

# ISLAND HEIGHTS POLICE DEPARTMENT



Wanamaker Municipal Complex  
Post Office Box 177  
Island Heights, New Jersey 08732-0177

## Firearms Application & Registration System (FARS)

The Island Heights Police Department is now accepting firearms applications for Firearms Purchaser Identification Cards and Pistol Purchase Permits electronically.

Follow the instructions below to apply for Initial and Duplicate Firearms Purchaser Identification Cards and Permits to Purchase a Handgun:

**Step 1:** Visit the FARS website. You **MUST** enter the site address as follows:

[www.njportal.com/NJSP/fars](http://www.njportal.com/NJSP/fars)

**Step 2:** The ORI # for the Island Heights Police Department is: **NJ0151000** You must use the ORI for the jurisdiction in which you reside. (You **WILL NOT** be able to complete the FARS online application **WITHOUT THE PROPER ORI**)

**Step 3:** Complete the online application. You may complete the application using a smartphone, mobile device, laptop or desktop computer. When completing the application, you will need the email addresses of 2 reputable references. Your references can be family members.

**Step 4:** You **MUST** appear at the Island Heights Police Department to **PAY** for your **INITIAL** Firearms ID Card and/or Pistol Purchase Permits. Your application **WILL NOT** be processed until you have **PAID** for the

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Firearms ID Card/Pistol Permits. Non-refundable payment is required to be made prior to the completion of the background as per NJAC 13:54-1.4. The fees are \$5.00 for Initial Firearms ID Card and \$2 per Pistol Permit, payable in cash or check only.

You will be receiving automated email updates throughout the process.

Once your application is complete, a department representative will contact you to retrieve your Firearms ID Card and/or Pistol Purchase Permit documents.

Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop or desktop computer. Please advise them to complete the questions immediately to process your background investigation.

The online application is applicant driven. Please ensure that you have entered the best phone numbers for yourself and references, as well as, the best email addresses for yourself and references.

Effective with applications filed on or after 10/01/2020, E-Permits will be issued by the FARS system. Payment for your permits must be made prior to your application being approved.

**(Any questions – Please call (732) 270 3006 and ask for Officer Caruso or Officer Bellomy)**