |
| Item/Service: | Uniforms for Ptl. Geoghegan |
| TOTAL | \$800.99 |

Summary: With one (1) abstention on item #1, the Mayor and Council Members approved the issuance of purchase orders for the items above. For details on item 1 contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415; for details on item 2 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415; for details on items 3 and 4 contact: Lt. Kevin Arnold – (732) 270-3006, Joe Rogalski – Council Member Liaison (732) 270-6415

8. O'Donnell, Stanton & Associates Re: Water Treatment Modification No. 20 in the amount of \$22,235.24. This modification is required to replace the installed decant pumps, which are deficient with two (2) different style and larger pumps to meet the water treatment plant operation system pressure.

Summary: The Mayor and Council Members unanimously approved Water Treatment Modification No. 20 in the amount of \$22,235.24. This modification is required to replace the installed decant pumps, which are deficient with two (2) different style and larger pumps to meet the water treatment plant operation system pressure. For details contract: Jim Biggs – Mayor (732) 270-6415

9. O'Donnell, Stanton & Associates Re: Water Treatment Plant Modification No. 21 in the amount of \$16,086.10 the modification Well #10 Electrical Feed Modifications. Construction 8' long concrete block retaining wall.

Summary: The Mayor and Council Members unanimously approved Water Treatment Plant Modification No. 21 in the amount of \$16,086.10 the modification Well #10 Electrical Feed Modifications. Construction 8' long concrete block retaining wall. For details contract: Jim Biggs – Mayor (732) 270-6415

10. O'Donnell, Stanton & Associates Re: Proposal for Services Simpson Avenue Road Improvements 2013 NJDOT Municipal Aid Program.

Road Construction Only	
Phase 1 – 5	\$12,000.00
Phase 6	\$13,300.00
Road Reconstruction & Boardwalk Sluice Repair	
Phase 1 - 5	\$15,000.00
Phase 6	\$15,500.00
Total	\$55,800.00

Summary: The Mayor and Council Members unanimously approved a proposal from O'Donnell, Stanton & Associates for Services Simpson Avenue Road Improvements 2013 NJDOT Municipal Aid Program. For details contact: Jim Biggs – Mayor (732) 270-6415

11. O'Donnell, Stanton & Associates Re: Summit Avenue Beach Parking Lot Improvements Change Order #1 (Final Quantities)

Summary: The Mayor and Council Members unanimously approved change order #1 (final quantities) for the Summit Avenue beach parking lot improvements. For details contact: Jim Biggs – Mayor (732) 270-6415

12. Ocean County Library Island Heights Branch Re: Use of Central Avenue Pavilion for a program in October or early November for a preschool story time series call Stories around Island Heights. The program will last approximately a half hour and be limited to 15 children and parents.

Summary: The Mayor and Council Members unanimously approved a request from the Island Heights branch of the Ocean County Library to use the Central Avenue Pavilion for a program in October or early November for a preschool story time series called "Stories around Island Heights". The program will last approximately a half hour and be limited to 15 children and parents. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison (732) 270-6415

13. Approve minutes from the following meetings: April 23rd, Special Meeting May 6th, May 14th, May 26th, June 11th, June 25th, and July 17th, 2013.

Summary: With one (1) abstention on the minutes of July 17, 2013, the Mayor and Council Members approved the minutes listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

14. Adopt Resolution 2013 – 57 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There were no items for closed session therefore this resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Liaison Reports

Council Member John Bendel was absent.
Council Member Greg Heizler was absent.
Council Member Peter Kier did not have a report.

Council Member Joe Rogalski reported the Island Heights **Police Department**. At the end of this week, we should have 100% of our full time officers certified for the operation of the Alcotest unit. The Ocean County Prosecutor's Office and the Office of Homeland Security and Preparedness recently held a mandatory training for school security. We had two officers attend. Mr. Rogalski also reported on recent activity. Enforcement on the river and the recreation areas has been increased. Recreation badges have also been enforced. The Island Heights Department of Public Works has done a great job so far with the re-painting of the curbs so that parking complaints can be enforced. Also, please remember that the **Island Heights Grade School and area schools open in two weeks**. Please use caution during the school hours and a strong reminder that in our own Island Heights school zone all laws and ordinances will be strictly enforced with no warnings.

Council President Jeffrey B. Silver did not have a report.

Council Member Brian Taboada stated it is with great regrets that he informs the borough of his **resignation from the Island Heights borough council**. Due to commitments from school, he will no longer be able to attend any future council meetings. In the interest of the borough, he feels that he should step aside for someone who has the will and desire to provide the borough the service it so richly deserves. He also thanked everyone for their support. Mr. Taboada also spoke about the Friends of the Library open house and annual book sale. A copy of the flyer is included with this newsletter.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Thanking Mr. Taboada for his service to the borough.
- Status of the property on Summit Avenue
- Resolution 2013 – 55, amending the purchase order procedure; purchasing limits and requirements
- Stepped up police enforcement
- Homeland Security / post office
- Island Heights Police Department

Other Borough Actions

Recreation Committee Re: Utilization of electric from the Police/OEM Building for the String Band performance on August 31st, 2013, from 7PM – 8PM.

Summary: The Mayor and Council Members unanimously approved a request from the Recreation Committee to utilize electric from the Police/EOC building for the String Band performance on August 31, 2013 from 7:00 PM to 8:00 PM. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Brian Taboada – Council Member Liaison (732) 270-6415

Approve the hiring of Gary Dye, Public Works, Seasonal Employee, retroactive to July 16, 2013 at \$12.00 per hour. This will rectify an administrative error.

Summary: The Mayor and Council Members unanimously approved the hiring of Gary Dye as a public works seasonal employee, retroactive to July 16, 2013 at \$12.00 per hour. For details contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Brian Taboada – Council Member Liaison (732) 270-6415

Motion to accept with regrets the resignation of Brian Taboada as a member of the governing body.

Summary: The Mayor and Council Members unanimously approved a motion to accept with regrets the resignation of Brian Taboada as a member of the governing body. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

- **All borough offices will be closed** on Monday, September 2, 2013 in observance of Labor Day.
- The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, September 10, 2013 at 9:00 AM held at the borough hall.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 10, 2013 at 7:00 PM held at the borough hall.
- The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, September 11, 2013 at 6:30 PM held at the borough hall.
- The **Island Heights Board of Education** regular meeting is Wednesday, September 18, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, September 18, 2013 at 7:00 PM held at the borough hall.
- The **Central Regional School Board** regularly scheduled meeting is Thursday, September 19, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 24, 2013 at 7:00 PM held at the borough hall.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Greg Heizler

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
September 10, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Greg Heizler, Pete Kier, and Joe Rogalski
Council members absent: None

1. Second reading and adoption Ordinance 2013 – 05 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE 2005 – 08, 2006 – 11A, AND 2007 – 03, FIXING AND DETERMINING ANNUAL SALARY AND HOURLY WAGE OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.

2. Public Hearing Ordinance 2013 – 05.

Summary: After the second reading and public hearing on Ordinance 2013 – 05, with one (1) abstention on the clerk, the Mayor and Council Members approved an ordinance amending Ordinance 2005 – 08, 2006 – 11A, and 2007 – 03, fixing and determining annual salary and hourly wage of certain officers of the Borough of Island Heights. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

3. First reading and introduction Ordinance 2013 – 06 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REPAIRS TO SIMPSON AVENUE AND BOARDWALK SLUICE, AND APPROPRIATING \$250,000.00 THEREFORE AND PROVIDING FOR THE ISSUANCE OF \$95,000.00 IN GENERAL IMPROVEMENT BONDS OR NOTES TO FINANCE THE SAME.

Summary: After first reading and introduction Ordinance 2013 – 06, the Mayor and Council Members unanimously approved an ordinance authorizing repairs to Simpson Avenue and boardwalk sluice, and appropriating \$250,000.00 therefore and providing for the issuance of \$95,000.00 in general improvement bonds or notes to finance the same. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

4. Adopt Resolution 2013 – 58 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE AGREEMENT TO RENEW MEMBERSHIP IN THE OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND.

Summary: The Mayor and Council Members unanimously approved a resolution approving the agreement to renew membership in the Ocean County Municipal Joint Insurance Fund. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

5. Authorize the execution of the Agreement to Renew Membership in the Ocean County Municipal Joint Insurance Fund.

Summary: The Mayor and Council Members unanimously approved authorizing the execution of the agreement to renew membership in the Ocean County Municipal Joint Insurance Fund. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

6. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

The following will be acted on as a consent agenda.

7. Approve the following purchase order requests:

1. Requesting Dept.:	Public Works
Vendor:	ERS Fleet Repair
Item/Service:	See request
TOTAL:	\$2,658.61
2. Requesting Dept.:	Public Works
Vendor:	Tranz Connection
Item/Service:	See request
TOTAL	\$2,119.14
3. Requesting Dept.:	Public Works
Vendor:	Tranz Connection
Item/Service:	See request
TOTAL	\$1,549.55

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the items above. For details on the three (3) items above contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415

8. Adopt Resolution 2013 – 59 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF

NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Liaison Reports

Council Member John Bendel did not have a report.

Council Member Greg Heizler did not have a report.

Council Member Peter Kier did not have a report.

Council Member Joe Rogalski did not have a report.

Council President Jeffrey B. Silver reported that the river front paver project in front of the pavilion is underway for anyone to purchase an engraved paver. Price is set at \$99.00 per paver to include two lines at 13 characters per line which includes spaces. Installation will begin in the center around the compass rose and work its way outward. Forms are available at borough hall. Borough offices are open Monday through Friday from 9:00 AM to 3:00 PM. The form is also available on the borough website www.islandheightsboro.com Monies collected from this project will go toward our next paver project for the walkway to our post office.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Representatives from Hope & Healing they are available for counseling with managing the emotional consequences of storms and flooding.

Other Borough Actions

Approve request of Pavilion:

Applicant: Denise Porter
DOE: Sept. 21, 2013/Wedding
Time: 5:30 PM
Certificate of Insurance Provided

Summary: The Mayor and Council Members unanimously approved a request from Denise Porter for use of the pavilion on September 21, 2013 at 5:30 PM for a wedding. The certificate of insurance has been provided by the applicant. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve the purchase price of engraved paver's at \$99.00 per paver which includes 2 lines, 15 characters per line (spaces are counted as a character) of engraving. Paver size is 4 x 9 inches; orders to the engraver have to be 25 pcs.

Summary: The Mayor and Council Members unanimously approved the purchase price of engraved paver's at \$99.00 per paver which includes 3 lines, 15 characters per line (spaces are counted as a character) of engraving. Paver size 1 4" x 9"; orders to the engraver have to be 25 pieces. For details contact: Jeff Brian Silver – Council President Liaison (732) 270-6415

Approve the installation by the borough of a split rail fence to delineate the property lines between the borough owned property and Cozy Cove Marina.

Summary: The Mayor and Council Members unanimously approved the installation by the borough of a split rail fence to delineate the property lines between borough owned property and Cozy Cove Marina. For details contact: Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

□ The **Island Heights Board of Education** regular meeting is Wednesday, September 18, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

□ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, September 18, 2013 at 7:00 PM held at the borough hall.

□ The **Central Regional School Board** regularly scheduled meeting is Thursday, September 19, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

□ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, September 24, 2013 at 7:00 PM held at the borough hall.

The Municipal Clerk's Office, Tax Collector & Water/Sewer Office, Finance & Purchasing, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire Departments, Tax Assessor and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Greg Heizler
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Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
September 24, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Greg Heizler, Pete Kier, and Joe Rogalski
Council members absent: None*

Presentation to Brant Reymann by the Island Heights Library Trustee's.

Summary: On behalf of the Trustee's of the Island Heights Library, Mrs. Hyle presented a special thank you to Brant Reymann for work on the library as part of Eagle Scout requirements. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

1. Adopt Resolution 2013 – 60 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

2. Adopt Resolution 2013 – 61, entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY EXECUTING THE LEASE PURCHASE AGREEMENT FROM TD EQUIPMENT FINANCE, INC TO FINANCE THE PURCHASE OF A UTILITY TRUCK WITH SNOW PLOW APARATUS FROM STATE CONTRACT AND TO AUTHORIZE FINAL APPROVAL OF SAID LEASE TRANSACTION.

Summary: The Mayor and Council Members unanimously approved a resolution executing the lease purchase agreement from TD Equipment Finance, Inc. to finance the purchase of a utility truck with snow plow apparatus from state contract and to authorize the final approval of said lease transaction. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

3. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

The following will be acted on as a consent agenda.

4. Approve the following purchase order requests:

1. Requesting Dept.:	Public Works
Vendor:	Yardville Supply
Item/Service:	150-80lb. bags of solar salt
TOTAL:	\$1,498.50

2. Requesting Dept.:	Island Heights Library
Vendor:	Home Contractors, LLC
Item/Service:	Repair ceiling IH Library & painting of repaired area
TOTAL	\$1,000.00

Summary: The Mayor and Council Members unanimously approved the issuance of a purchase order for the item 1 above. For details on item 1 contact: Jon Brodbeck – Assistant Superintendent of Public Works (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415. Item 2 was pulled and not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

5. Adopt Resolution 2013 – 59 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There were no items for executive session therefore this resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Approve the following Raffle License Application:

Applicant: Island Heights PTO
DOE: Nov. 05, 2013
License: R2013 - 10

Summary: The Mayor and Council Members unanimously approved raffle license R2013 – 10 for the Island Heights PTO; date of event is November 5, 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Liaison Reports

Council Member John Bendel did not have a report.
Council Member Greg Heizler did not have a report.
Council Member Peter Kier did not have a report.
Council Member Joe Rogalski did not have a report.
Council President Jeffrey B. Silver did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Time frame for the Long Point project.
- Garbage cans along River Avenue.

Other Borough Actions

Approve minutes from the following meetings: August 20th and Sept. 10th, 2013.

Summary: With one (1) abstention, the Mayor and Council Members approved the minutes from the August 20, 2013 and September 10, 2013 council meetings. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Other Items of Interest

- ❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, October 8, 2013 at 9:00 AM held at the borough hall.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, October 8, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, October 9, 2013 at 6:30 PM held at the borough hall.
- ❑ The **Island Heights Board of Education** regular meeting is Wednesday, October 9, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.
- ❑ **All borough offices** will be **closed** on Monday, October 14, 2013 in observance of Columbus Day.
- ❑ The **Island Heights Environmental Committee** regularly scheduled meeting is Wednesday, October 16, 2013 at 7:00 PM held at the borough hall.
- ❑ The **Central Regional School Board** regularly scheduled meeting is Thursday, October 17, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.
- ❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, October 22, 2013 at 7:00 PM held at the borough hall.

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance & Purchasing and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Greg Heizler

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Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
October 8, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Greg Heizler, Pete Kier, and Joe Rogalski
Council members absent: None

1. Second reading and adoption Ordinance 2013 – 06 entitled, AN ORDINANCE OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REPAIRS TO SIMPSON AVENUE AND BOARDWALK SLUICE, AND APPROPRIATING \$250,000.00 THEREFORE AND PROVIDING FOR THE ISSUANCE OF \$95,000.00 IN GENERAL IMPROVEMENT BONDS OR NOTES TO FINANCE THE SAME.

2. Public Hearing Ordinance 2013 – 06.

Summary: After the second reading and public hearing on Ordinance 2013 – 06, With one (1) no vote, the Mayor and Council Members approved an ordinance authorizing repairs to Simpson Avenue and boardwalk sluice, and appropriating \$250,000.00 therefore and providing for the issuance of \$95,000.00 in general improvement bonds or notes to finance the same. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

3. Adopt Resolution 2013 – 64 entitled, RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY DETERMINING AND FIXING ANNUAL SALARY OF CERTAIN OFFICERS OF THE BOROUGH OF ISLAND HEIGHTS.

Summary: With one (1) abstention, the Mayor and Council Members unanimously approved a resolution determining and fixing the annual salary of certain officers of the Borough. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

4. Mayors' Annual Halloween Proclamation.

Summary: With one (1) no vote, the Mayor and Council Members approved the Mayor's annual Halloween proclamation setting curfew hours and trick or treat hours for the period of October 25 through October 31, 2013. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

5. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

The following will be acted on as a consent agenda.

6. Approve the following purchase order requests:

Requesting Dept.:	Police
Vendor:	The Rodgers Group, LLC
Item/Service:	Online Training Modules for Directive Management Systems. Required training as per Attorney General Guidelines
TOTAL:	\$1,452.00

Requesting Dept.:	Police
Vendor:	AGT Battery Supply, LLC
Item/Service:	Replace batteries – 14 MAH Ni CD @ \$44.59, 8 NNTN 4435 IMPRES @ \$93.24
TOTAL	\$1,370.18

Summary: The Mayor and Council Members unanimously approved the issuance of purchase orders for the two (2) items above. For details on both items contact: Lt. Kevin Arnold – (732) 270-3006, Joe Rogalski – Council Member Liaison (732) 270-6415

7. Adopt Resolution 2013 – 63 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There were no items for executive session therefore this resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Liaison Reports

Council Member John Bendel did not have a report.
Council Member Greg Heizler did not have a report.
Council Member Peter Kier did not have a report.
Council Member Joe Rogalski did not have a report.

Council President Jeffrey B. Silver reported that he has received a price from Ocean County to have all the borough streets swept under Schedule "C" (eight miles of borough streets) at a cost of \$100.00 p/h estimated cost \$1,200 to \$1,600 for man/machine. Parking would have to alternate.

Mayor Biggs reported that the borough has received \$726.45 from Ocean County Recycling.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Plans were provided for the Bio Swale Project, which will be funded through a \$20,000.00 grant from Sustainable New Jersey. Formal action was taken, see Other Borough Actions
- Public Works vehicles traveling at an excessive speed on Lake Avenue.
- Placement of a concrete slab built by property owner on West Camp Walk.

Other Borough Actions

Approve the following Raffle License Applications:

Applicant: Island Heights Cultural & Heritage Association
DOE: November 2, 2013
License: R2013 - 11
DOE: December 7, 2013
License: R2013-12

Summary: The Mayor and Council Members unanimously approved the two (2) raffle license applications listed above for the Island Heights Cultural & Heritage Association. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

State of NJ Best Practices Survey: review, discussion for approval on October 22th, 2013.

Summary: The Mayor and Council Members unanimously acknowledged receipt and review from the CFO the State of New Jersey Best Practices survey. The survey shall be on the October 22, 2013 agenda for possible action. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Approve the appointment of Sue Horn as a member of the Recreation Committee.

Summary: The Mayor and Council Members unanimously approved the appointment of Sue Horn as a member of Island Heights Recreation Committee. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member Liaison (732) 270-6415

Island Heights Recreation Committee:

Approve use of the Summit Ave. Beach for the Annual Bonfire, Saturday October 19th, from 6:00 PM – 10:00 PM.

Halloween Parade Saturday, October 26th, starting at Letter Park at 10:00 AM and ending at the Pavilion.

Summary: The Mayor and Council Members unanimously approved the two (2) recreation items above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Motion to make the Bio Swale Project a priority for Public Works.

Summary: The Mayor and Council Members unanimously approved a motion to make the Bio Swale project a priority for public works. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jeff Silver – Council President Liaison (732) 270-6415

Other Items of Interest

☐ The Central Regional School Board regularly scheduled meeting is Thursday, October 17, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, October 22, 2013 at 7:00 PM held at the borough hall.

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance & Purchasing and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Greg Heizler
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
October 22, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Pete Kier, and Joe Rogalski
Council members absent: Greg Heizler

1. Adopt Resolution 2013 – 65 entitled, RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ISLAND HEIGHTS, OCEAN COUNTY, NEW JERSEY EXECUTING THE LEASE PURCHASE AGREEMENT FROM TD EQUIPMENT FINANCE, INC. TO FINANCE THE PURCHASE OF A POLICE INTERCEPTOR SPORT UTILITY VEHICLE FROM STATE CONTRACT AND TO AUTHORIZE FINAL APPROVAL OF SAID LEASE TRANSACTION.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the execution of the lease purchase agreement from TD Equipment Finance, Inc. to finance the purchase of a police interceptor sport utility vehicle from state contract and to authorize final approval of said lease transaction. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

2. Adopt Resolution 2013 – 66 entitled, RESOLUTION CANCELLING UNSPENT BALANCES AND UNUSED DEBT AUTHORIZATIONS OF COMPLETED PROJECTS WITHIN THE GENERAL CAPITAL FUND.

Summary: The Mayor and Council Members unanimously approved a resolution cancelling unspent balances and unused debt authorizations of completed projects within the general capital fund. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

3. Adopt Resolution 2013 – 67 entitled, RESOLUTION CERTIFYING REVIEW OF THE LOCAL GOVERNMENT BEST PRACTICES CHECK LIST.

Summary: The Mayor and Council Members unanimously approved a resolution certifying review of the local government best practices check list. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

4. Adopt Resolution 2013 – 68 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF ISLAND HEIGHTS PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

Summary: The Mayor and Council Members unanimously approved a resolution providing for the insertion of a special item of revenue in the 2014 budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

5. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

The following will be acted on as a consent agenda.

6. Approve the following purchase order request:

Requesting Dept.:	Public Works
Vendor:	A.C. Hesse, LLC
Item/Service:	Sand Delivery for Summit Beach
TOTAL:	\$4,222.34

Summary: The Mayor and Council Members unanimously approved the issuance of a purchase order for the item above. For details contact: Jon Brodbeck, Assistant Superintendent of Public Works – (732) 270-6424, Jeff Silver – Council President Liaison (732) 270-6415

7. Adopt Resolution 2013 – 69 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There were no items for executive session therefore this resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Liaison Reports

Council Member John Bendel did not have a report.

Council Member Greg Heizler was absent.

Council Member Peter Kier did not have a report.

Council Member Joe Rogalski did not have a report.

Council President Jeffrey B. Silver reported that our new water tower and water plant are closer to becoming operational. In the next few weeks a "wash out" process will begin on the water tower to clean and disinfect. The 6' tall black chain link fence was also installed recently encompassing the property surrounding the new water tower.

Mayor Jim Biggs reminded all of the Halloween curfews.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Separation of the water system
- Brush along Lake Avenue
- Speeding on Lake Avenue
- Status of the review of the Camp Meeting Walk

Other Borough Actions

Rotary Club of Toms River

RE: Sailfest 2014 approve the following request:

- Date: September 6, 2014
- Signage that has been used in the past
- The closing of Central Avenue Dock

Summary: With two (2) abstentions and one (1) no vote, the Mayor and Council Members approved the items above for the Rotary Club of Toms River with regard to Sailfest 2014. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Other Items of Interest

☐ All borough offices will be closed on Tuesday, November 5, 2013 in observance of Election Day. Voting at borough hall from 6:00 AM to 8:00 PM.

☐ All borough offices will be closed on Monday, November 11, 2013 in observance of Veterans Day.

☐ The Island Heights Board of Health regularly scheduled meeting is Tuesday, November 12, 2013 at 9:00 AM held at the borough hall.

☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, November 12, 2013 at 7:00 PM held at the borough hall.

☐ The Island Heights Board of Education regular meeting is Wednesday, November 13, 2013 at 6:15 PM held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

☐ The Island Heights Planning Board regularly scheduled meeting is Wednesday, November 13, 2013 at 6:30 PM held at the borough hall.

☐ The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, November 20, 2013 at 7:00 PM held at the borough hall.

☐ The Central Regional School Board regularly scheduled meeting is Thursday, November 21, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

☐ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, November 26, 2013 at 7:00 PM held at the borough hall.

☐ All municipal offices will be closed on Thursday, November 28, 2013 and Friday, November 29, 2013 in observance of Thanksgiving.

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance & Purchasing and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

mayorcouncil@islandheightsboro.com
Council Member Greg Heizler
April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
November 12, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Greg Heizler, and Pete Kier
Council members absent: Joe Rogalski

1. Adopt Resolution 2013 – 70 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING SUBMISSION OF A NJ DOT 2014 GRANT APPLICATION FOR JAYNES AVENUE AND MAPLE AVENUE FROM LAKE AVENUE TO RIVER AVENUE.

Summary: The Mayor and Council Members unanimously approved a resolution approving the submission of a grant application with the New Jersey Department of Transportation for roadwork to be done on Jaynes Avenue and Maple Avenue between Lake Avenue and River Avenue. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

2. Adopt Resolution 2013 – 71 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TRANSFER BETWEEN APPROPRIATION ACCOUNTS IN THE 2013 BUDGET, PURSUANT TO N.J.S.A. 40A:4-59.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the transfer between appropriation accounts in the 2013 budget. As allowed by state law, after November 1st of each year municipalities are permitted to transfer funds between certain operating accounts within the current municipal budget. This resolution provides for the transfer of unused funds from line items in the current operating budget to other items that may need additional funding. Budget shortfalls were mainly in the group insurance areas for both the current operating fund and water/sewer utility. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

3. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

The following will be acted on as a consent agenda.

4. Approve the following purchase order requests:

1. Requesting Dept.: Island Heights First Aid Squad
Vendor: Motorola, c/o Allcomm Technologies
Item/Service: 7-Motorola Minitor V pagers, including chargers & warranty
TOTAL: \$3,259.20

2. Requesting Dept.: Police Department
Vendor: Town Communications
Item/Service: Motorola XLT 1500 Astro, Mounts, programming & installation
TOTAL: \$3,490.00

3. Requesting Dept.: Police Department
Vendor: Lawmen Supply Company of New Jersey, Inc.
Item/Service: 2 Speer Gold Dot, Caliber 40 S&W, 180 Grain GDHP, #53962
8 Speer Lawmen, Caliber 40 S&W, 180 Grain TMJ, #53652
TOTAL: \$2,367.80

4. Requesting Dept.: Environmental Committee
Vendor: Pleasant Run Nursery
Item/Service: Quote #33598 of various plants for Sustainable Jersey 2012
TOTAL: \$2,480.55

5. Requesting Dept.: Environmental Committee
Vendor: Clayton Company
Item/Service: 175 tons of K4 sand
TOTAL: \$3,150.00

Summary: With one (1) abstention on purchase item #1, the Mayor and Council Members approved the issuance of purchase orders for the five (5) items above.

Mayor and Council approved the purchase of seven (7) Motorola pagers for the Island Heights First Aid Squad. Purchase also includes chargers for the pagers and warranty. Monies will be reimbursed to the borough through the State Office of Emergency Management through the 966 grant.

Mayor and Council approved the purchase of radio equipment for the recently purchased police vehicle.

For details on items 1 and 2 contact: Doug Platt, Emergency Management Coordinator – (732) 270-5500, Joe Rogalski – Liaison (732) 270-6415;

Mayor and Council approved the purchase of ammunition for the Police Department that will be

used primarily for practice and qualifying. For details on item 3 contact: Lt. Kevin Arnold – (732) 270-3006, Joe Rogalski – Liaison (732) 270-6415 Mayor and Council approved the purchase of various plantings to be used in the completion of the Sustainable Jersey Bioswale project located in the area of the Post Office median in the parking lot that is funded from a grant received last year.

For details on items 4 and 5 contact: Mayor Jim Biggs – (732) 270-6415

Mayor and Council approved the purchase of sand that is also part of the above grant project.

5. Adopt Resolution 2013 – 72 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Liaison Reports

Council Member John Bendel did not have a report.

Council Member Greg Heizler did not have a report.

Council Member Peter Kier did not have a report.

Council Member Joe Rogalski was absent.

Council President Jeffrey B. Silver did not have a report.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- **Antenna's on Water Tower**
Some residents are voicing a concern regarding the cellular sites on the Water Tower and the possible radiation problems that might occur. A website has been provided below that addresses those concerns.

http://www.cancer.org/cancer/cancercauses/other_carcinogens/athome/cellular-phone-towers

- Continued discussion over the East and West Camp Walk driveway aprons with no final resolution.
- New Shed at the Library
- Library to be Painted
- Repair Emergency Exit Door at the Library

Other Borough Actions

O'Donnell, Stanton & Associates RE: Water Treatment Plant Modification No. 10. The modification provides for a change in the scope of work to include an irrigation system, and will result in a net increase to the contract of \$8,152.54. Contract modification No. 10 will increase the total amount to \$1,984,361.03.

Summary: The Mayor and Council Members approved the modification of the Water Treatment Plant contract to include an irrigation system installation in the grounds around the Treatment Plant and to alter the contract time to permit weather affected seasonal landscape plantings. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve minutes from the following meetings: October 8, 2013 and October 22, 2013.

Summary: The Mayor and Council Members unanimously approved the two (2) sets of meeting minutes listed above. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Approval of two new trustees to the Board of the Island Heights Library – Joyce Kaizar and Sharon Lee.

Summary: The Mayor and Council Members unanimously approved Joyce Kaizar and Sharon Lee as trustees to the Board of the Island Heights Library. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Other Items of Interest

□ The Island Heights Environmental Committee regularly scheduled meeting is Wednesday, November 20, 2013 at 7:00 PM held at the borough hall.

□ The Central Regional School Board regularly scheduled meeting is Thursday, November 21, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

□ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, November 26, 2013 at 7:00 PM held at the borough hall.

□ All municipal offices will be closed on Thursday, November 28, 2013 and Friday, November 29, 2013 in observance of Thanksgiving.

□ The Island Heights Board of Health regularly scheduled meeting is Tuesday, December 10, 2013 at 9:00 AM held at the borough hall.

□ The Island Heights Board of Education regular meeting is Wednesday, December 11, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

□ The Island Heights Planning Board regularly scheduled meeting is Wednesday, December 11, 2013 at 6:30 PM held at the borough hall.

□ The Island Heights Environmental Committee will not meet in December.

□ The Island Heights Mayor and Council regularly scheduled meeting is Tuesday, December 17, 2013 at 7:00 PM held at the borough hall.

□ The Central Regional School Board regularly scheduled meeting is Thursday, December 19, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance & Purchasing and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Greg Heizler

April D. Elley, Newsletter Editor (732) 270-6415

Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
November 26, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: John Bendel, Joe Rogalski, and Pete Kier
Council members absent: Greg Heizler*

1. Adopt Resolution 2013 – 73 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE TENNIS BADGE FEE FOR 2014.

Summary: The Mayor and Council Members unanimously approved a resolution setting the tennis badge fee for 2014. Please note that there is no change from the 2013 rate. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

2. Adopt Resolution 2013 – 74 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE 2014 FEES FOR BADGES.

Summary: The Mayor and Council Members unanimously approved a resolution setting the 2014 fees for badges. Please note that there is no change from the 2013 rate. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member Liaison (732) 270-6415

3. Adopt Resolution 2013 – 76 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF OVERCHARGES FOR WATER/SEWER BILLING FOR BLOCK 43, LOT 5.06 IN THE

NAME OF DOUGLAS BAYLY IN THE AMOUNT OF \$746.50.

Summary: The Mayor and Council Members unanimously approved a resolution authorizing the refund of overcharges for water/sewer billing for block 43, lot 5.06 in the name of Douglas Bayly in the amount of \$746.50. The overcharge was a result of being incorrectly billed for irrigation which caused him to pay double the water and sewer on usage that strictly should have been water. For details contact: Wendy Prior – Tax Collector (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

4. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

5. Approve the following purchase order request:

1. Requesting Dept.:	Police Department
Vendor:	ACISS Systems, Inc.
Item/Service:	ACISS Software Support and Upgrade Services for 1/1/13 – 12/31/13
TOTAL:	\$3,627.00

Summary: The Mayor and Council Members approved the issuance of a purchase order to ACISS Systems, Inc. for software support and upgrade services for the 2013 calendar year. These services include cash management, attest, CAD system, dispatch record keeping, and field identification records. For details contact: Lt. Kevin Arnold – (732) 270-3006, Joe Rogalski – Liaison (732) 270-6415

6. Adopt Resolution 2013 – 75 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: The Mayor and Council Members unanimously approved a resolution to enter into executive session. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

and 5:30 PM.

Summary: The Mayor and Council Members unanimously approved Ocean County Vocational Technical School MATES to use the courtroom for dress rehearsal on Friday, January 10, 2014 between 2:30 PM and 5:30 PM. The dress rehearsal is for the Mock Trial competition which last year the MATES team was the champion. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Liaison Reports

Council Member John Bendel did not have a report.

Council Member Greg Heizler was absent.

Council Member Peter Kier reported that the Annual Tree Lighting will take place on Sunday, December 8th at 6:00 PM at the Island Heights Volunteer Fire Company..

Council Member Joe Rogalski did not have a report,

Council President Jeffrey B. Silver updated the progress on the water tower, the sanitizing process has begun, and there is no date for the transition to the new tank.

Mayor Biggs stated he received a thank you note from Mrs. Hammill, regarding the landscaping around the new water tower.

Other Items of Interest

❑ The **Island Heights Annual Tree Lighting** will be held on Sunday, December 8, 2013 at 6:00 PM held at the Island Heights Volunteer Fire Company, 15 Lake Avenue.

❑ The **Island Heights Board of Health** regularly scheduled meeting is Tuesday, December 10, 2013 at 9:00 AM held at the borough hall.

❑ The **Island Heights Board of Education** regular meeting is Wednesday, December 11, 2013 at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

❑ The **Island Heights Planning Board** regularly scheduled meeting is Wednesday, December 11, 2013 at 6:30 PM held at the borough hall.

❑ The **Island Heights Environmental Committee** will not meet in December.

❑ The **Island Heights Mayor and Council** regularly scheduled meeting is Tuesday, December 17, 2013 at 7:00 PM held at the borough hall.

❑ The **Central Regional School Board** regularly scheduled meeting is **Tuesday**, December 17, 2013 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Conditions of the property located on Garden and Garfield Avenue
 - Positive comments regarding more information being provided within the borough newsletter which began with the last edition.
-

Other Borough Actions

Granting permission to Ocean County Vocational Technical School MATES to use the courtroom for dress rehearsal on Friday, January 10, 2014 between 2:30 PM

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance & Purchasing and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Greg Heizler

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Mayor and Council Newsletter

Borough of Island Heights
Council Meeting
December 17, 2013
www.islandheightsboro.com



Agenda items are listed in the order that they were acted upon. Each agenda item is summarized. The mayor and/or council member familiar with the action is listed along with a telephone number.

*Mayor – Jim Biggs - Present
Council President - Jeffrey B. Silver – Present
Council Members present: Sean Asay, John Bendel, Greg Heizler, Joe Rogalski, and Pete Kier
Council members absent: None*

1. Adopt Resolution 2013 – 77 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, CANCELING UNSPENT BALANCES AND UNUSED DEBT AUTHORIZATIONS OF COMPLETED PROJECTS WITHIN THE GENERAL CAPITAL AND UTILITY CAPITAL FUND.

Summary: The Mayor and Council Members unanimously approved a resolution which cancels projects that are completed for less than the estimated amounts. The majority of the amounts cancelled (\$22,740.96) will revert to the capital fund balance, which will be available to reauthorize those projects deemed necessary and to fund part of the 2014 capital program. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

2. Adopt Resolution 2013 – 78 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE PURCHASE ORDER PROCEDURE.

Summary: The Mayor and Council Members unanimously approved a resolution amending the purchase order procedure. Originally this resolution amending the purchase order procedure establishing a section entitled "Year-End Encumbrances". This section addresses the need for department heads, to the best of their ability, to have their October, November and December commitments encumbered by September 30th of the calendar year. Any unencumbered balances after September 30th, will be considered available for budget transfers. Council Asay requested that the department heads be given an additional 30 days to do this and after discussion this resolution was amended to give department heads up to October 31st to have their commitments encumbered by October 31st of the calendar year. For details contact: Louis Palazzo – Chief Financial Officer – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

3. Adopt Resolution 2013-79 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING THE MEETING DATES FOR THE YEAR 2014.

Summary: The Mayor and Council Members unanimously approved a resolution setting the 2014 meeting dates as: Re-Organization / Regular Meeting January 7 and 21, February 11 and 25, March 11 and 25, April 8 and 22, May 13 and 27, June 10 and 24, July 15, August 19, September 9 and 23, October 14 and 28, November 13 (Thursday) and 25, and December 16, 2014. Meetings shall begin at 7:00 PM and will be held at

the Island Heights Municipal Complex. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

4. Adopt Resolution 2013-80 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY FINALIZING THE EXPENDITURES PAID FOR THE 2011 MUNICIPAL ROAD AID PROJECT FOR THE SUMMIT AVENUE BEACH PARKING LOT AND CANCELING ANY UNSPENT APPROPRIATIONS AND BORROWING AUTHORITY.

Summary: The Mayor and Council Members unanimously approved a resolution finalizing the 2011 municipal road aid project (Summit Avenue Beach Parking Lot) will finalize the grant project and will accept the project as completed. With the final construction expenditures at \$96,569.46, the resolution also cancels the unspent balances which include appropriations of \$98,600.54, grant receivable amounting to \$88,430.54 and borrowing authority amounting to \$18,330.00. For details contact: Louis Palazzo – Chief Financial Officer – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

5. Approve obligations chargeable to the 2012 operating budget and the 2013 operating budget as presented.

Summary: The Mayor and Council Members unanimously approved the payment of obligations chargeable to the 2012 operating budget and the 2013 operating budget. For details contact: Louis Palazzo – Chief Financial Officer (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

6. Approve the following purchase order request:

Requesting Dept.:	Municipal Court
Vendor:	Goffco Industries
Item/Service:	2,000 Traffic Tickets and 1,000 Special Complaints
TOTAL:	\$1,025.00

Summary: With one (1) abstention, the Mayor and Council Members approved the issuance of a purchase order to Goffco Industries for 2,000 traffic tickets and 1,000 special complaints in the amount of \$1,025.00. For details contact: Beth Boettger – (732) 270-6161, Joe Rogalski – Liaison (732) 270-6415

6. Adopt Resolution 2013 – 81 entitled, RESOLUTION OF THE BOROUGH OF ISLAND HEIGHTS, COUNTY OF OCEAN, STATE OF NEW JERSEY TO ENTER INTO EXECUTIVE SESSION.

Summary: There were no items for executive session therefore this resolution was not acted upon. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Liaison Reports

Council Member Sean Asay did not have a report. Council Member John Bendel requested authorization for a survey by the borough engineer of Camp Walk between Jaynes and

Simpson -- the remaining walking path portion of the historic walkway. The survey will cost between \$1,800 and \$2,000, which will include cement markers to delineate borough property. Council President Silver said the borough intends to clean up the walkway and put down permeable gravel. Hopefully, historic markers can be placed where appropriate. Council Member Bendel also noted that the borough is acting to remove dangerous or unhealthy debris in two extreme violations of the maintenance code. In each case, property owners have ignored repeated requests to remove the debris themselves. The borough will bill the owners for the clean-up costs and will place liens on the properties for any unpaid balances. This action represents a return to longstanding borough policy that had lapsed in recent years.

Council Member Greg Heizler did not have a report.

Council Member Peter Kier did not have a report.

Council Member Joe Rogalski did not have a report.

Council President Jeffrey B. Silver reported that our public works department will be painting the interior of our post office starting in January 2014. The carpet in the retail area is also being scheduled for replacement in January. The floor in the post office box area is also to be buffed. Please be patient while our public workers paint and buff the floor as you go for your mail. May everyone have a safe Happy Holidays & Happy New Year.

The borough offices, Ellie, Wendy, April and Jen would like to thank the secret Santa who was kind enough to leave the best, biggest chocolate chip cookies ever.

Privilege of the Floor

These subjects were discussed during Privilege of the Floor, for additional details please see the approved minutes on the borough website.

- Doug Platt, OEM Director, discussed Code Red. This is a new/enhancement to the current Reverse 911 that we have in place. It provides more flexibility in notification, user information and would be used for all events in town that effect safety and traffic. There will be a handout included with the newsletter that will provide more information.

Other Borough Actions

Approve the minutes from the following meetings: October 8, October 22, November 12, and November 26, 2013.

Summary: With one (1) abstention, the Mayor and Council Members unanimously approved the minutes from the aforementioned meetings. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, Pete Kier – Council Member Liaison (732) 270-6415

Proposal by Mr. Berglund to pursue a National Fish & Wildlife Foundation grant.

Summary: Steve Berglund made a presentation outlining an offering of grant money available from the National Fish & Wildlife Foundation. This money could go towards a building of a dyke running parallel to Central Avenue with an access road high enough above flood waters to allow evacuation of the towns low areas if necessary. However, with a short window of application, upfront monies required and no guarantee that the application would be accepted it was decided

not to pursue it. There was no action taken on this item. For details contact: Ellie Rogalski - Borough Clerk (732) 270-6415, Jim Biggs – Mayor (732) 270-6415

Approve O'Donnell, Stanton & Associates to provide a survey for Camp Walk, between Jaynes and Simpson; not to exceed \$2,000.00

Summary: The Mayor and Council Members unanimously approved authorizing O'Donnell, Stanton & Associates to prepare a survey for Camp Walk, between Jaynes and Simpson. For details contact: Ellie Rogalski – Borough Clerk (732) 270-6415, John Bendel – Council Member Liaison (732) 270-6415

Other Items of Interest

□ The Central Regional School Board Re-organization meeting is Thursday, January 2, 2014 at 7:00 PM at the Board of Education building, Forest Hills Parkway, Bayville.

□ The Island Heights Mayor and Council Re-organization and Regular meeting is scheduled for Tuesday, January 7, 2014 at 7:00 PM held at the borough hall.

□ The Island Heights Board of Education Re-organization and Regular meeting is Wednesday, January 8, 2014. Re-Organization begins at 6:00 PM and the regular meeting begins at 6:15 PM, held at the Island Heights Grade School, 115 Summit Avenue, Island Heights.

□ The Island Heights Planning Board meeting is scheduled for Wednesday, January 8, 2014 at 7:00 PM held at the borough hall.

□ The Island Heights Environmental Committee meeting is scheduled for Wednesday, January 15, 2014 at 7:00 PM held at the borough hall.

Free Rabies Clinic

Saturday

January 18, 2014

11:00 AM until 12:00 PM

held at the

Island Heights Public Works Building
Corner of Lake and Laurel Avenues

Notice

**DOG & CAT LICENSES ARE TO BE RENEWED
JANUARY 1 OF EACH YEAR**

* Proof of Current Rabies Required

* Spaying/Neutering Certificate to obtain \$3.00 discount

Dog Fee: \$10.00

Proof Spayed/Neutered \$7.00

Cat Fee: \$7.00

In addition, a Late Fee of \$5.00 will be imposed February 1 and additional \$1.00 each month late thereafter

The Municipal Clerk's, Tax Collector & Water/Sewer Offices, are open Monday – Friday 9:00 AM until 3:00 PM and Monday evening 6:00 PM until 8:00 PM. Building & Fire, Tax Assessor, Finance & Purchasing and Municipal Court are open Monday evening 6:00 PM until 8:00 PM. Please call the borough hall at (732) 270-6415 for days and times of offices not listed above.

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Council Member Greg Heizler

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